

Harlem Children's Zone
Promise
Academy II®

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Achil Petit
Superintendent

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Principal
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Tel 212.360.3236

Ryan Carroll
Principal
Middle School
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Kaitlynn Conley
Principal
High School
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AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, December 15th, 2021
at
The Harlem Children's Zone
Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kaitlynn Conley*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, November 9, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ken Langone, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stillely.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from October 19, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that Gateway COVID-19 testing continues at Harlem Children's Zone (HCZ) Armory with a .2% positivity rate currently, and a .29% positivity rate to date for the academic year. Since HCZ enacted a COVID-19 vaccine mandate, all staff members have been vaccinated. Senior leaders are planning to enact vaccine mandates for scholars participating in extracurricular activities, including sports, dance, woodwind instrument playing, and all other activities deemed high-risk for contracting COVID-19.

Mr. Owusu-Kesse also expressed his intention to establish a stronger culture of appreciation for employees.

Troy Smith, Senior Managing Director of Programs, discussed the Promise Academy After School Program. Mr. Smith said the Program staff has been working effectively with Promise Academy leaders and staff members and spoke about the Program's high retention rate as well as the health and wellness and athletics efforts.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,147 for Promise Academy I and 1,044 for Promise Academy II.

Dr. Petit reported that Deputy Superintendent Saskia Brown is leading the effort to fill vacant positions at Promise Academy Schools. He thanked the Central Office team, including Training and Development, for their work.

Dr. Petit also thanked the principals for their comprehensive plan to address the needs of struggling scholars. Scholars are successfully utilizing Saturday Academy and Academic Hour, which are designed to help them meet academic benchmarks.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 87% for October.

In October, the Elementary School focused on events that build relationships and maintain a positive school culture. Dr. James thanked the PAII After School Program for supporting the school in its efforts. Events included Pride Day, Unity Day, Breast Cancer Awareness Day, and Bookaween, in which staff and students dressed as their favorite book characters.

Dr. James thanked senior staff who have been reading books to Elementary School scholars.

The School held a parent-teacher conference and Math Night in October, and it will hold English Language Arts Night in November.

To show appreciation, prizes were raffled to staff members.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 94% for October.

The Middle School held virtual parent-teacher conferences in which School leaders provided information on scholar progress.

Parents and staff members held the first Promise Academy Parent Association meeting of the year.

Parents checked in virtually with the principal at Carroll's Corner. They received updates, asked questions, and celebrated teachers who achieved 100% attendance for their classrooms or who have been exceeding expectations.

The Middle School held benchmark assessments. Scholars achieved a 16% gain in math and a 21% gain in ELA in comparison to last school year. Scholars who have not yet achieved 80% proficiency in these subjects are receiving academic support at Academic Hour and Saturday Academy.

Scholars and staff members wore pink for Breast Cancer Awareness Day and orange for Unity Day.

HCZ provided frozen yogurt and sweatshirts to staff as part of HCZ Spirit Week.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 90% for October.

High School leaders held a virtual town hall for students and joined all classes on Zoom to celebrate the opening of the School Store. Students who have perfect attendance and who exhibit excellent behavior were honored.

The High School held a FAFSA night for seniors, supported by the Central Office and Promise Academy administrative team.

In October, the High School had its first National Honor Society (NHS) meeting of the year. Scholars planned elections for the new Executive Board and the upcoming induction ceremony. New members submitted their applications at the end of the month to demonstrate the four pillars

of NHS: excellence in character, scholarship, leadership, and service. Participating scholars meet weekly.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,044, which is 16 favorable versus the budget. The School's revenue and expenses are on target with the budget. HCZ has not made a contribution through four months of FY22.

Grant Thornton has completed the financial statement and compliance audit, with an unqualified opinion and no control issues. The PAII financial statements were filed with the New York State Education Department for the November 1st deadline.

HCZ Promise Academy II

November 2021 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
11/1	79	589	87%	17	254	93%	33	224	85%
11/3	56	588	90%	8	254	97%	18	224	92%
11/4	47	588	92%	13	254	95%	19	224	92%
11/5	72	587	88%	16	254	94%	20	224	91%
11/8	50	585	91%	11	254	96%	13	224	94%
11/9	46	585	92%	11	253	96%	11	224	95%
11/10	51	585	91%	7	253	97%	17	224	92%
11/12	74	585	87%	11	254	96%	14	224	94%
11/15	53	583	91%	10	254	96%	17	223	92%
11/16	66	582	89%	13	254	95%	13	223	94%
11/17	48	582	92%	9	254	96%	12	223	95%
11/18	51	582	91%	15	254	94%	10	223	96%
11/19	79	584	86%	11	254	96%	16	223	93%
11/22	86	583	85%	12	254	95%	14	222	94%
11/23	82	583	86%	16	254	94%	26	222	88%
11/24	138	583	76%	19	254	93%	31	222	86%
11/29	71	584	88%	13	254	95%	21	222	91%
11/30	58	584	90%	12	254	95%	16	222	93%
Average	67	585	89%	12	254	95%	18	223	92%



Promise Academy II
FY 2022 November YTD Budget vs. Actual
 \$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,028	1,042	14	1,028
DOE and other gov't funding	(a)	\$ 8.6	\$ 8.6	\$ -	\$ 20.6
Expenses:					
Salaries		5.5	5.6	(0.1)	12.9
Benefits		1.7	1.6	0.1	4.0
OTPS		1.4	1.4	-	3.3
Total Expenses	(b)	8.6	8.6	-	20.2
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.