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Amanda Neal
**Principal
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70 East 112th Street
New York, NY 10035
Tel 212.360.3236

Ryan Carroll
**Principal
Middle School**
35 East 125th Street
New York, NY 10035
Tel 212.360.3237

Kaitlynn Conwright
**Principal
High School**
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AGENDA

Promise Academy II Board of Trustees Meeting
Tuesday, April 18th, 2023
at
The Harlem Children's Zone
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Amanda Neal*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kaitlynn Conwright*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone (HCZ) Promise Academy II Charter School

Board Meeting

Wednesday, March 15, 2023

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Toya Stille, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from February 15, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that he recently launched a clarification of Harlem Children's Zone's (HCZ) Core Beliefs and Values: Children First, Servant Leadership, and Place Matters. The HCZ team developed a rollout plan, which included town halls for staff to ask questions. Mr. Owusu-Kesse thanked the Communications and Executive teams for their hard work and contributions to this initiative.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,113 for HCZ Promise Academy I and 984 for HCZ Promise Academy II.

Dr. Petit also reported that the HCZ Promise Academy Elementary School team collaborated with the Early Childhood team to discuss enrollment strategies. In addition, open house events were held to inform the community about HCZ Promise Academy Charter Schools and answer parents' questions.

Deputy Superintendent Dr. Saskia Brown held a luncheon for five school staff members with perfect attendance. They also received an Amazon gift card for their dedication.

HCZ Promise Academy II Elementary School (Amanda Neal)

Principal Amanda Neal reported the Elementary School's attendance was 89% for February.

In partnership with the Social Emotional Learning team, the Elementary School held a Fish Bowl event with staff members, who had the opportunity to voice concerns to the administrative team, share their thoughts, and celebrate their coworkers.

Before the mid-winter break, a Glow Dance and lunch were held for 25 fourth- and fifth-graders to reward them for perfect attendance and consistent participation in Saturday Academy. Principal Neal thanked Executive Chef Andrew Benson for providing lunch.

Over 100 prospective scholars and their families attended the Open House at the Elementary School's new location, 70 East 112th Street.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 93% for February.

The Middle School held Spirit Week to celebrate Black History Month, where scholars dressed up to match the theme of each day.

The Middle School had school photographs taken for the year.

State exam preparation is underway, with scholars taking ELA mock exams. Dr. Petit, Dr. Brown, and the Curriculum and Instruction team met with Middle School leaders and teachers to plan test preparation. On February 10, school leaders held a professional development session to discuss State test grading procedures, align on best practices, and analyze the Next Generation Standards.

The Middle School celebrated Counselor's Week, presenting the School's guidance counselor with an Edible Arrangement and messages of thanks from staff and scholars.

HCZ Promise Academy II High School (Kaitlynn Conwright)

Principal Kaitlynn Conwright reported that the High School's attendance was 94% for February.

The High School's Student Government held its Valentine's Day Dance for scholars who met expectations for attendance and behavior. The event closed with scholars sharing the names of those they had lost over the past two years in remembrance of their loved ones.

The High School celebrated high-achieving scholars, with school leaders taking 15 scholars to Dave and Buster's.

High School seniors completed their scholarship applications.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy II's enrollment is 984, which is 50 unfavorable versus the budget. The school's revenue is \$0.5M unfavorable at \$13.9M. Expenses are \$0.9M favorable at \$13.9M. HCZ has not made a contribution through eight months of FY23.

HCZ Promise Academy II

March 2023 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students		% of Students	Number of Students		% of Students	Number of Students		% of Students
	Absent	Enrollment	Present	Absent	Enrollment	Present	Absent	Enrollment	Present
3/1	29	509	94%	14	255	95%	6	219	97%
3/2	44	509	91%	15	255	94%	10	219	95%
3/3	54	509	89%	21	255	92%	10	219	95%
3/6	38	509	93%	12	255	95%	14	219	94%
3/7	36	509	93%	7	255	97%	11	218	95%
3/8	38	509	93%	11	255	96%	9	218	96%
3/9	32	509	94%	7	255	97%	7	218	97%
3/10	58	509	89%	15	255	94%	16	218	93%
3/13	63	508	88%	19	255	93%	16	218	93%
3/14	58	507	89%	19	255	93%	20	218	91%
3/15	39	507	92%	12	255	95%	17	218	92%
3/16	40	507	92%	8	255	97%	12	218	94%
3/17	176	507	65%	40	255	84%	23	218	89%
3/20	38	507	93%	15	255	94%	13	218	94%
3/21	32	507	94%	16	255	94%	13	218	94%
3/22	38	507	93%	10	255	96%	10	218	95%
3/23	40	507	92%	5	255	98%	18	218	92%
3/24	57	507	89%	15	255	94%	20	218	91%
Average	51	508	90%	15	255	94%	14	218	94%



Promise Academy II

FY 2023 March YTD Budget vs. Actual

\$ millions

		Budget	Actual	Fav/(Unfav)	Full Year Budget
Enrollment		1,034	980	(54)	1,034
DOE and other gov't funding	(a)	\$ 16.3	\$ 15.7	\$ (0.6)	\$ 21.7
Expenses:					
Salaries		9.9	9.7	0.2	13.2
Benefits		3.4	3.1	0.3	4.5
OTPS		2.5	2.3	0.1	3.3
Total Expenses	(b)	15.7	15.1	0.6	21.0
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.