



Promise Academy II Charter School

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**Harlem Children's
ZONE**

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Achil Petit
Superintendent

Shondell James
**Principal
Elementary School**
2005 Madison Avenue
New York, NY 10035
Tel 212.360.3236

Amy Deal
**Principal
Middle School**
35 East 125th Street
New York, NY 10035
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Kashif Hameed
**Principal
High School**
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AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, September 11th, 2019

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. CEO Report (*Anne Williams-Isom*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. State Test Scores (*Bessie Wilkerson / Achil Petit*)
- V. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Amy Deal*)
 - iii. High School (*Kashif Hameed*)
- VI. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy II Charter School

Annual Board Meeting

Wednesday, June 19, 2019

245 West 129th Street

Attendees: Anne Williams-Isom, Stan Druckenmiller (by phone), Denise Fuller (by phone), Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt (by phone), Zahida Aminy, Esther Addo, Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Katherine Hurtado, Shondell James, Betina Jean-Louis, Mindy Miller, Achil Petit, Jessica Rawlins, Susan Ryzd, Troy Smith, and Toya Stilley

Acceptance of Minutes (Stan Druckenmiller)

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from May 15, 2019. The motion was unanimously approved.

CEO Report (Anne Williams-Isom)

Anne Williams-Isom thanked everyone who attended the Geoffrey Canada Scholarship Luncheon.

Ms. Williams-Isom also reported that the 25th Annual Peace March will be held on August 7, 2019.

Ms. Williams-Isom thanked Mindy Miller for her years of service as Chief Development Officer. Ms. Miller will be retiring this summer.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,113 for Promise Academy I and at 998 for Promise Academy II.

Dr. Petit also reported that PAII Elementary, PAI Middle School and PAI High School students will be relocated to different buildings during the summer session as the DOE does construction at the 2005 Madison Avenue building. In September, all students will return to their regular buildings.

On May 30th, a Parent Appreciation Banquet was held to celebrate and show gratitude to Promise Academy parents. Dr. Petit thanked Ms. Williams-Isom for delivering the keynote address. He also thanked director Latasha Morgan for emceeding the event, and the principals and staff for serving meals to parents.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was at 95% for May.

The school held an art showcase for grades 3-5. Scholars in those grades also performed a theatrical adaptation of the young adult novel “The Hate You Give” by Angie Thomas.

School leaders led a kindergarten orientation for new parents and gave them an opportunity to tour the building and ask questions.

An award ceremony was held for kindergarten students, which was well attended by parents.

The school invited Success in Motion to visit and prepare a team-building brunch for teachers and staff. The principal thanked Ms. Williams-Isom and Dr. Petit for their support.

School leaders have been completing final assessments to ensure that all students are prepared for the upcoming school year.

Fourth-grade students took the New York State science exams. “Eric the Science Guy” visited the school and brought different animals for the scholars to interact with and learn about.

The quote of the week is “Surround yourself with people who allow you to blossom and thrive.”

HCZ Promise Academy II Middle School (Amy Deal)

The middle school’s attendance was at 96% for May.

Eighth graders completed the New York State science exams.

The school held a career day in partnership with PAII High School. Nearly 70 professionals attended and held round-table discussions with the students on career choices.

The school held a “Ph.D. for a Day” event. Students had the opportunity to visit Columbia University and meet scientists. The Columbia scientists shared their stories and explained how they entered the field of science. Students also visited labs and participated in hands-on experiments. The day ended with scientists teaching the scholars how to make ice cream with liquid nitrogen.

Eighth-grade scholars had a prom and were taken on a trip to High Meadows to celebrate their transition to high school in the fall.

Sixth and seventh graders attended the “2019 Education Days” at CitiField. Students engaged in a “weather day,” and other interactive activities. They also had the opportunity to see a Mets game.

Students were given free books to read over the summer.

HCZ Promise Academy II High School (Katherine Hurtado)

The high school’s attendance was at 96% for May.

The school held its annual “Passing of the Torch” ceremony, where seniors shared the colleges they will attend in the fall and announced rising 12th graders as the new leaders of the high school community. 100% of seniors are graduating high school and will be attending college.

12th grade students enjoyed the senior trip to Camelback Resort, where they enjoyed zip-lining and other activities. Each night ended with a karaoke party. Seniors also went on a trip to Six

Flags the day after the prom. The principal thanked Troy Smith, managing director of the afterschool program, for helping to orchestrate the trip.

The high school graduation will be held on June 26, 2019 at Columbia University.

Financial Report (Jim Hutter)

PAII's enrollment is at 998, which is 30 students below budget. PAII revenue is \$100,000 favorable versus the budget. PAII is \$700,000 favorable with expenses at \$19.4M. There is no HCZ contribution through 11 months of FY19.

FY19 Budget (Jim Hutter)

A motion was called to approve the HCZ Promise Academy II Charter School budget for fiscal year 2020. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 19, 2019 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

Appointment of Independent Accountants (Jim Hutter)

A motion was called to appoint independent accountants Grant Thornton for the fiscal year 2019 audit for Promise Academy II Charter School. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 19, 2019 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

PAII Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy II Board of Trustee officers Anne Williams-Isom and Mitch Kurz and trustee members Ellanor (Bodie) Brizendine, Fatime Cadoo, Denise Fuller and Willie Mae Lewis, and to elect a new Board member, Keith Meister. The Board unanimously approved the resolution. A detailed list of the approved elected and re-elected Board members can be found within the June 19, 2019 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

2019-2020 Family Handbook (Candice Ashby)

A motion was called to approve the Family Handbook updated for the 2019-2020 academic year. The motion was approved. The updated handbook can be found on the Promise Academy website.

<http://www.hczpromise.org/for-parents>

HCZ Promise Academy II

Summer 2019 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
7/8	50	158	68%	12	76	84%	19	88	78%
7/9	47	158	70%	5	76	93%	15	88	83%
7/10	41	158	74%	5	76	93%	22	88	75%
7/11	43	156	72%	6	77	92%	17	88	81%
7/12	39	155	75%	11	77	86%	19	88	78%
7/15	33	154	79%	19	77	75%	20	88	77%
7/16	28	154	82%	6	77	92%	14	88	84%
7/17	34	154	78%	10	77	87%	15	88	83%
7/18	36	154	77%	13	77	83%	14	88	84%
7/19	36	154	77%	15	77	81%	29	88	67%
7/22	38	154	75%	15	77	81%	13	88	85%
7/23	33	154	79%	11	77	86%	20	88	77%
7/24	41	154	73%	5	77	94%	10	88	89%
7/25	34	154	78%	6	77	92%	20	88	77%
7/26	26	154	83%	45	77	42%	52	88	41%
7/29	32	154	79%	10	76	87%	17	88	81%
7/30	33	154	79%	6	76	92%	15	88	83%
7/31	55	154	64%	9	76	88%	22	88	75%
Average	38	155	76%	12	77	85%	20	88	78%



Promise Academy II

FY 2020 August YTD Budget vs. Actual \$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,028	1,056	28	1,028
DOE and other gov't funding	\$ 3.4	\$ 3.4	\$ -	\$ 20.2
Expenses:				
Salaries	1.9	1.8	0.1	12.6
Benefits	0.7	0.6	0.1	4.0
OTPS	0.5	0.5	-	3.1
Total Expenses	3.1	2.9	0.2	19.7
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
Private Funding	0.2	0.2	-	1.2
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(1) Excludes bonus, growth fund, PA Blueprint & HCZ allocations