

BOARD OF TRUSTEES

Geoffrey Canada

Chairman

Kwame Owusu-Kesse

President/CEO

Mitch Kurz

Secretary & Treasurer

Kenneth Langone

Chairman Emeritus

Ellanor (Bodie) Brizendine

Stanley Druckenmiller

Denise Fuller

Willie Mae Lewis

Keith Meister

Aisha Tomlinson

Alfonso Wyatt

Achil Petit

Superintendent

Joseph Cordero

Principal

Elementary School

245 West 129th Street

New York, NY 10027

Tel 212.360.3232

Madelaine German-Schultz

Principal

Middle School

245 West 129th Street

New York, NY 10027

Tel 212.360.3233

Amy Deal

Principal

High School

245 West 129th Street

New York, NY 10027

Tel 212.360.3234

AGENDA

Promise Academy I Annual Board of Trustees Meeting

Wednesday, June 15th, 2022

at

The Harlem Children's Zone

Video Conference

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Connor Fournier*)
- VI. Resolutions
 - i. FY 23 Budget (*Connor Fournier*)
 - ii. Board Elections (*Candice Ashby*)
 - iii. District-wide & Building Level Safety Plans (*Candice Ashby*)

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, May 17, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jenn Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from April 19, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the Recovery and Reopening Committee (RRC) team continues to track COVID-19 positivity rates across New York City and the Harlem community. In addition, Harlem Children's Zone (HCZ) continues to work with local health authorities as they provide home tests and guidelines around masking.

Mr. Owusu-Kesse also reported that on April 25, 2022, Bloomberg Philanthropies gave \$100 million in support to HCZ Promise Academy Charter Schools. The contribution, to be given over five years, will be instrumental in supporting the schools in the areas of mitigating learning loss, staff retention, social-emotional learning, wrap-around services, college support, scholarships, and more. Additional funds will be given to HCZ Promise Academy from Summer Boost NYC, which addresses the social and academic impact of COVID-19 on charter school students.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,128 for Promise Academy I and 1,023 for Promise Academy II.

Dr. Petit reported that grades three through eight scholars took the New York State (NYS) math exams at the end of April. Dr. Petit thanked senior staff members for volunteering to proctor and monitor exams, distribute snacks, and escort scholars to the restroom and school health center.

Dr. Petit also reported that Promise Academy celebrated Teacher Appreciation Week with celebratory events and gifts for the staff. Dr. Petit and Deputy Superintendent Dr. Saskia Brown are hosting an additional appreciation event for all Promise Academy and Early Childhood staff members on June 9.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 88% for April.

Scholars participated in The Butterfly Effect, an activity in which they tracked the metamorphosis of butterflies from larvae to adults. At the end of the experiment, the teacher guided the scholars in releasing the butterflies into the environment.

Scholars in grades three to five took the NYS math exams.

The Elementary School continued Language Essentials for Teachers of Reading and Spelling (LETRS) training to provide teachers with best reading practices in literacy instruction.

Teachers also held restorative practice sessions for scholars to refresh their knowledge in social-emotional learning.

Elementary School leaders had a Jam Session for parents to ask questions and talk about the expectations of scholars for the remainder of the school year.

The Elementary School celebrated Teacher Appreciation Week, providing staff members with breakfast and massages from Success in Motion, a wellness organization that partners with Promise Academy.

Elementary School administrative staff members have been working diligently on enrolling scholars at HCZ Promise Academy.

The Elementary School held a Top Performers ceremony for scholars who have achieved honor student status. Scholars also engaged in fun activities during Spirit Week.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for April.

Middle School leaders joined the Elementary School's Jam Session to meet with parents of fifth-grade students and answer their questions about their scholars' transition to Middle School.

The Middle School's senior committee of eighth-grade scholars met with school leaders to finalize plans for their prom, graduation, and other related events.

The Middle School held a peer tutoring session in which high-performing scholars provided academic support to struggling peers.

The Middle School held its Math Olympics event to help scholars prepare for the NYS math exams.

For Teacher Appreciation Week, the Middle School provided its staff with breakfast, lunch, manicures, massages, and custom-printed jackets. Scholars also gave teachers notes with positive messages.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 91% for April.

The principal joined an eighth-grade Senior Committee meeting to connect with scholars in preparation for their transition to high school.

For Teacher Appreciation Week, the principal gave flowers and specialized notebooks to the administrative staff. In addition, teachers received lunch, custom printed clothing, and massages from Success in Motion. Education Director Anna Spoden created and implemented "warm and

fuzzy emails” with staff members receiving positive notes from their peers thanking them for their excellent work.

High School Assistant Principal Dr. Chanelle Cox took students in the National Honor Society to an HCZ Harvest event.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,128, which is on target versus the budget. The School's revenue is \$0.3M favorable versus the budget. Expenses are \$0.7M favorable at \$17.5M. HCZ has not made a contribution through ten months of FY22.

HCZ Promise Academy I

May 2022 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
5/9	63	626	90%	9	263	97%	15	236	94%
5/10	46	626	93%	2	263	99%	16	236	93%
5/11	40	626	94%	9	263	97%	19	236	92%
5/12	42	626	93%	5	263	98%	14	236	94%
5/13	70	626	89%	15	263	94%	15	236	94%
5/16	51	626	92%	13	263	95%	16	236	93%
5/17	44	626	93%	12	263	95%	13	236	94%
5/18	41	626	93%	8	263	97%	11	236	95%
5/19	69	626	89%	15	263	94%	24	236	90%
5/20	182	626	71%	31	263	88%	18	236	92%
5/23	51	626	92%	14	263	95%	22	236	91%
5/24	38	626	94%	12	263	95%	57	236	76%
5/25	37	626	94%	14	263	95%	12	236	95%
5/26	51	626	92%	5	263	98%	8	236	97%
5/27	95	626	85%	18	263	93%	15	236	94%
5/31	69	626	89%	15	263	94%	14	236	94%
Average	62	626	90%	12	263	95%	18	236	92%

Promise Academy I FY22 Budget vs Projection & FY23 Budget



(\$ millions)	FY'22 Full Year Budget	FY'22 Full Year Projection	Fav/(Unfav)	FY'23 Budget	FY23 B vs FY22 B Fav/(Unfav)
Enrollment (average)	1,128	1,137	9	1,132	4
DOE and other gov't funding	\$ 21.8	\$ 22.2	\$ 0.4	\$ 22.9	\$ 1.1
Expenses:					
Salaries	13.6	13.2	0.4	13.3	0.3
Benefits	4.2	4.1	0.1	4.6	(0.4)
OTPS	3.8	3.3	0.5	3.6	0.2
Total Expenses (a)	\$ 21.6	\$ 20.6	\$ 1.0	\$ 21.5	\$ 0.1
Expenses in excess of public funding	-	-	-	-	-
Contribution Components:					
HCZ Contribution	-	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -	\$ -

(a) Excludes bonus, growth fund, PA Initiatives & HCZ allocations.

**RESOLUTION OF THE BOARD OF TRUSTEES OF HARLEM CHILDREN'S ZONE PROMISE
ACADEMY CHARTER SCHOOL TO APPROVE FY 2023 BUDGET**

THE BOARD OF TRUSTEES (the "Board") **OF HARLEM CHILDREN'S ZONE PROMISE
ACADEMY CHARTER SCHOOL**, a New York not-for-profit corporation (the "Corporation"), acting pursuant to the By-Laws of the Corporation (the "By-Laws") for the purpose of taking the following action relating to the adoption of the resolution set forth below, states that:

WHEREAS, the Board has reviewed the FY 2023 revenue and expense budget, which includes an operating expense budget of \$21,500,000 (the "FY 2023 Budget"), and an initiatives budget of \$4,200,000, dependent upon fundraising.

WHEREAS, after due deliberation and consideration, the Board has determined that adoption of the FY 2023 Budget is in the best interests of the Corporation; and

NOW, THEREFORE, IT HEREBY IS:

RESOLVED, that the FY 2023 Budget as presented is hereby approved.

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**HCZ Promise Academy I Annual Board Meeting
June 15, 2022**

Board of Trustees

Officers and Trustees for Re-Election

Geoffrey Canada, *Chairman*
Stanley Druckenmiller, *Trustee*
Kenneth Langone, *Chairman Emeritus*
Kwame Owusu-Kesse, *CEO/President*
Aisha Tomlinson, *Parent Representative*
Alfonso Wyatt, *Trustee*

Voting Trustees (7)

Geoffrey Canada
Stanley Druckenmiller
Mitchell Kurz
Kenneth Langone
Willie Mae Lewis
Kwame Owusu-Kesse
Alfonso Wyatt

Advisory Trustees (4)

Ellanor Brizendine
Denise Fuller
Keith Meister
Aisha Tomlinson