



Promise Academy II Charter School

A partner of



**Harlem Children's
Z O N E**

BOARD OF TRUSTEES

Geoffrey Canada
Chairman

Anne Williams-Isom
President/CEO

Mitch Kurz
Secretary & Treasurer

Kenneth Langone
Chairman Emeritus

Ellanor (Bodie) Brizendine
Fatime Cadoo
Stanley Druckenmiller
Denise Fuller
Willie Mae Lewis
Keith Meister
Alfonso Wyatt

Achil Petit
Superintendent

Shondell James
Principal
Elementary School
2005 Madison Avenue
New York, NY 10035
Tel 212.360.3236

Amy Deal
Principal
Middle School
35 East 125th Street
New York, NY 10035
Tel 212.360.3237

Kashif Hameed
Principal
High School
35 East 125th Street
New York, NY 10035
Tel 212.360.3238

AGENDA

Promise Academy II Board of Trustees Meeting
Tuesday, January 14th, 2020

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. CEO Report (*Anne Williams-Isom*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Amy Deal*)
 - iii. High School (*Kashif Hameed*)
- V. Financial Report (*Jim Hutter*)
- VI. Creating a Culture of Reading (*Joseph Cordero*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, December 18, 2019

245 West 129th Street

Attendees: Geoffrey Canada, Fatime Cadoo, Kenneth Langone, Mitch Kurz (by phone), Anne Williams-Isom, Bodie Brizendine (by phone), Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt (by phone), Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Shondell James, Justin Maker, Liam McCarthy, Kwame Owusu-Kesse, Achil Petit, Jessica Rawlins, Susan Rydz, Madelaine Schultz, Troy Smith, Karen Sodomick, Toya Stilley and Bessie Wilkerson

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion was called to approve the meeting minutes from November 26, 2019. The motion was unanimously approved.

CEO Report (Anne Williams-Isom)

Anne Williams-Isom reported that HCZ's annual gift-wrapping event was held on December 9, 2019. The event was a success with over 100 volunteers visiting HCZ to wrap more than 4,000 toys for the children in HCZ programs.

Ms. Williams-Isom also reported that Superintendent Dr. Achil Petit and Deputy of Special Projects Susan Rydz joined her in a visit to a Success Academy middle school in Harlem to share best practices.

Chief Operating Officer Kwame Owusu-Kesse introduced the new managing director of the development department, Liam McCarthy, who will be leading HCZ's institutional and individual giving functions. Promise Academy board members welcomed Mr. McCarthy to his new role.

Geoffrey Canada, Ms. Williams-Isom and Mr. Owusu-Kesse met with teachers and staff at Promise schools to show appreciation for their hard work and dedication.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,130 for Promise Academy I and at 1,032 for Promise Academy II.

Dr. Petit thanked the development department for organizing a book donation from Simon & Schuster. Early childhood programs and Promise Academy schools received over 18,000 books for scholars and families.

Dr. Petit also thanked Mr. Owusu-Kesse and Jessica Lake, Managing Director of Social Services, for allowing the social work team to present suicide prevention at the monthly Principal's Pipeline Meeting.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was at 93% for November. The school is working hard to increase attendance.

The school held a dean's list assembly for third and fourth graders who scored 80% or above. Also, an "honor roll breakfast" was held for 50 fifth-grade students.

The school staff members distributed turkeys to families in November and held a potluck for school staff and families.

The week before the break was Spirit Week.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was at 96% for November.

The student drama club went on a trip to see an off-Broadway performance of "Alice in Wonderland." The nature club visited an organic farm. The Deuce News club produced their first school newspaper, and the arts and meditation club created a set of wings to represent uplifting the school spirit.

The chess teams won tournaments in three different categories over the past weekend.

Students in The Working Group on Girls club, a strong network established with the United Nations, began activities for this school year by meeting with an United Nations Minister of Foreign Affairs.

HCZ Promise Academy II High School (Kashif Hameed)

The high school's attendance was at 96% for November.

The Snowball Semi-Formal Dance was held for the school's seniors and included a live band.

The basketball team is preparing for their varsity season with tryout sessions.

The school held its second half-day of professional development for teachers and staff.

A *New York Times* reporter helped students work on personal statements for college applications during a professional development and writing workshop.

Staff leaders showed appreciation and celebrated the holidays with a team breakfast and lunch. The administrative team will also have a holiday celebration.

High school students from both PAI and PAII will go on a snow-tubing trip on December 20, 2019.

Financial Report (Jim Hutter)

PAII's enrollment is at 1,032, which is four students favorable. PAI revenue is \$100,000 unfavorable versus the budget. PAII is on \$100,000 favorable with expenses at \$8.2M. There is no HCZ contribution through five months of FY20.

HCZ Promise Academy II

December 2019 Attendance Report

Date	HCZ PAII Elementary School				HCZ PAII Middle School				HCZ PAII High School			
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
12/2	43	569	92%	14	257	95%	23	208	89%			
12/3	35	568	94%	13	257	95%	10	208	95%			
12/4	21	568	96%	8	257	97%	14	208	93%			
12/5	33	568	94%	5	257	98%	6	208	97%			
12/6	38	568	93%	9	257	96%	10	208	95%			
12/9	61	568	89%	8	257	97%	7	208	97%			
12/10	51	568	91%	10	256	96%	10	208	95%			
12/11	55	568	90%	14	256	95%	14	208	93%			
12/12	48	568	92%	3	256	99%	7	208	97%			
12/13	127	568	78%	23	256	91%	22	208	89%			
12/16	42	568	93%	3	256	99%	6	208	97%			
12/17	45	568	92%	6	256	98%	15	208	93%			
12/18	43	568	92%	13	256	95%	10	208	95%			
12/19	55	567	90%	19	256	93%	11	208	95%			
12/20	76	567	87%	15	256	94%	69	208	67%			
Average	52	568	91%	11	256	96%	16	208	93%			

Promise Academy II

FY 2020 December YTD Budget vs. Actual \$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,028	1,031	3	1,028
DOE and other gov't funding	\$ 10.1	\$ 10.0	\$ (0.1)	\$ 20.2
Expenses:				
Salaries	6.4	6.3	0.1	12.6
Benefits	2.0	1.9	0.1	4.0
OTPS	1.5	1.7	(0.2)	3.1
Total Expenses	9.9	9.9	-	19.7
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
Private Funding	0.6	0.6	-	1.2
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

FY20 Operating Budget does not include PA Blueprint project