



Promise Academy II Charter School

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**Harlem Children's
ZONE**

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Kashif Hameed
Principal
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AGENDA

Promise Academy II Board of Trustees Meeting
Tuesday, February 4th, 2020

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. CEO Report (*Anne Williams-Isom*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Amy Deal*)
 - iii. High School (*Kashif Hameed*)
- V. Financial Report (*Jim Hutter*)
- VI. Student Presentation (*Joseph Cordero*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, January 14, 2020

245 West 129th Street

Attendees: Geoffrey Canada, Fatime Cadoo, Mitch Kurz, Anne Williams-Isom, Stan Druckenmiller, Willie Mae Lewis, Keith Meister (by phone), Aisha Tomlinson, Alfonso Wyatt (by phone), Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Shondell James, Betina Jean-Louis, Justin Maker, Liam McCarthy, Kwame Owusu-Kesse, Jennifer Klein, Achil Petit, Susan Rydz, Madelaine Schultz, Troy Smith, Karen Sodomick, and Toya Stilley

Acceptance of Minutes (Stan Druckenmiller)

The meeting was called to order at 7:00 a.m., and a motion was called to approve the meeting minutes from December 18, 2019. The motion was unanimously approved.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,128 for Promise Academy I and at 1,031 for Promise Academy II.

Dr. Petit informed the board that the New York State exams are scheduled earlier this year than in previous years. ELA exams will be held between March 25th and 27th, and math exams will be held between April 21st and 23rd.

Bridget O'Neill, the former education director for PAIHS, was appointed to the position of interim principal of the school.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was at 91% for December. The lowest attendance days were due to a half-day of school on the 13th, the day before the holiday break and cold and flu season.

The school held parent/teacher conferences so that teachers could discuss how parents could support their children's academic growth for the remainder of the school year.

Staff leaders held professional development sessions focusing on the Classroom Assessment Scoring System (CLASS), specifically the instructional support dimension, to ensure that every teacher knows how to best deliver instruction to meet the needs of each scholar.

To honor the cultural diversity of the student population, the school held a cultural week and distributed a toy and a book to every child.

Students focused on the quote of the week, which comes from A.A. Milne, author of *Winnie-the-Pooh*: "You're braver than you believe, stronger than you seem, and smarter than you think."

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was at 96% for December.

Seventh-grade scholars visited the National Museum of the American Indian and the public library.

Science classes were again visited by Columbia University Ph.D. students, who led workshops and experiments with dry ice and magnetic pools. Students even made their own ice cream.

The school received 1,500 books from Book Fairies, a not-for-profit organization that collects reading materials for people in need throughout New York City. Middle school students were given books to take home.

The most recent professional development workshop included "staff circles" as an open platform to discuss problem-solving and for staff to thank each other for all their hard work and support throughout the course of the year.

HCZ Promise Academy II High School (Kashif Hameed)

The high school's attendance was at 93% for December.

On January 15th, the school is launching "Project Live," an initiative that exposes scholars to internships with J.P. Morgan. Students will be interning over a course of six weeks.

The high school is partnering with "College Now," a pre-college program that prepares high school students for early academic success once in college through collegiate courses. The school is working with Hunter College and City College to offer the program to scholars in 10th to 12th grades.

Students are using Scholly, an online system that allows students to easily find scholarships based on their field of study, interests, and achievements. The school held an information session for parents and helped them register with Scholly, with 94 parents attending.

Along with PAI Elementary, the school has been partnering with colleges to recruit and attract talented teachers. The principals of both schools will provide a professional development workshop to undergrad and post-grad education students.

Financial Report (Jim Hutter)

PAII's enrollment is at 1,031, which is three favorable versus the budget. PAII revenue is \$100,000 unfavorable versus the budget. PAII is on target with expenses at \$9.9M. There is no HCZ contribution through six months of FY20.

Creating a Culture of Reading

Kelly Willinger, an education director at PAI Elementary, and Sherly Romulus, a third-grade ELA teacher, presented on the school's efforts to create a strong culture of reading for scholars. Ms. Willinger spoke about the school's partnership with The Book Fairies, a not-for-profit organization that collects reading materials for educators and schools throughout New York City. Ms. Romulus spoke about the school's use of Accelerated Reader, a program that catalogs scholars' reading progress and quizzes them on the books they've read. The program recorded over 75,000 books read by PAI elementary scholars within the last school year. A short video was also shown on the initiatives at the school to develop a culture of reading amongst scholars.

HCZ Promise Academy II

January 2020 Attendance Report

Date	HCZ PAII Elementary School				HCZ PAII Middle School				HCZ PAII High School			
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
1/2	103	567	82%	49	256	81%	24	208	88%			
1/3	88	567	84%	34	256	87%	16	208	92%			
1/6	31	567	95%	8	256	97%	11	208	95%			
1/7	26	567	95%	7	256	97%	7	208	97%			
1/8	28	567	95%	7	256	97%	7	208	97%			
1/9	29	567	95%	9	256	96%	13	208	94%			
1/10	34	567	94%	7	256	97%	16	208	92%			
1/13	24	566	96%	9	256	96%	13	208	94%			
1/14	29	566	95%	5	256	98%	5	207	98%			
1/15	26	566	95%	7	256	97%	7	207	97%			
1/16	30	566	95%	7	256	97%	10	207	95%			
1/17	49	566	91%	11	256	96%	5	207	98%			
1/21	48	565	92%	6	256	98%	Regents Exams					
1/22	37	565	93%	9	256	96%						
1/23	35	565	94%	8	256	97%						
1/24	49	564	91%	9	256	96%						
1/27	34	564	94%	13	256	95%	13	206	94%			
1/28	34	564	94%	7	256	97%	11	205	95%			
1/29	22	564	96%	2	256	99%	10	205	95%			
1/30	28	563	95%	6	256	98%	8	205	96%			
1/31	28	563	95%	7	256	97%	13	205	94%			
Average	39	566	93%	11	256	96%	11	207	95%			



Promise Academy II

FY 2020 January YTD Budget vs. Actual \$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,028	1,024	(4)	1,028
DOE and other gov't funding	\$ 11.8	\$ 11.7	\$ (0.1)	\$ 20.2
Expenses:				
Salaries	7.4	7.3	0.1	12.6
Benefits	2.3	2.2	0.1	4.0
OTPS	1.8	2.0	(0.2)	3.1
Total Expenses	11.5	11.5	-	19.7
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
Private Funding	0.7	0.7	-	1.2
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

FY20 Operating Budget does not include PA Blueprint project