



Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

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Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2019)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL
(Select name from the drop down menu)

a1. Popular School Name HCZ Promise Academy I Charter School
(Optional)

b. CHARTER AUTHORIZER (As of June 30th, 2019) NYCDOE-Authorized Charter School

Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.

c. DISTRICT / CSD OF LOCATION NYC CSD 5

d. DATE OF INITIAL CHARTER 05/2004

e. DATE FIRST OPENED FOR INSTRUCTION 09/2004

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Harlem Children’s Zone Promise Academy Charter School (HCZ Promise Academy I) is to provide high quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy I promotes high achievement in all subjects through a demanding curriculum, extensive supportive services and the use of data-driven teaching methods. HCZ Promise Academy I is committed to promoting academic accomplishment, positive character development, healthy lifestyles and leadership skills. In partnership with the Harlem Children’s Zone, HCZ Promise Academy I addresses the educational and developmental needs of each student.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Data-driven instruction: The Promise Academy teaching philosophy is that all students have different instructional needs, and it is our job to find ways to identify and address those needs. Small-group instruction and tutoring offered in the after school program is an integral piece to achieving a high academic outcome. Promise also uses running records for assessing reading levels and identifying patterns of strategies that work.
Variable 2	Professional development: Promise Academy has always focused on building a core of highly-qualified, driven teachers serving as beacons of experience to younger staff with great potential. Promise has expanded that focus by creating a Curriculum Office of ELA and math coaches, giving teachers opportunities to receive guided instruction. We are also attracting and training talented teachers through student/teacher apprenticeships and Relay/GSE. During the summer of 2017, we began to offer new teachers a more intense series of mandatory PDs. Our current focus is ensuring that those PDs are consistently tailored to help integrate new teachers to better fulfill our mission.
Variable 3	College Readiness: To ensure that students in Promise have

	<p>the best chance for academic success, Promise has consistently aligned itself with collaborative programs. The Bard Early College Program and advanced placement classes, along with creating a campus like environment has been useful tools in helping our children become college-ready. Students are offered services from the Center for Higher Education and Career Support with advisors who help and guide them through their high school and college careers.</p>
Variable 4	<p>Parent Engagement: Promise Academy has a Promise Academy I Parents Association (PAPA I) in which members are instrumental in maintaining strong ties between school staff and the families of students. The school also benefits from the Parent Engagement team, which offers professional development opportunities for the PAPA board and advises them on appropriate ways to manage feedback from the community of Promise parents.</p>
Variable 5	<p>Academic Coaches: Promise Academy has academic coaches in ELA and math to ensure that the curriculum is aligned with the Common Core State Standards. The coaches use teaching strategies and data assessment to improve and strengthen the curriculum and target at risk students in order to help them achieve benchmarks. Lead teachers, teaching fellows and principals are also provided with opportunities to be trained by Relay/GSE, an accredited national non-profit institution of higher education.</p>
Variable 6	<p>Recruitment: The recruitment team focuses on finding quality candidates from around the country and works with leadership using the following strategies: attending/hosting teacher recruitment fairs and events at colleges/universities, internet job postings, advertisements, employee referrals and partnering with programs such as Teach for America. Student teachers from reputable universities are also trained in Promise classrooms with a focus on a data-driven positive school culture.</p>
Variable 7	<p>Pipeline Services: The services we offer such as, healthy nutrition, access to social services, foster care prevention and the Promise After-school program with additional instruction opportunities ensures that our students begin on the same playing field as children from more affluent communities. We also have a fully operational health center for all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy students.</p>
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

Need additional space for variables No

h. SCHOOL WEB ADDRESS (URL) www.hczpromise.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment) 1250

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment) 1111

k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
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l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	245 West 129th Street New York, NY 10027	212-360-3230	NYC CSD 5	K-12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Achil Petit	212-360-3255	646-582-1200	principalpa1@hczpromise.org
Operational Leader	Ari Browne	212-360-3230	347-852-1624	ari.browne@hczpromise.org
Compliance Contact	Candice Ashby	212-360-3230	347-387-6835	candice.ashby@hczpromise.org
Complaint Contact	Candice Ashby	212-360-3230	347-387-6835	candice.ashby@hczpromise.org
DASA Coordinator	Toya Stilley	212-360-3230	347-835-7684	toya.stilley@hczpromise.org
Phone Contact for After Hours Emergencies	Reception	212-360-3255	347-387-6835	principal1@hczpromise.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/90057018/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/90057018/nBjtmqxAKU/>

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in organizational structure	Structural change from lower and upper elementary to one elementary K-5 to increase development alignment	part of charter renewal application	May 6, 2019 approved by BOR
2				
3				
4				
5				

More revisions to add? No

ATTESTATION


o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Candice Ashby
Position	Director of Compliance & Reporting
Phone/Extension	212-360-3230
Email	candice.ashby@hczpromise.org

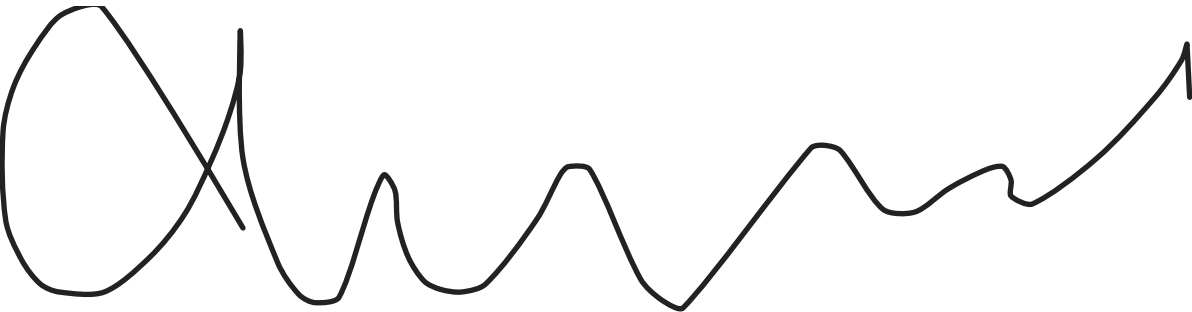
p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a horizontal line and a vertical line.

Signature, President of the Board of Trustees

A handwritten signature in black ink, featuring a large, stylized 'A' followed by a series of connected loops and a final upward stroke.

Date 2019/11/01

Thank you.