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Kaitlynn Conwright
**Principal
High School**
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AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, March 15th, 2023
at
The Harlem Children's Zone
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Amanda Neal*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kaitlynn Conwright*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone (HCZ) Promise Academy II Charter School

Board Meeting

Wednesday, February 15, 2023

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, and Toya Stillely.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from January 18, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that HCZ Promise Academy graduating scholars are scheduled to be photographed with leadership on February 15 at the Apollo Theater.

Mr. Owusu-Kesse also reported that he visited ELLevation, a mission-driven company dedicated to supporting English Language Learners. Mr. Owusu-Kesse spoke to 200 ELLevation employees in Arizona about innovative practices and culture-building.

Mr. Owusu-Kesse met with 100 HCZ Promise Academy High School juniors and seniors to discuss economic mobility as part of HCZ's Wealth Builds initiative.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,122 for HCZ Promise Academy I and 988 for HCZ Promise Academy II.

Dr. Petit visited Harlem Gems on January 24 and February 14 to read to scholars.

Dr. Petit and Deputy Superintendent Dr. Saskia Brown will host a luncheon for staff members who have perfect attendance to thank them for their dedication.

HCZ Promise Academy II Elementary School (Amanda Neal)

Principal Amanda Neal reported the Elementary School's attendance was 92% for January.

The Elementary School staff members celebrated Ms. Neal's 100th day as principal. Principal Neal thanked HCZ and Promise Academy leaders for their support in her new role.

The Elementary School held a virtual meeting for prospective scholars, with over 100 families attending. Principal Neal thanked her office staff for facilitating the event.

Early this month, school leaders collaborated with the Director of Social Emotional Learning (SEL), Deirdre Schwiring, and HCZ Promise Academy II Middle School staff to meet with parents and get their feedback about SEL for scholars.

During National School Counseling Week, the Elementary School celebrated counselors, college coordinators, and other staff members who guide scholars academically, socially, and emotionally.

First-grade female scholars created a group, Young Star Queens, that focuses on encouraging their peers.

Kindergarten scholars presented singing grams for teachers, performing a rendition of “Can’t Help Myself” by the Four Tops.

On February 16, the Elementary School will celebrate its second Honor Roll event of the school year. 200 scholars will receive certificates and ties in grades two through five.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 93% for January.

On January 3rd, the Middle School welcomed staff members back from the holiday break and held professional development sessions. Wellness partner Success in Motion ran team-building sessions for the staff in the morning, lunch was provided, and content-specific breakout sessions were held in the afternoon.

Sixth-grade scholars participated in Global Scholars, a program that provides an opportunity for scholars ages 10 through 13 to communicate directly in e-classrooms with peers across the globe. Scholars recently completed a unit in which they studied and discussed the impact of local water sources on New York State.

Middle School scholars are frequently attending Saturday Academy and Academic Hour to receive help studying for upcoming state exams.

The Middle School held an Honor Roll ceremony at the end of the marking period to celebrate top-performing scholars, perfect attendance, and most-improved scholars.

HCZ Promise Academy II High School (Kaitlynn Conwright)

Principal Kaitlynn Conwright reported that the High School's attendance was 95% for January.

The High School held its first round of Advanced Placement tests for scholars, and 11 scholars took and passed the ELA Regents exam for graduation.

The High School held an Honor Roll ceremony to celebrate scholars who earned academic achievements or perfect attendance for the last marking period. Scholars received gold, silver, and bronze awards.

The High School honored school counselors in celebration of National School Counseling Week. Scholars discussed the importance of the Counseling team's work as part of the celebration.

High School scholars attended a town hall hosted by the HCZ's Wealth Builds team with Mr. Owusu-Kesse, who spoke about financial literacy.

In preparation for high school graduation, 100% of seniors applied for college and completed their FAFSA applications.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy II's enrollment is 988, which is 46 unfavorable versus the budget. The school's revenue is \$0.4M unfavorable at \$12.2M. Expenses are \$0.7M favorable at \$11.5M. HCZ has not made a contribution through seven months of FY23.

HCZ Promise Academy II February 2023 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Students	Enrollment	Present	Students	Enrollment	Present	Students	Enrollment	Present
2/1	41	512	92%	18	256	93%	10	219	95%
2/2	45	512	91%	18	256	93%	15	219	93%
2/3	75	512	85%	28	256	89%	30	219	86%
2/6	58	510	89%	26	256	90%	12	219	95%
2/7	38	510	93%	10	256	96%	11	219	95%
2/8	44	510	91%	3	256	99%	12	219	95%
2/9	32	509	94%	8	256	97%	14	219	94%
2/10	162	509	68%	28	256	89%	22	219	90%
2/13	41	509	92%	11	256	96%	7	219	97%
2/14	22	509	96%	8	256	97%	8	219	96%
2/15	37	509	93%	11	256	96%	8	219	96%
2/16	53	509	90%	15	256	94%	13	219	94%
2/17	61	509	88%	13	256	95%	9	219	96%
2/27	46	509	91%	20	255	92%	10	219	95%
2/28	80	509	84%	37	255	85%	22	219	90%
Average	56	510	89%	17	256	93%	14	219	94%



Promise Academy II

FY 2023 February YTD Budget vs. Actual

\$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,034	984	(50)	1,034
DOE and other gov't funding	(a)	\$ 14.4	\$ 13.9	\$ (0.5)	\$ 21.7
Expenses:					
Salaries		8.8	8.4	0.4	13.2
Benefits		3.0	2.7	0.3	4.5
OTPS		2.2	2.0	0.1	3.3
Total Expenses	(b)	<u>14.0</u>	<u>13.1</u>	<u>0.9</u>	<u>21.0</u>
Expenses in excess of public funding		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Contribution Components:					
HCZ Contribution		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.