



Promise Academy II Charter School

A partner of



BOARD OF TRUSTEES

Geoffrey Canada
Chairman

Anne Williams-Isom
President/CEO

Mitch Kurz
Secretary & Treasurer

Kenneth Langone
Chairman Emeritus

Ellanor (Bodie) Brizendine
Fatime Cadoo
Stanley Druckenmiller
Denise Fuller
Willie Mae Lewis
Keith Meister
Alfonso Wyatt

Achil Petit
Superintendent

Shondell James
Principal
Elementary School
2005 Madison Avenue
New York, NY 10035
Tel 212.360.3236

Amy Deal
Principal
Middle School
35 East 125th Street
New York, NY 10035
Tel 212.360.3237

Kashif Hameed
Principal
High School
35 East 125th Street
New York, NY 10035
Tel 212.360.3238

AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, January 20th, 2021

at

The Harlem Children's Zone
Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Amy Deal*)
 - iii. High School (*Kashif Hameed*)
- V. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, December 8, 2020

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, and Toya Stille

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from November 4, 2020, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that executive leadership continues to be proactive in communication to families within the community.

Mr. Owusu-Kesse also reported that senior leaders designed systems to make rapid testing available to all employees, students, and the community to help mitigate the spread of COVID-19 during the holiday season. Since the beginning of September, the organization has conducted 2,668 tests in partnership with Mobile Health. In addition, some staff members, students, and families have also been tested externally using their own primary care resources.

Harlem Children's Zone continues to be a major part of the national discussion around COVID-19 recovery. Geoffrey Canada and Mr. Owusu-Kesse recently wrote an op-ed piece for *The New York Times* emphasizing the importance of comprehensive place-based work.

Mr. Owusu-Kesse and Dr. Achil Petit met virtually with new teachers to allow them to ask questions about the organization's COVID-19 response.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,151 for Promise Academy I and 1,061 for Promise Academy II.

Dr. Petit thanked COO Nana Annan, Executive Chef Andrew Benson, and team members who gave out turkeys to families during the holidays. The team continues to distribute meals to Promise Academy families every week.

School leaders continue efforts to provide strong professional development for staff members and additional support and interventions for students. There has been strong attendance for Academic Hour and Saturday Academy, with teachers going above and beyond to ensure that students reach benchmarks.

During talks with new teachers, Mr. Owusu-Kesse and Dr. Petit received positive feedback from new hires who stated that they have felt supported by leadership during onboarding.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was 93% for November.

The school celebrated 23 third graders, 31 fourth graders, and 32 fifth graders for making the honor roll. The virtual celebration included 140 parents. School leaders thanked them for their ongoing support.

The school distributed turkeys to PAII Elementary families for Thanksgiving and teachers held virtual celebrations across classrooms.

The principal thanked Director of Information Systems Ari Browne and the IT department for their consistent support in distributing and maintaining laptops and hotspots to families, students, and staff during remote learning.

The elementary school held a College Spirit Day to foster a sense of belonging for scholars.

School leaders have continued conducting formal and informal classroom observations to guide and support teachers.

A staff professional development session was facilitated by Dr. James, which included a reading of "Kids These Days" by Dr. Jody Carrington. The book allowed staff members to explore the impact of trauma and the importance of connection.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was 97% for November.

The middle school held an honor roll and award ceremony with families attending to celebrate their children's achievements. Scholars were rewarded for high academic achievements, improvement, and perfect attendance, as well as excellence in chess, science, social studies, physical education, and art. Certificates were delivered via email for families to print out.

To ensure that scholars continue reading, school leaders ordered a series of popular books for each grade. Scholars also enjoyed raffles and received a book of their choice during Saturday Academy.

The middle school distributed 150 turkeys to families. Families also picked up books, uniforms, and school supplies.

The school began holding monthly virtual "Fun Friday" sessions for scholars to give them an opportunity to socialize.

The Promise Academy II Parent Association (PAPA II) meeting had a successful turnout of 96 parents.

The middle school is working with the after-school program on a community service project, encouraging scholars to write letters to the local children's hospital this season.

HCZ Promise Academy II High School (Susan Rydz)

The high school's attendance was 94% for November.

In preparation for their June graduation, seniors took professional photos in their caps and gowns.

High school teachers engaged in a variety of professional development opportunities, including observing exemplars in teaching and engaging in topics such as data-driven instruction.

Parents attended the PAPA II meeting to receive information about wellness and outreach programs provided by HCZ.

The high school celebrated 135 scholars who had perfect attendance during October. Scholars had the opportunity to choose from several different rewards.

For Thanksgiving, the school's Sunshine Committee hosted a virtual potluck event, which featured students sharing what they are thankful for this season.

In partnership with its sister school, PAI High School, scholars participated in a virtual college fair by meeting with representatives from various colleges and universities.

Financial Update (Jim Hutter)

PAII's enrollment is at 1,061, which is 33 favorable versus the budget. PAII revenue is on target with the budget. PAII is \$700,000 favorable, with expenses at \$7.8M. There is no HCZ contribution through five months of FY21.

HCZ Promise Academy II

December 2020 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
12/1	37	580	94%	9	266	97%	12	215	94%
12/2	28	580	95%	14	266	95%	7	215	97%
12/3	30	580	95%	5	266	98%	9	215	96%
12/4	27	580	95%	8	266	97%	12	215	94%
12/7	35	580	94%	5	266	98%	8	215	96%
12/8	34	580	94%	7	266	97%	9	215	96%
12/9	28	580	95%	2	266	99%	5	215	98%
12/10	23	580	96%	3	266	99%	10	215	95%
12/11	33	580	94%	2	266	99%	6	215	97%
12/14	45	580	92%	10	266	96%	9	215	96%
12/15	35	580	94%	4	266	98%	13	215	94%
12/16	46	580	92%	8	266	97%	7	215	97%
12/17	51	580	91%	0	266	100%	8	215	96%
12/18	46	580	92%	6	266	98%	11	215	95%
12/21	48	580	92%	11	266	96%	18	215	92%
12/22	52	580	91%	8	266	97%	14	215	93%
Average	37	580	94%	6	266	98%	10	215	95%



Promise Academy II
 FY 2021 December YTD Budget vs. Actual
 \$ millions

	<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment	1,028	1,059	31	1,028
DOE and other gov't funding (a)	\$ 10.1	\$ 10.1	\$ -	\$ 20.3
Expenses:				
Salaries	6.4	6.3	0.1	12.8
Benefits	2.1	2.0	0.1	4.1
OTPS	1.6	1.1	0.5	3.2
Total Expenses (b)	10.1	9.4	0.7	20.1
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

*(a) Excludes Government Funding (SBA loan forgiveness).
 Awaiting determination of NYS one-time funding - historically about \$0.2M.*

(b) Excludes bonus, growth fund, PA COVID/Emergency relief & HCZ allocations.