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Joseph Cordero

Principal

Elementary School

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Madelaine German-Schultz

Principal

Middle School

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Amy Deal

Principal

High School

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AGENDA

Promise Academy I Board of Trustees Meeting

Tuesday, February 15th, 2022

at

The Harlem Children's Zone

Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Wednesday, January 19, 2022

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from December 15, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that classes were remote for the first week following the holiday break to ensure that all staff members and scholars could receive a COVID test at the Armory. Staff members and scholars who tested positive for COVID-19 quarantined and attended class remotely until cleared by Liaison Contact Tracer Alyssa Eisenberg. There was an overall positivity rate of 27 percent as a result of COVID-19 testing during the week of January 3. The following week, the rate significantly dropped to 5.7 percent.

“I’m grateful that we are on the right side of history,” Mr. Owusu-Kesse said, adding that he and his team would continue to use data and science to make necessary “tough decisions.”

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,138 for Promise Academy I and 1,035 for Promise Academy II.

Dr. Petit thanked the Executive Team, senior managers, and directors who created a plan to address staff shortages. He also thanked those who volunteered to support classroom transitions and mentor scholars. He gave special thanks to Managing Director of Development Liam McCarthy who is teaching an ELA course at Promise Academy High School. Dr. Petit also thanked Deputy Superintendent Saskia Brown and Senior Managing Director of Human Resources Justin Maker for coming up with plans to address the vacancies in HCZ Promise Academy Charter Schools.

The Training and Development team has been working with schools to provide professional development for staff members. Staff members have communicated their appreciation for the extra support.

Dr. Petit lauded the principals for providing support for the families of Promise Academy scholars. He also thanked the support services teams, including Information Technology, Food Services, Facilities, and Safety for their continued support.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 86% for December.

Dr. Cordero thanked all departments for their support of the Elementary School. He also thanked Troy Smith, Senior Managing Director of Programs, for helping to fill vacancies at the School. Dr. Cordero showed gratitude to Director of Information Systems Ari Browne and Ms. Eisenberg for providing scholars with QR codes as part of the COVID-19 safety measures for morning arrivals.

The Elementary School held a Top Performers Honor Roll ceremony with 108 parents attending. The Elementary School also celebrated Spirit Week.

The Elementary School celebrated diversity. "Whoever You Are" by Leslie Staub was the book of the month.

The Elementary School continues to hold weekly Jam Sessions for parents to provide them with updates regarding activities and protocols for scholars.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for December.

The Training and Development team has been providing professional development training to the Middle School teaching staff. The principal thanked the team for their support.

The Middle School held virtual talent shows and bulletin board competitions during Spirit Week.

School leaders have identified areas of learning loss using data for targeted interventions and intensified the Middle School's Response to Intervention process to help scholars meet academic benchmarks.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 90% for December. The lower attendance was due to COVID-related absences and remote learning days.

In celebration of the holidays, the high school held a Spirit Week, a door decorating contest, and a scavenger hunt for the teachers with prizes including free lunch and Starbucks gift cards.

Principal Deal lauded the High School's parent coordinator, Patricia Rademaker, for taking the lead on hosting a virtual Winter Wonderland Paint Night for parents, with 32 parents attending.

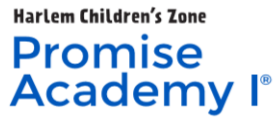
Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,138, which is 10 favorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.3M favorable at \$10.4M. HCZ has not made a contribution through six months of FY22.

HCZ Promise Academy I

January 2022 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
1/3	119	635	81%	25	269	91%	1	238	100%
1/4	80	635	87%	12	269	96%	36	238	85%
1/5	91	634	86%	22	269	92%	27	238	89%
1/6	94	634	85%	16	269	94%	47	238	80%
1/7	102	633	84%	17	269	94%	36	238	85%
1/10	121	633	81%	14	269	95%	37	238	84%
1/11	103	633	84%	17	269	94%	46	238	81%
1/12	128	632	80%	1	268	100%	44	238	82%
1/13	83	632	87%	19	268	93%	35	238	85%
1/14	88	632	86%	3	268	99%	26	238	89%
1/18	68	632	89%	5	268	98%	19	238	92%
1/19	63	632	90%	11	268	96%	19	238	92%
1/20	75	632	88%	18	268	93%	13	238	95%
1/21	79	632	88%	10	268	96%	13	238	95%
1/24	73	632	88%	13	268	95%	11	238	95%
1/25	55	632	91%	15	268	94%	12	238	95%
1/26	49	632	92%	8	268	97%	11	238	95%
1/27	56	632	91%	18	268	93%	10	238	96%
1/28	72	632	89%	7	268	97%	15	238	94%
1/31	82	632	87%	11	268	96%	19	238	92%
Average	84	633	87%	13	268	95%	24	238	90%



Promise Academy I
FY 2022 January YTD Budget vs. Actual
 \$ millions

	<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment	1,128	1,137	9	1,128
DOE and other gov't funding (a)	\$ 12.7	\$ 12.9	\$ 0.2	\$ 21.8
Expenses:				
Salaries	7.9	7.7	0.2	13.6
Benefits	2.3	2.2	0.1	4.2
OTPS	2.2	2.0	0.2	3.8
Total Expenses (b)	12.4	11.9	0.5	21.6
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.