



Promise Academy II Charter School

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Achil Petit
Superintendent

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Kashif Hameed
Principal
High School
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AGENDA

Promise Academy II Board of Trustees Meeting
Tuesday, December 8th, 2020

at

The Harlem Children's Zone
Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Amy Deal*)
 - iii. High School (*Kashif Hameed*)
- V. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, November 4, 2020

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Kashif Hameed, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from October 14, 2020 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that HCZ, in partnership with Mobile Health, has tested 3,000 individuals. In conjunction with social distancing and other safety measures, frequent testing continues to help prevent the spread of COVID-19.

HCZ proactively encouraged people within the community to vote in the 2020 election, through mail or in person.

Mr. Owusu-Kesse thanked operations, facilities, after-school, kitchen, and administrative staff members for their consistent, supportive service in keeping scholars and employees safe.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,155 for Promise Academy I and 1,064 for Promise Academy II.

Both Promise Academy schools held professional development sessions.

Promise families who chose remote learning received a survey allowing them to switch their children to a hybrid learning plan for the second marking period. More than 100 parents have chosen to switch over to hybrid so far.

Saturday school and Academic Hour sessions have been virtual this year.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was 92% for October. The school continues to reach out to families whose children have chronic absences or lateness.

On October 13th and 14th, the school held parent/teacher conferences to inform parents about their scholar's progress.

The school celebrated Breast Cancer Awareness Month with educational awareness activities and by wearing pink masks.

Elementary scholars celebrated Unity Day and wore orange in support of anti-bullying.

At the end of the month, students and staff dressed up as their favorite book characters to promote literacy.

The afterschool program held a Halloween celebration with mask-wearing and proper social-distancing in mind. Scholars received goodie bags and dressed up in costumes.

Families with scholars who have selected fully remote-learning continue to receive support and supplies to keep their children academically engaged.

Theater arts teacher Ms. Littlefield gave kindergarten scholars custom-made puppets, which they will use in their learning and social-emotional development. Additionally, the music teacher has created virtual courses to keep scholars creative and learning in the arts.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was 98% for October.

As an incentive for scholar engagement, scholars enjoyed competitions and "Spirit Days." Scholars in the classrooms that won competitions received a book of their choice in the mail.

The middle school had high participation during virtual parent/teacher conferences.

Professional development sessions were held for teachers. The sessions included video interviews from scholars who gave constructive feedback. Teachers found the method very useful.

HCZ Promise Academy II High School (Kashif Hameed)

The PAI high school's attendance was 97% for October.

The school has scheduled a parent/teacher conference night on November 6, 2020.

Teachers are reviewing data to determine which scholars may need help meeting benchmarks. Additional support will be given to those students, including afterschool intervention, Academic Hour, and Saturday Academy.

The high school held a series of professional development sessions, which focused on data-driven instruction, student outcomes, and working collaboratively.

Scholars and staff celebrated Breast Cancer Awareness Month and wore pink masks in solidarity.

The school held a senior town hall event, where gifts were awarded to seniors who have met requirements in attendance, behavior, and academics for the month. All graduated seniors also received lunch.

The principal gave a presentation to education students at Marist College. Plans are in place to continue this practice at other higher education institutions.

Financial Update (Jim Hutter)

PAII's enrollment is at 1,064, which is 36 favorable versus the budget. PAII revenue is on target with the budget. PAII is \$400,000 favorable, with expenses at \$6.2M. There is no HCZ contribution through four months of FY21.

Grant Thorton has completed the financial statement and compliance audit, with an unqualified opinion and no control issues. The PAII financial statements were filed with the New York State Education Department for the November 2nd deadline.

HCZ Promise Academy II

November 2020 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
11/2	35	585	94%	5	266	98%	13	215	94%
11/4	42	585	93%	5	266	98%	12	215	94%
11/5	33	585	94%	4	266	98%	11	215	95%
11/6	50	586	91%	5	266	98%	13	215	94%
11/9	53	586	91%	8	266	97%	9	215	96%
11/10	28	585	95%	7	266	97%	8	215	96%
11/12	36	585	94%	6	266	98%	10	215	95%
11/13	50	585	91%	7	266	97%	7	215	97%
11/16	33	585	94%	8	266	97%	11	215	95%
11/17	36	585	94%	7	266	97%	18	215	92%
11/18	29	585	95%	2	266	99%	9	215	96%
11/19	33	585	94%	5	266	98%	19	215	91%
11/20	40	585	93%	10	266	96%	14	215	93%
11/23	29	585	95%	7	266	97%	9	215	96%
11/24	48	585	92%	9	266	97%	19	215	91%
11/25	51	585	91%	14	266	95%	16	215	93%
11/30	52	585	91%	7	266	97%	8	215	96%
Average	40	585	93%	7	266	97%	12	215	94%



Promise Academy II
FY 2021 November YTD Budget vs. Actual
 \$ millions

	<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment	1,028	1,061	33	1,028
DOE and other gov't funding (a)	\$ 8.5	\$ 8.5	\$ -	\$ 20.3
Expenses:				
Salaries	5.4	5.3	0.1	12.8
Benefits	1.7	1.6	0.1	4.1
OTPS	1.4	0.9	0.5	3.2
Total Expenses (b)	8.5	7.8	0.7	20.1
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

*(a) Excludes Government Funding (SBA loan forgiveness).
 Awaiting determination of NYS one-time funding - historically about \$0.2M.*

(b) Excludes bonus, growth fund, PA COVID/Emergency relief & HCZ allocations.