



Promise Academy I Charter School

A partner of



**Harlem Children's
ZONE**

BOARD OF TRUSTEES

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Anne Williams-Isom
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Denise Fuller
Willie Mae Lewis
Keith Meister
Aisha Tomlinson
Alfonso Wyatt

Achil Petit
Superintendent

Joseph Cordero
**Principal
Elementary School**
245 West 129th Street
New York, NY 10027
Tel 212.360.3232

Madelaine German-Schultz
**Principal
Middle School**
245 West 129th Street
New York, NY 10027
Tel 212.360.3233

Zahida Aminy
**Principal
High School**
245 West 129th Street
New York, NY 10027
Tel 212.360.3234

AGENDA

Promise Academy I Board of Trustees Meeting
Wednesday, September 11th, 2019

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. CEO Report (*Anne Williams-Isom*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. State Test Scores (*Bessie Wilkerson / Achil Petit*)
- V. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Zahida Aminy*)
- VI. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy I Charter School

Annual Board Meeting

Wednesday, June 19, 2019

245 West 129th Street

Attendees: Anne Williams-Isom, Stan Druckenmiller (by phone), Denise Fuller (by phone), Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt (by phone), Zahida Aminy, Esther Addo, Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Katherine Hurtado, Shondell James, Betina Jean-Louis, Mindy Miller, Achil Petit, Jessica Rawlins, Susan Ryz, Troy Smith, and Toya Stille

Acceptance of Minutes (Stanley Druckenmiller)

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from May 15, 2019. The motion was unanimously approved.

CEO Report (Anne Williams-Isom)

Anne Williams-Isom thanked everyone who attended the Geoffrey Canada Scholarship Luncheon.

Ms. Williams-Isom also reported that the 25th Annual Peace March will be held on August 7, 2019.

Ms. Williams-Isom thanked Mindy Miller for her years of service as Chief Development Officer. Ms. Miller will be retiring this summer.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,113 for Promise Academy I and at 998 for Promise Academy II.

Dr. Petit also reported that PAII Elementary, PAI Middle School and PAI High School students will be relocated to different buildings during the summer session as the DOE does construction at the 2005 Madison Avenue building. In September, all students will return to their regular buildings.

On May 30th, a Parent Appreciation Banquet was held to celebrate and show gratitude to Promise Academy parents. Dr. Petit thanked Ms. Williams-Isom for delivering the keynote address. He also thanked director Latasha Morgan for emceeding the event, and the principals and staff for serving meals to parents.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

The elementary school's attendance was at 95% for May.

Fourth graders completed the New York State written and lab science tests.

The school held a field day on May 22nd at Riverbank Park for K-5 scholars.

The elementary school held a spring concert with students in grades K-2. The school also held an art show and keyboard recital.

A “Paint and Sip” party was held for fifth graders in celebration of their transition to middle school in the fall. Scholars enjoyed healthy snacks and a group painting activity. As part of their science curriculum, fifth-grade scholars also went to see the play “Magic School Bus: Lost in the Solar System.”

Scott Krug, Chief Financial Officer of the Yankees, gave the school 156 tickets for scholars on the honor roll.

Fourth-grade scholars went to the Newtown Creek Wastewater Treatment Plant. Scholars learned about the water cycle and had a chance to tour the facility and test the water.

Scholars from grades 3-5 in the music program entered their first music competition as a choir and won first place at the “Music in the Parks” festival held at Six Flags. The Promise Academy I choir won the Esprit de Corps award.

The school held a career fair for grades 2-5 with roundtable sessions where they spoke to professionals.

Students visited the Tenement Museum as part of the ELA curriculum and analyzed the experience alongside their historical fiction reading. First-grade students also visited the Transit Museum.

Scholars in grades 2-5 met their goal of 70,000 books read for the school year.

On June 18th, 300 parents attended the elementary school spring showcase.

HCZ Promise Academy I Middle School (Kashif Hameed)

The middle school’s attendance was at 96% for May.

Deirdre Schwiring, director of social/emotional learning, has been working with PAI and PAII staff leaders to incorporate restorative practices in the school. Staff leaders visited a school in Yonkers to share best practices and both middle schools invited a performance group to speak to scholars about self-worth and self-identity using dance and music.

The PAI Middle School graduation will be held on June 25th. Eighth graders received yearbooks and T-shirts and went on a senior trip to Connecticut on June 18th. The middle school senior prom will take place on June 20th.

Seventh grade scholars are taking a trip to Six Flags on June 19th and sixth graders will be visiting Rye Playland on June 21st.

Eighth graders took the New York State science exams.

HCZ Promise Academy I High School (Zahida Aminy)

The high school’s attendance was at 94% for May.

100% of seniors have been accepted into college. PAI and PAII Senior Prom took place on June 11th. On June 12th, seniors went on a trip to Six Flags.

The school hosted a banquet for seniors and their families to celebrate student growth during high school. Scholars were recognized for their progress and enjoyed dinner, music and dancing at the banquet.

The high school Class of 2019 was celebrated by grades K-11. As seniors walked down the halls to “Pomp and Circumstance,” scholars cheered them on. Ms. Aminy thanked principals Dr. Cordero and Mr. Hameed and superintendent Dr. Petit for attending.

The PAI and PAII high school graduation will be held on June 26, 2019 at Colombia University.

The school has begun Saturday Academy in preparation for the Regents exams.

Financial Report (Jim Hutter)

PAI’s enrollment is at 1,113, which is 7 students below budget. PAI revenue is \$200,000 favorable versus the budget. PAI is \$1.2M favorable with expenses at \$20.7M. There is no HCZ contribution through 11 months of FY19.

FY19 Budget (Jim Hutter)

A motion was called to approve the HCZ Promise Academy I Charter School budget for fiscal year 2020. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 19, 2019 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

Appointment of Independent Accountants (Jim Hutter)

A motion was called to appoint independent accountants Grant Thornton for the fiscal year 2019 audit for Promise Academy I Charter School. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 19, 2019 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

PAI Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy I Board of Trustee officers Anne Williams-Isom and Mitch Kurz and trustee members Ellanor (Bodie) Brizendine, Denise Fuller, Willie Mae Lewis and Aisha Tomlinson, and to elect a new Board member, Keith Meister. The Board unanimously approved the resolution. A detailed list of the approved elected and re-elected Board members can be found within the June 19, 2019 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

2019-2020 Family Handbook (Candice Ashby)

A motion was called to approve the Family Handbook updated for the 2019-2020 academic year. The motion was approved. The updated handbook can be found on the Promise Academy website.

<http://www.hczpromise.org/for-parents>

MADELAINE GERMAN SCHULTZ

MMGerman28@gmail.com · (347) 224-1505

EDUCATION

College of St. Rose, Center for Integrated Teaching (CITE)

School Building Leadership Certificate

Fordham University, Graduate School of Education

Master of Science in Teaching Special Education

CUNY Bernard M. Baruch College

Bachelor of Arts, Urban Education and Policy

Expected December 2019
August 2013

2006 – 2010

WORK EXPERIENCE

Humanities Education Director,

Harlem Children's Zone Promise Academy, Harlem, NY

August 2018 - Present

- Observe, supervise and evaluate teachers and staff to further school's vision of excellence
- Assist with curriculum development, instructional strategies and lesson planning while overseeing classroom activities; creating an environment conducive to learning
- Facilitate professional development experiences for faculty to support excellence throughout the school
- Supervise daily operations of school and address areas of improvement

Seventh Grade Team Leader

Harlem Children's Zone Promise Academy, Harlem, NY

July 2015 - August 2018

- Identified the academic and social-emotional needs of individual students and groups of students.
- Reviewed presentation of individual and grade level data for discussion
- Participated in and facilitated professional development
- Monitored and reviewed action plans on a timely basis
- Assisted in developing, supporting, and monitoring the school improvement plan

Seventh Grade English Language Arts Teacher

Harlem Children's Zone Promise Academy, Harlem, NY

July 2015 - August 2018

Incorporated engaging texts to enhance literacy skills and foster a fun engaging learning environment

- Encouraged discussion of class material to promote critical thinking
- Established positive relationships with students, parents, colleagues and administration
- Assessed student progress weekly, monthly and quarterly
- Developed a grade-wide intensive instruction program that increased student performance by 40% for two consecutive years on NYS exam

7th Grade Humanities Teacher

Urban Assembly School for Applied Math and Science, Bronx, NY

September 2011 – June 2015

Taught general education, special education and integrated co-taught classes

- Designed and implemented common-core based curriculum with differentiated performance tasks that address multiple learning styles, including I.E.P specifications
- Moved 65% of students onto grade-level in one academic school year through intensive small group instruction

Grade Level Advisory Team Leader

Urban Assembly School for Applied Math and Science, Bronx, NY

September 2013 - June 2015

- Facilitated weekly after school meetings with middle school teachers
- Lead and organized grade-wide community building activities
- Effectively utilized interpersonal skills to build relationships with students, parents, and teachers

Middle School Testing Coordinator

Urban Assembly School for Applied Math and Science, Bronx, NY

September 2014 - June 2015

- Supervised all state testing procedures to ensure that testing practices are in compliance with state mandates and that the administration of test is efficient
- Organized testing administration for the entire middle school

Teach For America, New York, NY

Corps Member

Summer 2011

- Selected from approximately 40,000 applicants nationwide to join national teacher corps of recent college graduates and professionals who commit two years to teach in under-resourced public schools
- Participated in intensive summer training program to develop the skills and knowledge needed to achieve significant gains in student achievement. Simultaneously taught in summer school program run by Teach For America for students in New York public and charter schools under the supervision of a faculty of experienced teachers

SKILLS

Language: Fluent in Spanish

HCZ Promise Academy I Summer 2019 Attendance Report

HCZ PAI Elementary School				HCZ PAI Middle School				HCZ PAI High School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present		
7/8	47	238	80%	8	56	86%	8	54	85%		
7/9	29	238	88%	9	56	84%	8	54	85%		
7/10	34	238	86%	5	55	91%	7	54	87%		
7/11	42	238	82%	8	55	85%	6	54	89%		
7/12	28	238	88%	8	55	85%	8	54	85%		
7/15	45	238	81%	10	55	82%	3	54	94%		
7/16	28	238	88%	11	55	80%	8	54	85%		
7/17	25	238	89%	11	55	80%	5	54	91%		
7/18	44	238	82%	6	55	89%	6	54	89%		
7/19	38	238	84%	9	55	84%	11	54	80%		
7/22	30	238	87%	12	55	78%	8	54	85%		
7/23	9	238	96%	5	55	91%	8	54	85%		
7/24	58	238	76%	11	55	80%	9	54	83%		
7/25	16	238	93%	10	55	82%	5	54	91%		
7/26	24	238	90%	34	55	38%	25	54	54%		
7/29	48	238	80%	15	55	73%	6	54	89%		
7/30	86	238	64%	16	55	71%	8	54	85%		
7/31	45	238	81%	25	55	55%	5	54	91%		
Average	38	238	84%	12	55	79%	8	54	85%		



Promise Academy I

FY 2020 August YTD Budget vs. Actual \$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,128	1,201	73	1,128
DOE and other gov't funding	\$ 3.6	\$ 3.6	\$ -	\$ 21.4
Expenses:				
Salaries	1.9	1.7	0.2	12.7
Benefits	0.7	0.6	0.1	4.0
OTPS	0.6	0.6	-	3.8
Total Expenses	3.2	2.9	0.3	20.5
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
Private Funding	0.2	0.2	-	1.3
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(1) Excludes bonus, growth fund, PA Blueprint & HCZ allocations