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Achil Petit
Superintendent

Shondell James
**Principal
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2005 Madison Avenue
New York, NY 10035
Tel 212.360.3236

Ryan Carroll
**Principal
Middle School**
35 East 125th Street
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Kaitlynn Conley
**Principal
High School**
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AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, January 19th, 2022
at
The Harlem Children's Zone
Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kaitlynn Conley*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, December 15, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stille, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from November 9, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the rate of full or partial vaccination for scholars aged 12 and older is about 43%. There has been an uptick in positive COVID-19 cases recently, reflective of conditions across New York City. As a result, HCZ has increased surveillance testing in Promise Academy schools.

Mr. Owusu-Kesse also reported his decision to close Promise Academy schools earlier than planned for the upcoming holiday season. The schools will begin the winter holiday on December 20, 2021, with instruction beginning on January 3, 2022. This decision was made for (1) the protection of the staff to provide them with mental health days; and (2) to mitigate the community spread of COVID-19.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,145 for Promise Academy I and 1,042 for Promise Academy II.

Dr. Petit reported that the newly formed Training and Development team, led by Peter Weiss, has been providing guidance, support, and professional development to teachers and staff.

Dr. Petit praised Central Office and other staff members for their all-hands-on-deck approach to supporting schools with high staff vacancies. Staff members have been volunteering two days a week at Promise Academy II High School. Dr. Petit said he was moved by the outpouring of support. He also thanked the principals for their extraordinary leadership amid the challenges from COVID-19.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 89% for November.

The Elementary School distributed 200 turkeys to Promise Academy families for Thanksgiving.

In partnership with Helen Keller International, the Elementary School held free vision screenings for third and fifth graders and provided free prescription eyeglasses to those scholars who needed them.

The Elementary School celebrated Spirit Week, which included honoring essential workers.

On Election Day, the Elementary School held professional development sessions for teachers with a focus on math instruction. Dr. James thanked the Training and Development team for their support in helping teachers focus on their specific targets of improvement and in giving them feedback from formal observations. Teachers also used part of the day to plan lessons and meet with their teams.

Promise Academy leaders continue to show appreciation to Elementary School teachers with pop-up raffle days.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 95% for November.

The Middle School closed out its first marking period, distributed report cards, and held award ceremonies for each grade level. Scholars received awards for most improved, citizenship, subject level awards, and perfect attendance.

On Election Day, the Middle School held professional development sessions on restorative practice and social-emotional learning. Teachers also prepared for lessons.

The Middle School held a Promise Academy Parent Association II (PAPA II) general meeting where they introduced the new PAPA board. Principal Carroll has continued to host Carroll's Corner weekly check-ins with parents.

Principal Carroll thanked the board for the opportunity to take scholars to a night at the theater a couple of weeks ago where we were able to see Hamilton. The scholars and chaperones met with the Principal for pizza before the show.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 92% for November.

Seniors took their class pictures on Election Day.

The High School held its Honor Roll Ceremony to close out the first marking period.

The High School held National Honor Society and Student Government Executive Board Elections for the roles of president, treasurer, and secretary.

The High School held an onsite Instant Decision Day for Monroe College in which seniors were able to obtain college acceptances.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's revenue is on budget at an enrollment of 1,042. Expenses are on target at \$8.6M. HCZ has not made a contribution through five months of FY22.

HCZ Promise Academy II

December 2021 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
12/1	9	584	98%	14	254	94%	17	221	92%
12/2	52	584	91%	11	254	96%	18	221	92%
12/3	68	584	88%	25	254	90%	14	221	94%
12/6	71	584	88%	18	254	93%	41	221	81%
12/7	55	584	91%	7	254	97%	30	221	86%
12/8	98	584	83%	15	253	94%	27	221	88%
12/9	77	584	87%	11	253	96%	33	221	85%
12/10	80	584	86%	14	253	94%	27	221	88%
12/13	86	583	85%	14	253	94%	34	221	85%
12/14	74	583	87%	8	253	97%	15	221	93%
12/15	79	582	86%	12	253	95%	11	221	95%
12/16	111	582	81%	9	253	96%	41	221	81%
12/17	115	582	80%	22	253	91%	45	221	80%
Average	75	583	87%	14	253	95%	27	221	88%



Promise Academy II
FY 2022 December YTD Budget vs. Actual
 \$ millions

	<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment	1,028	1,035	7	1,028
DOE and other gov't funding (a)	\$ 10.3	\$ 10.3	\$ -	\$ 20.6
Expenses:				
Salaries	6.5	6.6	(0.1)	12.9
Benefits	2.0	1.9	0.1	4.0
OTPS	1.6	1.6	-	3.3
Total Expenses (b)	10.1	10.1	-	20.2
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.