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Joseph Cordero

Principal

Elementary School

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Madelaine German-Schultz

Principal

Middle School

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Amy Deal

Principal

High School

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AGENDA

Promise Academy I Board of Trustees Meeting

Wednesday, January 19th, 2022

at

The Harlem Children's Zone

Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Wednesday, December 15, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stille, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from November 9, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the rate of full or partial vaccination for scholars aged 12 and older is about 43%. There has been an uptick in positive COVID-19 cases recently, reflective of conditions across New York City. As a result, HCZ has increased surveillance testing in Promise Academy schools.

Mr. Owusu-Kesse also reported his decision to close Promise Academy schools earlier than planned for the upcoming holiday season. The schools will begin the winter holiday on December 20, 2021, with instruction beginning on January 3, 2022. This decision was made for (1) the protection of the staff to provide them with mental health days; and (2) to mitigate the community spread of COVID-19.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,145 for Promise Academy I and 1,042 for Promise Academy II.

Dr. Petit reported that the newly formed Training and Development team, led by Peter Weiss, has been providing guidance, support, and professional development to teachers and staff.

Dr. Petit praised Central Office and other staff members for their all-hands-on-deck approach to supporting schools with high staff vacancies. Staff members have been volunteering two days a week at Promise Academy II High School. Dr. Petit said he was moved by the outpouring of support. He also thanked the principals for their extraordinary leadership amid the challenges from COVID-19.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 91% for November.

On Election Day, the Elementary School held professional development sessions for teachers on restorative practice and social-emotional learning.

The principal continues to hold jam sessions to give parents the opportunity to voice their concerns and give constructive feedback on school-related issues. The Elementary School had increased communication with parents to ensure families received timely information about changes to the school day due to COVID-19.

In partnership with Helen Keller International, the Elementary School held free vision screenings for third and fifth graders and provided free prescription eyeglasses to scholars who need them.

The Elementary School distributed 200 turkeys to Promise Academy families for Thanksgiving.

The Elementary School celebrated Promise Pride Day, in which staff and students wore Promise Academy gear throughout the week.

Staff leaders continue to come up with ways to celebrate teachers. There is also a strong focus on creating incentives for student achievement.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for November.

In celebration of Thanksgiving, scholars wrote grateful notes to staff members, including the maintenance, the kitchen, and the safety teams. The Middle School also distributed approximately 100 turkeys to Middle School families.

The Middle School held an honor roll ceremony to celebrate scholars for academic excellence, participation, and student growth.

To promote the importance of mental health, Middle School leaders arranged for Amber Forrester, Promise Academy positive education and well-being consultant, to give teachers and families SEL training.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 93% for November.

Seniors took their class pictures on Election Day.

The principals have been meeting weekly with the student body president. The Promise Academy I High School Student Government meets weekly with the Promise Academy II High School Student Government to exchange ideas and plan events. Currently, both student governments are collaborating on a food drive for the holiday season.

In celebration of Thanksgiving, the School distributed approximately 100 turkeys to the families of High School scholars. The High School also provided gift bags to staff members with encouraging words and kind notes.

The High School held an honor roll ceremony to celebrate scholar achievement. Scholars received kickboard points to use in the school store, as well as gold, silver, and bronze ties of their awards. The principal thanked Deputy Superintendent Dr. Saskia Brown for participating in the event.

Seniors have received college acceptance letters, which are presented during the daily announcements.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,145, which is 17 favorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.3M favorable at \$8.8M. HCZ has not made a contribution through five months of FY22.

HCZ Promise Academy I

December 2021 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
12/1	50	641	92%	9	269	97%	19	238	92%
12/2	74	641	88%	7	269	97%	14	238	94%
12/3	132	641	79%	26	269	90%	51	238	79%
12/6	97	640	85%	14	269	95%	16	238	93%
12/7	76	640	88%	10	269	96%	18	238	92%
12/8	71	640	89%	13	269	95%	17	238	93%
12/9	73	640	89%	10	269	96%	18	238	92%
12/10	83	639	87%	14	269	95%	17	238	93%
12/13	65	639	90%	7	269	97%	15	238	94%
12/14	67	636	89%	19	269	93%	13	238	95%
12/15	59	636	91%	12	269	96%	22	238	91%
12/16	131	635	79%	18	269	93%	45	238	81%
12/17	154	635	76%	21	269	92%	40	238	83%
Average	87	639	86%	14	269	95%	23	238	90%



Promise Academy I
FY 2022 December YTD Budget vs. Actual
 \$ millions

	<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment	1,128	1,138	10	1,128
DOE and other gov't funding (a)	\$ 10.9	\$ 11.0	\$ 0.1	\$ 21.8
Expenses:				
Salaries	6.8	6.6	0.2	13.6
Benefits	2.0	1.9	0.1	4.2
OTPS	1.9	1.9	-	3.8
Total Expenses (b)	10.7	10.4	0.3	21.6
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.