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Joseph Cordero

**Principal**

**Elementary School**

245 West 129<sup>th</sup> Street

New York, NY 10027

Tel 212.360.3232

Madelaine German-Schultz

**Principal**

**Middle School**

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Amy Deal

**Principal**

**High School**

245 West 129<sup>th</sup> Street

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AGENDA

Promise Academy I Board of Trustees Meeting  
Tuesday, May 16<sup>th</sup>, 2023  
at  
The Harlem Children's Zone  
245 West 129<sup>th</sup> Street  
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
  - i. Elementary School (*Joseph Cordero*)
  - ii. Middle School (*Madelaine German-Schultz*)
  - iii. High School (*Saskia Brown*)
- V. Financial Report (*Connor Fournier*)

# **Harlem Children's Zone (HCZ) Promise Academy I Charter School**

## **Board Meeting**

**Tuesday, April 18, 2023**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Madelaine German-Schultz, Jenn Klein, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, and Toya Stillely.*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from March 15, 2023, was unanimously approved.

### **CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse reported that the Harlem Children's Zone Friend of the Children Award Dinner was held on April 13, honoring Sam Reeves, president and founder of Pinnacle Trading, LLC. HCZ Promise Academy Board Members shared highlights of the event.

Mr. Owusu-Kesse also reported that HCZ will award scholarships to scholars.

### **Superintendent's Update (Dr. Achil Petit)**

Superintendent Dr. Achil Petit reported that enrollment is 1,111 for HCZ Promise Academy I and 980 for HCZ Promise Academy II.

Dr. Petit also reported that the HCZ Promise Academy Central Office and Elementary School principals are working together to meet scholar enrollment targets. Two events were held to welcome families and allow them to tour the school building.

Dr. Petit and Deputy Superintendent Dr. Brown are holding a Spring Leadership Retreat on April 24 for HCZ Promise Academy teams to share best practices, strengthen the school curricula, and align on department Objectives and Key Results (OKRs).

In celebration of National Week of the Young Child, HCZ Promise Academy hosted early childhood programs, including parent/child activities, Game Day, Read-to-Me Wednesday, a healthy juice sip and paint, and Love Letter Day, where parents wrote and read love letters to their children.

English Language Arts (ELA) state testing begins on April 19. Dr. Petit thanked HCZ Promise Academy staff members for their support during Academic Hour, Saturday Academy, and other efforts that help to prepare scholars for exams.

Dr. Petit congratulated HCZ Promise Academy I High School Principal Dr. Amy Deal and Training and Development Coach Dr. Veronique Delva for successfully defending their doctoral dissertations.

### **HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 93% for March.

Elementary School staff have been focusing on enrollment for the new school year, giving school tours to incoming families.

The Elementary School held a pep rally to encourage scholars in grades three through five scheduled to take the ELA state exams on April 19 and 20. Dr. Cordero continued the annual tradition of letting a scholar pie him in the face during the Elementary School's pep rally.

Scholars who achieved good grades for the third marking period made the honor roll and were rewarded with a bowling trip.

On March 24, the Elementary School held an event to reward scholars who displayed positive behavior for the month. Scholars attended the Elementary School's Sneaker Ball, which included fun activities.

The Elementary School held parent-teacher conferences for 546 parents.

Elementary School leaders held a Social-Emotional Learning (SEL) professional development meeting with staff to discuss expectations for school culture.

Elementary School leaders took staff members with perfect attendance out for lunch.

On April 15, the Elementary School started its second-grade code camp in partnership with the Spence School for Girls.

### **HCZ Promise Academy I Middle School (Madelaine German-Schultz)**

Principal Madelaine German-Schultz reported that the Middle School's attendance was 93% for March.

The Middle School celebrated 70 scholars with high attendance in Academic Hour and Saturday Academy.

The Middle School held test preparation for ELA, math, and science state exams.

Staff members received training from the International Institute for Restorative Practices to reinforce HCZ Promise Academy's intervention policies. In addition, school leaders have been working with the Director of Positive Behaviors and Interventions, Naeemah Cranston, and her team to set up intervention plans for scholars who have difficulties adapting to middle school. The efforts have led to a decrease in behavior infractions.

### **HCZ Promise Academy I High School (Dr. Amy Deal)**

Principal Dr. Amy Deal reported that the High School's attendance was 93% for March.

Principal Deal relayed thanks from the family of one of her scholars who was awarded a full-ride scholarship to the college or university of his choice from HCZ's scholarship program.

The HCZ Promise Academy I High School basketball team won the New York City Charter School Athletic Association Championship.

Senior scholars from HCZ Promise Academy I and II High Schools took a trip to Dave and Buster's. Also, 10th and 11th-grade scholars are scheduled to take Scholastic Aptitude Tests (SATs) and Preliminary SATs. Ninth-grade scholars engaged in fun activities at The HCZ Armory with HCZ wellness partner Success in Motion.

100% of graduating scholars have been accepted to a college or university. School counselors are working with seniors and their families to discuss financial aid packages and to identify the institutions they will attend.

Juniors are finalizing plans for Summer Exposure Opportunities with counselors and school leaders. Scholars are visiting Syracuse University, Harvard University, Yukon University, Emory University, Brown University, Tufts University, and other universities and colleges.

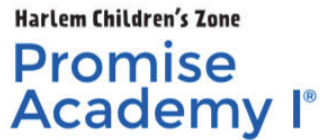
**Financial Update (Connor Fournier)**

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,111, which is 21 unfavorable versus the budget. The school's revenue is \$0.2M, unfavorable at \$17M. Expenses are \$0.5M, favorable at \$15.7M. HCZ has not made a contribution through nine months of FY23.

## HCZ Promise Academy I

### April 2023 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students		% of Students	Number of Students		% of Students	Number of Students		% of Students
	Absent	Enrollment	Present	Absent	Enrollment	Present	Absent	Enrollment	Present
4/3	55	606	91%	15	261	94%	20	245	92%
4/4	25	603	96%	9	261	97%	6	245	98%
4/5	38	603	94%	13	261	95%	13	245	95%
4/10	51	603	92%	23	261	91%	5	245	98%
4/11	33	603	95%	12	261	95%	10	245	96%
4/12	41	603	93%	17	261	93%	3	245	99%
4/13	36	603	94%	10	261	96%	1	245	100%
4/14	45	603	93%	14	261	95%	6	245	98%
4/17	37	603	94%	12	261	95%	9	245	96%
4/18	31	603	95%	8	261	97%	33	245	87%
4/19	16	603	97%	4	261	98%	21	245	91%
4/20	32	603	95%	8	261	97%	56	245	77%
4/24	42	603	93%	20	261	92%	17	245	93%
4/25	33	603	95%	17	261	93%	18	245	93%
4/26	30	603	95%	12	261	95%	15	245	94%
4/27	27	603	96%	12	261	95%	20	245	92%
4/28	42	603	93%	22	261	92%	20	245	92%
<b>Average</b>	<b>36</b>	<b>603</b>	<b>94%</b>	<b>13</b>	<b>261</b>	<b>95%</b>	<b>16</b>	<b>245</b>	<b>93%</b>



**Promise Academy I**  
**FY 2023 April YTD Budget vs. Actual**  
 \$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,132	1,108	(24)	1,132
DOE and other gov't funding	(a)	\$ 19.1	\$ 18.9	\$ (0.2)	\$ 22.9
Expenses:					
Salaries		11.1	10.9	0.2	13.3
Benefits		3.8	3.3	0.5	4.6
OTPS		3.0	2.7	0.3	3.6
Total Expenses	(b)	<u>17.9</u>	<u>17.0</u>	<u>0.9</u>	<u>21.5</u>
Expenses in excess of public funding		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Contribution Components:					
HCZ Contribution		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

*(a) Excludes funding from Federal ESSER and Robertson Foundation.*

*(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.*