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Achil Petit

Superintendent

Joseph Cordero

Principal

Elementary School

245 West 129th Street

New York, NY 10027

Tel 212.360.3232

Madelaine German-Schultz

Principal

Middle School

245 West 129th Street

New York, NY 10027

Tel 212.360.3233

Amy Deal

Principal

High School

245 West 129th Street

New York, NY 10027

Tel 212.360.3234

AGENDA

Promise Academy I Board of Trustees Meeting

Wednesday, September 15th, 2021

at

The Harlem Children's Zone

Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Alyssa Solomon*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Connor Fournier*)
- VI. Resolutions
 - i. 21-22 Family Handbook (*Candice Ashby*)
 - ii. 21-22 District-wide Safety Plan (*Candice Ashby*)
 - iii. 21-22 PAI Building-level Safety Plan (*Candice Ashby*)

The Harlem Children's Zone Promise Academy I Charter School

Annual Board Meeting

Tuesday, June 15, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Joseph Cordero, Amy Deal, Tiffany Fountain, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jessica Lake, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from May 19, 2021 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the Rip the Runway graduation event was held for graduating Promise Academy High School seniors on June 14, 2021. Mr. Owusu-Kesse and Geoffrey Canada, Chairman of the Promise Academy Boards, lauded the event and thanked High School leadership for creating a safe celebration for students and families. “The event was creative and very special,” Mr. Owusu-Kesse said.

Mr. Owusu-Kesse also thanked leadership and the Promise Academy team for their hard work during the school year, saying he was “deeply appreciative.”

Mr. Owusu-Kesse reported that in partnership with Mobile Health, there had been 11,881 Covid-19 tests conducted since September 2020, with less than a two percent positivity rate during that period. In early June, 290 tests were conducted with a 0.8 percent positivity rate. Mr. Owusu-Kesse continues to conduct outreach to the HCZ community to stress the importance of getting vaccinated to stop the spread of the virus.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,139 for Promise Academy I and 1,049 for Promise Academy II.

Dr. Petit also reported that plans for summer learning are finalized and have been communicated to parents, with 82 staff members scheduled to teach and give academic support to 930 students in July. Students who have an average of 73 or lower are mandated to attend the summer academic program. In addition, an end-of-the-year assessment has been designed to determine areas of improvement for students.

Dr. Petit reported that Bridget O’Neill has transitioned as principal of Promise Academy I High School. Amy Deal, principal of PAII Middle School, will become the principal of PAI High School. In addition, Ryan Carroll, PAII education director, will become the PAII Middle School principal.

Ms. Deal, who has been with the organization for ten years, said she is excited and grateful for the opportunity to work with the High School and educate some of the scholars she taught in her early years at Promise Academy.

Mr. Carroll, who began with Promise Academy in 2013 as an eighth-grade math teacher, said that he was excited and deeply honored for his new role at PAII Middle School. He looks forward to working hard and collaborating with staff and families to ensure scholars get the best education possible.

Dr. Petit thanked high school principals, education directors, and staff members for planning the Rip the Runway event for seniors on June 14. Dr. Petit announced the Promise Academy's virtual graduation event was scheduled for June 25.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 94% for May.

School leaders continue to reach out to parents with weekly virtual jam sessions to keep them informed.

PAI Elementary School held a virtual parent/teacher conference with 306 parents attending.

The character trait celebrated for the month was "ambition," highlighted by the book of the month "Bookedge" by Jamilah Thompkins-Bigelow.

In May, the School held several events in honor of Asian-American and Pacific Islander Heritage Month and Haitian Heritage Month. Dr. Petit joined the school for the celebrations.

School leaders prepared end-of-year assessments and held an i-Ready challenge for scholars who won prizes at the event.

The school celebrated Teacher Appreciation Month, providing staff members with lunch, snacks, a dessert cart, self-care kits, cards, gifts, and appreciative notes and videos.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 97% for May.

School leaders gave scholars customized bags, memory books, and tickets to six flags to celebrate graduating eighth graders transitioning to high school. Additionally, a meeting was held to give graduating scholars the opportunity to meet Amy Deal, their new principal for the next school year, and ask questions about high school.

Scholars who made the most improvements during the school year were rewarded with prizes.

School leaders met with a restorative practice expert, who gave staff members tips on preparing for reopening and addressing scholars' and families' needs, especially those dealing with trauma.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 89% for May.

In celebration of Teacher Appreciation Week, teachers were given AirPods, tracksuits, duffel bags, and lunch.

A gold honor roll luncheon was held for high school scholars to celebrate their achievements.

A virtual senior lunch was held on May 18, where graduating students received jackets and other prizes.

A College Signing Day event was held on May 21.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,139, which is 20 favorable versus the budget. The School's revenue is on target with the budget. Expenses are \$600,000 favorable at \$20.4M. There is no HCZ contribution through 11 months of FY21.

FY22 Budget (Connor Fournier)

A motion was called to approve the HCZ Promise Academy I Charter School budget for the fiscal year 2022. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 15, 2021 Board packet at the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

PAI Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy I Board of Trustee members Ellanor Brizendine, Denise Fuller, Mitchell Kurz, Willie Mae Lewis, Keith Meister, and Aisha Tomlinson. The Board unanimously approved the resolution. A detailed list of the approved re-elected Board members can be found within the June 15, 2021 Board packet at the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

HCZ Promise Academy I

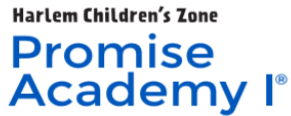
June 2021 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
6/1	25	647	96%	3	257	99%	28	235	88%
6/2	27	647	96%	12	257	95%	26	235	89%
6/4	53	647	92%	6	257	98%	31	235	87%
6/7	64	647	90%	5	257	98%	38	235	84%
6/8	62	647	90%	10	257	96%	44	235	81%
6/9	40	647	94%	2	257	99%	25	235	89%
6/10	42	647	94%	2	257	99%	6	235	97%
6/11	51	647	92%	11	257	96%	15	235	94%
6/14	50	647	92%	15	257	94%	18	235	92%
6/15	38	647	94%	9	257	96%	23	235	90%
6/16	54	647	92%	5	257	98%	50	235	79%
6/17	55	647	91%	10	257	96%	37	235	84%
6/18	79	647	88%	26	257	90%	46	235	80%
6/21	77	647	88%	18	257	93%	44	235	81%
6/22	92	647	86%	17	257	93%	54	235	77%
6/23	76	646	88%	9	257	96%	52	235	78%
6/24	131	645	80%	23	257	91%	45	235	81%
6/25	128	645	80%	35	257	86%	High School Graduation		
Average	64	647	90%	12	257	95%	34	235	85%

HCZ Promise Academy I

Summer 2021 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI & PAII High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
7/6	120	252	52%	9	67	87%	33	119	72%
7/7	69	252	73%	1	67	99%	34	119	71%
7/8	54	252	79%	0	67	100%	40	119	66%
7/9	58	252	77%	12	67	82%	37	119	69%
7/12	62	252	75%	3	67	96%	23	119	81%
7/13	52	252	79%	1	67	99%	19	119	84%
7/14	49	251	80%	1	67	99%	42	119	65%
7/15	51	251	80%	5	67	93%	38	119	68%
7/16	55	251	78%	5	67	93%	41	119	66%
7/19	75	251	70%	3	67	96%	30	119	75%
7/21	59	251	76%	1	67	99%	43	119	64%
7/22	52	251	79%	1	67	99%	42	119	65%
7/23	60	251	76%	1	67	99%	46	119	61%
7/26	53	251	79%	1	67	99%	26	119	78%
7/27	45	250	82%	1	67	99%	31	119	74%
7/28	53	250	79%	1	67	99%	43	119	64%
7/29	47	250	81%	0	67	100%	38	119	68%
Average	60	251	76%	3	67	96%	36	119	70%



Promise Academy I
FY 2022 August YTD Budget vs. Actual
 \$ millions

	<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment	1,128	1,128	-	1,128
DOE and other gov't funding (a)	\$ 3.6	\$ 3.6	\$ -	\$ 21.8
Expenses:				
Salaries	2.1	2.1	-	13.6
Benefits	0.6	0.6	-	4.2
OTPS	0.7	0.3	0.4	3.8
Total Expenses (b)	3.4	3.0	0.4	21.6
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.