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Joseph Cordero
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245 West 129th Street
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Tel 212.360.3232

Madelaine German-Schultz
**Principal
Middle School**
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Amy Deal
**Principal
High School**
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AGENDA

Promise Academy I Board of Trustees Meeting
Tuesday, May 17th, 2022
at
The Harlem Children's Zone
Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, April 19, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Jim Hutter, Shondell James, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from March 22, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse thanked senior staff for attending the 2022 Friend of the Children's Award celebration, HCZ's annual benefit.

Mr. Owusu-Kesse reported a spike in positive COVID-19 cases in Promise Academy Charter Schools, especially the Elementary schools, consistent with a rise in positive cases across New York City. However, the positivity rate decreased to 1.3 percent in the past week, down from 2.5 and 3.0 percent in the preceding weeks. The schools put in place safety precautions to address.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,129 for Promise Academy I and 1,029 for Promise Academy II.

Dr. Petit reported that scholars took the New York State (NYS) ELA exams at the end of March and are preparing to take the NYS math exams at the end of April. Dr. Petit thanked senior staff members for volunteering to proctor and monitor exams, distribute snacks, and escort scholars to the restroom and school-based health center when needed.

Dr. Petit also reported that Promise Academy is planning activities and gifts for the staff to celebrate Teacher Appreciation Week.

Plans are in the works to celebrate Promise Academy's first graduating class from the 2011-2012 school year.

Sendero Verde Project (Jim Hutter)

Former Chief Financial Officer Jim Hutter gave updates on Sendero Verde, the East Harlem multi-building project that will house Promise Academy II Elementary School beginning in the 2022-2023 school year. Sendero Verde is being constructed by three New York City developers: L&M Development Partners Inc., Jonathan Rose Companies, and Civic Builders Inc. The

drywall and the tiling of the hallways and bathrooms have been completed, and the painting, hanging of light fixtures, and installation of doorways have begun. The construction of the school is moving along as scheduled, said Mr. Hutter. However, due to supply chain issues, the chiller used for air conditioning is not expected to be delivered until the second week of June. Contingency plans are underway to address possible delays.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 91% for March.

Scholars took the NYS ELA exam at the end of March.

The Elementary School held parent-teacher conferences with 648 families last month.

In April, the Elementary School's leadership team held staff appreciation breakfast events.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for March.

The Middle School continues to receive high participation for Academic Hour, in which staff members give scholars additional academic help.

Teachers wore their college shirts and competed with students in the ELA Olympic Games. The winning class received a trophy, and the winning teacher received the "Best ELA Teacher for 2022" award.

The Middle School held a wellness professional development session to build community.

The Middle School continues preparation for the NYS math exams, held at the end of April.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 92% for March.

High School leaders ordered senior jackets for the 2022 graduating class, which arrived in April. Seniors also attended a luncheon to celebrate 100% college acceptance. In addition, High School seniors and their families are having best-fit sessions to determine which colleges and universities they will attend and complete their financial packages.

High School leadership has held mock NYS Regents exams to ensure that scholars are prepared.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,129, which is one favorable versus the budget. The School's revenue is \$0.2M favorable versus the budget. Expenses are \$0.6M favorable at \$15.2M. HCZ has not made a contribution through nine months of FY22.

HCZ Promise Academy I

April 2022 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
4/1	65	628	90%	16	264	94%	22	236	91%
4/4	75	628	88%	13	264	95%	24	236	90%
4/5	51	628	92%	17	264	94%	13	236	94%
4/6	81	628	87%	9	264	97%	16	236	93%
4/7	61	628	90%	5	264	98%	17	236	93%
4/8	195	628	69%	38	264	86%	38	236	84%
4/11	72	628	89%	16	264	94%	10	236	96%
4/12	44	628	93%	10	264	96%	8	236	97%
4/13	59	628	91%	11	264	96%	7	236	97%
4/14	78	628	88%	10	264	96%	23	236	90%
4/18	100	628	84%	26	264	90%	26	236	89%
4/19	63	628	90%	23	264	91%	4	236	98%
4/20	62	628	90%	8	264	97%	17	236	93%
4/21	60	628	90%	12	264	95%	7	236	97%
4/22	72	628	89%	11	264	96%	1	236	100%
4/25	58	628	91%	16	264	94%	21	236	91%
4/26	56	628	91%	8	264	97%	46	236	81%
4/27	52	628	92%	7	264	97%	54	236	77%
4/28	67	628	89%	13	264	95%	29	236	88%
4/29	100	628	84%	21	264	92%	50	236	79%
Average	74	628	88%	15	264	95%	22	236	91%



Promise Academy I
FY 2022 April YTD Budget vs. Actual
 \$ millions

	<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment	1,128	1,128	-	1,128
DOE and other gov't funding (a)	\$ 18.2	\$ 18.5	\$ 0.3	\$ 21.8
Expenses:				
Salaries	11.5	11.2	0.3	13.6
Benefits	3.5	3.5	-	4.2
OTPS	3.2	2.8	0.4	3.8
Total Expenses (b)	18.2	17.5	0.7	21.6
Expenses in excess of public funding	-	-	-	-
Contribution Components:				
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.