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Amy Deal
**Principal
High School**
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AGENDA

Promise Academy I Board of Trustees Meeting
Wednesday, March 15th, 2023
at
The Harlem Children's Zone
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone (HCZ) Promise Academy I Charter School

Board Meeting

Wednesday, February 15, 2023

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, and Toya Stillely.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from January 18, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that HCZ Promise Academy graduating scholars are scheduled to be photographed with leadership on February 15 at the Apollo Theater.

Mr. Owusu-Kesse also reported that he visited ELLevation, a mission-driven company dedicated to supporting English Language Learners. Mr. Owusu-Kesse spoke to 200 ELLevation employees in Arizona about innovative practices and culture-building.

Mr. Owusu-Kesse met with 100 HCZ Promise Academy High School juniors and seniors to discuss economic mobility as part of HCZ's Wealth Builds initiative.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,122 for HCZ Promise Academy I and 988 for HCZ Promise Academy II.

Dr. Petit visited Harlem Gems on January 24 and February 14 to read to scholars.

Dr. Petit and Deputy Superintendent Dr. Saskia Brown will host a luncheon for staff members who have perfect attendance to thank them for their dedication.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 95% for January.

The Elementary School held parent/teacher conferences with 345 parents attending.

Elementary School leaders continue to meet with the HCZ Promise Academy I Parent Association (PAPA I) Board of Trustees.

Dr. Cordero's Just a Moment sessions have been well attended by parents who have questions about school operations and their scholar's progress.

The Elementary School held a winter showcase of K-5 scholar artwork.

The Elementary School held an Honor Roll Dinner for top-performing scholars, with over 300 guests attending.

Elementary School leaders held meetings to strategize enrollment efforts for the 2023-2024 school year.

The Elementary School continued to partner with the Spence School for Girls, completing a round of Code Camp for third-grade scholars. Additionally, Teresa Ridgeway, a programmer at Google and the author of *Think Like a Computer*, visited, read to scholars, and taught them how to debug a computer. Fourth-grade scholars begin Code Camp in April.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for January.

To strengthen outreach efforts, school leaders invited parents of middle school-age scholars on the HCZ Promise Academy waitlist to visit and tour the school. Parents asked questions about operations and scholars' learning.

The Middle School held a dance to celebrate scholars who have had fewer than two behavior infractions and fewer than three tardies during the past 45 days.

The Middle School boys group met to engage in team-building activities and discuss their goals and the barriers to achieving them. The Middle School's deans and operations director facilitated the event.

Saturday Academy continues to be successful, with as many as 117 scholars attending to receive academic support.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 94% for January.

The High School hosted a professional development session for staff members focusing on the theme of "keeping small things small." The workshop was designed to teach staff members how to better manage interactions with scholars and set intentions.

In January, the High School's student government hosted a pep rally and gave out awards to teachers and scholars. Scholars in the student government group also supported HCZ Promise Academy I Elementary School's award ceremony by decorating the space and handing out awards.

Principal Deal thanked Operations Director Jenny Arias for coordinating the photography sessions at the Apollo Theater for graduating seniors.

The High School hosted a senior breakfast with Dr. Petit.

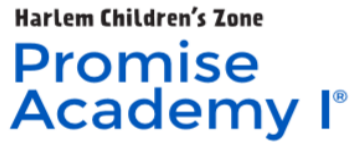
Scholars from both HCZ Promise Academy high schools will compete in a basketball game on February 16 at the 245 West 129th Street gymnasium.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,122, which is ten unfavorable versus the budget. The school's revenue is \$0.1M unfavorable at \$13.2M. Expenses are \$0.6M favorable at \$11.9M. HCZ has not made a contribution through seven months of FY23.

HCZ Promise Academy I February 2023 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Students	Enrollment	Present	Students	Enrollment	Present	Students	Enrollment	Present
2/1	48	611	92%	11	263	96%	14	247	94%
2/2	29	611	95%	14	263	95%	21	247	91%
2/3	44	611	93%	19	263	93%	20	247	92%
2/6	51	611	92%	13	263	95%	17	247	93%
2/7	33	611	95%	14	263	95%	15	247	94%
2/8	37	611	94%	7	263	97%	14	246	94%
2/9	34	611	94%	7	263	97%	11	246	96%
2/10	112	610	82%	24	263	91%	2	246	99%
2/13	35	610	94%	13	263	95%	14	246	94%
2/14	16	610	97%	9	263	97%	13	246	95%
2/15	22	610	96%	10	263	96%	6	246	98%
2/16	31	609	95%	17	263	94%	12	246	95%
2/17	45	609	93%	17	263	94%	23	246	91%
2/27	49	609	92%	19	263	93%	13	246	95%
2/28	64	608	89%	20	263	92%	16	246	93%
Average	43	610	93%	14	263	95%	14	246	94%



Promise Academy I
FY 2023 February YTD Budget vs. Actual
 \$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,132	1,113	(19)	1,132
DOE and other gov't funding	(a)	\$ 15.3	\$ 15.1	\$ (0.2)	\$ 22.9
Expenses:					
Salaries		8.9	8.5	0.3	13.3
Benefits		3.0	2.8	0.3	4.6
OTPS		2.4	2.2	0.2	3.6
Total Expenses	(b)	14.3	13.5	0.9	21.5
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.