



Promise Academy II Charter School

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ZONE**

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Kashif Hameed
**Principal
High School**
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AGENDA

Promise Academy II Board of Trustees Meeting
Tuesday, November 26th, 2019

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. CEO Report (*Anne Williams-Isom*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Amy Deal*)
 - iii. High School (*Kashif Hameed*)
- V. Financial Report (*Jim Hutter*)
- VI. Student Presentation (*Achil Petit*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, October 30, 2019

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz (by phone), Anne Williams-Isom, Bodie Brizendine, Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt (by phone), Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, , Kashif Hameed, Jennifer Klein, Shondell James, Betina Jean-Louis, Justin Maker, Kwame Owusu-Kesse, Achil Petit, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from September 11, 2019. The motion was unanimously approved.

CEO Report (Anne Williams-Isom)

Anne Williams-Isom and Dr. Betina Jean-Louis spoke about the work of Dr. Michael Lindsay - professor and executive director of the McSilver Institute for Poverty Policy and Research at NYU. Dr. Lindsay is a child and adolescent mental health researcher whose work focuses on the impact of mental health in the African American community. He has partnered with Promise Academy and the Institute of Family Health to identify children who may be suffering from depression to support their families with appropriate resources.

Ms. Williams-Isom distributed a booklet about Promise Academy's Cultivating Excellence Initiative to the board, a document that clearly defines the schools' efforts to build on strengths and identify weaknesses to improve practices across the Promise Academy Charter Schools.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,144 for Promise Academy I and at 1,044 for Promise Academy II. Dr. Petit also thanked the principals and the Promise Academy Central Office for their outreach efforts during the enrollment period.

Dr. Petit reported the resignation of Promise Academy I High School principal Zahida Aminy. Education Director Bridget O'Neill will be acting principal until the role is filled. Dr. Petit also thanked the Central Office Director of Operations, Toya Stilley, PAI High School Educational Director of STEM Dr. Chanelle Cox, and the PAI High School Operations Director Monique Misty for their efforts to support the high school during this time of transition.

Deputy of Special Projects Susan Rydz will give the updates for PAI High School.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was at 95% for September. School leaders are ensuring that efforts continue to increase attendance.

The school held a "back-to-school night" on September 25th.

Students in grades K-2 were taken to Glynwood Farms where they learned about farming, planting and cooking. Students also went apple-picking at Wilkins Farm.

Scholars have been assisted in getting New York Public Library cards to encourage them to read more often.

Efforts in the area of restorative practice continue with "circle time" in the classrooms. The activity encourages scholars to have conversations that foster a sense of community. Weekly community meetings and school-wide assemblies are also part of social-emotional learning efforts.

A new ELA curriculum, "Into Reading" has been rolled out to meet the needs of scholars as demonstrated by the data and internal assessments.

The school's quote of the week is by Dr. Martin Luther King Jr: "Injustice anywhere is a threat to justice everywhere."

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was at 97% for September.

The first round of parent-teacher conferences focused on progress reports for middle-school scholars, with 70% of parents attending.

The principal thanked the HCZ Development Department for arranging for 12 middle-school scholars in the music program to see "Porgy and Bess" at Lincoln Center.

Students are being engaged in social-emotional learning efforts, including the opportunity for students to hold "jobs" in the school. Scholars can apply and interview for roles such as cafeteria reporter, dismissal sheet coordinator and event ushers. They are paid school points to use in the school store. Additionally, as a social-emotional learning initiative, the school counselor has created a peer mediation club to help mediate difficult conversations between students.

The PAII Middle School chess team won first place in the Right Moves Chess Foundation tournament. Four middle-school scholars held a four-way tie for first place in individual performance in the tournament.

HCZ Promise Academy II High School (Kashif Hameed)

The high school's attendance was at 95% for September. School leaders continue to build relationships with scholars to teach them the importance of coming to school every day.

As part of social-emotional learning efforts, the principal is meeting with teachers bi-weekly to reinforce the expectations. Restorative practice circles continue to foster a sense of community in the classrooms.

The principal took senior students on a college tour to SUNY Cortland, Syracuse University, SUNY Albany and SUNY Binghamton. Promise Academy alumni who currently attend Syracuse met with students to answer their questions.

Senior students use a half-hour a day to study for their upcoming Scholastic Aptitude Test (SAT), which takes place on Saturday, November 2, 2019. Scholars in grades 10 and 11 are preparing to take their SATs.

Seniors are working on personal statements for their college applications.

PAII High School students supported Director of Parent & Community Engagement Latasha Morgan to represent HCZ during the annual Making Strides Breast Cancer Walk in Central Park.

Financial Report (Sara Alvarado)

PAII's enrollment is at 1,044, which is 16 students favorable. PAII revenue is on track with its budget. PAII is \$100,000 favorable with expenses at \$4.7M. There is no HCZ contribution through the first three months of FY20.

Grant Thornton is currently performing the audit of FY18 for PAII. Once the audit is complete, the audited financial statements and report on internal control will be filed with the New York State Education Department by the November 1st deadline.

English Language Learners Preference Resolution (Candice Ashby)

A motion was called to add an English Language Learners (ELL) preference to the kindergarten lottery for Harlem Children's Zone Promise Academy II Charter School. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the October 30, 2019 board packet on the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

Teacher Presentation (Dr. Achil Petit)

Each teacher from Promise Academy I and II who had the highest percentage of scholars earn proficiency on the New York State exams were honored at the board meeting.

In PAI, fifth-grade math teacher Elleace David had 81% of her students score proficient and seventh-grade teacher Kyler Morris had 95% scholar proficiency. At PAII, fifth-grade math teacher O'Mara Galvez's students earned 75.5% proficiency. 100% percent of the students in Education Director Ryan Carroll's eighth-grade class scored proficient, with those same students passing the Algebra I Regents exam.

The teachers spoke on their methods in the classroom that contribute to student success, including analyzing data closely and teaching their scholars to have a "growth mindset."

HCZ Promise Academy II

October 2019 Attendance Report

| Date | HCZ PAII Elementary School | | | | HCZ PAII Middle School | | | | HCZ PAII High School | | | |
|----------------|----------------------------|------------|-----------------------|---------------------------|------------------------|-----------------------|---------------------------|------------|-----------------------|---------------------------|------------|-----------------------|
| | Number of Students Absent | Enrollment | % of Students Present | Number of Students Absent | Enrollment | % of Students Present | Number of Students Absent | Enrollment | % of Students Present | Number of Students Absent | Enrollment | % of Students Present |
| 10/2 | 26 | 571 | 95% | 7 | 253 | 97% | 7 | 212 | 97% | | | |
| 10/3 | 32 | 571 | 94% | 12 | 253 | 95% | 11 | 212 | 95% | | | |
| 10/4 | 23 | 572 | 96% | 4 | 253 | 98% | 11 | 212 | 95% | | | |
| 10/7 | 32 | 574 | 94% | 6 | 253 | 98% | 13 | 212 | 94% | | | |
| 10/8 | 24 | 574 | 96% | 6 | 253 | 98% | 15 | 212 | 93% | | | |
| 10/10 | 22 | 574 | 96% | 9 | 253 | 96% | 7 | 212 | 97% | | | |
| 10/11 | 31 | 572 | 95% | 3 | 253 | 99% | 12 | 211 | 94% | | | |
| 10/15 | 22 | 573 | 96% | 8 | 253 | 97% | 5 | 210 | 98% | | | |
| 10/16 | 30 | 573 | 95% | 11 | 254 | 96% | 8 | 210 | 96% | | | |
| 10/17 | 32 | 573 | 94% | 8 | 254 | 97% | 7 | 210 | 97% | | | |
| 10/18 | 30 | 577 | 95% | 9 | 253 | 96% | 7 | 210 | 97% | | | |
| 10/21 | 23 | 574 | 96% | 11 | 252 | 96% | 6 | 210 | 97% | | | |
| 10/22 | 26 | 575 | 95% | 7 | 252 | 97% | 6 | 210 | 97% | | | |
| 10/23 | 25 | 575 | 96% | 9 | 252 | 96% | 4 | 210 | 98% | | | |
| 10/24 | 25 | 575 | 96% | 12 | 252 | 95% | 8 | 210 | 96% | | | |
| 10/25 | 116 | 575 | 80% | 36 | 253 | 86% | 16 | 210 | 92% | | | |
| 10/28 | 31 | 575 | 95% | 9 | 256 | 96% | 8 | 210 | 96% | | | |
| 10/29 | 24 | 573 | 96% | 6 | 256 | 98% | 9 | 210 | 96% | | | |
| 10/30 | 24 | 573 | 96% | 8 | 256 | 97% | 7 | 210 | 97% | | | |
| 10/31 | 52 | 573 | 91% | 27 | 256 | 89% | 22 | 209 | 89% | | | |
| Average | 33 | 574 | 94% | 10 | 254 | 96% | 9 | 211 | 96% | | | |



Promise Academy II

FY 2020 October YTD Budget vs. Actual \$ millions

| | Budget | Actual ⁽¹⁾ | Fav/(Unfav) | Full Year Budget |
|--------------------------------------|--------|-----------------------|-------------|------------------|
| Enrollment | 1,028 | 1,036 | 8 | 1,028 |
| DOE and other gov't funding | \$ 6.7 | \$ 6.6 | \$ (0.1) | \$ 20.2 |
| Expenses: | | | | |
| Salaries | 3.9 | 3.8 | 0.1 | 12.6 |
| Benefits | 1.3 | 1.3 | - | 4.0 |
| OTPS | 1.0 | 1.0 | - | 3.1 |
| Total Expenses | 6.2 | 6.1 | 0.1 | 19.7 |
| Expenses in excess of public funding | - | - | - | - |
| Contribution Components: | | | | |
| Private Funding | 0.4 | 0.4 | - | 1.2 |
| HCZ Contribution | - | - | - | - |
| per student (whole \$) | \$ - | \$ - | \$ - | \$ - |

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

FY20 Operating Budget does not include PA Blueprint project