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Kaitlynn Conley
**Principal
High School**
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AGENDA

Promise Academy II Board of Trustees Meeting
Tuesday, April 19th, 2022
at
The Harlem Children's Zone
Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Sendero Verde Update (*Jim Hutter*)
- V. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kaitlynn Conley*)
- VI. Financial Report (*Connor Fournier*)

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, March 22, 2022

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Tiffany Fountain, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from February 15, 2022, was unanimously approved.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,130 for Promise Academy I and 1,031 for Promise Academy II.

Dr. Petit reported that the 2022-2023 enrollment period has begun with Central Office and Promise Academy Elementary Schools reaching out to applicants, parents, and the community.

Dr. Petit also reported that the Promise Academy Elementary and Middle schools are preparing scholars for the New York State (NYS) Exams. To that end, educators are working with scholars in After School, Academic Hour, and Saturday Academy, as well as small group instruction during the school day.

Promise Academy is currently planning for Teacher Appreciation Week to ensure that staff members feel appreciated for all of their hard work.

The Human Resources Recruitment team has extended eight offers to teachers, and six of them have already accepted the offer and been onboarded. The team also held two virtual job fairs and a virtual webinar with presenters Deputy Superintendent Dr. Saskia Brown, Principals Dr. Joseph Cordero, and Dr. Shondell James, Director of Special Education and ENL Gissell Scottborgh, and Dr. Petit. Seventy people attended the webinar. Dr. Petit thanked the HR Recruitment team for helping to fill vacant positions.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 88% for February.

The Elementary School continues to provide targeted interventions in the classroom, and during Academic Hour and Saturday Academy, to ensure that teachers are supporting scholars at their points of need. Students have also been doing mock exams to ensure that they are prepared for the upcoming ELA and math state exams.

The Elementary School has completed its feedback cycle and observations in conjunction with the Training and Development team and education directors.

Scholars celebrated the 100th day of school in February, working on a collaborative art project. The Elementary School also celebrated Black History Month.

School leaders provided teachers with breakfast to show appreciation for their hard work.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 95% for February.

The Middle School celebrated Black History Month with a door decorating contest honoring historic African American figures.

The Middle School held mock ELA exams for scholars to identify and target any areas of need.

Middle School leaders continue to boost staff morale by providing breakfast and snacks.

Scholars were honored in award ceremonies for their academic performance during the second marking period.

Scholars worked with teachers to put together an art installation in the lobby of the building.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 95% for February.

School leaders held an honor roll breakfast to honor scholars who performed well academically during the second marking period.

To honor Black History Month, the High School held Spirit Week celebrating prominent African Americans figures throughout history. Scholars decorated doors and showcased artwork in conjunction with the After School program. They wore custom sweatshirts emblazoned with the quote, "I am history in the making."

The High School celebrated Valentine's Day with a "Share the Love" event. The High School's National Honors Society distributed small cards to scholars, who used them to give positive messages and notes to teachers and friends.

During mid-winter recess, the High School held a credit recovery intensive in collaboration with Promise Academy I High School.

The High School held professional development sessions, where teachers observed each other's strengths and provided positive feedback.

High school seniors have been receiving college acceptances, including two scholars who received offers from Cornell University.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,031, which is three favorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.4M favorable at \$12.9M. HCZ has not made a contribution through eight months of FY22.

HCZ Promise Academy II

March 2022 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
3/1	33	569	94%	14	252	94%	10	218	95%
3/2	46	569	92%	11	252	96%	12	218	94%
3/3	39	569	93%	7	252	97%	10	218	95%
3/4	57	569	90%	17	252	93%	15	218	93%
3/7	43	569	92%	7	252	97%	4	218	98%
3/8	37	569	93%	10	252	96%	7	218	97%
3/9	190	569	67%	46	252	82%	29	218	87%
3/10	42	569	93%	10	252	96%	5	218	98%
3/11	59	569	90%	11	252	96%	5	218	98%
3/14	73	569	87%	15	252	94%	11	218	95%
3/15	66	569	88%	15	252	94%	15	218	93%
3/16	67	569	88%	15	252	94%	10	218	95%
3/17	77	569	86%	14	252	94%	15	218	93%
3/18	66	569	88%	11	252	96%	7	218	97%
3/21	65	569	89%	6	252	98%	8	218	96%
3/22	57	568	90%	8	252	97%	8	218	96%
3/23	64	568	89%	10	252	96%	13	218	94%
3/24	66	568	88%	15	252	94%	15	218	93%
3/25	72	568	87%	22	252	91%	18	218	92%
3/28	66	567	88%	13	252	95%	19	218	91%
3/29	52	567	91%	6	252	98%	27	218	88%
3/30	54	567	90%	9	252	96%	22	218	90%
3/31	63	565	89%	10	252	96%	12	218	94%
Average	63	568	89%	13	252	95%	13	218	94%



Promise Academy II
FY 2022 March YTD Budget vs. Actual
 \$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,028	1,029	1	1,028
DOE and other gov't funding	(a)	\$ 15.5	\$ 15.6	\$ 0.1	\$ 20.6
Expenses:					
Salaries		9.5	9.4	0.1	12.9
Benefits		2.9	2.8	0.1	4.0
OTPS		2.5	2.2	0.3	3.3
Total Expenses	(b)	14.9	14.4	0.5	20.2
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.