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Joseph Cordero

Principal

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Madelaine German-Schultz

Principal

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Amy Deal

Principal

High School

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AGENDA

Promise Academy I Board of Trustees Meeting

Tuesday, April 19th, 2022

at

The Harlem Children's Zone

Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Sendero Verde Update (*Jim Hutter*)
- V. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- VI. Financial Report (*Connor Fournier*)

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, March 22, 2022

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Tiffany Fountain, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from February 15, 2022, was unanimously approved.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,130 for Promise Academy I and 1,031 for Promise Academy II.

Dr. Petit reported that the 2022-2023 enrollment period has begun with Central Office and Promise Academy Elementary Schools reaching out to applicants, parents, and the community.

Dr. Petit also reported that the Promise Academy Elementary and Middle schools are preparing scholars for the New York State (NYS) Exams. To that end, educators are working with scholars in After School, Academic Hour, and Saturday Academy, as well as small group instruction during the school day.

Promise Academy is currently planning for Teacher Appreciation Week to ensure that staff members feel appreciated for all of their hard work.

The Human Resources Recruitment team has extended eight offers to teachers, and six of them have already accepted the offer and been onboarded. The team also held two virtual job fairs and a virtual webinar with presenters Deputy Superintendent Dr. Saskia Brown, Principals Dr. Joseph Cordero, and Dr. Shondell James, Director of Special Education and ENL Gissell Scottborgh, and Dr. Petit. Seventy people attended the webinar. Dr. Petit thanked the HR Recruitment team for helping to fill vacant positions.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 89% for February.

In February, the Elementary School held social-emotional learning workshops led by the International Institute for Restorative Practice, which focused on building relationships and creating a positive atmosphere.

The Elementary School celebrated Black History Month with Dr. Carter G. Woodson Week. Each day had a different theme, including African American icons, Black excellence, “pan African,” the Divine Nine, and “All Black Everything.”

Scholars took mock ELA and math exams to determine their academic readiness.

The Elementary School celebrated honor roll students with a Top Performers celebration.

K-2 teachers had the opportunity to participate in the Language Essentials for Teachers of Reading and Spelling program to increase their knowledge and capacity in teaching students how to improve levels of proficiency.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for February.

For Black History Month, the Middle School honored heroes of the past and recognized scholars as heroes of the future.

A pep rally was held to celebrate the boys and girls basketball teams for making it to the New York City Charter Athletics Association's semi-finals.

The Middle School provided teachers with professional development sessions. Director of Training and Development Peter Weiss and his team have been providing crucial feedback to Middle School teachers on skills they need to develop.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 93% for February.

The High School celebrated Black History Month by exploring and expressing Black culture.

There was positive feedback from the High School's Positive Parenting Workshop this month. The next workshop is scheduled for March 23.

The Training and Development team is working with a group of High School teachers.

The High School continues to support and appreciate teachers, providing them with lunch and other forms of support.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,130, which is two favorable versus the budget. The School's revenue is \$0.2M favorable versus the budget. Expenses are \$0.6M favorable at \$13.5M. HCZ has not made a contribution through eight months of FY22.

HCZ Promise Academy I

March 2022 Attendance Report

	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
3/1	49	630	92%	16	265	94%	15	237	94%
3/2	49	630	92%	12	265	95%	19	237	92%
3/3	48	630	92%	11	265	96%	16	237	93%
3/4	66	630	90%	11	265	96%	17	237	93%
3/7	57	629	91%	13	265	95%	19	237	92%
3/8	47	629	93%	11	265	96%	9	237	96%
3/9	175	629	72%	39	265	85%	28	237	88%
3/10	40	628	94%	2	264	99%	16	237	93%
3/11	47	628	93%	8	264	97%	18	237	92%
3/14	62	628	90%	16	264	94%	14	237	94%
3/15	59	628	91%	14	264	95%	21	237	91%
3/16	50	628	92%	8	264	97%	13	237	95%
3/17	53	628	92%	8	264	97%	13	237	95%
3/18	47	628	93%	10	264	96%	10	237	96%
3/21	47	628	93%	10	264	96%	18	237	92%
3/22	52	628	92%	12	264	95%	21	237	91%
3/23	40	628	94%	6	264	98%	14	237	94%
3/24	51	628	92%	13	264	95%	9	237	96%
3/25	58	628	91%	15	264	94%	21	237	91%
3/28	49	628	92%	10	264	96%	22	237	91%
3/29	53	628	92%	9	264	97%	47	237	80%
3/30	49	628	92%	8	264	97%	39	237	84%
3/31	56	628	91%	16	264	94%	17	237	93%
Average	57	628	91%	12	264	95%	19	237	92%



Promise Academy I
FY 2022 March YTD Budget vs. Actual
 \$ millions

	<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment	1,128	1,129	1	1,128
DOE and other gov't funding (a)	\$ 16.4	\$ 16.6	\$ 0.2	\$ 21.8
Expenses:				
Salaries	10.0	9.7	0.3	13.6
Benefits	3.0	3.0	-	4.2
OTPS	2.8	2.5	0.3	3.8
Total Expenses (b)	15.8	15.2	0.6	21.6
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.