



# Entry 1 School Information

Created: 07/08/2016

Last updated: 08/01/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CS (NYC CHANCELLOR) 310500860886

### b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

NYCDOE-Authorized Charter School

### c. DISTRICT / CSD OF LOCATION

NYC CSD 5

### d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	35 East 125th Street New York, NY	646-437-1484	212-281-0804	principalpa2@hczpromise.org

### d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Achil Petit
Title	Superintendent

Emergency Phone Number (###-###-####)

917-749-9430

**e. SCHOOL WEB ADDRESS (URL)**

[www.hczpromise.org](http://www.hczpromise.org)

**f. DATE OF INITIAL CHARTER**

04/2005

**g. DATE FIRST OPENED FOR INSTRUCTION**

09/2005

**h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of the Harlem Children’s Zone Promise Academy II Charter School II (HCZ Promise Academy II) is to provide high quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy II promotes high achievement in all subjects through a demanding curriculum, extensive supportive services and the use of data-driven teaching methods. HCZ Promise Academy II is committed to promoting academic accomplishment, positive character development, healthy lifestyles and leadership skills. In partnership with the Harlem Children’s Zone, HCZ Promise Academy II addresses the educational and developmental needs of each student.

**h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief description)

Variable 1

Extended school day and year - Part of the Promise mission is to “provide students with the skills they need to be accepted by and succeed in college.” One of the ways in which the school achieves this mission is by having an extended school year and

	<p>days so that students may benefit from spending increased time in structured and productive academic environments. PAI has an academic year of 202 days, surpassing the 180 days required by law. School days are from 8AM to 4PM with a robust after-school program from 4PM to 6PM.</p>
Variable 2	<p>Data-driven instruction - The Promise Academy I teaching philosophy is centered around the notion that all students have different instructional needs, and it is our job to find ways to identify and address those needs. Small-group instruction and tutoring that is offered as part of an extended day, extended year, and after-school program have been and will continue to be an integral piece to achieving high academic outcomes.</p>
Variable 3	<p>College-Readiness - To ensure that students in PAI have the best chance for academic success, the school has consistently aligned itself with collaborative programs. The Bard Early College Program has been a useful tool in helping our children to be college-ready. The academic skills that they are learning in their pre-college seminar courses are giving them the skills they need to succeed in college, while also allowing students to earn college credits.</p>
Variable 4	<p>Parent Engagement - PAI has a thriving program called Parents as Partners Association (PAPA) in which members are instrumental in maintaining strong ties between the school and the families of the students.</p>
Variable 5	<p>Aligned with CCLS - Work to align our teaching strategies and interim assessment system to the Common Core State Standards, remains underway. Promise Academy continues to improve in this practice and has strengthened how we use data to make decisions on a district, school, class and individual student level.</p>
Variable 6	<p>Recruitment - We recruit high quality teachers and school leaders from around the country. We employ a variety of recruitment sourcing strategies, which include teacher recruitment fairs and events, campus recruitment, internet job postings, newspaper and other media advertisement, active candidate sourcing and recruiting, employee referrals and Teach for America. We have also recently hired a recruiter whose main purpose is to identify talented teachers from quality institutions.</p>
Variable 7	<p>Pipeline Services - Promise believes that all children should have the same starting point from which to grow. That is why our pipeline of services is so</p>

	important for our families, as well as the additional services we offer, such as healthy and hearty nutrition, access to health and mental health services, foster care prevention, and after-school, weekend and summer hours. Our pipeline of services ensures that our students begin on the same playing field as children from more affluent communities.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2016**

872

**j. GRADES SERVED IN SCHOOL YEAR 2015-16**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

Page 2

**I1. FACILITIES**

Does the school maintain or operate multiple sites?

	Yes, 2 sites
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**I2. SCHOOL SITES**

Please list the sites where the school will operate for the upcoming school year.

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	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	35 East 125th Street New York, NY 10035	646-437-1484	CSD 5	6-11	No	Own
Site 2	2005 Madison Avenue New York, NY 10035	646-556-6285	CSD 5	K-5	Yes	DOE space
Site 3						

**I2a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Achil Petit	646-582-1200	646-556-6283	<a href="mailto:achil.petit@hczpromise.org">achil.petit@hczpromise.org</a>
Operational Leader	Ari Browne	646-556-6283	347-852-1624	<a href="mailto:ari.browne@hczpromise.org">ari.browne@hczpromise.org</a>
Compliance Contact	Candice Ashby	646-556-6283	347-387-6835	<a href="mailto:candice.ashby@hczpromise.org">candice.ashby@hczpromise.org</a>
Complaint Contact	Candice Ashby	646-556-6283	347-387-6835	<a href="mailto:candice.ashby@hczpromise.org">candice.ashby@hczpromise.org</a>

**I3. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Sheryl Ragland	646-556-6285	917-686-0248	<a href="mailto:sheryl.ragland@hczpromise.org">sheryl.ragland@hczpromise.org</a>
Operational Leader	Ari Browne	646-556-6283	347-852-1624	<a href="mailto:ari.browne@hczpromise.org">ari.browne@hczpromise.org</a>
Compliance Contact	Candice Ashby	646-556-6283	347-387-6835	<a href="mailto:candice.ashby@hczpromise.org">candice.ashby@hczpromise.org</a>
Complaint Contact	Candice Ashby	646-556-6283	347-387-6835	<a href="mailto:candice.ashby@hczpromise.org">candice.ashby@hczpromise.org</a>

**m1. Is the school or are the school sites co-located?**

Yes

**m2. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	Not co-located	No		No		No
Site 2	N/A	No		No		Yes
Site 3						

Page 3

**n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

**n2. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	Projected K-12 enrollment was raised; full capacity became 1,250	April 29, 2015	March 17, 2016
2				
3				
4				
5				

**o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.**

Dr. Achil Petit (Superintendent), Ari Browne (Director of Information Systems), Candice Ashby (Compliance & Reporting Manager) 16.

**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

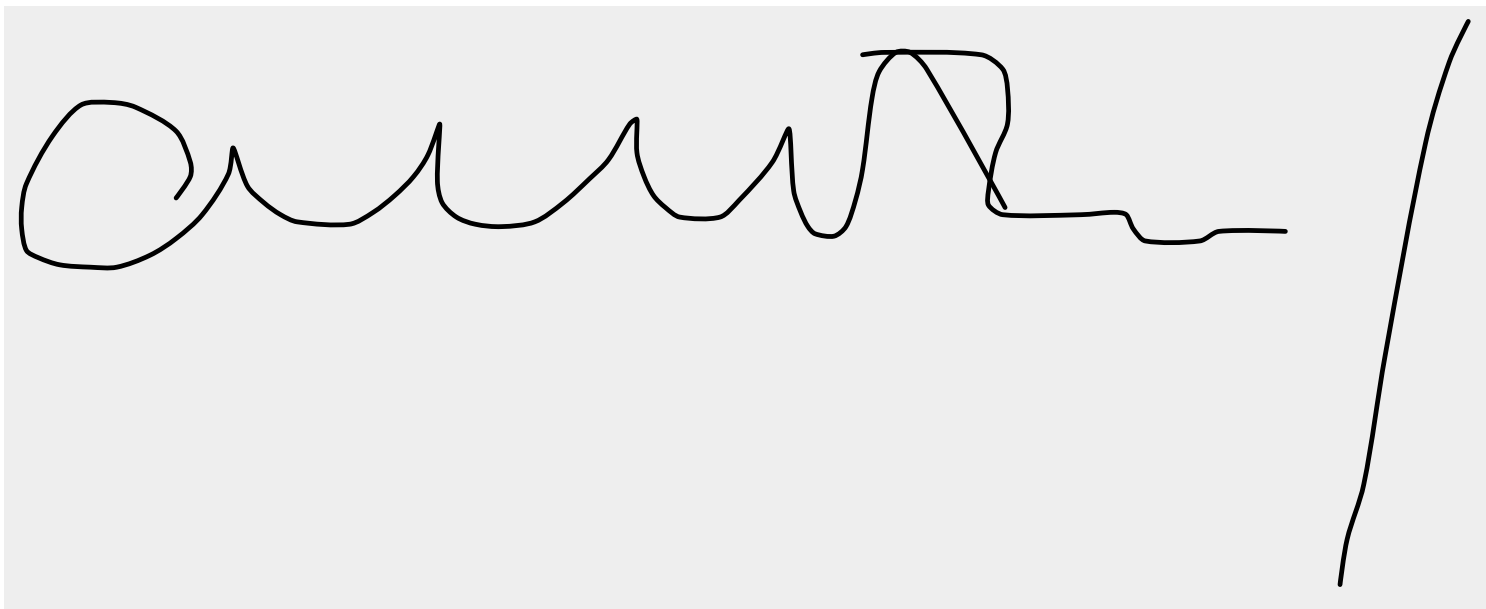
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A large, stylized handwritten signature in black ink on a light gray background. The signature is highly cursive and abstract, featuring several large loops and a long, sweeping horizontal line extending to the right.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to be 'Owen'. It consists of a large initial 'O', followed by several loops for the letters 'w', 'e', 'n', and a final vertical stroke on the right side.

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**Date**

2016/07/29

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**Thank you.**





# Entry 2 Link

Created: 07/08/2016

Last updated: 07/27/2016

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## Page 1

### **1. NEW YORK STATE REPORT CARD**

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000058981&year=2015&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&regents=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



# Entry 3 Progress

Created: 07/29/2016

Last updated: 11/01/2016

## Page 1

### **PROGRESS TOWARD CHARTER GOALS**

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2016. If the goals are based on student performance data that the school will not have access to before August 1, 2016 (e.g., the NYS Assessment results), explain this in the "2015-2016 Progress Toward Attainment of Goal" column. The information can be updated when available. Please complete and submit no later than November 1, 2016.

### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

#### **2015-16 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	For each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State ELA	New York State ELA Exam	Goal met: Promise Academy II students had a 51% pass rate in ELA which was a higher pass rate than CSD 5 (21%) and NYC (38%).	

	examination.			
Academic Goal 2	For each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State math examination.	New York State Math Exam	Goal met: Promise Academy II students had a 67% pass rate in ELA which was a higher pass rate than CSD 5 (17%) and NYC (36%).	
Academic Goal 3	Each year, at least 75 percent of students in the high school accountability cohort passing an English Regents exam will have a score of 75 or above by the end of their fourth year.	English Regents Exam	N/A: Promise Academy II did not have fourth year high school students in 2015-2016.	
Academic Goal 4	Each year, at least 75 percent of students in the high school accountability cohort passing a math Regents exam will have a score of 75 or above by the end of their fourth year.	Math Regents Exams	N/A: Promise Academy II did not have fourth year high school students in 2015-2016.	
	For each year of the school's next		Goal met: 5 of 5 returning cohorts met the growth goal.  2015-16 4th graders	

<p>Academic Goal 5</p>	<p>charter term, each grade-level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS ELA exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's ELA exam, the school is expected to demonstrate growth comparable to the CSD in the current year</p>	<p>New York State ELA Exam</p>	<p>As 3rd graders: 33%</p> <p>As 4th graders: 47%</p> <p>2014-15 NYC: 30%</p> <p>2015-16 NYC: 41%</p> <p>2015-16 5th graders As 4th graders: 5%</p> <p>As 5th graders: 40%</p> <p>2014-15 NYC: 31%</p> <p>2015-16 NYC: 34%</p> <p>2015-16 6th graders As 5th graders: 23%</p> <p>As 6th graders: 48%</p> <p>2014-15 NYC: 30%</p> <p>2015-16 NYC: 35%</p> <p>2015-16 7th graders As 6th graders: 24%</p> <p>As 7th graders: 43%</p> <p>2014-15 NYC: 30%</p> <p>2015-16 NYC: 36%</p> <p>2015-16 8th graders As 7th graders: 36%</p> <p>As 8th graders: 59%</p> <p>2014-15 NYC: 28%</p> <p>2015-16 NYC: 41%</p>	
	<p>For each year of the school's next charter term, each grade-level cohort will demonstrate growth with a reduction by a half</p>		<p>Goal partially met: 2 of 5 returning cohorts met the growth goal.</p> <p>2015-16 4th graders As 3rd graders: 75%</p> <p>As 4th graders: 64%</p> <p>2014-15 NYC: 39%</p> <p>2015-16 NYC: 41%</p>	<p>In addition to hiring</p>

<p>Academic Goal 6</p>	<p>the gap between the percent at or above Level 3 on the previous year’s NYS math exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year’s State math exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year’s math exam, the school is expected to demonstrate growth comparable to the CSD in the current year</p>	<p>New York State Math Exam</p>	<p>2015-16 5th graders As 4th graders: 29% As 5th graders: 48% 2014-15 NYC: 39% 2015-16 NYC: 38%</p> <p>2015-16 6th graders As 5th graders: 64% As 6th graders: 55% 2014-15 NYC: 41% 2015-16 NYC: 37%</p> <p>2015-16 7th graders As 6th graders: 56% As 7th graders: 82% 2014-15 NYC: 35% 2015-16 NYC: 34%</p> <p>2015-16 8th graders As 7th graders: 67% As 8th graders: 58% 2014-15 NYC: 33% 2015-16 NYC: 25%</p>	<p>a recruitment manager to ensure that quality teachers are hired, we have also increased professional development for math teachers and are having our top performing teachers lead PDs. Principals are spending more time in classroom observations along with learning specialists to provide feedback and support. We have also incorporated Relay Principal Fellowship training.</p>
<p>Academic Goal 7</p>	<p>For each year of the next charter term, the school will perform at the 60th percentile or above compared with citywide averages for its 4-year graduation rate and in the 60th percentile or above compared with citywide averages for its 6-year graduation rate.</p>	<p>4-year and 6-year graduation rates</p>	<p>N/A: Promise Academy II has not yet had a graduating class.</p>	

Academic Goal 8	<p>For each year of the next charter term, the school will show progress towards having 75% of students enrolled in each grade 9-11 accumulate 10 or more credits towards graduation. The school will be accountable for all credits accumulated by students who were continuously enrolled in the school including students who have dropped out or enrolled in an accredited GED program, however, excluding the credits accumulated by students who have transferred from or to another school, were incarcerated, left the country, or died during the school year. The school will report this each September by submitting a report of student credit accumulation from the previous school year for purposes of the NYC DOE School Quality Reports.</p>	Credit accumulation	N/A: The NYC DOE progress report is not yet available.	
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**2. Do have more academic goals to add?**

Yes

## 2015-16 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students in New York City.	New York State ELA Exam	<p>Goal met: Promise Academy students had higher pass rates than Black and Latino NYC students in 6 of 6 tested grades.</p> <p>The pass rates for each tested grade are as follows:            3rd grade: PAll, 67%; Black, 30%; Latino, 29%            4th grade: PAll, 47%; Black, 30%; Latino, 31%            5th grade: PAll, 40%; Black, 24%; Latino, 24%            6th grade: PAll, 48%; Black, 23%; Latino, 23%            7th grade: PAll, 43%; Black, 24%; Latino, 25%            8th grade: PAll, 59%; Black, 29%; Latino, 31%</p>	
Academic Goal 10	Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested grade will, in the majority of grades, exceed the	New York State Math Exam	<p>Goal met: Promise Academy students had higher pass rates than Black and Latino NYC students in 6 of 6 tested grades.</p> <p>The pass rates for each tested grade are as follows:            3rd grade: PAll, 95%; Black, 25%; Latino, 29%            4th grade: PAll, 64%; Black, 25%; Latino, 29%            5th grade: PAll,</p>	

	performance of Black and Latino students in New York City.		48%; Black, 20%; Latino, 25% 6th grade: PAll, 55%; Black, 20%; Latino, 24% 7th grade: PAll, 82%; Black, 16%; Latino, 21% 8th grade: PAll, 58%; Black, 13%; Latino, 16%	
Academic Goal 11	80% of students enrolled in classes designed toward college accreditation will earn the minimum amount of college credits	College Credit Accumulation	Goal not met: Students enrolled in classes designed toward college accreditation earned at least the minimum amount of college credits in 76% of classes taken.	15-16 was the first year that Promise II had upperclassmen. There was a small number of students who took part in the college credit opportunities and all AP and college credit classes were being offered for the first time. We are confident that as we expand to scale, include high school seniors in these opportunities, and develop our instructional capacity, the participants will increase their rates of credit accumulation.
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

### 3. Do have more academic goals to add?

No



**4. ORGANIZATIONAL GOALS**

**2015-16 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95 percent.	Attendance rate in ATS	Goal met: 95%	
Org Goal 2	Each year, 95 percent of all students enrolled on the last day of the school year will return the following school year.	Student enrollment and discharge information from ATS	Goal not met: 93% (800/857) of students enrolled on the last day of school who did not move away returned this fall.	Besides the typical reasons of moving to another state and accepting a seat with another charter school that already has a sibling enrolled, we have noticed that parents have dis-enrolled their children when they felt that they couldn't keep up with the rigorous curriculum. We are mitigating this by being more descriptive at the beginning of the school year about the amount of time it may take students to catch up when they have not had the benefit of being in our Pipeline as early as Pre-K or K level.
				Often attrition is not preventable.

<p>Org Goal 3</p>	<p>Each year, 90 percent of all instructional staff employed during the prior school year will return and/or be asked to return the following school year.</p>	<p>Human Resources Depart - Internal Systems and Records</p>	<p>Goal not met</p>	<p>Staff leave due to personal circumstances (e.g., relocation, health, family, etc.) and, in some cases, are not asked to return for unsatisfactory job performance. To retain quality staff, we will:</p> <ol style="list-style-type: none"> <li>1. Maintain a rigorous, recruitment and selection process to ensure we hire high quality staff that a match for our school</li> <li>2. Create more opportunities for professional development and pathways for career advancement</li> <li>3. Re-evaluate compensation and benefits packages to ensure competitiveness with other schools</li> <li>4. More regularly have conversations with and survey staff to identify and understand opportunities for school improvement</li> <li>5. Implement programs and initiatives that publicly acknowledge, showcase and reward staff for outstanding efforts and outcomes</li> </ol>
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Org Goal 4				
Org Goal 5				

**5. Do you have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2015-16 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Financial data.	Goal met.	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Entry 4 Expenditures per Child

Created: 07/27/2016

Last updated: 07/29/2016

## Page 1

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	20937131
Line 2: Year End FTE student enrollment	884
Line 3: Divide Line 1 by Line 2	23683

### 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that

must be included in this calculation is defined as follows:

**Administrative Expenditures:** Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**

***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	782692
Line 2: Management and General Cost (Column)	292262
Line 3: Sum of Line 1 and Line 2	1074954
Line 5: Divide Line 3 by the Year End FTE student enrollment	1216

***Thank you.***



# Entry 6a Audited Statements

Created: 10/31/2016

Last updated: 11/01/2016

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## Page 1

### School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Alpha Conteh	<a href="mailto:aconteh@hcz.org">aconteh@hcz.org</a>	212-360-3255

### Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Grant Thornton - Mike Ryan	<a href="mailto:michael.d.ryan@us.gt.com">michael.d.ryan@us.gt.com</a>	212-542-9536	7

### If Applicable:

	Outsourced Financial Services Firm Name	Outsourced Financial Services Contact	Outsourced Financial Services Email	Outsourced Financial Services Phone	Years Working With This Firm

### Please upload as one combined file:

- a. the independent auditor's report on financial statements and notes; and**
- b. reports on internal controls over financial reporting and compliance**

<https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84001/7106054-F7wWrRhhE3/PAII%2084m341%20Financial%20Statements.pdf>



# Entry 6b Additional Financial Docs

Created: 10/31/2016

Last updated: 11/01/2016

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Page 1

### 1. Management Letter

(No response)

#### **Explanation for not uploading the Management Letter.**

Not applicable due to no internal control matters that meet the reporting requirement.

### 2. Form 990

(No response)

#### **Explanation for not uploading the Form 990.**

Six-month extension has been granted.

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

#### **Explanation for not uploading the Federal Single Audit.**

We will file within 9-month after the end of our fiscal year.

#### 4. CSP Agreed Upon Procedure Report

(No response)

#### Explanation for not uploading the procedure report.

Not applicable.

#### 5. Evidence of Required Escrow Account

[https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84010/7106048-pN6H0Nalce/PAII\\_Escrow\\_Agreement\\_30Sep16.pdf](https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84010/7106048-pN6H0Nalce/PAII_Escrow_Agreement_30Sep16.pdf)

#### Explanation for not uploading the Escrow evidence.

(No response)

#### 6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

#### Explanation for not uploading the Corrective Action Plan.

Not applicable due to no internal control matters that meet the reporting requirement.





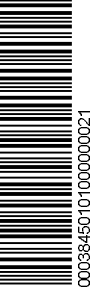
JPMorgan Chase Bank, N.A.  
 P O Box 659754  
 San Antonio, TX 78265 - 9754

July 21, 2016 through August 17, 2016  
 Account Number: **000002922761214**

**CUSTOMER SERVICE INFORMATION**

Web site: **Chase.com**  
 Service Center: **1-800-242-7338**  
 Deaf and Hard of Hearing: **1-800-242-7383**  
 Para Espanol: **1-888-622-4273**  
 International Calls: **1-713-262-1679**

00003845 DRE 802 141 23116 NNNNNNNNNN T 1 000000000 13 0000  
 HCZ PROMISE ACADEMY II  
 CHARTER SCHOOL-ESCROW A/C  
 35 E 125TH ST  
 NEW YORK NY 10035-1816



**We will update your account agreement, including eliminating fees and changing Overdraft Protection**

We're making some changes to the terms and conditions of your account and want to provide a summary of what you can expect.

You can get the latest Deposit Account Agreement on chase.com, at a branch or by request when you call us. The parts of the Deposit Account Agreement that are changing will be in the Change in Terms section.

- On July 29, we updated the contact information for Arbitration in the General Account Terms of the Deposit Account Agreement (Section I, Part 12, Arbitration).
- On August 20, our Overdraft Protection service will change and we have rewritten the General Account Terms of the Deposit Account Agreement (Section C, Part 4, Overdraft Protection agreement) to reflect that. The most significant changes are the three things we previously told you:
  - o Only a Chase business savings account or business line of credit will be able to provide Overdraft Protection to a business checking account. A credit card cannot be used.
  - o We will transfer the exact amount needed to cover the transaction instead of multiples of \$50.
  - o We will no longer charge the \$10 Overdraft Protection Transfer fee.
- On August 22, we will eliminate Domestic and International Collection fees, which we charge for deposited items that require special processing for us to collect the money from the paying bank.

If you have questions, please call us at the number on this statement.

<b>SAVINGS SUMMARY</b>		Chase Business Select High Yield Savings
	INSTANCES	AMOUNT
<b>Beginning Balance</b>		<b>\$70,707.12</b>
Deposits and Additions	1	2.69
<b>Ending Balance</b>	<b>1</b>	<b>\$70,709.81</b>
Annual Percentage Yield Earned This Period		0.05%
Interest Paid This Period		\$2.69
Interest Paid Year-to-Date		\$23.44

You could earn an even higher interest rate on your Chase Business Select High Yield Savings account if you link it to a qualifying checking account. Visit any of our branches for details or call us at the telephone number on your statement.

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.



July 21, 2016 through August 17, 2016  
Account Number: **000002922761214**

## TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	<b>Beginning Balance</b>		<b>\$70,707.12</b>
08/17	Interest Payment	<b>2.69</b>	70,709.81
	<b>Ending Balance</b>		<b>\$70,709.81</b>

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:** Call or write us at the phone number or address on the front of this statement (non-personal accounts contact Customer Service) if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account.



JPMorgan Chase Bank, N.A. Member FDIC

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2015-16 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

<b>1</b>	Complete ALL SIX columns in <b>BLUE</b>
<b>2</b>	Enter information into the <b>GRAY</b> cells
<b>3</b>	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
<b>4</b>	Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
<b>5</b>	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Harlem Children's Zone Promise Academy II Charter School**

**PROJECTED BUDGET FOR 2016-2017**

PROJECTED BUDGET FOR 2016-2017							Assumptions	
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable	
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.								
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL		
Total Revenue	18,346,279	-	-	-	-	18,346,279		
Total Expenses	18,346,279	-	-	-	-	18,346,279		
Net Income	-	-	-	-	-	-		
Actual Student Enrollment	-	-	-	-	-	-		
Total Paid Student Enrollment	-	-	-	-	-	-		
	PROGRAM SERVICES	SUPPORT SERVICES						
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL		
<b>REVENUE</b>								
<b>REVENUES FROM STATE SOURCES</b>								
Per Pupil Revenue	CY Per Pupil Rate							
District of Location	\$13,777.00	13,718,406	-	-	-	13,718,406		
MT. Vernon	\$17,044.00	-	-	-	-	-		
School District 3 (Enter Name)		-	-	-	-	-		
School District 4 (Enter Name)		-	-	-	-	-		
School District 5 (Enter Name)		-	-	-	-	-		
		13,718,406	-	-	-	13,718,406		
Special Education Revenue		789,640	-	-	-	789,640		
Grants								
Stimulus		-	-	-	-	-		
Other		420,540	-	-	-	420,540		
Other State Revenue		-	-	-	-	-		
<b>TOTAL REVENUE FROM STATE SOURCES</b>		14,928,586	-	-	-	14,928,586		
<b>REVENUE FROM FEDERAL FUNDING</b>								
IDEA Special Needs		145,658	-	-	-	145,658		
Title I		385,076	-	-	-	385,076		
Title Funding - Other		8,348	-	-	-	8,348		
School Food Service (Free Lunch)		652,409	-	-	-	652,409		
Grants								
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-		
Other		-	-	-	-	-		
Other Federal Revenue		-	-	-	-	-		
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>		1,191,491	-	-	-	1,191,491		
<b>LOCAL and OTHER REVENUE</b>								
Contributions and Donations, Fundraising		1,832,722	-	-	-	1,832,722		
Erate Reimbursement		42,805	-	-	-	42,805		
Interest Income, Earnings on Investments,		-	-	-	-	-		
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-		
Food Service (Income from meals)		-	-	-	-	-		
Text Book		-	-	-	-	-		
Other Local Revenue		350,675	-	-	-	350,675		
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>		2,226,202	-	-	-	2,226,202		
<b>TOTAL REVENUE</b>		18,346,279	-	-	-	18,346,279		
							List exact titles and staff FTE's ( Full time equiivalent)	
<b>EXPENSES</b>								
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>								
	No. of Positions							
Executive Management	5.00	311,490	-	-	-	311,490		
Instructional Management	16.00	62,250	-	-	-	62,250		
Deans, Directors & Coordinators	13.00	620,537	-	-	-	620,537		
CFO / Director of Finance	-	-	-	-	-	-		
Operation / Business Manager	4.00	163,621	-	-	-	163,621		
Administrative Staff	4.00	200,630	-	-	-	200,630		
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>42</b>	<b>1,358,528</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,358,528</b>		
<b>INSTRUCTIONAL PERSONNEL COSTS</b>								
Teachers - Regular	78.00	6,620,734	-	-	-	6,620,734		
Teachers - SPED	12.00	817,082	-	-	-	817,082		
Substitute Teachers	-	-	-	-	-	-		
Teaching Assistants	35.00	946,246	-	-	-	946,246		
Specialty Teachers	35.00	1,729,490	-	-	-	1,729,490		

**Harlem Children's Zone Promise Academy II Charter School**

**PROJECTED BUDGET FOR 2016-2017**

PROJECTED BUDGET FOR 2016-2017							Assumptions	
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable	
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.								
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL		
Total Revenue	18,346,279	-	-	-	-	18,346,279		
Total Expenses	18,346,279	-	-	-	-	18,346,279		
Net Income	-	-	-	-	-	-		
Actual Student Enrollment	-	-	-	-	-	-		
Total Paid Student Enrollment	-	-	-	-	-	-		
	PROGRAM SERVICES	SUPPORT SERVICES						
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL		
Aides	-	-	-	-	-	-		
Therapists & Counselors	7.00	392,993	-	-	-	392,993		
Other	-	-	-	-	-	-		
<b>TOTAL INSTRUCTIONAL</b>	<b>167</b>	<b>10,506,545</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,506,545</b>		
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>								
Nurse	-	-	-	-	-	-		
Librarian	-	-	-	-	-	-		
Custodian	-	-	-	-	-	-		
Security	-	-	-	-	-	-		
Other	-	-	-	-	-	-		
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>209</b>	<b>11,865,073</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,865,073</b>		
<b>PAYROLL TAXES AND BENEFITS</b>								
Payroll Taxes	-	1,277,269	-	-	-	1,277,269		
Fringe / Employee Benefits	-	2,424,333	-	-	-	2,424,333		
Retirement / Pension	-	-	-	-	-	-		
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	<b>-</b>	<b>3,701,602</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,701,602</b>		
<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>-</b>	<b>15,566,675</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,566,675</b>		
<b>CONTRACTED SERVICES</b>								
Accounting / Audit	-	74,900	-	-	-	74,900		
Legal	-	-	-	-	-	-		
Management Company Fee	-	-	-	-	-	-		
Nurse Services	-	-	-	-	-	-		
Food Service / School Lunch	-	-	-	-	-	-		
Payroll Services	-	14,718	-	-	-	14,718		
Special Ed Services	-	-	-	-	-	-		
Titlement Services (i.e. Title I)	-	-	-	-	-	-		
Other Purchased / Professional / Consulting	-	279,704	-	-	-	279,704		
<b>TOTAL CONTRACTED SERVICES</b>	<b>-</b>	<b>369,322</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>369,322</b>		
<b>SCHOOL OPERATIONS</b>								
Board Expenses	-	-	-	-	-	-		
Classroom / Teaching Supplies & Materials	-	8,550	-	-	-	8,550		
Special Ed Supplies & Materials	-	-	-	-	-	-		
Textbooks / Workbooks	-	-	-	-	-	-		
Supplies & Materials other	-	166,900	-	-	-	166,900		
Equipment / Furniture	-	-	-	-	-	-		
Telephone	-	10,602	-	-	-	10,602		
Technology	-	244,168	-	-	-	244,168		
Student Testing & Assessment	-	-	-	-	-	-		
Field Trips	-	69,300	-	-	-	69,300		
Transportation (student)	-	131,864	-	-	-	131,864		
Student Services - other	-	363,800	-	-	-	363,800		
Office Expense	-	128,870	-	-	-	128,870		
Staff Development	-	102,700	-	-	-	102,700		
Staff Recruitment	-	-	-	-	-	-		
Student Recruitment / Marketing	-	-	-	-	-	-		
School Meals / Lunch	-	883,700	-	-	-	883,700		
Travel (Staff)	-	27,912	-	-	-	27,912		
Fundraising	-	-	-	-	-	-		
Other	-	-	-	-	-	-		
<b>TOTAL SCHOOL OPERATIONS</b>	<b>-</b>	<b>2,138,366</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,138,366</b>		

**Harlem Children's Zone Promise Academy II Charter School**


**PROJECTED BUDGET FOR 2016-2017**

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	18,346,279	-	-	-	-	18,346,279	
Total Expenses	18,346,279	-	-	-	-	18,346,279	
Net Income	-	-	-	-	-	-	
Actual Student Enrollment	-	-	-	-	-	-	
Total Paid Student Enrollment	-	-	-	-	-	-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance	63,130	-	-	-	-	63,130	
Janitorial	-	-	-	-	-	-	
Building and Land Rent / Lease	29,500	-	-	-	-	29,500	
Repairs & Maintenance	12,976	-	-	-	-	12,976	
Equipment / Furniture	110,100	-	-	-	-	110,100	
Security	-	-	-	-	-	-	
Utilities	56,210	-	-	-	-	56,210	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>271,916</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>271,916</b>	
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL EXPENSES</b>	<b>18,346,279</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,346,279</b>	
<b>NET INCOME</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>	<b>REGULAR EDUCATION</b>	<b>SPECIAL EDUCATION</b>	<b>TOTAL ENROLLED</b>				
District of Location							
MT. Vernon	2		2				
School District 3 (Enter Name)	-		-				
School District 4 (Enter Name)	-		-				
School District 5 (Enter Name)	-		-				
<b>TOTAL ENROLLMENT</b>	<b>2</b>	<b>-</b>	<b>2</b>				
<b>REVENUE PER PUPIL</b>	<b>9,173,140</b>	<b>-</b>	<b>-</b>				
<b>EXPENSES PER PUPIL</b>	<b>9,173,140</b>	<b>-</b>	<b>-</b>				

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

Geoffrey Canada



Geoffrey Canada

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

President

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Position: President of the Harlem Children's Zone, a non-profit institutional partner of Promise Academy I Charter School.

Salary: \$125,000

Start date: 7/1/2014

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.


Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

Signature  Date 7/29/14

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-360-3255 \_\_\_\_\_

**Business Address:** HCZ, 35 East 125<sup>th</sup> Street, New York, NY 10035 \_\_\_\_\_

**E-mail Address:** [tfountain@hcz.org](mailto:tfountain@hcz.org) \_\_\_\_\_

**Home Telephone:** 212-360-3255 \_\_\_\_\_

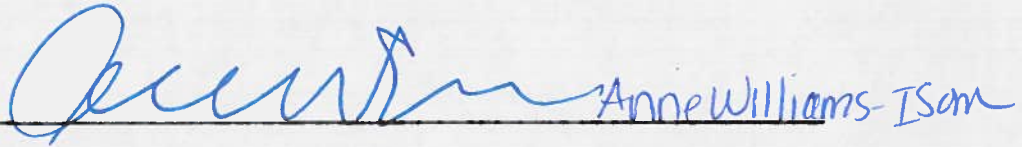


**Home Address:** 83 Fletcher Avenue Valley Stream, NY 11580 \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

Anne Williams-Isom



**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chief Executive Officer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Position: Chief Executive Officer of the Harlem Children's Zone, a non-profit institutional partner of Promise Academy I Charter School.

Salary: \$280,000

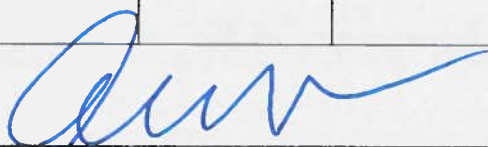
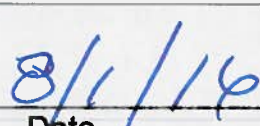
Start date: 7/1/2014

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

 \_\_\_\_\_  
 Signature  \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-360-3255 \_\_\_\_\_

**Business Address:** HCZ, 35 East 125<sup>th</sup> Street, New York, NY 10035 \_\_\_\_\_

**E-mail Address:** [tfountain@hcz.org](mailto:tfountain@hcz.org) \_\_\_\_\_

**Home Telephone:** 212-360-3255 \_\_\_\_\_

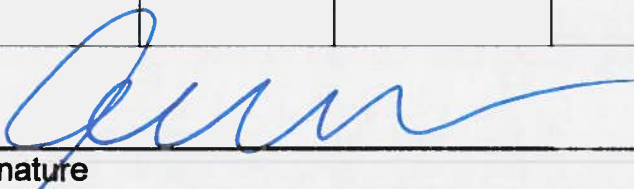
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*


Date 2/1/16

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-360-3255 \_\_\_\_\_

**Business Address:** HCZ, 35 East 125<sup>th</sup> Street, New York, NY 10035 \_\_\_\_\_

**E-mail Address:** [tfountain@hcz.org](mailto:tfountain@hcz.org) \_\_\_\_\_

**Home Telephone:** 212-360-3255 \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Willie Mae Lewis \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes \_\_\_ X \_\_\_ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ Yes \_\_\_ X \_\_\_ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

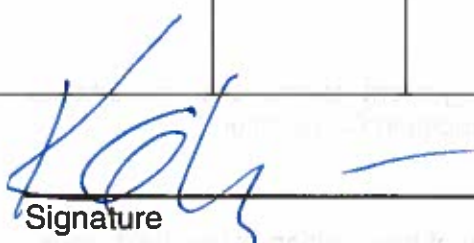
None	None	None	None
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*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

 \_\_\_\_\_ 7/19/16  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-421-2500 \_\_\_\_\_

**Business Address:** Invermed Associates Inc. 375 Park Avenue, New York, NY 10152 \_

**E-mail Address:** [pam@invermed.com](mailto:pam@invermed.com) \_\_\_\_\_

**Home Telephone:** 212-421-2500 \_\_\_\_\_

**Home Address:** 920 Fifth Avenue New York, NY 10021 \_\_\_\_\_

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

Kenneth Langone \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chairman Emeritus

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



None	None	None	None
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*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

 \_\_\_\_\_ Date 7/19/16

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-830-6650 \_\_\_\_\_

**Business Address:** Duquesne Family Office LLC, 40 West 57<sup>th</sup> Street 25<sup>th</sup> Floor, New York, NY 10019 \_\_\_\_\_

**E-mail Address:** [anne@duquesne.com](mailto:anne@duquesne.com); [kate@duquesne.com](mailto:kate@duquesne.com) \_\_\_\_\_

**Home Telephone:** 212-830-6650 \_\_\_\_\_

**Home Address:** 117 East 72<sup>nd</sup> Street New York, NY 10021 \_\_\_\_\_

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

Stanley Druckenmiller \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	None	None	None
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*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*



  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-828-5996 \_\_\_\_\_

**Business Address:** N/A \_\_\_\_\_

**E-mail Address:** [jessicate2@aol.com](mailto:jessicate2@aol.com) \_\_\_\_\_

**Home Telephone:** 212-828-5996 \_\_\_\_\_

**Home Address:** 25 East End Avenue New York, NY 10028 \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Arlene Gibson \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	None	None	None
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*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

Fatma B. 7/19/16  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 917-402-0229 \_\_\_\_\_

**Business Address:** N/A \_\_\_\_\_

**E-mail Address:** tinaba@aol.com tinaba17@aol.com

**Home Telephone:** 917-402-0229 \_\_\_\_\_

**Home Address:** 1177 Anderson Avenue Apt. 5C \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Fatime Cadoo \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Parent Representative

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Mitch Kurz \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

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*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

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None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-439-9270 \_\_\_\_\_

**Business Address:** N/A \_\_\_\_\_

**E-mail Address:** [mitch\\_kurz@att.net](mailto:mitch_kurz@att.net) \_\_\_\_\_

**Home Telephone:** 212-439-9270 \_\_\_\_\_

**Home Address:** 176 East 71<sup>st</sup> Street New York, NY 10021 \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Denise Fuller \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	None	None	None
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

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None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-415-4143 \_\_\_\_\_

**Business Address:** 799 U.N. Plaza New York, NY 10017 \_\_\_\_\_

**E-mail Address:** [NashD@state.gov](mailto:NashD@state.gov) \_\_\_\_\_

**Home Telephone:** 212-415-4143 \_\_\_\_\_

**Home Address:** 100 West 121<sup>st</sup> Street New York, NY 10027 \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Alfonso Wyatt \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children’s Zone Promise Academy II Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	None	None	None
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*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

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None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-925-6675 \_\_\_\_\_

**Business Address:** Fund for the City of New York, 121 Avenue of the Americas, 6<sup>th</sup> Floor, New York, NY 10013-1590 \_\_\_\_\_

**E-mail Address:** [alfonsowyatt09@gmail.com](mailto:alfonsowyatt09@gmail.com) \_\_\_\_\_

**Home Telephone:** 212-925-6675 \_\_\_\_\_

**Home Address:** 175-60 Underhill Avenue Fresh Meadows, NY 11365 \_\_\_\_\_



# Entry 9 BOT Table

Created: 07/27/2016

Last updated: 07/29/2016

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Geoffrey Canada	<a href="mailto:tfountain@hcz.org">tfountain@hcz.org</a>	Chair/Board President	Audit Committee	Yes	Founder of Harlem Children's Zone	6 terms (ending in June of 2007, 2009, 2011, 2013, 2014, 2016)
2	Anne Williams-Isom	<a href="mailto:narnold@hcz.org">narnold@hcz.org</a>	Chair/Board President	Audit Committee	Yes	CEO of Harlem Children's Zone	1 term completed in June 2015
3	Mitch Kurz	<a href="mailto:mitch_kurz@worldnet.att.net">mitch_kurz@worldnet.att.net</a>	Treasurer	Audit Committee	Yes	Academic Dean and Director for the Bronx Center for Science & Mathematics	6 terms (ending in June of 2006, 2008, 2010, 2012, 2014, 2015)
4	Kenneth	<a href="mailto:Pam@inve">Pam@inve</a>	Other	N/A	Yes	Invemed Associates	6 terms (ending in June of 2006, 2008,

	Langone	<a href="http://med.com">med.com</a>				Inc.	2010, 2012, 2014, 2016)
5	Stanley Druckenmiller	<a href="mailto:carmela@duquesne.com">carmela@duquesne.com</a>	Trustee/Member	N/A	Yes	Duquesne Family Office	6 terms (ending in June of 2006, 2008, 2010, 2012, 2014, 2016)
6	Denise Fuller	<a href="mailto:nashd@state.gov">nashd@state.gov</a>	Trustee/Member	N/A	Yes	United Nations	3 terms (ending in June 2012, 2014, 2015)
7	Arlene Gibson	<a href="mailto:jessicate2@aol.com">jessicate2@aol.com</a>	Trustee/Member	N/A	Yes	Former Headmistress of the Spence School	5 terms (ending in June of 2008, 2010, 2012, 2014, 2016)
8	Alfonso Wyatt	<a href="mailto:alfonsowatt09@gmail.com">alfonsowatt09@gmail.com</a>	Trustee/Member	N/A	Yes	The Greater Allen Cathedral	1 term ending in June 2016
9	Willie Mae Lewis	<a href="mailto:wmaelewis@yahoo.com">wmaelewis@yahoo.com</a>	Trustee/Member	N/A	Yes	St. Nicholas Houses	2 terms (ending in June 2014 & 2015)
10	Parris Brown	<a href="mailto:parrisc.brown@gmail.com">parrisc.brown@gmail.com</a>	Parent Representative	N/A	Yes	Parent	1 term ending in June 2016)
11							
12							
13							
14							
15							
16							

17							
18							
19							
20							

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**2. Total Number of Members on June 30, 2015**

10

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**3. Total Number of Members Joining the Board 2015-16 School Year**

1

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**4. Total Number of Members Departing the Board during the 2015-16 School Year**

1

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**5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes**

10

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**6. Number of Board Meetings Conducted in the 2015-16 School Year**

9

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**7. Number of Board Meetings Scheduled for the 2016-17 School Year**

12

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**Thank you.**

All HCZ Promise Academy II Charter School Board Minutes can be found at the link below:

<http://www.hczpromise.org/community/board-meeting-documents>



## **Promise Academy II: Enrollment and Retention Efforts**

At Promise Academy II, and the closely affiliated Harlem Children's Zone, we are committed to recruiting and serving the most at-risk families in our district. Our free and reduced lunch numbers are similar to those of the district at large, even though all students receive free lunch and breakfast, so that families may feel less pressure to complete lunch forms. The portion of our student body with Individual Education Plans, which (of course) fluctuates, has generally been similar to the special education rate of the district as a whole in recent years. The portion of students who are officially designated as English Language Learners has generally been similar to the district as a whole. While we do target recruitment and enrollment efforts at families for who English is not the primary language (see below for details), we also intervene early (starting to work with our students when they are three years old). We believe this early intervention helps our young people develop the necessary English skills to pass the NYSITELL assessment at Kindergarten entry, preventing them from ever being officially labeled as English Language Learners.

Strategies for English Language Learners Recruitment for the Harlem Children's Zone (HCZ) and Promise Academy II starts when parents are expecting or have a child under the age of four. The Baby College, one of the HCZ programs, blankets the neighborhood with teams of outreach workers who encourage participation of all families with a child in appropriate age range (expected to age three). These outreach workers talk to people on the street, go door to door in apartment buildings, and advertise at local businesses and non-profits. The outreach teams include workers who speak Spanish and French, as well as some of the more common West African dialects spoken by many recent immigrants in the neighborhood. Recruitment materials are offered in Spanish and French and the Baby College application is also available in Spanish and French. Baby College has approximately five nine-week cycles each year and each cycle has a French class and a Spanish class available.

After participation in Baby College, HCZ staff remains in contact with parents. They are encouraged to participate in special events and receive check-in phone calls. In the summer of the year when their child turns three, Baby College graduates are encouraged to enter the Promise Academy II lottery. The lottery is also advertised through all of the HCZ programs in the neighborhood, more than 30 distinct program sites.

Families selected in the lottery are offered the chance to participate in Three Year Old Journey, a 12 week program of Saturday classes for parents while their children receive enrichment in pre-school classrooms. When the children are four, they are offered a spot in Harlem Gems, an enriched pre-Kindergarten program with a focus on early literacy development which provides instruction in Spanish and French to all students.

While not all Promise Academy II Kindergarteners have participated in the HCZ early childhood programs, the majority of them have. Consequently, we believe that our results on the NYSITELL underestimate the number of students who are learning English primarily at school. While there is no

equivalent exam for prekindergarten students, we think that if we were able to assess our students when entering Gems, we would find a higher ELL rate.

Free and Reduced Lunch Strategy Promise Academy II has lottery preferences that prioritize low-income families. After siblings, the first priority is for students who live in the local school district and whose families would qualify for free or reduced lunch. With outreach efforts that blanket the neighborhood (see the ELL section above), we are making continual efforts to attract and retain children from low-income families. In addition, the Harlem Children's Zone runs both an Early Head Start program, for children three years old and under, and a Head Start program that starts at age three. These programs require that 90% of participants come from families with incomes below the poverty line. We strongly encourage all participants in these programs to apply to Promise Academy II.

### *Special Education Strategy*

Promise Academy II's special education rate has been similar to the district rate in recent years. While there is fluctuation, partially based on time for referrals to be completed and our CSE's approach to declassification, our long-term average does appear to be comparable to the local school district. In recent years we've made a very conscious effort to partner with parents to identify any special needs of their children. While many parents are reluctant to have their children classified as special education, we've worked to demonstrate that there is no stigma to having an IEP and considerable benefit to having students' needs identified and providing them with the appropriate services. These efforts have helped us to be more informed about the needs of families whose children require special education services.



# Entry 12 Teacher and Administrator Attrition

Created: 07/29/2016

Last updated: 08/01/2016

Report changes in teacher and administrator staffing.

## Page 1

### **Instructions for completing the Teacher and Administrator Attrition Tables**

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

### **2015-16 Teacher Attrition Table**

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 - 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 - 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	78	24	10	9	73

### **2015-16 Administrator Position Attrition Table**

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 - 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 - 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	12	2.5	2	.5	12

**Thank you**



# Entry 13 Uncertified Teachers

Last updated: 07/29/2016

## Page 1

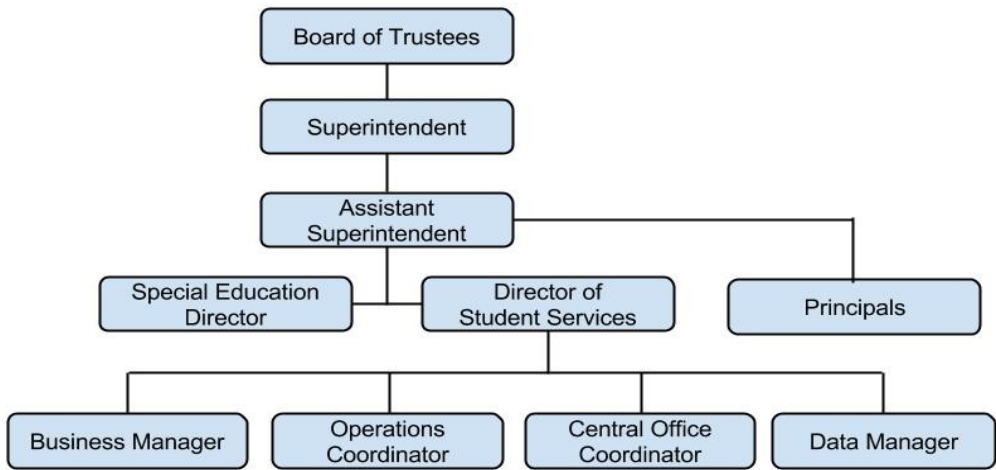
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count.

### Staff Qualifications (June 30, 2016)

**Note:** Columns should sum to the FTE count of Teachers on June 30, 2016, and each teacher should be in only one column.

1. Total FTE Count of Uncertified Teachers (6-30-16)	9
2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-16)	5
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-16)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-16)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-16)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-16)	4

**Thank you.**





# 2016-2017

## Promise Academy Calendar

Jul 2016						
S	M	T	W	Th	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug 2016						
S	M	T	W	Th	F	S
						6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Sep 2016						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Oct 2016						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Nov 2016						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Dec 2016						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Feb 2017						
S	M	T	W	Th	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Mar 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Apr 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jun 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

School closed for students, teachers & staff		
Jul. 4		Independence Day
Sep. 5		Labor Day
Oct. 10		Columbus Day Observed
Nov. 24		Thanksgiving Day
Dec. 26		Christmas Day Observed
Jan. 2		New Year's Day Observed
Jan. 16		Dr. Martin Luther King, Jr. Day
Feb. 20		Presidents Day
May 29		Memorial Day

School closed for students and teachers only*		
Jul. 1		Summer Intermission
Jul. 7		Eid al-Fitr (2016)
Aug. 1-26		Summer Recess
Sep. 12		Eid al-Adha
Oct. 12		Yom Kippur
Nov. 11		Veterans Day Observed
Nov. 24-25		Thanksgiving Recess
Dec. 26-Jan. 2		Winter Recess
Feb. 20-24		Midwinter Recess
Apr. 10-14		Spring Recess
Jun. 26		Eid al-Fitr (2017)
Jun. 26-30		Summer Intermission begins

School closed for students only*		
Aug. 29-Sep. 2		Staff return for orientation
Nov. 8		Election Day (prof. develop.)

Important date (school is open)		
Jul. 5		2016-17 school year begins
Jul. 29		Summer session ends
Jan. 17		100th day of school
Jan. 24-27		Regents Exams
Mar. 28-30		NYS 3-8 ELA Exam
May 2-4		NYS 3-8 Math Exam
May 2		Teacher Appreciation Day
May 24-Jun. 2		Grades 4 & 8 Science Performance Test
Jun. 5		Grades 4 & 8 Science Written Exam
Jun. 14-16, 19-22		Regents Exams

**Notes**

First day of instruction is 9/6 and last day is 6/23  
 202 instruction days (184 + 18 summer session days)  
 HS is open on scoring days (1/30 & 6/23)  
 School is open for Rosh Hashanah (10/3 & 10/4)