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Amanda Neal
**Principal
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70 East 112th Street
New York, NY 10035
Tel 212.360.3236

Ryan Carroll
**Principal
Middle School**
35 East 125th Street
New York, NY 10035
Tel 212.360.3237

Kaitlynn Conwright
**Principal
High School**
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AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, January 18th, 2023
at
The Harlem Children's Zone
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Amanda Neal*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kaitlynn Conwright*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone (HCZ) Promise Academy II Charter School

Board Meeting

Tuesday, December 13, 2022

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, Toya Stilley, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from November 16, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that HCZ hosted “The Life and Legacy of Mr. Troy Smith,” who passed away unexpectedly in late October 2022. Hundreds of colleagues, mentees, graduates, and families throughout the Zone gathered at the HCZ Armory for the event. Mr. Smith, who served as Senior Managing Director of Programs, began his career with HCZ in 2010. During his 12 years with the organization, Mr. Smith served in various capacities and mentored many young scholars in programs across HCZ. Mr. Owusu-Kesse thanked everyone who participated in the event – “a moving testament” to Mr. Smith’s many connections and contributions to the HCZ community.

Mr. Owusu-Kesse also reported that HCZ Promise Academy II Elementary School plans to move into the newly constructed property at 70 East 112th Street on January 4, 2023.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,131 for Promise Academy I and 1,003 for Promise Academy II.

Dr. Petit also reported that he and Deputy Superintendent Dr. Saskia Brown will be celebrating staff members who have perfect attendance.

Promise Academy II’s girls' basketball team was crowned junior varsity champions by the New York City Charter School Athletic Association.

HCZ Promise Academy II Elementary School (Amanda Neal)

Principal Amanda Neal reported the Elementary School's attendance was 88% for November. Some scholars contracted the flu and similar illnesses, which led to a drop in attendance.

In November, the Elementary School held its monthly assembly, run by the Theater Arts program, for first-grade scholars and staff members.

The Elementary School distributed 150 turkeys to HCZ Promise Academy families and partnered with the HCZ Promise Academy II Afterschool program to distribute fresh vegetables.

The Elementary School held its Honor Roll breakfast ceremony for 146 scholars in grades three through five. Parents attended the event virtually.

The Elementary School staff prepared to move to its new school building at 70 East 112th Street in January.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 92% for November. Some scholars contracted the flu and similar illnesses, which led to a drop in attendance.

The Middle School closed the marking period with its Honor Roll ceremony for scholars who improved in core subjects and attendance. One scholar received an award for earning a score of 100 in several subjects. The Student Government elections were also announced during the event, and the first Student Council meeting was held later in the month.

On November 18, the Middle School held a professional development session for staff members, focusing on social-emotional learning (SEL). Principal Carroll thanked Director of SEL Deirdre Schwiring and her team for facilitating the session.

The Middle School distributed 150 turkeys to HCZ Promise Academy families for Thanksgiving. Also, scholars wrote thank you notes to staff members during their SEL blocks to celebrate the holiday season.

HCZ Promise Academy I High School (Kaitlynn Conwright)

Principal Kaitlynn Conwright reported that the High School's attendance was 93% for November. Some scholars contracted the flu and similar illnesses, which led to a drop in attendance.

The High School held an Honor Roll ceremony with a special breakfast for bronze, silver, and gold awarded scholars. During the ceremony, awards were also given to the Titans basketball team.

The High School held a National Honors Society induction ceremony for 60 scholars.

To build community, the High School held a parent event with wellness partner Success in Motion, providing parents with self-care and wellness information.

Senior-level scholars are in the final stages of submitting college applications. To date, 32 seniors have been accepted to Monroe College, and 24 have been accepted to the University of Buffalo.

Noel Wallace, Chief Executive Officer of Colgate-Palmolive, and members of his executive team visited the High School on November 29 to connect with 40 scholars. Scholars asked thoughtful questions about mental health and other relevant questions on navigating business. Board member Alfonso Wyatt emceed the event.

The High School's girls' basketball team won the finals.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy II's enrollment is 1,003, which is thirty-one unfavorable versus the budget. The school's revenue is \$0.3M unfavorable at \$8.7M. Expenses are \$0.5M favorable at \$8.2M. HCZ has not made a contribution through five months of FY23.

HCZ Promise Academy II December 2022 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Students	Enrollment	Present	Students	Enrollment	Present	Students	Enrollment	Present
12/1	34	519	93%	11	261	96%	16	225	93%
12/2	54	519	90%	16	261	94%	13	225	94%
12/5	42	519	92%	11	259	96%	10	225	96%
12/6	36	518	93%	10	259	96%	10	224	96%
12/7	43	518	92%	10	259	96%	16	223	93%
12/8	33	518	94%	21	259	92%	12	223	95%
12/9	48	518	91%	22	259	92%	22	223	90%
12/12	57	518	89%	11	259	96%	9	223	96%
12/13	33	518	94%	12	259	95%	9	223	96%
12/14	39	518	92%	22	259	92%	17	223	92%
12/15	51	518	90%	26	259	90%	8	223	96%
12/16	209	518	60%	56	258	78%	25	223	89%
12/19	53	518	90%	22	258	91%	13	223	94%
12/20	43	518	92%	18	258	93%	18	223	92%
12/21	43	518	92%	13	258	95%	21	223	91%
12/22	69	518	87%	20	258	92%	14	223	94%
12/23	124	518	76%	31	258	88%	44	223	80%
Average	59	518	89%	20	259	92%	16	223	93%



Promise Academy II
FY 2023 December YTD Budget vs. Actual
 \$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,034	999	(35)	1,034
DOE and other gov't funding	(a)	\$ 10.8	\$ 10.5	\$ (0.3)	\$ 21.7
Expenses:					
Salaries		6.6	6.3	0.3	13.2
Benefits		2.3	1.9	0.4	4.5
OTPS		1.6	1.6	0.1	3.3
Total Expenses	(b)	10.5	9.8	0.7	21.0
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.