

Harlem Children's Zone
Promise
Academy II®

BOARD OF TRUSTEES

Geoffrey Canada
Chairman

Kwame Owusu-Kesse
President/CEO

Mitch Kurz
Secretary & Treasurer

Kenneth Langone
Chairman Emeritus

Ellanor (Bodie) Brizendine
Fatime Cadoo
Stanley Druckenmiller
Denise Fuller
Willie Mae Lewis
Keith Meister
Alfonso Wyatt

Achil Petit
Superintendent

Shondell James
Principal
Elementary School
2005 Madison Avenue
New York, NY 10035
Tel 212.360.3236

Amy Deal
Principal
Middle School
35 East 125th Street
New York, NY 10035
Tel 212.360.3237

Kashif Hameed
Principal
High School
35 East 125th Street
New York, NY 10035
Tel 212.360.3238

AGENDA

Promise Academy II Annual Board of Trustees Meeting
Tuesday, June 15th, 2021
at
The Harlem Children's Zone
Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kashif Hameed*)
- V. Financial Report (*Connor Fournier*)
- VI. Resolutions
 - i. FY 22 Budget (*Connor Fournier*)
 - ii. Board Elections (*Candice Ashby*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, May 19, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stille

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from April 21, 2021 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the COVID-19 infection rate at HCZ's Mobile Health on-site testing unit was 1.2% last week, which is one of the lowest rates reported so far. Close to 11,000 tests were conducted at the HCZ Armory to date. Human Resources Senior Managing Director Justin Maker and his team continue to disaggregate this data to ensure that the community's COVID-19 positivity rate is being monitored effectively.

Mr. Owusu-Kesse also reported that the effort to educate the community about and provide access to the COVID-19 vaccine continues. He shared that HCZ has a formal partnership with New York-Presbyterian with plans to offer the Pfizer vaccine to all HCZ staff, students, and members of the Harlem community 12 and older. In preparation, HCZ sent surveys to parents asking if they were interested in getting their children vaccinated. Additionally, Mr. Owusu-Kesse plans to host a second town hall meeting to educate HCZ staff on the COVID-19 vaccine.

Mr. Owusu-Kesse reported that HCZ is leading a national conversation on how best to leverage funds from the American Rescue Plan (ARP) to accelerate learning. On May 5, HCZ held the first of a two-part virtual webinar convening hundreds of education leaders from across the nation to share best practices on applying ARP funding. Part two of the webinar is scheduled for Tuesday, May 25, with American Federation of Teachers President Randi Weingarten.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,139 for Promise Academy I and 1,049 for Promise Academy II.

Dr. Petit also reported that plans for summer learning are underway, with 82 staff members scheduled to teach and give academic support to 930 students. Students who have an average of 73 or lower are mandated to attend the summer academic program. In addition, an end-of-the-year assessment has been designed to determine areas of improvement for students.

The Schools have marked Teacher Appreciation Week by sending gifts to staff and holding celebrations.

The Superintendent thanked COO Nana Annan for her continued support in finding temporary space for PAII Elementary School scholars for the 2021-2022 school year.

Construction on the core of the Sendero Verde property, the future home of PAII Elementary, has been completed. The fit-out stage will likely begin in June, and the space is slated to be completed by August 2022.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 93% for April.

The Elementary School celebrated Autism Awareness Month, focusing on “acceptance” and wearing blue and gold in solidarity with individuals and families affected by autism.

The Elementary School celebrated Ramadan, which included a donation of prayer mats for Muslim students.

The Elementary School held an orientation for incoming kindergarten students to get families acclimated to their new surroundings and provide them with information about Promise Academy.

Scholars were celebrated during virtual honor roll and dean’s list assemblies, with parents and extended family joining to recognize their scholars’ accomplishments.

Elementary School leaders continue to support students to prepare them to advance to the next grade.

HCZ Promise Academy II Middle School (Amy Deal)

Principal Amy Deal reported that the Middle School's attendance was 96% for April.

The Middle School celebrated Autism Awareness Month with several scholars speaking as advocates for autistic family members.

An increased number of scholars have returned to hybrid learning.

The Middle School held an awards ceremony to celebrate student achievements.

The principal, along with the Human Resources recruitment team, took part in a session at Manhattanville College to recruit new teachers.

HCZ Promise Academy II High School (Kashif Hameed)

Principal Kashif Hameed reported that the High School's attendance was 92% for April.

The High School celebrated Teacher Appreciation Week with gifts and virtual events for their teachers and staff members.

The High School also honored parents for their hard work in supporting scholars. “Paint Night” was held for mothers of high school scholars, and an event is also being planned for fathers and male family members.

Mr. Hameed and recruiters in Human Resources met with staff from Howard University, Spellman College, Morehouse College, and Marist College, where the team spoke to about 120 students studying education.

The High Schools are holding a virtual graduation for seniors, including a “Rip the Runway” event and gift giveaway. Seniors will walk a red carpet and receive their diplomas (social distancing

practices will be in place). The Promise Academy After School program also has gifted diploma cases to graduating scholars. In addition, the valedictorians and salutatorians for Promise Academy I and II will receive a unique package of gifts for their achievements.

The High School completed meetings with all seniors and their families to determine which colleges would be the best financial and academic fit. 100 percent of scholars were accepted to college. College Signing Day, an event celebrating scholars on their college decision, will be held Friday, June 4.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,049, which is 21 favorable versus the budget. The School's revenue is on target with the budget. It is \$800,000 favorable, with expenses at \$16.2M. There is no HCZ contribution through ten months of FY21.

Ryan C. Carroll

101 Colonial Avenue
Larchmont, NY 10538
(631) 972-4085
rcarroll2485@gmail.com

Certification

New York State Professional Teacher Certification in Mathematics 7-12

Education

- 2010–2012 **St. Joseph’s College**, Patchogue, New York
- Master of Arts in Mathematics Education
- 2006–2010 **St. Joseph’s College**, Patchogue, New York
- Bachelor of Science in Mathematics with a Secondary Education Concentration
 - Minor in Computer Science
 - Overall Grade Point Average: 3.8

Professional Experience

- 2018-Present **HCZ Promise Academy II Middle School**
Education Director STEM
- Created and managed schedules and rosters for school
 - Taught one section of 8th grade Algebra I to 100% proficiency on Regents exam
 - Conducted observations of math teachers and provided feedback
 - Helped to improve PAII MS NYS State Test proficiency from 72% in 2017-2018 to 78% in 2018-2019 including 89% proficiency in 8th grade
 - Planned and led professional development sessions for math and science teachers
 - Held weekly lesson plan meetings and monthly data meetings
 - Assisted in the planning and training of staff for our remote instruction model
- 2015-2018 **HCZ Promise Academy I & II**
Middle School Math Coach
- Developed curriculum materials for grades 6-8
 - Aligned math instruction across our two middle schools
 - Conducted observations of math teachers and provided feedback
 - Created an Algebra I curriculum for our honors 8th grade classes
 - Helped to improve PAI MS NYS State Test proficiency from 25% in 2014-2015 to 56% in 2017-2018
 - Helped to improve PAII MS NYS State Test proficiency from 59% in 2014-2015 to 72% in 2017-2018
 - Planned and led professional development sessions for math teachers
 - Held weekly lesson plan meetings and monthly data meetings
- 2014-2015 **HCZ Promise Academy II Middle School**
Math Master Teacher
- Taught two sections of 8th grade math
 - Conducted observations of math teachers and provided feedback
 - Created 8th grade math curriculum
 - Planned and led professional development sessions for math teachers
 - Held weekly lesson plan meetings and monthly data meetings
 - Helped improve middle school math proficiency from 52% to 59%
- 2013-2014 **HCZ Promise Academy II Middle School**
8th Grade Math Teacher
- Taught three sections of 8th grade math
 - NYS State Test proficiency of 63%
- 2010-2013 **Sagamore Middle School**, Sachem Central School District
7th Grade Math Teacher
- Taught five sections of 7th grade math
 - Started and ran the school math club
 - Coached middle school girls basketball and boys soccer, JV baseball

References

Available upon request

HCZ Promise Academy II

May 2021 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
5/3	54	573	91%	7	265	97%	19	212	91%
5/4	36	573	94%	10	265	96%	15	212	93%
5/5	40	573	93%	9	265	97%	15	212	93%
5/6	41	573	93%	6	265	98%	16	212	92%
5/7	41	573	93%	1	265	100%	16	212	92%
5/10	54	573	91%	13	265	95%	15	212	93%
5/11	36	573	94%	5	265	98%	13	212	94%
5/12	32	573	94%	20	265	92%	15	212	92%
5/14	67	572	88%	17	265	94%	17	212	92%
5/17	34	572	94%	14	265	95%	27	212	87%
5/18	36	571	94%	2	265	99%	25	212	88%
5/19	33	571	94%	1	265	100%	21	212	90%
5/20	39	571	93%	11	265	96%	13	212	94%
5/21	43	571	92%	10	265	96%	19	212	91%
5/24	46	571	92%	11	265	96%	28	212	87%
5/25	20	571	96%	4	265	98%	27	212	87%
5/26	31	571	95%	5	265	98%	17	212	92%
5/27	21	571	96%	3	265	99%	19	212	91%
5/28	52	571	91%	9	265	97%	20	212	91%
Average	40	572	93%	8	265	97%	19	212	91%

Promise Academy II FY21 Budget vs Projection & FY22 Budget



(\$ millions)		FY'21 Full Year Budget	FY'21 Full Year Projection	Fav/(Unfav)	FY'22 Budget	FY22 B vs FY21 B Fav/(Unfav)
Enrollment (average)		1,028	1,049	21	1,028	-
DOE and other gov't funding	(a)	\$ 20.3	\$ 20.3	\$ -	\$ 20.6	\$ 0.3
Expenses:						
Salaries		12.8	12.7	0.1	12.9	(0.1)
Benefits		4.1	4.1	-	4.0	0.1
OTPS		3.2	3.0	0.2	3.3	(0.1)
Total Expenses	(b)	\$ 20.1	\$ 19.8	\$ 0.3	\$ 20.2	\$ (0.1)
Expenses in excess of public funding		-	-	-	-	-
Contribution Components:						
HCZ Contribution		-	-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -	\$ -

(a) Excludes Government Funding (SBA loan forgiveness).

(b) Excludes bonus, growth fund, PA COVID/Emergency relief & HCZ allocations.

**RESOLUTION OF THE BOARD OF TRUSTEES OF HARLEM CHILDREN'S ZONE PROMISE
ACADEMY II CHARTER SCHOOL TO APPROVE FY 2022 BUDGET**

THE BOARD OF TRUSTEES (the "Board") **OF HARLEM CHILDREN'S ZONE PROMISE
ACADEMY II CHARTER SCHOOL**, a New York not-for-profit corporation (the
"Corporation"), acting pursuant to the By-Laws of the Corporation (the "By-Laws") for the
purpose of taking the following action relating to the adoption of the resolution set forth
below, states that:

WHEREAS, the Board has reviewed the FY 2022 revenue and expense budget,
which includes an operating expense budget of \$20,200,000 (the "FY 2022 Budget"), and an
initiatives budget of \$2,650,000, dependent upon fundraising.

WHEREAS, after due deliberation and consideration, the Board has determined that
adoption of the FY 2022 Budget is in the best interests of the Corporation; and

NOW, THEREFORE, IT HEREBY IS:

RESOLVED, that the FY 2022 Budget as presented is hereby approved.

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**HCZ Promise Academy II Annual Board Meeting
June 15, 2021**

Board of Trustees

Officers and Trustees for Re-Election

Fatime Cadoo, *Parent Representative*

Ellanor (Bodie) Brizendine, *Trustee*

Denise Fuller, *Trustee*

Mitchell Kurz, *Secretary & Treasurer*

Willie Mae Lewis, *Trustee*

Keith Meister, *Trustee*

Voting Trustees (7)

Geoffrey Canada

Stan Druckenmiller

Mitch Kurz

Kenneth Langone

Willie Mae Lewis

Kwame Owusu-Kesse

Alfonso Wyatt

Advisory Trustees (4)

Ellanor Brizendine

Fatime Cadoo

Denise Fuller

Keith Meister