

Harlem Children's Zone

Promise Academy II®

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70 East 112th Street
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Ryan Carroll
**Principal
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Kaitlynn Conwright
**Principal
High School**
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AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, February 15th, 2023
at
The Harlem Children's Zone
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Amanda Neal*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kaitlynn Conwright*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone (HCZ) Promise Academy II Charter School

Board Meeting

Wednesday, January 18, 2023

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, Toya Stille, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from December 13, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that in January, HCZ's William Julius Wilson Institute (WJWI) met with UP Partnership, a San Antonio, Texas-based non-profit organization that ensures that at least 70% of Bexar County's high school students matriculate to college. WJWI also conferred with San Antonio's middle and high school leadership, superintendents, community college leaders, and business leaders.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,128 for Promise Academy I and 999 for Promise Academy II.

Dr. Petit also reported that Promise Academy II Elementary School moved to 70 East 112th Street during the winter break and welcomed families and staff to the opening of the building on January 3. Scholars began instruction at the site on January 4 and were greeted by the HCZ Executive Team, senior leadership, and the Promise Academy Central Office team. Dr. Petit thanked all staff members who joined the school to help unpack boxes and set up classrooms. He also thanked the Safety, Facilities, and IT teams for their support.

HCZ Promise Academy II Elementary School (Amanda Neal)

Principal Amanda Neal reported the Elementary School's attendance was 89% for December.

Scholars performed a musical showcase for 500 parents. Principal Neal thanked the Promise Academy Afterschool program for their support during the event.

On January 3, the Elementary School held a parent-teacher conference, with 100 parents attending in person and 250 parents joining virtually.

The Elementary School moved to a new building at 70 East 112th Street. Principal Neal thanked the Executive team and Central Office for helping with the transition to the building and greeting scholars on their first few days at the new school.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 92% for December.

In December, the Middle School took scholars to the Museum of Natural History.

The Middle School held a pep rally featuring scholar-staff basketball games at each grade level.

The Middle School held a winter ball with a photo booth, music, and food to celebrate the holidays.

The Middle School held in-person and virtual parent-teacher conferences.

The Middle School held professional development workshops for staff. Staff leaders also spoke to teachers about expectations and goals for January.

Middle School scholars continued to take advantage of Academic Hour and Saturday Academy for support in meeting benchmarks and preparing for State tests in the Spring.

HCZ Promise Academy II High School (Kaitlynn Conwright)

Principal Kaitlynn Conwright reported that the High School's attendance was 93% for December.

The High School held a pep rally to kick off the winter athletics season. Scholars received t-shirts, and cheerleaders gave a performance at the event.

The High School hosted its Senior Jacket Ceremony to celebrate 12th-grade scholars for completing the majority of their college preparation work and their coursework for graduation. Seniors received custom-printed jackets and sweaters, gave speeches, and enjoyed music and breakfast.

In December, High School scholars who are members of the National Honor Society tutored their peers during Academic Hour and Saturday Academy.

The High School started an Algebra I Intervention Group, in which Dr. Petit, staff members from the Central Office, and High School staff provided early-morning tutoring to scholars.

Principal Conwright thanked the Central Office for helping to support the school while vacancies are being filled.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 999, which is 35 unfavorable versus the budget. The school's revenue is \$0.3M unfavorable, at \$10.5M. Expenses are \$0.7M favorable at \$9.8M. HCZ has not made a contribution through six months of FY23.

HCZ Promise Academy II January 2023 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Students	Enrollment	Present	Students	Enrollment	Present	Students	Enrollment	Present
1/4	34	517	93%	21	258	92%	13	223	94%
1/5	34	516	93%	11	258	96%	8	223	96%
1/6	54	516	90%	20	258	92%	12	223	95%
1/9	40	516	92%	20	258	92%	8	223	96%
1/10	35	516	93%	9	257	96%	13	223	94%
1/11	44	516	91%	19	257	93%	16	223	93%
1/12	37	516	93%	24	257	91%	20	223	91%
1/13	57	516	89%	26	257	90%	12	223	95%
1/17	41	516	92%	13	257	95%	6	223	97%
1/18	29	514	94%	20	257	92%	9	223	96%
1/19	40	514	92%	10	257	96%	9	223	96%
1/20	44	514	91%	8	257	97%	10	222	95%
1/23	44	513	91%	21	257	92%	10	222	95%
1/24	28	513	95%	13	257	95%	Regents Exams		
1/25	45	513	91%	25	257	90%			
1/26	35	512	93%	10	257	96%			
1/27	65	512	87%	17	257	93%			
1/30	60	512	88%	22	256	91%	15	220	93%
1/31	52	512	90%	19	256	93%	14	220	94%
Average	43	514	92%	17	257	93%	12	222	95%



Promise Academy II
FY 2023 January YTD Budget vs. Actual
 \$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,034	988	(46)	1,034
DOE and other gov't funding	(a)	\$ 12.6	\$ 12.2	\$ (0.4)	\$ 21.7
Expenses:					
Salaries		7.7	7.3	0.4	13.2
Benefits		2.6	2.4	0.2	4.5
OTPS		1.9	1.8	0.1	3.3
Total Expenses	(b)	12.2	11.5	0.7	21.0
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.