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Shondell James

Principal

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Kaitlynn Conley

Principal

High School

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AGENDA

Promise Academy II Board of Trustees Meeting

Tuesday, May 17th, 2022

at

The Harlem Children's Zone

Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kaitlynn Conley*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, April 19, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Jim Hutter, Shondell James, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from March 22, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse thanked senior staff for attending the 2022 Friend of the Children's Award celebration, HCZ's annual benefit.

Mr. Owusu-Kesse reported a spike in positive COVID-19 cases in Promise Academy Charter Schools, especially the Elementary schools, consistent with a rise in positive cases across New York City. However, the positivity rate decreased to 1.3 percent in the past week, down from 2.5 and 3.0 percent in the preceding weeks. The schools put in place safety precautions to address.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,129 for Promise Academy I and 1,029 for Promise Academy II.

Dr. Petit reported that scholars took the New York State (NYS) ELA exams at the end of March and are preparing to take the NYS math exams at the end of April. Dr. Petit thanked senior staff members for volunteering to proctor and monitor exams, distribute snacks, and escort scholars to the restroom and school-based health center when needed.

Dr. Petit also reported that Promise Academy is planning activities and gifts for the staff to celebrate Teacher Appreciation Week.

Plans are in the works to celebrate Promise Academy's first graduating class from the 2011-2012 school year.

Sendero Verde Project (Jim Hutter)

Former Chief Financial Officer Jim Hutter gave updates on Sendero Verde, the East Harlem multi-building project that will house Promise Academy II Elementary School beginning in the 2022-2023 school year. Sendero Verde is being constructed by three New York City developers: L&M Development Partners Inc., Jonathan Rose Companies, and Civic Builders Inc. The

drywall and the tiling of the hallways and bathrooms have been completed, and the painting, hanging of light fixtures, and installation of doorways have begun. The construction of the school is moving along as scheduled, said Mr. Hutter. However, due to supply chain issues, the chiller used for air conditioning is not expected to be delivered until the second week of June. Contingency plans are underway to address possible delays.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 89% for March. Attendance was affected by an uptick in positive COVID-19 cases.

During the month, scholars in grades three through five prepared to take the NYS ELA exam. Assistant Principal Amanda Neal facilitated a test-preparation rally. Dr. James thanked senior management for their assistance during testing.

The Elementary School continues to hold Fun Fridays for scholars and staff members. The Elementary School celebrated classrooms that had one hundred percent attendance.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 95% for March.

The Middle School prepared for NYS ELA exams, with teachers using daily assessments to identify and target gaps in learning. Mr. Carroll thanked his staff, the Central Office, and senior staff for supporting the school during the exams. Teachers are now helping scholars prepare for upcoming NYS math exams.

The Middle School held parent-teacher conferences, giving parents the opportunity to meet with staff to talk about their scholars' progress.

To thank staff members for their continued efforts, Middle School leaders hosted events celebrating teachers and student/staff basketball games.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 94% for March.

The High School held virtual parent-teacher conferences for the third marking period to share scholar progress with families. Principal Conley also held meetings with families to inform them of updated COVID-19 safety protocols in response to the increased positivity rate.

The High School's National Honor Society scholars made banners and care packages for Promise Academy Middle School scholars to support them during state testing time.

During the spring, School leaders and teachers have been helping scholars prepare for Regents tests in June.

The High School celebrated scholars during a High School town hall for their academic achievements.

The High School held a senior parent night, where High School leaders discussed graduation requirements and plans for an in-person prom and graduation ceremony.

As of March 2022, the High School is celebrating 100% of college acceptances and having best-fit meetings with seniors to help families manage their scholars' transition into college.

Additionally, college coordinators and administrative staff are meeting with families to discuss financial packages.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,029, which is one favorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.5M favorable at \$14.4M. HCZ has not made a contribution through nine months of FY22.

HCZ Promise Academy II

April 2022 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
4/1	60	561	89%	26	252	90%	14	218	94%
4/4	84	561	85%	16	252	94%	17	218	92%
4/5	65	561	88%	13	252	95%	9	218	96%
4/6	93	561	83%	17	252	93%	11	218	95%
4/7	84	561	85%	13	252	95%	13	218	94%
4/8	163	561	71%	48	252	81%	24	218	89%
4/11	55	561	90%	12	252	95%	17	218	92%
4/12	47	560	92%	14	252	94%	11	218	95%
4/13	40	560	93%	12	252	95%	12	218	94%
4/14	45	560	92%	15	252	94%	17	218	92%
4/18	149	560	73%	29	252	88%	14	218	94%
4/19	82	560	85%	10	252	96%	9	218	96%
4/20	58	560	90%	15	252	94%	9	218	96%
4/21	78	560	86%	21	252	92%	4	218	98%
4/22	81	559	86%	10	252	96%	17	218	92%
4/25	55	558	90%	21	252	92%	15	218	93%
4/26	53	558	91%	11	252	96%	40	218	82%
4/27	46	558	92%	14	252	94%	44	217	80%
4/28	56	558	90%	19	252	92%	20	217	91%
4/29	104	558	81%	49	252	81%	29	217	87%
Average	75	560	87%	19	252	92%	17	218	92%



Promise Academy II
 FY 2022 April YTD Budget vs. Actual
 \$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,028	1,023	(5)	1,028
DOE and other gov't funding	(a)	\$ 17.2	\$ 17.3	0.1	\$ 20.6
Expenses:					
Salaries		11.0	10.9	0.1	12.9
Benefits		3.4	3.3	0.1	4.0
OTPS		2.7	2.4	0.3	3.3
Total Expenses	(b)	17.1	16.6	0.5	20.2
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.