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Amanda Neal
**Principal
Elementary School**
70 East 112th Street
New York, NY 10035
Tel 212.360.3236

Ryan Carroll
**Principal
Middle School**
35 East 125th Street
New York, NY 10035
Tel 212.360.3237

Kaitlynn Conwright
**Principal
High School**
35 East 125th Street
New York, NY 10035
Tel 212.360.3238

AGENDA

Promise Academy II Board of Trustees Meeting
Tuesday, May 16th, 2023
at
The Harlem Children's Zone
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Amanda Neal*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Saskia Brown*)
- V. Financial Report (*Connor Fournier*)

Harlem Children's Zone (HCZ) Promise Academy II Charter School

Board Meeting

Tuesday, April 18, 2023

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Madelaine German-Schultz, Jenn Klein, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, and Toya Stillely.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from March 15, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the Harlem Children's Zone Friend of the Children Award Dinner was held on April 13, honoring Sam Reeves, president and founder of Pinnacle Trading, LLC. HCZ Promise Academy Board Members shared highlights of the event.

Mr. Owusu-Kesse also reported that HCZ will award scholarships to scholars.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,111 for HCZ Promise Academy I and 980 for HCZ Promise Academy II.

Dr. Petit also reported that the HCZ Promise Academy Central Office and Elementary School principals are working together to meet scholar enrollment targets. Two events were held to welcome families and allow them to tour the school building.

Dr. Petit and Deputy Superintendent Dr. Brown are holding a Spring Leadership Retreat on April 24 for HCZ Promise Academy teams to share best practices, strengthen the school curricula, and align on department Objectives and Key Results (OKRs).

In celebration of National Week of the Young Child, HCZ Promise Academy hosted early childhood programs, including parent/child activities, Game Day, Read-to-Me Wednesday, a healthy juice sip and paint, and Love Letter Day, where parents wrote and read love letters to their children.

English Language Arts (ELA) state testing begins on April 19. Dr. Petit thanked HCZ Promise Academy staff members for their support during Academic Hour, Saturday Academy, and other efforts that help to prepare scholars for exams.

Dr. Petit congratulated HCZ Promise Academy I High School Principal Dr. Amy Deal and Training and Development Coach Dr. Veronique Delva for successfully defending their doctoral dissertations.

HCZ Promise Academy II Elementary School (Amanda Neal)

Principal Amanda Neal reported the Elementary School's attendance was 90% for March.

The Elementary School held parent-teacher conferences for approximately 100 parents in person and 200 parents virtually.

Elementary School leaders held a team building session in which teachers participated in a scavenger hunt to acclimate to the neighborhood around the School's new building at 70 East 112th Street.

Before spring break, the Elementary School held a Top Performers event for 25 scholars in fourth and fifth grades. The principal thanked the administrative office staff and the Positive Behaviors and Interventions team for decorating the cafeteria and the gym with a "Movies on Park" theme.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 94% for March.

Middle School scholars went on a field trip to the National Museum of the American Indian.

Assistant Principal Ken Ward orchestrated a Women's History celebration in the gymnasium, with scholars performing and presenting on historical figures.

The Middle School held in-person and virtual parent-teacher conferences for the third marking period for parents.

The Middle School has been preparing for the ELA state exams beginning on April 19.

On March 17, the Middle School held a half day of professional development sessions, with leaders facilitating content discussions at each level. Additionally, the Middle School's Math Team collaborated with Principal Madelaine Schultz, Assistant Principal Alyssa Solomon, and the HCZ Promise Academy I Middle School Math Team.

HCZ Promise Academy II High School (Kaitlyn Conwright)

Principal Kaitlynn Conwright reported that the High School's attendance was 94% for March.

The High School held a talent show with scholars and staff modeling and performing songs, dances, and poetry.

High School leaders facilitated professional development sessions on testing and data protocols in preparation for Regents and Scholastic Aptitude Tests. The Social Emotional Learning team also held a listening circle for staff.

Before spring break, the High School held an in-person Paint and Parfait parent event. The principal thanked HCZ Promise Academy II Board Parent Representative Fatime Cadoo for attending the event.

All High School seniors have been admitted to college. The scholars are meeting with college advisors to discuss financial aid packages and scholarships to identify the college or university they will attend. In addition, two High School seniors have won four-year, full-ride scholarships from the Jordan Wings Scholars Program.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy II's enrollment is 980, which is 54 unfavorable versus the budget. The school's revenue is \$0.6M, unfavorable at \$15.7M. Expenses are \$0.6M, favorable at \$15.1M. HCZ has not made a contribution through nine months of FY23.

HCZ Promise Academy II

April 2023 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students		% of Students	Number of Students		% of Students	Number of Students		% of Students
	Absent	Enrollment	Present	Absent	Enrollment	Present	Absent	Enrollment	Present
4/3	40	507	92%	16	255	94%	10	217	95%
4/4	32	507	94%	15	255	94%	12	217	94%
4/5	53	507	90%	23	255	91%	8	217	96%
4/10	71	507	86%	20	255	92%	23	217	89%
4/11	39	507	92%	10	255	96%	11	217	95%
4/12	35	507	93%	12	255	95%	8	217	96%
4/13	49	507	90%	21	255	92%	29	217	87%
4/14	56	507	89%	15	255	94%	14	217	94%
4/17	46	507	91%	15	255	94%	19	217	91%
4/18	32	507	94%	16	255	94%	22	217	90%
4/19	34	507	93%	7	255	97%	68	217	69%
4/20	36	507	93%	6	255	98%	33	217	85%
4/24	42	507	92%	17	255	93%	12	217	94%
4/25	56	507	89%	12	255	95%	28	217	87%
4/26	38	507	93%	18	255	93%	12	217	94%
4/27	52	507	90%	15	255	94%	17	217	92%
4/28	51	506	90%	16	255	94%	21	217	90%
Average	45	507	91%	15	255	94%	20	217	91%



Promise Academy II
FY 2023 April YTD Budget vs. Actual
 \$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,034	978	(56)	1,034
DOE and other gov't funding (a)	\$	18.1	\$ 17.4	\$ (0.6)	\$ 21.7
Expenses:					
Salaries		11.0	10.6	0.4	13.2
Benefits		3.8	3.2	0.5	4.5
OTPS		2.7	2.5	0.2	3.3
Total Expenses	(b)	<u>17.5</u>	<u>16.3</u>	<u>1.1</u>	<u>21.0</u>
Expenses in excess of public funding		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Contribution Components:					
HCZ Contribution		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.