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Principal

Elementary School

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New York, NY 10027

Tel 212.360.3232

Madelaine German-Schultz

Principal

Middle School

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New York, NY 10027

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Amy Deal

Principal

High School

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AGENDA

Promise Academy I Board of Trustees Meeting
Wednesday, February 15th, 2023
at
The Harlem Children's Zone
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone (HCZ) Promise Academy I Charter School

Board Meeting

Wednesday, January 18, 2023

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, Toya Stille, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from December 13, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that in January, HCZ's William Julius Wilson Institute (WJWI) met with UP Partnership, a San Antonio, Texas-based non-profit organization that ensures that at least 70% of Bexar County's high school students matriculate to college. WJWI also conferred with San Antonio's middle and high school leadership, superintendents, community college leaders, and business leaders.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,128 for Promise Academy I and 999 for Promise Academy II.

Dr. Petit also reported that Promise Academy II Elementary School moved to 70 East 112th Street during the winter break and welcomed families and staff to the opening of the building on January 3. Scholars began instruction at the site on January 4 and were greeted by the HCZ Executive Team, senior leadership, and the Promise Academy Central Office team. Dr. Petit thanked all staff members who joined the school to help unpack boxes and set up classrooms. He also thanked the Safety, Facilities, and IT teams for their support.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 90% for December.

A photographer took photographs of the scholars and the school. The Elementary School created and displayed posters in the hallway.

Parent participation at Promise Academy Parent Association meetings has continued to grow. A meeting held on January 17 focused on financial leadership.

The Elementary School held Spirit Week in celebration of the holiday season. Staff gave out toys to the scholars, and school leaders gave gifts to staff members to show appreciation for their hard work.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 92% for December.

Staff leaders partnered with Director of Curriculum and Instruction Katherine Martinez to train teachers to close the learning gap for low-performing scholars by implementing learning interventions. The Middle School has seen a steady increase in scholars' academic proficiency.

The Middle School held an African Countries Cultural Fair in which scholars presented information on African tribes.

The Middle School held Spirit Week to celebrate the holidays, and school leaders gave teachers gifts to show appreciation.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 90% for December.

The High School held Spirit Week and a door decorating contest for the holidays. The Student Council also held a winter celebration with games and activities for the scholars. Assistant Principal Anna Spoden facilitated a fun activity in which teachers had to find photographs of the school office manager hidden around the school. Winners of the activity received a free lunch.

Scholars in the High School's Advanced Placement Literature course attended a matinee performance of *Death of a Salesman*, which is related to their first-semester classwork.

The High School held parent/teacher conferences, and teachers met with freshmen scholars to discuss their transcripts.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,128, which is four unfavorable versus the budget. The school's revenue is on target at \$11.4M. Expenses are \$0.6M favorable at \$10.1M. HCZ has not made a contribution through six months of FY23.

HCZ Promise Academy I January 2023 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Students	Enrollment	Present	Students	Enrollment	Present	Students	Enrollment	Present
1/4	40	616	94%	23	264	91%	18	247	93%
1/5	27	616	96%	19	264	93%	12	247	95%
1/6	41	616	93%	16	264	94%	24	247	90%
1/9	32	616	95%	17	264	94%	10	247	96%
1/10	22	614	96%	10	264	96%	14	247	94%
1/11	22	614	96%	9	264	97%	10	247	96%
1/12	31	614	95%	14	264	95%	15	247	94%
1/13	44	614	93%	15	264	94%	21	247	91%
1/17	31	613	95%	14	264	95%	13	247	95%
1/18	28	613	95%	15	264	94%	15	247	94%
1/19	28	613	95%	14	264	95%	14	247	94%
1/20	33	613	95%	18	264	93%	12	247	95%
1/23	44	613	93%	16	264	94%	18	247	93%
1/24	30	612	95%	13	264	95%	Regents Exams		
1/25	30	612	95%	17	264	94%			
1/26	30	612	95%	11	264	96%			
1/27	39	612	94%	12	264	95%			
1/30	48	612	92%	11	264	96%	15	247	94%
1/31	40	612	93%	12	264	95%	12	247	95%
Average	34	614	95%	15	264	94%	15	247	94%



Promise Academy I
FY 2023 January YTD Budget vs. Actual
 \$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,132	1,122	(10)	1,132
DOE and other gov't funding	(a)	\$ 13.4	\$ 13.2	\$ (0.1)	\$ 22.9
Expenses:					
Salaries		7.8	7.5	0.3	13.3
Benefits		2.7	2.4	0.2	4.6
OTPS		2.1	2.0	0.2	3.6
Total Expenses	(b)	<u>12.5</u>	<u>11.9</u>	<u>0.6</u>	<u>21.5</u>
Expenses in excess of public funding		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Contribution Components:					
HCZ Contribution		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.