

# Application: Harlem Children's Zone Promise Academy CS II

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Annual Reports

## Summary

**ID:** 0000000072  
**Status:** Annual Report Submission  
**Last submitted:** Nov 2 2020 02:18 PM (EST)

## Entry 1 School Info and Cover Page

**Completed** - Nov 2 2020

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL 310500860886

**a1. Popular School Name**

HCZ Promise Academy II

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

CSD # 5 - MANHATTAN

**d. DATE OF INITIAL CHARTER**

4/2005

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2005

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of the Harlem Children's Zone Promise Academy II Charter School (HCZ Promise Academy II) is to provide high quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy II promotes high achievement in all subjects through a demanding curriculum, extensive supportive services, and the use of data-driven teaching methods. HCZ Promise Academy II is committed to promoting academic accomplishment, positive character development, healthy lifestyles, and leadership skills. In partnership with the Harlem Children's Zone, HCZ Promise Academy II addresses the educational and developmental needs of each student.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Data-driven Instruction: Promise Academy believes that all students have different instructional needs, and it is our job to find ways to identify and address those needs. We are committed to collecting and analyzing data both in and out of the classroom. Our goal is to place equal emphasis on quantitative and qualitative data as it pertains to academics and social development. We collect and effectively analyze scholar performance data and create actionable plans to address deficiencies.
KDE 2	Training & Professional Development: Professional Development is a critical part of the daily functionality at Promise. Principals and teachers attend PD sessions to improve targeted practices and promote proficiency. Education directors and instructional coaches develop improvement plans

	<p>for educators. Teachers participate in "Go Live" practice lessons where they receive feedback from an administrator. Teachers also have access to an extensive network of PD opportunities through our external partnerships.</p>
KDE 3	<p>College Readiness: Promise Academy scholars will graduate ready for college and the career of their choice. The high school offers advanced placement courses that prepare scholars to meet college and career readiness standards during instruction. Scholars engage in community service, college exposures, and a variety of internships to become culturally informed. They are offered services from the Center for Higher Education and Career Support with advisors who help and guide them.</p>
KDE 4	<p>Pipeline of Services: We offer a pipeline of services such as healthy nutrition, access to social services, foster care prevention, and an after-school with additional opportunities that ensure our students begin on the same playing field as children from more affluent communities. We also have a fully operational health center at our main building for all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy students.</p>
KDE 5	<p>Social and Emotional Learning: SEL is embedded in school culture and drives school-wide practices and policies. Promise Academy uses five core competencies as its SEL framework: self-awareness; self-management; social awareness; relationship skills; and responsible decision making. All are directly and indirectly incorporated into core subjects. Promise has a long-term vision to implement K-12 sequential curriculum and programming to support SEL development in Promise Academy scholars.</p>
KDE 6	<p>RTI: Promise Academy uses Response to Intervention (RTI), a multi-tiered approach that ensures early identification of scholars who need support to succeed academically. Teachers first identify scholars who are scoring below 80 percent or who are exhibiting behavioral challenges. They</p>



	monitor the scholars' progress and provide evidence-based interventions, which are continuously reviewed, assessed, and adjusted depending on each scholar's responsiveness.
KDE 7	Recruitment: The recruitment team focuses on finding quality candidates from around the country and works with leadership using the following strategies: attending/hosting teacher recruitment fairs and events at colleges/universities, internet job postings, advertisements, employee referrals, and partnering with programs such as Teach for America. Student-teachers from reputable universities are trained in Promise classrooms with a focus on data-driven positive school culture.
KDE 8	Parent Engagement: Promise Academy has a strong focus on connecting with the parents of its scholars, who are instrumental in the educational process. There are four parent coordinators across the school that assist with parent outreach and engagement. The Promise Academy II Parent Association (PAPA II) helps to maintain strong ties between staff and families. The school also has a parent representative on the board of trustees to ensure that families always have a voice.
KDE 9	(No response)
KDE 10	(No response)

#### Need additional space for variables

No

#### h. SCHOOL WEB ADDRESS (URL)

<https://hczpromise.org/>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

1150

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

1011

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

**l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

## FACILITIES INFORMATION

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2020-2021?

Yes, 2 sites

## School Site 1 (Primary)

### m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2005 Madison Avenue	212-360-3230	NYC CSD 5	K-5	No

### m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Achil Petit	212-360-3255	646-582-1200	<a href="mailto:principalpa2@hczpromise.org">principalpa2@hczpromise.org</a>
Operational Leader	Ari Browne	212-360-3255	[REDACTED]	[REDACTED]
Compliance Contact	Candice Ashby	212-360-3230	[REDACTED]	[REDACTED]
Complaint Contact	Candice Ashby	212-360-3230	[REDACTED]	[REDACTED]@hczpromise.org
DASA Coordinator	Toya Stilley	212-360-3230	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	Reception	212-360-3255	[REDACTED]	<a href="mailto:principalpa2@hczpromise.org">principalpa2@hczpromise.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	n/a	No		No		Yes

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

[Final Certificate of Occupancy issued 11Sep15.pdf](#)

**Filename:** Final Certificate of Occupancy issued 11Sep15.pdf **Size:** 908.6 kB

**Site 1 Fire Inspection Report**

[84M341\\_PAII\\_Fire-Safety-Inspection\\_Oct20.pdf](#)

**Filename:** 84M341\_PAII\_Fire-Safety-Inspection\_Oct20.pdf **Size:** 188.2 kB

## School Site 2

### m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	35 East 125th Street, NYC	212-360-3255	NYC CSD 5	K-12	10-12

### m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Achil Petit	212-360-3255	212-360-3230	<a href="mailto:principalpa2@hczpromise.org">principalpa2@hczpromise.org</a>
Operational Leader	Ari Browne	212-360-3230	[REDACTED]	[REDACTED]
Compliance Contact	Candice Ashby	212-360-3230	[REDACTED]	[REDACTED]
Complaint Contact	Candice Ashby	212-360-3230	[REDACTED]	[REDACTED]
DASA Coordinator	Toya Stilley	212-360-3230	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	Reception	212-360-3255	[REDACTED]	<a href="mailto:principalpa2@hczpromise.org">principalpa2@hczpromise.org</a>

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 2 Certificate of Occupancy (COO)**

[84M341\\_PAII\\_Certificate\\_Occupancy.pdf](#)

**Filename:** 84M341\_PAII\_Certificate\_Occupancy.pdf **Size:** 908.6 kB

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**Site 2 Fire Inspection Report**

[35E\\_Fire\\_Inspection\\_19Apr20.pdf](#)

**Filename:** 35E\_Fire\_Inspection\_19Apr20.pdf **Size:** 913.3 kB

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

## n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	ELL Preference	10/30/19	12/17/19
2				
3				
4				
5				

**More revisions to add?**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

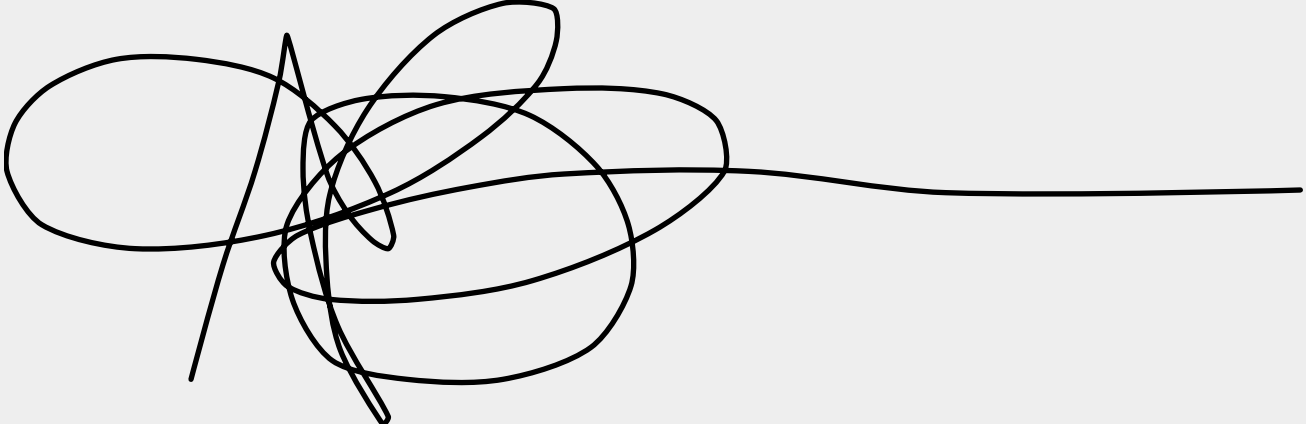
Name	Candice Ashby
Position	Director of Compliance & Reporting
Phone/Extension	[REDACTED]
Email	[REDACTED]

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

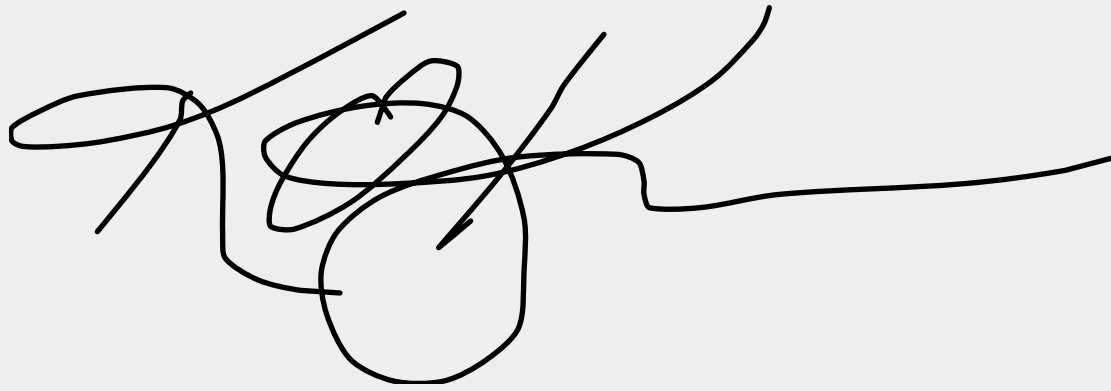
Yes

**Signature, Head of Charter School**

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal tail extending to the right.



**Signature, President of the Board of Trustees**



**Date**

Oct 22 2020

**Thank you.**



## **Entry 3 Progress Toward Goals**

**Completed** - Nov 2 2020

### **Instructions**

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## **Entry 3 Progress Toward Goals**

## PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".**

#### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State			The 2020 state

Academic Goal 1	ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located. (Relevant for schools serving grades 3-8)	New York State ELA Exam	Unable to Assess	exams were cancelled due to the COVID-19 pandemic.
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	New York State ELA Exam	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 3	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD). (Relevant for	New York State Math Exam	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.

	schools serving grades 3-8)			
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	New York State Math Exam	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 5	For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they	English Regents Exams	Unable to Assess	Due to the pandemic, all students preparing to take the June 2020 Regents exam received an ungraded exemption. We would need additional guidance on how the exemption

	<p>have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant for schools serving grades 9-12)</p>			<p>impacts the calculation of this goal.</p>
Academic Goal 6	<p>For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they</p>	Math Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June 2020 Regents exam received an ungraded exemption. We would need additional guidance on how the exemption impacts the calculation of this</p>

	<p>have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant for schools serving grades 9-12)</p>			goal.
Academic Goal 7	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time</p>	English Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June 2020 Regents exam received an ungraded exemption. We would need additional</p>

	<p>they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>			<p>guidance on how the exemption impacts the calculation of this goal.</p>
	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated</p>			

Academic Goal 8	<p>Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June 2020 Regents exam received an ungraded exemption. We would need additional guidance on how the exemption impacts the calculation of this goal.</p>
	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant</p>			



Academic Goal 9	<p>NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	English Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June 2020 Regents exam received an ungraded exemption. We would need additional guidance on how the exemption impacts the calculation of this goal.</p>
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Academic Goal 10	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered</p>	Math Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June 2020 Regents exam received an ungraded exemption. We would need additional guidance on how the exemption impacts the calculation of this goal.</p>
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English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)			
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## 2. Do have more academic goals to add?

Yes

## 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
	For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation			

Academic Goal 11	<p>accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	English Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June 2020 Regents exam received an ungraded exemption. We would need additional guidance on how the exemption impacts the calculation of this goal.</p>
	For each year of			

Academic Goal 12	<p>the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered</p>	Math Regents Exam	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June 2020 Regents exam received an ungraded exemption. We would need additional guidance on how the exemption impacts the calculation of this goal.</p>
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	qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)			
Academic Goal 13	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination. (Relevant for schools serving grades 3-8)	New York State ELA Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 14	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination. (Relevant for schools serving grades 3-8)	New York State Math Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
	In each year of the charter term, the school will demonstrate			Due to the pandemic, all students preparing to take the June and August 2020

Academic Goal 15	<p>increased pass rates on either the Comprehensive or Common Core English Regents Exam. This goal will be applicable if, for at least two consecutive years, six or more students take either exam. (Relevant for schools serving grades 9-12)</p>	English Regents Exam	Unable to Assess	<p>Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.</p>
Academic Goal 16	<p>In each year of the charter term, the school will demonstrate increased pass rates on either the Integrated Algebra or Common Core Algebra I Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exam	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.</p>
	<p>In each year of the charter term, the school will demonstrate increased pass</p>			<p>Due to the pandemic, all students preparing to take the June and August 2020</p>

Academic Goal 17	rates on either the Geometry or Common Core Geometry Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)	Math Regents Exam	Unable to Assess	Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.
Academic Goal 18	In each year of the charter term, the school will demonstrate increased pass rates on either the Algebra II/Trigonometry or Common Core Algebra II Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)	Math Regents Exam	Unable to Assess	Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.
	In each year of the charter term, the school will demonstrate increased pass			Due to the pandemic, all students preparing to take the June and August 2020



Academic Goal 19	<p>rates on at least one history Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	History Regents Exam	Unable to Assess	<p>Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.</p>
Academic Goal 20	<p>In each year of the charter term, the school will demonstrate increased pass rates on at least one science Regents Exam. Goal will be applicable if six or more students take the same science Regents Exam in each year of the charter term, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	Science Regents Exam	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.</p>

### 3. Do have more academic goals to add?

Yes

#### 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	New York State ELA Exam	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
	Where the school has an eligible subgroup population (deemed as six or			

Academic Goal 22	more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	New York State ELA Exam	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 23	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	New York State ELA Exam	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
	Where the school has an eligible subgroup			

Academic Goal 24	<p>population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	New York State Math Exam	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 25	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	New York State Math Exam	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
	<p>Where the school has an eligible subgroup population</p>			

Academic Goal 26	(deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	New York State Math Exam	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 27	For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	The NYSED has not yet reported any June 2020 graduation results.
Academic Goal 28	For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above	Cohort Graduation Rate	Unable to Assess	The NYSED has not yet reported any June 2020 graduation results.

	the citywide averages. (Relevant for schools serving grades 9-12)			
Academic Goal 29	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	The NYSED has not yet reported any June 2020 graduation results.
Academic Goal 30	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages. (Applicable if the city begins reporting on this; relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	The NYSED has not yet reported any June 2020 graduation results.

Academic Goal 31	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	NYC DOE School Quality Reports for the 2019-2020 school year have not yet been shared.
Academic Goal 32	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	NYC DOE School Quality Reports for the 2019-2020 school year have not yet been shared.
	For each year of the school's renewal charter term, the school			

Academic Goal 33	will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	NYC DOE School Quality Reports for the 2019-2020 school year have not yet been shared.
Academic Goal 34	Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located.	New York State ELA Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 35	Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State math exam in each tested grade will, in the majority of	New York State	Unable to Assess	The 2020 state exams were cancelled due to



	grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located.	Math Exams		the COVID-19 pandemic.
Academic Goal 36	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in the same grades in New York City.	New York State ELA Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 37	Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in the same grades in New York City.	New York State Math Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
	Each year, the percent of			

Academic Goal 38	students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State.	New York State ELA Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 39	Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State.	New York State Math Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Academic Goal 40	Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who qualify for free and	New York State ELA Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.

	reduced lunch tested in the Community School District in which the school is located.			
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#### 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Academic Goal #41: Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who	New York State Math Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.

	<p>qualify for free and reduced lunch tested in the Community School District in which the school is located.</p>			
Org Goal 2	<p>Academic Goal #42: Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located.</p>	New York State ELA Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Org Goal 3	<p>Academic Goal #43: Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students with disabilities tested in the Community School District in</p>	New York State Math Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.

	which the school is located.			
Org Goal 4	<p>Academic Goal #44:</p> <p>Each year, the percent of students who are English language learners performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who are English language learners tested in the Community School District in which the school is located.</p>	New York State ELA Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.
Org Goal 5	<p>Academic Goal #45:</p> <p>Each year, the percent of students who are English language learners performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who are English language learners tested in the Community School District in</p>	New York State Math Exams	Unable to Assess	The 2020 state exams were cancelled due to the COVID-19 pandemic.

	which the school is located.			
Org Goal 6	<p>Academic Goal # 46: Each year, 75% of students in each cohort (as defined by NYSED) who have been in high school for 3 or 4 years will have scored at least 65 on the New York State Regents examination in ELA.</p>	ELA Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.</p>
Org Goal 7	<p>Academic Goal #47: Each year, 75% of students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Math.</p>	Math Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the</p>

				August exemption entry is finalized.
Org Goal 8	<p>Academic Goal #48:</p> <p>Each year, 75% students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Science.</p>	Science Regents Exam	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.</p>
Org Goal 9	<p>Academic Goal #49: Each year, 75% of students in each cohort who have been in high school for 3 or 4 years will have scored at least 65 on a New York State Regents examination in History.</p>	History Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption</p>

				entry is finalized.
Org Goal 10	<p>Academic Goal #50: Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in English language arts at a rate higher than the same cohort of New York State students.</p>	ELA Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.</p>
Org Goal 11	<p>Academic Goal #51: Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in mathematics at a rate higher than the same cohort of New York State students.</p>	Math Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption</p>



				entry is finalized.
Org Goal 12	<p>Academic Goal #52:</p> <p>Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in science at a rate higher than the same cohort of New York State students.</p>	Science Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption entry is finalized.</p>
Org Goal 13	<p>Academic Goal #53:</p> <p>Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in social studies at a rate higher than the same cohort of New York State students.</p>	Social Studies Regents Exams	Unable to Assess	<p>Due to the pandemic, all students preparing to take the June and August 2020 Regents exam received an ungraded exemption. August 2020 exemptions have not yet been finalized in a system of record. We would need additional guidance on how exemptions impact the calculation of this goal once the August exemption</p>

				entry is finalized.
Org Goal 14	Academic Goal #54: Each year, at least 75% students in each student cohort graduates within five years.	Cohort Graduation Rate	Met	The 5 year graduation rate for cohort U is 98%.
Org Goal 15	Academic Goal #55: Each year, each cohort of students who have been in high school for 4 years will graduate high school and enroll in college or other postsecondary programs within six months at a rate higher than New York City students.	Cohort Graduation Rate	Unable to Assess	We will not be able to calculate this goal until six months post graduation and DOE comparison data is shared.
Org Goal 16	Org Goal #1: Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	ATS	Unable to Assess	2019-20 CSD comparison data is not available.

Org Goal 17	<p>Org Goal #2: Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in the school in ATS on 10/31 the following school year, excluding terminating grades.</p>	ATS	Unable to Assess	<p>2019-20 CSD comparison data is not available.</p>
				<p>Goal missed by 6.3% (4.8%). In an effort to diversify our student population further and meet mandated enrollment targets of special populations, Promise Academy added an ELL preference to its kindergarten lottery. The preference was approved by the Promise Academy Board on October 30, 2019, and approved by the</p>

Org Goal 18	Org Goal #3: Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a>	Not Met	<p>DOE on December 17, 2019.</p> <p>Due to the impacts of COVID-19 on New York City, we have had to develop virtual and remote ways to recruit for the 2020-2021 school year. In addition, the following efforts were made: (1) families from our Gems and Three-Year Old Journey programs apply to the lottery. We have supported these families by making sure that we have translators to support them throughout the application and enrollment process. (2) Orientation explaining the process for ESL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; (3) Having a translator sit down with parents to complete the Home Language Survey; and (4)</p>
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				Administering an interview in English and the student's home language.
Org Goal 19	Org Goal #4: Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a>	Met	Goal exceeded by 1.6% (19.7%).
Org Goal 20	Org Goal #5: Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a>	Met	Goal exceeded by 3.5% (89.4%)

#### 5. Do have more organizational goals to add?

Yes

#### 2019-20 Progress Toward Attainment of Organizational Goals

	Organization Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take
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				to meet goal. If unable to assess goal, type N/A for Not Applicable
				<p>Using 2018-19 as the base year, with graduates counted as students retained, goal was missed by 3.9% (83.3%).</p> <p>During the course of the pandemic we have continued to provide our English Language Learners with daily live instruction. English as a New Language teachers have been in constant communication with parents and have provided them with resources and techniques to use at home.</p> <p>We will continue to offer the following:</p> <ul style="list-style-type: none"> <li>● Family orientation in the beginning of the year to welcome parents who speak a variety of languages, with translators on hand. It is an opportunity to</li> </ul>

Org Goal 21	<p>Org Goal #6: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.</p>	<p>Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a></p>	Not Met	<p>share the ELL identification process and answer any questions that may arise.</p> <ul style="list-style-type: none"> <li>● ELL support, including intervention</li> <li>● Professional development for ENL teachers on best practices</li> <li>● Disaggregating data by student groups and looking for positive gains and reductions in classification, hiring staff with appropriate certification and having an inclusive school culture.</li> </ul> <p>Going forward, we have also added the following strategies to retain students:(1) continue to increase the number of parent workshops (provided remotely) (2) providing all staff with training to ensure that they communicate adequately with families that speak another language. (3) providing all staff with training</p>
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				to ensure that they are providing students with the support they need to master the english language.
Org Goal 22	Org Goal #7: Each year, the school will meet or exceed any applicable student retention targets,	Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollm">http://www.p12.nysed.gov/psc/enrollm</a>	Not Met	<p>Using 2018-19 as the base year, with graduates counted as students retained, goal was missed by 7.0% (81.1%).</p> <p>Throughout the course of the pandemic we provided all of our students, including those with disabilities, with synchronous school day programming. Students were provided with high-quality instruction and also received all of their services remotely. Administration and staff was in constant communication with parents to inform them of the progress their children were making. For the 2020-2021 school year we will continue to offer</p>



	as prescribed by the Board of Regents, for students with disabilities.	<a href="#">ent-retention-targets.html</a>		<p>(1)intervention services for general education students who need additional support, (2) social/emotional learning classes and programs.</p> <p>Moving forward, we have also added the following strategies to retain students: (1) increasing the number of parent workshops pertaining to special education, behaviors and learning differences (2) creating parent support groups (3) increasing the professional development for all staff in order to ensure that differentiation is occurring within all aspects of instruction.</p>
				<p>Using 2018-19 as the base year, with graduates counted as students retained, goal was missed by 2.3% (86.5%).</p> <p>During the</p>

Org Goal 23	Org Goal #8: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a>	Not Met	pandemic, we supplied over 1,000 Promise scholars with laptops and 150 families with wifi hotspots. In partnership with HCZ, we supplied groceries for our Promise families in need and supplied them with virtual resources. Promise students also receive free breakfast and lunch, and free uniforms every year. We will also continue to provide a pipeline of services for our families including social services, free after school, tax preparation, free legal services and more. Our high school kids will continue to receive help from the CHECS department as they apply to colleges and seek internships.
Org Goal 24	Org Goal #9: Each year, 95% of all students enrolled on the last day of the school year	ATS	Met	95.8% of students (excluding graduates) who were enrolled on the last day of the

	who do not move out of district will return the following September.			school year and did not move out of the district returned in September.
Org Goal 25	Org Goal #10: Each year, the percent of K-8 students with 90% attendance or better will exceed the percent of K-8 students with 90% attendance or better across New York City.	ATS	Unable to Assess	2019-20 city comparison data is not available.
Org Goal 26	Org Goal #11: Each year, the percent of HS students with 90% attendance or better will exceed the percent of HS students with 90% attendance or better across New York City.	ATS	Unable to Assess	2019-20 city comparison data is not available.
Org Goal 27	Org Goal #12: Each year, the attendance rate of K-8 students will exceed the attendance rate of K-8 students across New York City.	ATS	Unable to Assess	2019-20 city comparison data is not available.
Org Goal 28	Org Goal #13: Each year, the attendance rate of HS students will exceed the	ATS	Unable to Assess	2019-20 city comparison data is

	attendance rate of HS students across New York City.			not available.
Org Goal 29	<p>Org Goal #14: In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.</p>	2019-2020 NYC DOE School Survey Report	Unable to Assess	2019-20 city comparison data is not available.
	<p>Org Goal #'s 15 &amp; 16: In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in</p>			

Org Goal 30	<p>positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey. In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Relevant for schools serving grades 6-12 only)</p>	2019-2020 NYC DOE School Survey Report	Unable to Assess	2019-20 city comparison data is not available.
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## 6. FINANCIAL GOALS

### 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take
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				to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Independent Audit	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered “balanced” if revenues equal or exceed expenditures.	Independent Audit	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. (This goal applies only to schools that are no longer “growing” grades within the current charter term.)	ATS	Met	89.9% (1,034 of 1,150)
Financial Goal 4	Each year, the school when combined with Harlem Children’s Zone (pursuant to its Institutional Partnership	Independent Audit	Met	

	Agreement with Harlem Children's Zone), will maintain 60 days unrestricted cash on hand.			
Financial Goal 5	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed non-cash expenditures.	Independent Audit	Met	

## 7. Do have more financial goals to add?

Yes

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
				<p>Using 2018-19 as the base year, with graduates counted as students retained, goal was missed by 3.9% (83.3%).</p> <p>During the course of the pandemic we have continued to provide our English Language</p>

Financial Goal 6	Org Goal #6: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a>	Not Met	<p>Learners with daily live instruction. English as a New Language teachers have been in constant communication with parents and have provided them with resources and techniques to use at home.</p> <p>We will continue to offer the following:</p> <ul style="list-style-type: none"> <li>● Family orientation in the beginning of the year to welcome parents who speak a variety of languages, with translators on hand. It is an opportunity to share the ELL identification process and answer any questions that may arise.</li> <li>● ELL support, including intervention</li> <li>● Professional development for ENL teachers on best practices</li> <li>● Disaggregating data by student groups and looking for positive gains and reductions in classification,</li> </ul>
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				<p>hiring staff with appropriate certification and having an inclusive school culture.</p> <p>Going forward, we have also added the following strategies to retain students:(1) continue to increase the number of parent workshops (provided remotely) (2) providing all staff with training to ensure that they communicate adequately with families that speak another language. (3) providing all staff with training to ensure that they are providing students with the support they need to master the english language.</p>
				<p>Using 2018-19 as the base year, with graduates counted as students retained, goal was missed by 7.0% (81.1%).</p> <p>Throughout the course of the pandemic we</p>

Financial Goal 7	<p>Org Goal #7: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.</p>	<p>Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a></p>	<p>Not Met</p>	<p>provided all of our students, including those with disabilities, with synchronous school day programming. Students were provided with high-quality instruction and also received all of their services remotely. Administration and staff was in constant communication with parents to inform them of the progress their children were making. For the 2020-2021 school year we will continue to offer (1)intervention services for general education students who need additional support, (2) social/emotional learning classes and programs.</p> <p>Moving forward, we have also added the following strategies to retain students: (1) increasing the number of parent workshops pertaining to</p>
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				<p>special education, behaviors and learning differences (2) creating parent support groups (3) increasing the professional development for all staff in order to ensure that differentiation is occurring within all aspects of instruction.</p>
Financial Goal 8	<p>Org Goal #8: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price</p>	<p>Enrollment target calculator at <a href="http://www.p12.nysed.gov/psc/enrollment-retention-targets.html">http://www.p12.nysed.gov/psc/enrollment-retention-targets.html</a></p>	Not Met	<p>Using 2018-19 as the base year, with graduates counted as students retained, goal was missed by 2.3% (86.5%).</p> <p>During the pandemic, we supplied over 1,000 Promise scholars with laptops and 150 families with wifi hotspots. In partnership with HCZ, we supplied groceries for our Promise families in need and supplied them with virtual resources. Promise students also receive free breakfast and lunch, and free uniforms every year. We will also</p>

	Lunch program.			continue to provide a pipeline of services for our families including social services, free after school, tax preparation, free legal services and more. Our high school kids will continue to receive help from the CHECS department as they apply to colleges and seek internships.
Financial Goal 9	Org Goal #9: Each year, 95% of all students enrolled on the last day of the school year who do not move out of district will return the following September.	ATS		95.8% of students (excluding graduates) who were enrolled on the last day of the school year and did not move out of the district returned in September.
Financial Goal 10	Org Goal #10: Each year, the percent of K-8 students with 90% attendance or better will exceed the percent of K-8 students with 90% attendance or better across New York City.	ATS		2019-20 city comparison data is not available

**Thank you.**

## Entry 7 Disclosure of Financial Interest Form

Completed - Nov 2 2020

### Instructions - Multiple Uploads Permitted

#### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

#### **84M341\_PAII\_DiscFinIntForms\_2Nov20**

**Filename:** 84M341\_PAII\_DiscFinIntForms\_2Nov20.pdf **Size:** 13.7 MB

## Entry 8 BOT Membership Table

Completed - Nov 2 2020

### Instructions

#### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide

information for all --VOTING and NON-VOTING-- trustees.

**HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL 310500860886**

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**1. 2019-2020 Board Member Information (Enter info for each BOT member)**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Geoffrey Canada	Chair	Audit Committee	Yes	8	06/09/2020	06/01/2022	11
2	Anne Williams-Isom	Other	Audit Committee	Yes	3	06/19/2019	06/01/2021	10
3	Mitch Kurz	Secretary	Audit Committee	Yes	4	06/19/2019	06/01/2021	11
4	Kenneth Langone	Trustee/Member	None	Yes	8	06/09/2020	06/01/2022	5 or less
5	Stanley Druckenmiller	Trustee/Member	None	Yes	8	06/09/2020	06/01/2022	11
6	Denise Fuller	Trustee/Member	None	No	4	06/19/2019	06/01/2021	5 or less
7	Dr. Alfonso Wyatt	Trustee/Member	None	Yes	3	06/09/2020	06/01/2022	9
8	Fatime Cadoo	Parent Rep	None	No	4	06/09/2020	06/01/2021	6
9	Willie Mae Lewis	Trustee/Member	None	No	3	06/19/2019	06/01/2021	8

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
10	Eleanor (Bodie) Brizendine	Trustee/Member	None	No	1	06/19/2019	06/01/2021	9
11	Keith Meister	Trustee/Member	None	No		06/19/2019	06/01/2021	10
12								
13								
14								
15								

**1c. Are there more than 15 members of the Board of Trustees?**

No



## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	11
b.Total Number of Members Added During 2019-2020	1
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	11

## 3. Number of Board meetings held during 2019-2020

11

## 4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

## Entry 9 Board Meeting Minutes

Completed - Nov 2 2020

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## Entry 10 Enrollment & Retention

Completed - Nov 2 2020

### Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

## Entry 10 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL 310500860886**

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	In preparation for the 19-20 school year, Promise Academy I sent out 7500 postcards to families across Harlem using the DOE's contractor Vanguard, which enabled us to target zip codes in the most underserved	Recruitment has been challenging for the 20-21 school year due to the COVID-19 pandemic. However, we sent mailings to every St. Nicholas resident and moved our kindergarten lottery to October 2020 to ensure that families

Economically Disadvantaged	<p>areas of Manhattan. We have a preference for our kindergarten lottery for families who live in the St. Nicholas Housing Development. We reached out to families door to door and at events to inform them of our pipeline of services which are free of charge (uniforms, breakfast, and lunch, social services, etc)</p>	<p>would feel safe. We are currently considering the possibility of holding a virtual lottery. Robocalls and emails have been sent to every family currently in Promise Academy. These families are primarily low income. Additionally, there are kindergarten lottery preferences for low income children living in CSD 5 and Central Harlem.</p>
English Language Learners/Multilingual Learners	<p>In order to attract additional families, efforts were made in:</p> <p>(1) Distributing and maintaining information/documents in a variety of languages on hand at each site, so that interested parents who walk in for information can readily have access to it; (2) Orientation explaining the process for ESL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; (3) Having a translator sit down with parents to complete the Home Language Survey; and (4) Administering an interview in English and the student's home language.</p>	<p>In an effort to diversify our student population further and meet mandated enrollment targets of special populations, Promise Academy added an ELL preference to its kindergarten lottery. The preference was approved by the Promise Academy Board on October 30, 2019, and approved by the DOE on December 17, 2019.</p> <p>Due to the impacts of COVID-19 on New York City, we have had to develop virtual and remote ways to recruit for the 2020-2021 school year. In addition, the following efforts were made: (1) families from our Gems and Three-Year Old Journey programs apply to the lottery. We have supported these families by making sure that we have translators to support them throughout the application and enrollment process. (2) Orientation explaining the process for ESL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; (3) Having a translator</p>

		<p>sit down with parents to complete the Home Language Survey; and (4) Administering an interview in English and the student's home language.</p>
Students with Disabilities	<p>We made efforts to host events and draw in families within the Harlem community to share information about special education processes and the services we offer at our Promise Academy Charter Schools. All of our teachers have access to the expertise of special education staff. This resource enhances all teachers' ability to reach their students and we advertised this as part of our recruitment efforts in 2019-2020. We also continued to offer intervention services for general education students who need additional support. Special education managers identified students with special needs and advocated for them to receive services through the CSE. We will continue expanding upon that practice by collaborating with HCZ social work team and school leaders.</p>	<p>Due to the COVID-19 pandemic, recruitment of students with disabilities has faced unprecedented challenges. Promise Academy has been limited in the events and communication that can be held, due to the remote nature of the school year during the spring and summer months. Despite this challenge, Promise Academy has continued to host informational sessions with parents and families regarding the services and support that are available, not just for those with children with disabilities, but for all parents and families who may need support during this time. Additionally, online resources and tools have been shared through a newsletter created specifically to support parents and staff. By supporting our current families and parents of children with disabilities, our goal is that the community will become aware of the efforts we take to provide support, which will contribute to meeting our recruitment and retention goals. We have also created a director of special education and ENL position to provide an additional layer of support. Part of this role includes communicating with families of students who are being enrolled through our waitlist to ensure they receive</p>

thorough information about the support and services we provide to students with disabilities.

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>To ensure that our applicants, which are primarily from low-income families, suffer no hardships associated with their scholars receiving a high-quality education, we provide free breakfast and lunch every day, free uniforms every year. We also provide wrap-around services for our families including social work intervention, free after school services, tax preparation, free legal services, and much more. Our high school students also receive help from our Center for Higher Education and Career Support, in order to help them obtain jobs and internships as they transfer into college.</p>	<p>During the pandemic, we supplied over 1,000 Promise scholars with laptops and 150 families with wifi hotspots. In partnership with HCZ, we supplied groceries for our Promise families in need and supplied them with virtual resources. Promise students also receive free breakfast and lunch, and free uniforms every year. We will also continue to provide a pipeline of services for our families including social services, free after school, tax preparation, free legal services and more. Our high school kids will continue to receive help from the CHECS department as they apply to colleges and seek internships.</p>
	<p>In order to ensure that we retain our current families, Promise Academy will continue to offer the following:</p> <ul style="list-style-type: none"> <li>● Family orientation in the</li> </ul>	<p>During the course of the pandemic we have continued to provide our English Language Learners with daily live instruction. English as a New Language teachers have been in constant communication with parents and have provided them with resources and techniques to use at home.</p> <p>We will continue to offer the following:</p>

<p>English Language Learners/Multilingual Learners</p>	<p>beginning of the year to welcome parents who speak a variety of languages, with translators on hand. It is an opportunity to share the ELL identification process and answer any questions that may arise.</p> <ul style="list-style-type: none"> <li>● ELL support, including intervention</li> <li>● Professional development for ESL teachers on best practices</li> <li>● Disaggregating data by student groups and looking for positive gains and reductions in classification, hiring staff with appropriate certification and having an inclusive school culture.</li> </ul> <p>Going forward, we have also added the following strategies to retain students: (1) increasing the number of parent workshops; and (2) translating more internal documents in the predominant languages of our scholars' families.</p>	<ul style="list-style-type: none"> <li>● Family orientation in the beginning of the year to welcome parents who speak a variety of languages, with translators on hand. It is an opportunity to share the ELL identification process and answer any questions that may arise.</li> <li>● ELL support, including intervention</li> <li>● Professional development for ENL teachers on best practices</li> <li>● Disaggregating data by student groups and looking for positive gains and reductions in classification, hiring staff with appropriate certification and having an inclusive school culture.</li> </ul> <p>Going forward, we have also added the following strategies to retain students:(1) continue to increase the number of parent workshops (provided remotely) (2) providing all staff with training to ensure that they communicate adequately with families that speak another language. (3) providing all staff with training to ensure that they are providing students with the support they need to master the English language.</p>
	<p>We hosted events to draw in families within the Harlem community to share information about special education processes and the services we offer at our Promise Academy Charter Schools. All of our teachers have access to the</p>	<p>Throughout the course of the pandemic we provided all of our students, including those with disabilities, with synchronous school day programming. Students were provided with high-quality instruction and also received all of their services remotely. Administration and</p>

Students with Disabilities	<p>expertise of special education staff. This resource enhances all teachers' ability to reach their students and we plan to advertise this as part of our recruitment efforts in 2019-2020. We will also continue to offer intervention services for general education students who need additional support. Special education managers, identified students with special needs advocating for them to receive services through the CSE. In addition, the Director of Social-Emotional Learning has taken the lead on training school leaders and staff and expanding to ensure that scholars develop the skills to advocate for themselves and ask for support when needed.</p>	<p>staff was in constant communication with parents to inform them of the progress their children were making. For the 2020-2021 school year we will continue to offer (1) intervention services for general education students who need additional support, (2) social/emotional learning classes and programs.</p> <p>Moving forward, we have also added the following strategies to retain students: (1) increasing the number of parent workshops pertaining to special education, behaviors and learning differences (2) creating parent support groups (3) increasing the professional development for all staff in order to ensure that differentiation is occurring within all aspects of instruction.</p>
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## Entry 12 Percent of Uncertified Teachers

**Completed** - Nov 2 2020

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name:** HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL  
310500860886

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	5.0



**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	1.0

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	1.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	56

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	63



Thank you.

## Entry 13 Organization Chart

Completed - Nov 2 2020

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### [84M341\\_Org\\_Chart](#)

Filename: 84M341\_Org\_Chart.pdf Size: 414.6 kB

## Entry 14 School Calendar

Completed - Nov 2 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### [2020-2021 Promise Academy Calendar - FOR STAFF ONLY](#)

Filename: 2020-2021\_Promise\_Academy\_Calendar\_-\_F\_FqiSvUh.pdf Size: 83.9 kB

## **2020-2021 Promise Academy Calendar (families)**

**Filename:** 2020-2021\_Promise\_Academy\_Calendar\_families.pdf **Size:** 158.8 kB

# **Entry 15 Links to Critical Documents on School Website**

**Completed** - Nov 2 2020

## **Instructions**

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

# **Form for Entry 15 Links to Critical Documents on School Website**

**School Name:** Harlem Children's Zone Promise Academy CS II

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="https://hczpromise.org/community/board-meeting-documents/annual-reports/">https://hczpromise.org/community/board-meeting-documents/annual-reports/</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://hczpromise.org/community/board-meeting-documents/">https://hczpromise.org/community/board-meeting-documents/</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://hczpromise.org/community/board-meeting-documents/">https://hczpromise.org/community/board-meeting-documents/</a>
3. Link to NYS School Report Card	<a href="https://hczpromise.org/community/board-meeting-documents/">https://hczpromise.org/community/board-meeting-documents/</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://hczpromise.org/community/public-notice/">https://hczpromise.org/community/public-notice/</a>
5. Authorizer-Approved DASA Policy	<a href="https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf">https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf</a>
6. District-wide Safety Plan	<a href="https://hczpromise.org/community/">https://hczpromise.org/community/</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf">https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf</a>
7. Authorizer-Approved FOIL Policy	<a href="https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf">https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf</a>
8. Subject matter list of FOIL records	<a href="https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf">https://hczpromise.org/wp-content/uploads/2019/12/2019-2020-Family-Handbook-Final-for-Print.pdf</a>
9. Link to School Reopening Plan	<a href="https://hczpromise.org/community/">https://hczpromise.org/community/</a>

**Thank you.**



## **Entry 16 COVID 19 Related Information**

## Instructions

### Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name:** Harlem Children's Zone Promise Academy CS II

### TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	1011	908	878

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

	Ass ess me nt Title	Gra de K	Gra de 1	Gra de 2	Gra de 3	Gra de 4	Gra de 5	Gra de 6	Gra de 7	Gra de 8	Gra de 9	Gra de 10	Gra de 11	Gra de 12	Nu mbe r of Parti cipa ting Stud ents
	i- Rea dy ELA	✓	✓	✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	458
	i- Rea dy Mat h	✓	✓	✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	473
	Coll ege Boa rd: AP Biol ogy	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	9
	Coll ege Boa rd: AP Lan gua ge	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗	6
	Coll ege Boa rd: AP Lite	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	13

[illegible]



		×	×	×	×	×	×	×	×	×	×	×	×	×	
Tota l															965. 0

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Fatime Cadoo

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent Representative

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Yes, son attends Promise Academy II Middle School. My position on the board does not allow him any special benefits.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes \_\_\_ **X** No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

Father B-  
Signature

7/29/2020  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

**Business Address:**



*last revised 06/8/2020*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Mitch Kurz

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*Treasurer / Secretary*

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

  
Signature

7/29/20  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

[REDACTED]

**Business Address:**



Bronx Center for Science and Mathematics, 1  
10456

E-mail Address:

Home Telephone:

Home Address:

last revised 06/8/2020

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Please note that this document is considered a public record and as such, may  
be made available to members of the public upon request under the Freedom of  
Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member**

Name: Willie Mae Lewis

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Voting Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

William M. Lewis 7/29/2020  
Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

\_\_\_\_\_

**Home Telephone:**

\_\_\_\_\_

**Home Address:**

\_\_\_\_\_

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Keith Meister

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Advisory Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes \_\_\_ **X** No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

  
Signature

---

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

[Redacted]

**Business Address:**



Corvex Management, LP. [REDACTED]

---

**E-mail Address:**

[REDACTED]

**Home Telephone:**

---

**Home Address:**

---

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Kenneth Langone

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chairman Emeritus

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes \_\_\_ **X** No

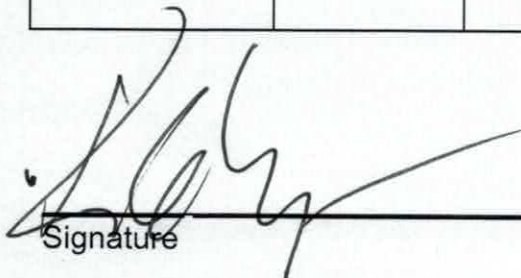
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

\_\_\_\_\_

**Business Address:**

\_\_\_\_ Invenmed Associates Inc. \_\_\_\_\_

**E-mail Address:**  
\_\_\_\_

**Home Telephone:**  
\_\_\_\_\_

**Home Address:**  
\_\_\_\_\_

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member**

Name: Stanley Druckenmiller

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Voting Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes ☒ No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

  
Signature

7/28/20  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**



**Business Address:**



[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

\_\_\_\_\_

Home Address:

\_\_\_\_\_

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Ellanor (Bodie) Brizendine

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Advisory Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes \_\_\_ **X** No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None



Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

[Redacted]

**Business Address:**

The Spence School. [REDACTED]

**E-mail Address:**

[REDACTED]

**Home Telephone:**

\_\_\_\_\_

**Home Address:**

\_\_\_\_\_

*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member**

Name: Anne Williams-Isom

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*Chief Executive Officer*

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

*CEO of the Harlem Children's Zone, non-profit institutional partner; \$290,000 salary was reduced to \$246,500 on 3/16/2020; Served 7/1/2014 - 6/30/2020.*

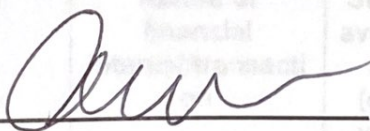
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

Signature



Date

7/31/20

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Business Telephone:**

212-360-3230

**Business Address:**

HCZ, 35 East 125th Street, New York, NY 10035

**E-mail Address:**

[REDACTED]

**Home Telephone:**

**Home Address:**

*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name:** Alfonso Wyatt

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Voting Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes \_\_\_ **X** No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>



8. Identify each individual, business, corporation, union association, firm,

partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

Alfonso Wyatt  
Signature

10-23-20  
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of

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**E-mail Address:**

[REDACTED]

**Home Telephone:**

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**Home Address:**

[REDACTED]

*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

Name: Geoffrey Canada

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chairman

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No



6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ **Yes** ☐ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

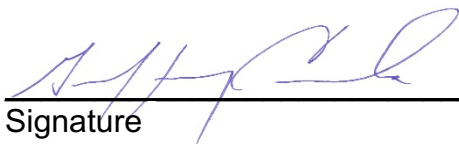
*President of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2014; \$125,000 salary; from 1/17/2020 to 3/16/2020 received no salary; on 3/16/2020 salary became \$87,500.*

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NexGen Education	EdTech pilot	\$0	Geoffrey Canada	HCZ board oversight

  
Signature

8/3/20  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-360-3230

**Business Address:**  
HCZ, 35 East 125th Street, New York, NY 10035

**E-mail Address:**



\_\_\_\_\_

**Home Telephone:**

\_\_\_\_\_

**Home Address:**

\_\_\_\_\_

*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name:**

Kwame Owusu-Kesse

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Harlem Children's Zone Promise Academy II Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*CEO and Board President*

2. Are you an employee of any school operated by the education corporation?  
\_\_\_ **Yes** \_\_\_ **X** \_\_\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ X Yes ☐ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

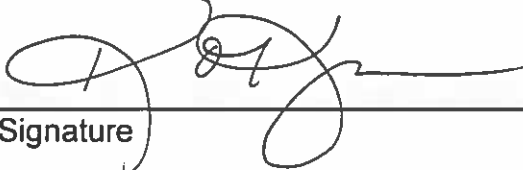
\$450,000.00 July 1, 2020

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE

  
Signature

9-1-20  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone: 212-360-3255**

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**Business Address:** 35 East 125<sup>th</sup> Street, New York, NY 10027

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**E-mail Address:**

---

**Home Telephone:**

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**Home Address:**

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*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
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Trustee Name:

**Denise Fuller**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**Harlem Children's Zone Promise Academy II Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). **Advisory Trustee**

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				

\_\_\_\_\_**Denise Nash**\_\_\_\_\_

Signature

10/29/20

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

# **The Harlem Children's Zone Promise Academy II Charter School**

## **Board Meeting**

**Wednesday, September 11, 2019**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Mitch Kurz, Kenneth Langone, Anne Williams-Isom, Bodie Brizendine (by phone), Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt (by phone), Esther Addo, Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Yvonne Canada, Joseph Cordero, Amy Deal, Jeremy Friedman, Kashif Hameed, Jim Hutter, Shondell James, Justin Maker, Bridget O'Neill, Kwame Owusu-Kesse, Achil Petit, Jessica Rawlins, Susan Rydz, Madelaine Schultz, Troy Smith, Toya Stilley and Bessie Wilkerson.*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from June 19, 2019. The motion was unanimously approved.

### **CEO Report (Anne Williams-Isom)**

Anne Williams-Isom thanked everyone who joined in the 25<sup>th</sup> Annual Children's March for Peace, which was renamed the Rasuli Lewis Children's March for Peace to honor the HCZ director who passed away this summer and who was one of the original organizers of the Peace March.

Ms. Williams-Isom reported that more than 3,000 children were part of the annual HCZ Summer Games held in July at the Fort Washington Avenue Armory.

The Promise Academy High School graduation was held on June 26<sup>th</sup>. The keynote speaker, performer and entrepreneur Pharrell Williams, offered summer 2020 internships to the entire graduating class.

September 5, 2019 was the first day of school for all Promise Academy I and II scholars. Principals and senior staff members stood in front of the schools in the mornings of the first two days to greet scholars and their families.

Ms. Williams-Isom and Dr. Achil Petit sat down with teachers to do evaluations after the test scores were released.

Cindy Baah, the founder of Determined to Educate, provided the Promise Academy I Middle School with R&B artist Michael Bivins as a keynote speaker for the eighth-grade graduation in June. Determined to Educate is an organization devoted to supporting New York City's most vulnerable young student populations through group mentoring.



### **Superintendent's Update (Dr. Achil Petit)**

Dr. Petit reported that enrollment is at 1,201 for Promise Academy I and at 1,056 for Promise Academy II.

Dr. Petit also reported PAII High School principal Katherine Hurtado resigned her position. Kashif Hameed, the former PAI Middle School principal, will take her place and Madelaine German-Schultz, who was the Education Director under Mr. Hameed, has accepted the role of principal for PAI Middle School. Ms. German-Schultz thanked the superintendent for the opportunity. The board welcomed Ms. German Schultz and Mr. Hameed to their new roles.

### **State Test Scores (Dr. Bessie Wilkerson / Dr. Achil Petit)**

Dr. Bessie Wilkerson spoke about State test results, comparing the results of Promise Academy I and II to the results of students in the district, City, State and New York City black and white students.

In ELA, PAI and PAII performed better than all above mentioned comparison groups except for NYC white students. Dr. Wilkerson discussed both schools' growth percentage from 2013 to 2019. In addition, the pass rates for students with disabilities for Promise Academy exceeded New York City rates.

Dr. Petit discussed the ELA goals and initiatives during the 2018-2019 school year that contributed to an increase in proficiency rates for PAI and steady proficiency rates for PAII. The goals included small group instruction based on assessment data, improved levels of questioning during observations, improved pacing of instruction, Go-Live coaching, modified curriculum based on data, use of Academic Intervention Services (AIS) to address deficiencies, Saturday School, updated exit tickets and benchmark exams and increased academic hour during test preparation.

In math, PAI and PAII outperformed all above mentioned comparison groups including NYC white students. Dr. Wilkerson discussed both schools' growth percentage from 2013 to 2019. Both Promise Academies have demonstrated much greater growth over that time period than the standard comparison groups. Additionally, the passing rates for students with disabilities for Promise Academy exceeded New York City rates.

Dr. Petit discussed the math goals and initiatives during the 2018-2019 school year that contributed to an increase in proficiency rates for PAI and PAII, which included providing actionable feedback during teacher observations, modifying the curriculum based on 2018 State test data, an increased focus on test preparation, weekly grade team meetings, weekly Go-Live sessions with new teachers, data meetings, incentivized academic hour, targeted aggressive monitoring and increased use of technology.

Dr. Wilkerson reported on Regents exam results for PAI and PAII high school students, comparing Promise scores to the 2018 results for black and white New York State students and all New York State students as a whole. PAI and PAII high school senior cohorts outperformed all New York State comparison groups in all five of the required Regents exams. Even prior to their senior year of high school, Promise Academy cohorts were already passing Regents exams in most subjects at rates higher than NYS's students as a whole. This is true for the 2018-2019

junior cohort in all five subjects, true of sophomores in some subjects, and true for freshmen in math.

### **HCZ Promise Academy II Elementary School (Dr. Shondell James)**

The elementary school's attendance was at 76% for July.

During the summer, PAII Elementary had several orientation sessions for the parents of incoming kindergarten scholars to help them acclimate to the school culture and give them an opportunity to ask any questions. Before the first day of school, sessions were held for all parents to meet staff members, who clarified expectations, and addressed any concerns and parent suggestions.

Back-to-school night is scheduled for the end of the month.

School staff members are excited about the technology updates that occurred over the summer, which include interactive panels in all classrooms and extra Chromebooks so that all students have access to additional instructional resources.

Students have been asked to focus on the quote of the week by Nelson Mandela: "Education is the most powerful weapon which you can use to change the world."

### **HCZ Promise Academy II Middle School (Amy Deal)**

The middle school's attendance was at 85% for July.

The middle school held an ice cream social for parents of incoming sixth graders. Staff leaders spoke to the new parents about expectations and answered their questions.

School leaders spent a week preparing staff members with professional development, including restorative practice training.

Today, the students have planned a moment of silence in honor of the September 11th anniversary and school counselors will have group discussions and answer questions about the tragedy.

Students are looking forward to receiving a book vending machine, which will be installed on the third floor.

### **HCZ Promise Academy II High School (Kashif Hameed)**

The high school's attendance was at 78% for July. School administrative staff are making efforts to ensure that attendance improves.

As the new leader of the school, the principal has been connecting with the students and families to build relationships.

Staff members have engaged in training in restorative practices.

The principal met with freshmen students during the first two days of school to express overall expectations and to give students a chance to voice their own expectations and concerns.

School leaders are scheduling time with seniors to go through individual transcripts and to ensure that scholars have what they need to graduate.

Back-to-school night is scheduled for September 12, 2019.

The principal thanked the superintendent, the Central Office and other staff members for their support during his transition period.

### **Financial Report (Jim Hutter)**

PAII's enrollment is at 1,056, which is 28 students favorable. PAII revenue is on track with the budget. PAII is \$200,000 favorable with expenses at \$3.1M. There is no HCZ contribution through the first two months of FY20.

# **The Harlem Children's Zone Promise Academy II Charter School**

## **Board Meeting**

**Wednesday, October 30, 2019**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Mitch Kurz (by phone), Anne Williams-Isom, Bodie Brizendine, Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt (by phone), Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jennifer Klein, Shondell James, Betina Jean-Louis, Justin Maker, Kwame Owusu-Kesse, Achil Petit, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from September 11, 2019. The motion was unanimously approved.

### **CEO Report (Anne Williams-Isom)**

Anne Williams-Isom and Dr. Betina Jean-Louis spoke about the work of Dr. Michael Lindsay - professor and executive director of the McSilver Institute for Poverty Policy and Research at NYU. Dr. Lindsay is a child and adolescent mental health researcher whose work focuses on the impact of mental health in the African American community. He has partnered with Promise Academy and the Institute of Family Health to identify children who may be suffering from depression to support their families with appropriate resources.

Ms. Williams-Isom distributed a booklet about Promise Academy's Cultivating Excellence Initiative to the board, a document that clearly defines the schools' efforts to build on strengths and identify weaknesses to improve practices across the Promise Academy Charter Schools.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is at 1,144 for Promise Academy I and at 1,044 for Promise Academy II. Dr. Petit also thanked the principals and the Promise Academy Central Office for their outreach efforts during the enrollment period.

Dr. Petit reported the resignation of Promise Academy I High School principal Zahida Aminy. Education Director Bridget O'Neill will be acting principal until the role is filled. Dr. Petit also thanked the Central Office Director of Operations, Toya Stilley, PAI High School Educational Director of STEM Dr. Chanelle Cox, and the PAI High School Operations Director Monique Misty for their efforts to support the high school during this time of transition.

Deputy of Special Projects Susan Rydz will give the updates for PAI High School.

### **HCZ Promise Academy II Elementary School (Dr. Shondell James)**

The elementary school's attendance was at 95% for September. School leaders are ensuring that efforts continue to increase attendance.

The school held a "back-to-school night" on September 25<sup>th</sup>.

Students in grades K-2 were taken to Glynwood Farms where they learned about farming, planting and cooking. Students also went apple-picking at Wilkins Farm.

Scholars have been assisted in getting New York Public Library cards to encourage them to read more often.

Efforts in the area of restorative practice continue with "circle time" in the classrooms. The activity encourages scholars to have conversations that foster a sense of community. Weekly community meetings and school-wide assemblies are also part of social-emotional learning efforts.

A new ELA curriculum, "Into Reading" has been rolled out to meet the needs of scholars as demonstrated by the data and internal assessments.

The school's quote of the week is by Dr. Martin Luther King Jr: "Injustice anywhere is a threat to justice everywhere."

### **HCZ Promise Academy II Middle School (Amy Deal)**

The middle school's attendance was at 97% for September.

The first round of parent-teacher conferences focused on progress reports for middle-school scholars, with 70% of parents attending.

The principal thanked the HCZ Development Department for arranging for 12 middle-school scholars in the music program to see "Porgy and Bess" at Lincoln Center.

Students are being engaged in social-emotional learning efforts, including the opportunity for students to hold "jobs" in the school. Scholars can apply and interview for roles such as cafeteria reporter, dismissal sheet coordinator and event ushers. They are paid school points to use in the school store. Additionally, as a social-emotional learning initiative, the school counselor has created a peer mediation club to help mediate difficult conversations between students.

The PAII Middle School chess team won first place in the Right Moves Chess Foundation tournament. Four middle-school scholars held a four-way tie for first place in individual performance in the tournament.

### **HCZ Promise Academy II High School (Kashif Hameed)**

The high school's attendance was at 95% for September. School leaders continue to build relationships with scholars to teach them the importance of coming to school every day.

As part of social-emotional learning efforts, the principal is meeting with teachers bi-weekly to reinforce the expectations. Restorative practice circles continue to foster a sense of community in the classrooms.

The principal took senior students on a college tour to SUNY Cortland, Syracuse University, SUNY Albany and SUNY Binghamton. Promise Academy alumni who currently attend Syracuse met with students to answer their questions.

Senior students use a half-hour a day to study for their upcoming Scholastic Aptitude Test (SAT), which takes place on Saturday, November 2, 2019. Scholars in grades 10 and 11 are preparing to take their SATs.

Seniors are working on personal statements for their college applications.

PAII High School students supported Director of Parent & Community Engagement Latasha Morgan to represent HCZ during the annual Making Strides Breast Cancer Walk in Central Park.

### **Financial Report (Sara Alvarado)**

PAII's enrollment is at 1,044, which is 16 students favorable. PAII revenue is on track with its budget. PAII is \$100,000 favorable with expenses at \$4.7M. There is no HCZ contribution through the first three months of FY20.

Grant Thornton is currently performing the audit of FY18 for PAII. Once the audit is complete, the audited financial statements and report on internal control will be filed with the New York State Education Department by the November 1<sup>st</sup> deadline.

### **English Language Learners Preference Resolution (Candice Ashby)**

A motion was called to add an English Language Learners (ELL) preference to the kindergarten lottery for Harlem Children's Zone Promise Academy II Charter School. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the October 30, 2019 board packet on the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

### **Teacher Presentation (Dr. Achil Petit)**

Each teacher from Promise Academy I and II who had the highest percentage of scholars earn proficiency on the New York State exams were honored at the board meeting.

In PAI, fifth-grade math teacher Elleace David had 81% of her students score proficient and seventh-grade teacher Kyler Morris had 95% scholar proficiency. At PAII, fifth-grade math teacher O'Mara Galvez's students earned 75.5% proficiency. 100% percent of the students in Education Director Ryan Carroll's eighth-grade class scored proficient, with those same students passing the Algebra I Regents exam.

The teachers spoke on their methods in the classroom that contribute to student success, including analyzing data closely and teaching their scholars to have a "growth mindset."

# **The Harlem Children's Zone Promise Academy II Charter School**

## **Board Meeting**

**Tuesday, November 26, 2019**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Fatime Cadoo, Kenneth Langone, Mitch Kurz, Anne Williams-Isom, Bodie Brizendine (by phone), Stan Druckenmiller, Keith Meister (by phone), Aisha Tomlinson, Alfonso Wyatt (by phone), Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Jennifer Klein, Shondell James, Betina Jean-Louis, Justin Maker, Kwame Owusu-Kesse, Achil Petit, Jessica Rawlins, Susan Rydz, Madelaine Schultz, Troy Smith, Karen Sodomick, and Toya Stilley*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from October 30, 2019. The motion was unanimously approved.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is at 1,135 for Promise Academy I and at 1,036 for Promise Academy II.

Dr. Petit also reported that 20 Promise Academy teachers attended the annual gala for Determined to Educate (DTE). As a partner of HCZ and Promise Academy, DTE invites professionals to visit HCZ staff and scholars for inspirational talks on career and life choices. The teachers were acknowledged at the event for their contributions to education.

### **HCZ Promise Academy II Elementary School (Dr. Shondell James)**

The elementary school's attendance was at 94% for October.

In celebration of Halloween, the school held a Book-a-Ween event for grades K-5. Students and staff dressed up for the day as a character from their favorite book. Grades 3-5 also went trick or treating at PAII Middle School. Senior staff members dressed in costume and visited school sites as part of the annual "Character Express."

Students are engaging in Science, Technology, Engineering, Arts and Math (STEAM) in new and exciting ways. Fourth and fifth-grade students are involved in "Makerspace," a science class that teaches students how to create objects in a collaborative workspace using recyclable materials. In third grade, students are building sailboats and learning about states of matter.

In social studies, students are working on Google Slide presentations about continents and connecting with people from different cultures.

Students are preparing to perform in the play “The Paper Bag Princess” and for a December winter concert.

The quote of the week is an African proverb: “One doesn’t forgo sleeping because of the possibility of nightmares.”

### **HCZ Promise Academy II Middle School (Amy Deal)**

The middle school’s attendance was at 96% for October.

Seventh graders went on an overnight trip to the Fresh Air Fund’s Sharpe Reservation. Students enjoyed team-building activities and nature walks. Sixth-grade students visited the Wolf Conservation Center.

Cornell scientists visited the middle school and guided the scholars in science experiments with electrons.

Staff celebrated Unity Day by participating in a potluck and wearing matching shirts.

### **HCZ Promise Academy II High School (Kashif Hameed)**

The high school’s attendance was at 96% for October. Staff members will continue to be intentional about keeping attendance rates high.

The high school held student government elections. The new class president met with the principal to discuss encouraging student attendance and other student initiatives.

Students and staff relaxed on the day before Thanksgiving break with basketball, dodgeball, tug-of-war and painting.

High school students are preparing for their Scholastic Aptitude Test (SAT) on December 7<sup>th</sup>.

In the spring, New York Times reporter, Robin Pogrebin, will be volunteering her services to help high school students with their college personal statements.

### **PAII Financial Report (Jim Hutter)**

PAII’s enrollment is at 1,036, which is eight students favorable. PAII revenue is \$100,000 unfavorable versus budget. PAII is also on \$100,000 favorable with expenses at \$6.1M. There is no HCZ contribution through the first four months of FY20.

### **Student Presentation (Dr. Achil Petit)**

Promise Academy students who perform as part of the Forces of Nature dance company had the opportunity to travel to South Africa and perform in a competition at the Soweto theater in Johannesburg. Forces of Nature Artistic Director Abdel Salaam and two of the scholars spoke about the trip and expressed how humbled they were by the experience. The scholars were grateful for the opportunity.



# **The Harlem Children's Zone Promise Academy II Charter School**

## **Board Meeting**

**Wednesday, December 18, 2019**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Fatime Cadoo, Kenneth Langone, Mitch Kurz (by phone), Anne Williams-Isom, Bodie Brizendine (by phone), Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt (by phone), Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Shondell James, Justin Maker, Liam McCarthy, Kwame Owusu-Kesse, Achil Petit, Jessica Rawlins, Susan Rydz, Madelaine Schultz, Troy Smith, Karen Sodomick, Toya Stilley and Bessie Wilkerson*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion was called to approve the meeting minutes from November 26, 2019. The motion was unanimously approved.

### **CEO Report (Anne Williams-Isom)**

Anne Williams-Isom reported that HCZ's annual gift-wrapping event was held on December 9, 2019. The event was a success with over 100 volunteers visiting HCZ to wrap more than 4,000 toys for the children in HCZ programs.

Ms. Williams-Isom also reported that Superintendent Dr. Achil Petit and Deputy of Special Projects Susan Rydz joined her in a visit to a Success Academy middle school in Harlem to share best practices.

Chief Operating Officer Kwame Owusu-Kesse introduced the new managing director of the development department, Liam McCarthy, who will be leading HCZ's institutional and individual giving functions. Promise Academy board members welcomed Mr. McCarthy to his new role.

Geoffrey Canada, Ms. Williams-Isom and Mr. Owusu-Kesse met with teachers and staff at Promise schools to show appreciation for their hard work and dedication.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is at 1,130 for Promise Academy I and at 1,032 for Promise Academy II.

Dr. Petit thanked the development department for organizing a book donation from Simon & Schuster. Early childhood programs and Promise Academy schools received over 18,000 books for scholars and families.

Dr. Petit also thanked Mr. Owusu-Kesse and Jessica Lake, Managing Director of Social Services, for allowing the social work team to present suicide prevention at the monthly Principal's Pipeline Meeting.

### **HCZ Promise Academy II Elementary School (Dr. Shondell James)**

The elementary school's attendance was at 93% for November. The school is working hard to increase attendance.

The school held a dean's list assembly for third and fourth graders who scored 80% or above. Also, an "honor roll breakfast" was held for 50 fifth-grade students.

The school staff members distributed turkeys to families in November and held a potluck for school staff and families.

The week before the break was Spirit Week.

### **HCZ Promise Academy II Middle School (Amy Deal)**

The middle school's attendance was at 96% for November.

The student drama club went on a trip to see an off-Broadway performance of "Alice in Wonderland." The nature club visited an organic farm. The Deuce News club produced their first school newspaper, and the arts and meditation club created a set of wings to represent uplifting the school spirit.

The chess teams won tournaments in three different categories over the past weekend.

Students in The Working Group on Girls club, a strong network established with the United Nations, began activities for this school year by meeting with an United Nations Minister of Foreign Affairs.

### **HCZ Promise Academy II High School (Kashif Hameed)**

The high school's attendance was at 96% for November.

The Snowball Semi-Formal Dance was held for the school's seniors and included a live band.

The basketball team is preparing for their varsity season with tryout sessions.

The school held its second half-day of professional development for teachers and staff.

A *New York Times* reporter helped students work on personal statements for college applications during a professional development and writing workshop.

Staff leaders showed appreciation and celebrated the holidays with a team breakfast and lunch. The administrative team will also have a holiday celebration.

High school students from both PAI and PAII will go on a snow-tubing trip on December 20, 2019.

### **Financial Report (Jim Hutter)**

PAII's enrollment is at 1,032, which is four students favorable. PAI revenue is \$100,000 unfavorable versus the budget. PAII is on \$100,000 favorable with expenses at \$8.2M. There is no HCZ contribution through five months of FY20.

## **The Harlem Children's Zone Promise Academy II Charter School**

### **Board Meeting**

**Tuesday, January 14, 2020**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Fatime Cadoo, Mitch Kurz, Anne Williams-Isom, Stan Druckenmiller, Willie Mae Lewis, Keith Meister (by phone), Aisha Tomlinson, Alfonso Wyatt (by phone), Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Shondell James, Betina Jean-Louis, Justin Maker, Liam McCarthy, Kwame Owusu-Kesse, Jennifer Klein, Achil Petit, Susan Rydz, Madelaine Schultz, Troy Smith, Karen Sodomick, and Toya Stilley*

### **Acceptance of Minutes (Stan Druckenmiller)**

The meeting was called to order at 7:00 a.m., and a motion was called to approve the meeting minutes from December 18, 2019. The motion was unanimously approved.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is at 1,128 for Promise Academy I and at 1,031 for Promise Academy II.

Dr. Petit informed the board that the New York State exams are scheduled earlier this year than in previous years. ELA exams will be held between March 25<sup>th</sup> and 27<sup>th</sup>, and math exams will be held between April 21<sup>st</sup> and 23<sup>rd</sup>.

Bridget O'Neill, the former education director for PAIHS, was appointed to the position of interim principal of the school.

### **HCZ Promise Academy II Elementary School (Dr. Shondell James)**

The elementary school's attendance was at 91% for December. The lowest attendance days were due to a half-day of school on the 13<sup>th</sup>, the day before the holiday break and cold and flu season.

The school held parent/teacher conferences so that teachers could discuss how parents could support their children's academic growth for the remainder of the school year.

Staff leaders held professional development sessions focusing on the Classroom Assessment Scoring System (CLASS), specifically the instructional support dimension, to ensure that every teacher knows how to best deliver instruction to meet the needs of each scholar.

To honor the cultural diversity of the student population, the school held a cultural week and distributed a toy and a book to every child.

Students focused on the quote of the week, which comes from A.A. Milne, author of *Winnie-the-Pooh*: "You're braver than you believe, stronger than you seem, and smarter than you think."

### **HCZ Promise Academy II Middle School (Amy Deal)**

The middle school's attendance was at 96% for December.

Seventh-grade scholars visited the National Museum of the American Indian and the public library.

Science classes were again visited by Columbia University Ph.D. students, who led workshops and experiments with dry ice and magnetic pools. Students even made their own ice cream.

The school received 1,500 books from Book Fairies, a not-for-profit organization that collects reading materials for people in need throughout New York City. Middle school students were given books to take home.

The most recent professional development workshop included "staff circles" as an open platform to discuss problem-solving and for staff to thank each other for all their hard work and support throughout the course of the year.

### **HCZ Promise Academy II High School (Kashif Hameed)**

The high school's attendance was at 93% for December.

On January 15<sup>th</sup>, the school is launching "Project Live," an initiative that exposes scholars to internships with J.P. Morgan. Students will be interning over a course of six weeks.

The high school is partnering with "College Now," a pre-college program that prepares high school students for early academic success once in college through collegiate courses. The school is working with Hunter College and City College to offer the program to scholars in 10<sup>th</sup> to 12<sup>th</sup> grades.

Students are using Scholly, an online system that allows students to easily find scholarships based on their field of study, interests, and achievements. The school held an information session for parents and helped them register with Scholly, with 94 parents attending.

Along with PAI Elementary, the school has been partnering with colleges to recruit and attract talented teachers. The principals of both schools will provide a professional development workshop to undergrad and post-grad education students.

### **Financial Report (Jim Hutter)**

PAII's enrollment is at 1,031, which is three favorable versus the budget. PAII revenue is \$100,000 unfavorable versus the budget. PAII is on target with expenses at \$9.9M. There is no HCZ contribution through six months of FY20.

### **Creating a Culture of Reading**

Kelly Willinger, an education director at PAI Elementary, and Sherly Romulus, a third-grade ELA teacher, presented on the school's efforts to create a strong culture of reading for scholars. Ms. Willinger spoke about the school's partnership with The Book Fairies, a not-for-profit organization that collects reading materials for educators and schools throughout New York City. Ms. Romulus spoke about the school's use of Accelerated Reader, a program that catalogs scholars' reading progress and quizzes them on the books they've read. The program recorded over 75,000 books read by PAI elementary scholars within the last school year. A short video was also shown on the initiatives at the school to develop a culture of reading amongst scholars.

## **he Harlem Children's Zone Promise Academy II Charter School**

### **Board Meeting**

**Tuesday, February 4, 2020**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Mitch Kurz (by phone), Anne Williams-Isom, Bodie Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt (by phone), Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Shondell James, Justin Maker, Liam McCarthy, Kwame Owusu-Kesse (via phone), Jennifer Klein, Achil Petit, Susan Rydz, Madelaine Schultz, Troy Smith, Toya Stilley, and Bessie Wilkerson*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from January 14, 2019, was unanimously approved.

### **CEO Report**

Anne Williams-Isom thanked everyone who attended the HCZ Cultivation Event on January 30, 2020.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,124 for Promise Academy I and 1,024 for Promise Academy II.

Dr. Petit informed the board that the Promise Academy I Parent Association (PAPA I) held a very successful health expo with 138 parents attending. Staff from HCZ programs, including Baby College and Healthy Harlem, offered families information about services. Dr. Petit thanked Director of Parent and Community Engagement, Latasha Morgan, for emceeding the event and after-school staff member, Morgan Bello, for providing music.

Promise Academy I and II have been focusing on collaboration between both charter schools with joint events, including Black History Month celebrations, Counselor Appreciation Week, and “Scholly” Night—where parents are encouraged to register their children in the online scholarship database, Scholly, which matches students with potential college funding opportunities. Both schools have also partnered in setting up book vending machines for students.

### **HCZ Promise Academy II Elementary School (Dr. Shondell James)**

The elementary school's attendance was at 93% for January.

The school has begun test preparation and assessments to make sure scholars are meeting benchmarks. Fourth-grade science students are doing pre-assessments in preparation for the New York State science exam in May.

Scholars performed a stage rendition of the book *The Paper Bag Princess*. Following the play, scholars held a dramaturgy discussion. Scholars participated in a "turn-and-talk" about the play's message and themes.

Scholars in kindergarten and first grade visited the Apple Store to learn about coding and technology.

Grades 3-5 science students practices hands-on learning and critical thinking skills through “Makerspace” activities, where students explore collaborative workspaces to create projects using recyclable materials.

Twenty of the top students met with Dr. Petit to ask questions about the superintendent and the school. Dr. Petit also gave students motivational challenges to encourage them.

In honor of Dr. Martin Luther King Jr., all elementary students gathered in community circles to talk about Dr. King's influence and how it continues to impact the world today.

Students are reflecting on the quote of the week by Dr. Martin Luther King, Jr.: "In the end, we will remember not the words of our enemies but the silence of our friends."

### **HCZ Promise Academy II Middle School (Amy Deal)**

The middle school's attendance was at 96% for January.

The school held a student competition to design Black History Month shirts. Also, in honor of Dr. Martin Luther King, Jr., a scholar read a portion of the "I Have a Dream" speech on the intercom.

The principal thanked HCZ board member Joe DiMenna for extending invitations to the families of scholars to attend the annual DiMenna Children's History Museum family benefit.

Science and social studies teachers from Promise Academy I and II middle schools came together for a professional development workshop focusing on classroom management. The session was led by a behavior management specialist.

### **HCZ Promise Academy II High School (Kashif Hameed)**

The high school's attendance was at 95% for January.

To ensure that the school is connecting with potential quality teachers, the principal visited Brooklyn College to lead a workshop on school culture and a Q&A panel discussion.

The school held an honor roll ceremony for 118 students—more than half of the high school's student population.

For Black History Month, scholars are reading important facts about black historical figures as part of the morning announcements, with a quiz given at the end of each week. Scholars will soon see a private screening of *Just Mercy*, a film based on a true story of Bryan Stevenson, an African American civil rights defense attorney working to free a wrongly condemned prisoner on death row. Additionally, the school will be celebrating and honoring the life of basketball legend Kobe Bryant on February 24, 2020.

**Financial Report (Jim Hutter)**

PAII's enrollment is at 1,024, which is four unfavorable versus the budget. PAII revenue is \$100,000 unfavorable versus the budget. PAII is on target with expenses at \$11.5M. There is no HCZ contribution through seven months of FY20.

**Art Student Showcase**

Artwork created by PAI Elementary School students was on display. Art teacher Ms. Rachael Senchaway presented the work, answered questions and explained how art education can help younger students develop motor skills and improve their handwriting.

**The Harlem Children's Zone Promise Academy II Charter School**

**Board Meeting**

**Tuesday, March 10, 2020**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Mitch Kurz Anne Williams-Isom, Stan Druckenmiller, Willie Mae Lewis, Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Brian Kaczmarek, Justin Maker, Kwame Owusu-Kesse, Achil Petit, Susan Rydz, and Toya Stilley*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from February 4, 2020 was unanimously approved.

**CEO Report**

Anne Williams-Isom reported the continuing efforts to protect staff members and scholars during the Coronavirus crisis, including communications to families and staff on prevention and safety, increased sanitization of all Harlem Children's Zone buildings, increased Coronavirus preventive measures, signage throughout the organization, and ensuring that hand sanitizer is strategically placed in all classrooms, offices and entrances.

Ms. Williams-Isom also reported that all non-essential gatherings and travel have been canceled throughout the organization and that a steering committee has been created to address any changes and issues that may occur as a result of the Coronavirus crisis.

**Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,118 for Promise Academy I and 1,014 for Promise Academy II.

Dr. Petit informed the board that all teachers and academic staff have been trained in Google Classroom and Zoom video conferencing in the event of a school closure.

**Financial Report (Sara Alvarado)**

PAII's enrollment is at 1,014, which is 14 unfavorable versus the budget. PAII revenue is \$100,000 unfavorable versus the budget. PAII is on target with expenses at \$12.9M. There is no HCZ contribution through eight months of FY20.



## **The Harlem Children's Zone Promise Academy II Charter School**

### **Board Meeting**

**Tuesday, April 7, 2020**

### **Conference Call**

*Attendees: Geoffrey Canada, Mitch Kurz Anne Williams-Isom, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Madelaine German-Schultz, Kashif Hameed, Shondell James, Justin Maker, Bridget O'Neill, Kwame Owusu-Kesse, Achil Petit, Hayling Price, Susan Rydz, and Toya Stille*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from March 10, 2020 was unanimously approved.

### **CEO Report (Anne Williams-Isom)**

Anne Williams-Isom reported that she has been meeting remotely every day with the senior management team to offer guidance and inspiration.

CEO-elect, Kwame Owusu-Kesse, introduced two new senior executives who have been hired to fill the roles of Chief Operations Officer (COO) and Senior Managing Director of Programs.

Dr. Nana Annan, who will be serving as COO, has had 22 years of experience to date. Prior to joining HCZ, she served as COO of the Boys Club of NY and has worked with many non-profit organizations focused on education, development, and advocacy, such as Brooklyn Generation School, United Nations Development Programme, Kids in Need of Defense, and Greater Boston Legal Services. Ms. Annan has a Juris Doctorate from Boston University School of Law and a Bachelor of Science in computer science from Spelman College.

Wesner Pierre, the new Senior Managing Director of Programs, has over a decade of experience, most recently at CAMBA, where he served as Vice President of Educational Youth Development. Mr. Pierre was a 2015 participant in the American Express Leadership Academy and holds a Bachelor of Arts in Urban Legal Studies from City College and a master's degree in Urban Affairs from Queens College of the City University of New York.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,116 for Promise Academy I and 1,011 for Promise Academy II.

Dr. Petit reported on the schools' progress in response to closures in alignment with the New York City Department of Education (DOE). Virtual learning continues to be successful, with high student attendance. Teachers are providing live instruction via virtual learning platforms. One hundred and forty-five hot spots and 1,000 laptops were distributed to students and families, with many families sending notes of gratitude for the support and high level of instruction that their children are receiving remotely. Dr. Petit thanked Ms. Williams-Isom and Mr. Owusu-

Kesse for their support and guidance in keeping scholars and families safe. Dr. Petit also thanked PAII Middle School Principal Amy Deal and Director of Information Systems Ari Browne for ensuring that all staff were trained on virtual learning platforms.

Additionally, Dr. Petit reported that, in response to the warnings that hackers have been infiltrating learning platforms, security measures had been implemented to protect scholars and staff. Additionally, Promise Academy leaders will continue to monitor progress on keeping security measures in place.

### **HCZ Promise Academy II Elementary School (Dr. Shondell James)**

The elementary school's attendance was at 89% for March. The lowest days were due to the transition to virtual learning.

Parent-teacher conferences were held on March 11<sup>th</sup> via telephone.

Training in Google Classroom and Zoom were held for all teachers prior to the school closure.

Remote instruction began for all PAII elementary students on March 18<sup>th</sup>. Families who required technology have received laptops, hotspots, and technical support when needed.

Scholars have been receiving regular instruction in the mornings, including ELA and math. Scholars also receive a break before the afternoon "pull out" services to allow students time away from their computer screens.

School leaders meet with staff members daily to offer support and guidance.

School counselors, social workers, deans, and parent coordinators have been reaching out to families to provide support. Additionally, the principal offers office hours for any families or staff members who would like to speak privately through an app that allows parents to send messages directly to her.

Student assessments have been adjusted in consideration of parent intervention. Additional questions ask scholars to think about their answers critically to determine whether they understand the content.

### **HCZ Promise Academy II Middle School (Amy Deal)**

The middle school's attendance was at 96% for March. School administrative staff have been consistently calling parents to make sure every child is logging in for instruction daily.

The middle school has been the exemplar for remote learning. Principal Deal and Education Director Ryan Carroll have been using Google Classroom for math instruction for the past two years. School leaders trained Promise Academy staff in methods and procedures before school closures.

The principal started a Thursday night Zoom session for parents to log in and ask questions.

The school started a digital weekly newsletter to parents to update them on schedules, fun facts, and other information about remote learning at the middle school.

The social work team has worked closely with teachers to ensure that families and students are supported.

### **HCZ Promise Academy II High School (Kashif Hameed)**

The high school's attendance was at 94% for March.

Mr. Hameed thanked everyone for the high level of support that the high school has received. He also thanked Director of Information Systems Ari Browne for his consistent support in helping families with technology issues.

Education directors and operation directors have been consistently supporting students, families, and staff during the crisis. Social workers and guidance counselors are frequently reporting on the emotional wellness of the students, and school leaders are doing social-emotional learning check-ins with students who have previously struggled.

To celebrate the end of the third marking period, the school held a virtual honor ceremony.

School leaders have met with students to brainstorm ideas to celebrate senior prom remotely.

Seniors continue to receive college acceptance to institutions such as Georgetown, Berklee College of Music, and Northwestern University. School leaders are planning a virtual town hall meeting to celebrate student achievements. Also, the principal is hosting Friday Zoom sessions with staff members to highlight school achievements.

### **Financial Report (Jim Hutter)**

PAII's enrollment is at 1,011, which is 17 unfavorable versus the budget. PAII revenue is \$300,000 unfavorable versus the budget. PAII is \$200,000 favorable with expenses at \$14.4M. There is no HCZ contribution through nine months of FY20.

## **The Harlem Children's Zone Promise Academy II Charter School**

### **Board Meeting**

**Wednesday, May 13, 2020**

### **Conference Call**

*Attendees: Geoffrey Canada, Mitch Kurz, Anne Williams-Isom, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Esther Addo, Sara Alvarado, Nana Annan, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Madelaine German-Schultz, Kashif Hameed, Jennifer Klein, Jim Hutter, Shondell James, Jazmine Lewis, Jessica Lake, Justin Maker, Liam McCarthy, Bridget O'Neill, Kwame Owusu-Kesse, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Troy Smith, Toya Stilley, and Bessie Wilkerson*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from April 7, 2020, was unanimously approved.

### **CEO Report (Anne Williams-Isom)**

CEO-elect Kwame Owusu-Kesse introduced a new senior executive hired to fill the role of Managing Director of Internal Engagement and Public Policy – Hayling Price. Mr. Price joined the team in January 2020. He earned his bachelor's degree from the University of Pennsylvania, his master's degree in Public Policy from Harvard Kennedy School, and an MBA from Harvard Business School. Most recently, Mr. Price worked as a consultant for FSG; a firm focused on social impact.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,116 for Promise Academy I and 1,011 for Promise Academy II.

Dr. Petit also reported that enrollment for the new school year is underway, with systems put in place to help parents fill out and submit documents remotely.

Attendance continues to be high for remote learning.

Additionally, Dr. Petit reported that schools had found innovative ways to celebrate their staff members for Teacher Appreciation Week.

### **HCZ Promise Academy II Elementary School (Dr. Shondell James)**

The elementary school's attendance was 92% for April.

School leaders have been working hard to provide a consistent routine for scholars and families and continue to remind them of the support that is available for them.

The school holds a virtual “Masked Singer” competition weekly, giving scholars opportunities to win prizes if they guess the identity of their teachers from anonymous clues.

The school held a virtual parent conference night to allow parents to ask questions and talk to teachers about their scholars’ progress.

HCZ provided school supplies for families who needed notebooks, pencils, and other items for remote learning.

The school held a spirit week honoring essential workers and celebrating different cultures.

To celebrate Autism Awareness, scholars wore blue for the week and had conversations about diversity and understanding differences.

Director of Social-Emotional Learning, Deirdre Schwiring, held remote sessions for families.

Fourth- and fifth-grade scholars have been attending a weekly virtual lunch with teachers.

The school celebrated Teacher Appreciation Week with a focus on self-care and social-emotional wellness. Teachers received gifts from the school.

Deans have been working with students who need extra support.

The principal has regular staff huddles to offer words of encouragement and guidance.

Parents have been communicating regularly with the principal using the Bloom app and the principal has been sharing resources with the parents.

The quote of the week is from Muhammad Ali: “Don’t count the days, make the days count.”

### **HCZ Promise Academy II Middle School (Amy Deal)**

The middle school’s attendance was 97% for April.

The school held a meet and greet Zoom session with the PAII High School principal and the parents of eighth-graders to discuss their scholars’ transition to high school.

The principal has “Get Real with Deal” weekly sessions on Thursdays to discuss social-emotional learning with families and to offer them resources.

The school held a virtual honor roll with congratulatory emails celebrating scholars’ achievements.

For Teacher Appreciation Week, school leaders sent themed sweatshirts to the homes of each staff member.

The school also celebrated Spirit Week with a video of memories of the school year so far, which will be shown to parents with thank-you notes.

In partnership with the Promise Academy Parent Association (PAPA) II Board, the school has planned a parent virtual game night.

### **HCZ Promise Academy II High School (Kashif Hameed)**

The high school’s attendance was 94% for April.

The high school held a virtual meet and greet with eighth-grade parents to talk about scholars’ transition to high school. Promise Academy Superintendent Dr. Petit joined the event and met with parents.

The social work team has been partnering with the high school to support families and promote emotional wellness. The principal thanked Ms. Williams-Isom, Jessica Lake, and the social work team for their support.

The principal has been checking in with students regularly to offer support and guidance during social-emotional wellness classes.

School leaders held Zoom town hall meetings and honor roll ceremonies.

For Teacher Appreciation Week, teachers received customized notebooks, t-shirts, and thank you messages from school leadership.

In partnership with PAI High School, school leaders are finalizing plans for a virtual graduation ceremony.

### **Financial Report (Jim Hutter)**

PAII's enrollment is at 1,011, which is 17 unfavorable versus the budget. PAII revenue is \$400,000 unfavorable versus the budget. PAII is \$400,000 favorable, with expenses at \$15.7M. There is no HCZ contribution through ten months of FY20.

The Tax Form 990 prepared by Grant Thornton was filed with the Internal Revenue Service.

### **Appointment of Independent Accountants (Jim Hutter)**

A motion was called to appoint independent accountants Grant Thornton for the fiscal year 2020 audit for Harlem Children's Zone Promise Academy II Charter School. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the May 13, 2020 board packet on the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

## **The Harlem Children's Zone Promise Academy II Charter School**

### **Annual Board Meeting**

**Tuesday, June 9, 2020**

### **Conference Call**

*Attendees: Geoffrey Canada, Mitch Kurz Ken Langone, Anne Williams-Isom, Ellanor (Bodie) Brizendine, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Candice Ashby, Victor Boadum, Ari Browne, Joseph Cordero, Amy Deal, Madelaine German-Schultz, Kashif Hameed, Shondell James, Jazmine Lewis, Justin Maker, Bridget O'Neill, Kwame Owusu-Kesse, Achil Petit, Susan Rydz, and Toya Stilley*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from May 13, 2020, was unanimously approved.

#### **CEO Report (Anne Williams-Isom)**

The Promise Academy I & II Board of Trustees conveyed their gratitude for the great work of Anne Williams-Isom in her roles as Chief Executive Officer of Harlem Children's Zone and President of the Promise Academy Boards of Trustees. The Board also welcomed CEO-elect Kwame Owusu-Kesse in his new role.

#### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,116 for Promise Academy I and 1,011 for Promise Academy II.

Dr. Petit reported on his plan to create more opportunities for professionals to speak to scholars about racial equality in the upcoming school year.

A planning committee is currently in place to create reopening plans for Promise Academy schools in the fall, with a strong focus on safety for all staff and students.

The Promise Academy High School graduation will be held virtually on June 26, 2020, at 10 a.m.

Dr. Petit thanked principals, Kashif Hameed, Dr. Joseph Cordero, and Amy Deal; and HCZ human resources recruiters for holding a webinar for potential teachers last week, with 84 participants attending the event.

#### **HCZ Promise Academy II Elementary School (Dr. Shondell James)**

The elementary school's attendance was 93% for May.

The school continues to hold social-emotional learning events to give scholars opportunities to talk about how they feel. The school also hosted a town hall for staff to discuss the current racial unrest and provide suggestions on how best to help scholars.

The school's theater arts teacher created a video called "Good News Is..." allowing scholars to play the role of a news anchor focusing on positive news.

A group of fifth graders designed shirts for their "Moving Up" graduation ceremony.

An honor roll ceremony was held for 49 fifth graders. Also, 37 third graders and 45 fourth graders made the dean's list.

Scholars and families participated in another "Masked Singer" competition.

### **HCZ Promise Academy II Middle School (Amy Deal)**

The middle school's attendance was 96% for May.

Scholars voiced concerns about the current social unrest and free-journalled to express their feelings.

The school held a 90-minute town hall meeting for staff to discuss their feelings about the current state of civil unrest. Staff also shared book titles on racial inequality. Another town hall meeting is scheduled for June 12, 2020.

The middle school held a virtual career day for scholars with three STEM professionals presenting.

The Promise Academy II Parent Association (PAPA II) partnered with the school to hold a parent game night.

In partnership with PAII Elementary School, the middle school held a 'meet and greet' for the families of incoming sixth-grade scholars.

The principal has continued weekly "Get Real with Deal" discussions.

### **HCZ Promise Academy II High School (Kashif Hameed)**

The high school's attendance was 94% for May.

The school is preparing for the senior high school virtual graduation on June 26, 2020, at 10 a.m. Care packages for seniors with banners and gifts will be delivered to each graduate's home.

Staff participated in a professional development workshop on June 4<sup>th</sup>, with a focus on stress management led by Success in Motion, a wellness organization.

Staff members received awards for all their hard work throughout the school year.

On June 12<sup>th</sup>, the school is holding a career day for scholars.

The high school has planned a transition meeting for the families of rising ninth graders.

The principal led talks with scholars around racial injustice. In partnership with PAI High School, plans are underway to increase African-American studies in the curriculum.

### **Financial Report (Jim Hutter)**

PAII's enrollment is at 1,011, which is 17 unfavorable versus the budget. PAII revenue is \$500,000 unfavorable versus the budget. PAII is \$500,000 favorable, with expenses at \$19.2M. There is no HCZ contribution through 11 months of FY20.



**FY21 Budget (Jim Hutter)**

A motion was called to approve the HCZ Promise Academy II Charter School budget for the fiscal year 2021. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 9, 2020 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

**PAII Board Elections (Candice Ashby)**

A motion was called to re-elect HCZ Promise Academy II Board of Trustee members, Fatime Cadoo, Geoffrey Canada, Stanley Druckenmiller, Kenneth Langone, and Alfonso Wyatt; and to elect a new Board officer, Kwame Owusu-Kesse. The Board unanimously approved the resolution. A detailed list of the approved elected and re-elected Board members can be found within the June 9, 2020 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

PLEASE NOTE THAT THE JULY 22, 2020 MINUTES HAVE NOT BEEN APPROVED BY THE BOARD YET AND ARE IN DRAFT FORM.

## **The Harlem Children's Zone Promise Academy II Charter School**

### **Board Meeting**

**Wednesday, July 22, 2020**

### **Conference Call**

*Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Ari Browne, Amy Deal, Jennifer Klein, Jazmine Lewis, Justin Maker, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, and Troy Smith*

### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from June 9, 2020, was unanimously approved.

### **CEO Report (Kwame Owusu-Kesse)**

Harlem Children's Zone's (HCZ's) newly appointed Chief Executive Officer, Kwame Owusu-Kesse, thanked the board for welcoming him in his first official Board meetings for Promise Academy I and II.

Mr. Owusu-Kesse also reported that HCZ gave over 150 new bikes to children in the community this month.

Last week, HCZ held a modified Healthy Harlem harvest, where the organization gave out 4,000 pounds of fresh produce, 1,000 2-week supply packages of non-perishable foods, 1,000 masks, and 400 thermometers to families in the community.

The Harlem Children Zone continues to take a national leadership role, particularly with the response to COVID-19, given the devastating impact the pandemic has had on communities of color. Six cities have adopted HCZ's approach, which includes: Oakland, Minneapolis, Detroit, Chicago, Atlanta, and Newark. We have been successful.

HCZ has been successful in raising 26 million dollars towards a 50 million dollars broader national effort.

Mr. Owusu-Kesse gave a virtual TED Talks highlighting the national leadership role that HCZ is taking.

### **Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is currently 1,116 for Promise Academy I and 1,011 for Promise Academy II.

Dr. Petit also reported that June attendance for Promise Academy I & II remained in the 90s.

The schools held virtual ceremonies in June, including graduations and moving up events for kindergarten, fifth graders, eighth graders, and high school seniors.

Schools held a virtual Career Day with over 100 career professionals speaking with kids.

PLEASE NOTE THAT THE JULY 22, 2020 MINUTES HAVE NOT BEEN APPROVED BY THE BOARD YET AND ARE IN DRAFT FORM.

Virtual summer sessions have been progressing well, with scholars receiving project-based learning and high school students receiving credit recovery. Virtual enrichment activities take place in the afternoon, including art, fitness, robotics, coding, and media arts.

The Recovery Committee is working towards creating a reopening plan that will keep scholars and staff safe. The committee's planning is informed by New York State and local health authorities.

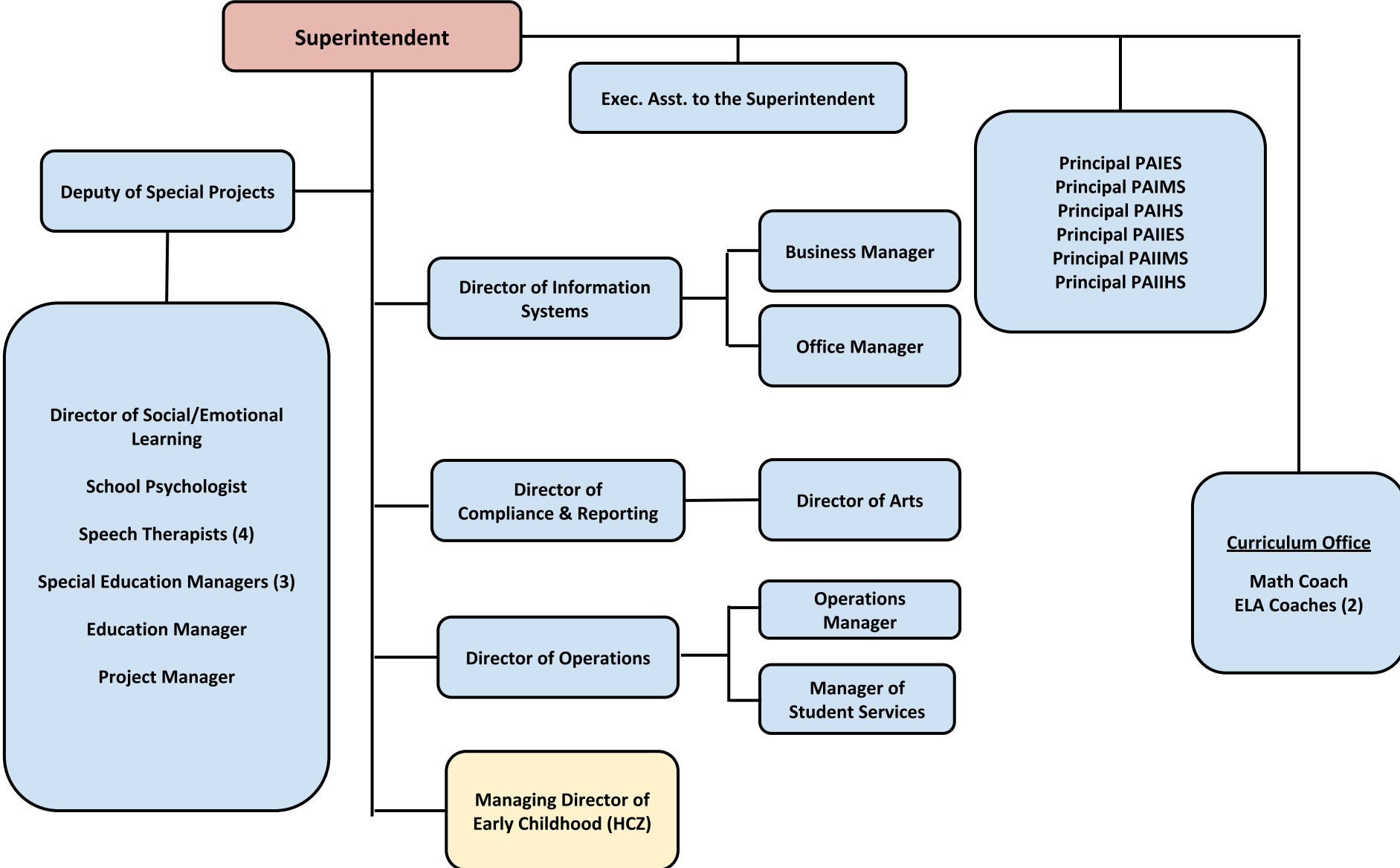
### **Virtual Learning Update (Amy Deal)**

Promise Academy II Middle school principal, Amy Deal, spoke on the day in the life of teachers as they instruct scholars remotely.

### **Financial Report (Jim Hutter)**

PAII's enrollment is at 1,011, which is 17 unfavorable versus the budget. PAII revenue is \$500,000 unfavorable versus the budget. PAII is \$500,000 favorable, with expenses at \$19.3M. There is no HCZ contribution through 12 months of FY20.

# Superintendent's Organization Chart





# 2020-2021

## Promise Academy Calendar (K-12) THIS CALENDAR IS FOR STAFF & TEACHERS ONLY

Sep 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Oct 2020						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Nov 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Dec 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jan 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Feb 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Mar 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Apr 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jun 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Jul 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Notes**

**THIS CALENDAR MAY CHANGE TO ALIGN WITH HCZ EXECUTIVE, STATE AND LOCAL HEALTH AUTHORITIES.**

First day of remote instruction is Sep 8. The first day of hybrid instruction is Sep 29.

The last day of instruction (not including summer session) is Jun 25.

Teaching Assistants and any other year round staff should plan their vacations around breaks.

Regents exam dates are tentative as per the State.

Summer session dates are in draft form and will be finalized over the next few weeks.

AP Testing dates have been included on the calendar this year.

School closed for students, teachers & staff		
Sep 7		Labor Day
Sep 28		Yom Kippur
Oct 12		Columbus Day
Nov 26-27		Thanksgiving Holiday
Dec 25		Christmas Day
Jan 1		New Year's Day
Jan 18		Dr. Martin Luther King, Jr. Day
Feb 15		President's Day
Apr 2		Good Friday
May 13		Eid al-Fitr
May 31		Memorial Day
Jul 20		Eid al-Adha

School closed for students and teachers only		
Nov 11		Veteran's Day
Dec 24 - Jan 1		Winter Recess
Feb 12		Lunar New Year
Feb 15 - 19		Midwinter Recess
Mar 29 - Apr 2		Spring Recess
Jun 28 - Jul 2		Summer 2021 Intermission

School closed for students only		
Aug 24 - 31, Sep 1 - 4		Staff return for orientation and PDs
Nov 3		Election Day
Mar 12		Superintendent's Recess Day
Jun 3		Chancellor's Conference Day

Important date (school is open)		
Sep 8		20-21 School Year begins remotely
Sep 29		Hybrid Learning Plan begins
Jan 26 - 29		Regents Exams (tentative)
Feb 11		100th day of school
Apr 20 - 22		NYS 3-8 ELA Exam (Grades 3-8)
May 4 - 5		AP Calc / Lit Testing (Grades 11-12)
May 4 - 6		NYS 3-8 Math Exam (Grades 3-8)
May 7		Teacher Appreciation Day
May 10, 12, 14		AP WH, Lang, Bio Testing (Grades 10-12)
May 25 - Jun 4		Grades 4 & 8 Science Performance Test
Jun 2		New Regents in US History & Government
Jun 7		Grades 4 & 8 Science Written Exam
Jun 15 - 25		Regents Exams (tentative)
Jun 25		Last day of spring session



# 2020-2021

## Promise Academy Calendar (K-12)

THIS CALENDAR IS SUBJECT TO CHANGE BASED ON THE RECOMMENDATIONS OF STATE, LOCAL HEALTH AUTHORITIES AND EXECUTIVE LEADERS

Sep 2020	Oct 2020	Nov 2020	Dec 2020
S M T W Th F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
Jan 2021	Feb 2021	Mar 2021	Apr 2021
S M T W Th F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W Th F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May 2021	Jun 2021	Please note that dates for Summer 2021 will be scheduled at a later date.	
S M T W Th F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		

### Notes

THIS CALENDAR IS SUBJECT TO CHANGE TO ALIGN WITH STATE AND LOCAL HEALTH AUTHORITIES.

First day of remote instruction is Sep 8. The first day of hybrid instruction is Sep 29.

The last day of instruction (not including summer session) is Jun 25.

Regents exam dates are tentative as per the State.

Summer session dates are in draft form and will be finalized over the next few weeks.

### School closed for students, teachers & staff

Sep 7	Labor Day
Sep 28	Yom Kippur
Oct 12	Columbus Day
Nov 26 - 27	Thanksgiving Holiday
Dec 25	Christmas Day
Jan 1	New Year's Day
Jan 18	Dr. Martin Luther King, Jr. Day
Feb 15	President's Day
Apr 2	Good Friday
May 13	Eid al-Fitr
May 31	Memorial Day
Jul 20	Eid al-Adha

### School closed for students and teachers only

Nov 11	Veteran's Day
Dec 24 - Jan 1	Winter Recess
Feb 12	Lunar New Year
Feb 15 - 19	Midwinter Recess
Mar 29 - Apr 2	Spring Recess
Jun 28 - Jul 5	Summer 2021 Intermission

### School closed for students only

Nov 3	Election Day
Mar 12	Superintendent's Recess Day
Jun 3	Chancellor's Conference Day

### Important date (school is open)

Sep 8	20-21 School Year begins remotely
Sep 29	Hybrid Learning Plan begins
Jan 26 - 29	Regents Exams (tentative)
Feb 11	100th day of school
Apr 20 - 22	NYS 3-8 ELA Exam (Grades 3-8)
May 4 - 5	AP Calc / Lit Testing (Grades 11-12)
May 4 - 6	NYS 3-8 Math Exam (Grades 3-8)
May 7	Teacher Appreciation Day
May 10, 12, 14	AP WH, Lang, Bio Testing (Grades 10-12)
May 25 - Jun 4	Grades 4 & 8 Science Performance Test
June 2	New Regents in US History & Government
June 7	Grades 4 & 8 Science Written Exam
Jun 15 - 25	Regents Exams (tentative)
Jun 25	Last day of spring session



PLACE OF ASSEMBLY PERMIT

DO# 37	Account No. 35138767
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ISSUE DATE 02/27/2019	EXPIRATION DATE 04/19/2020	CONTROL # 3513876710700
PREMISES 35 E 125 ST		BOROUGH MANHATTAN
BLOCK/LOT 01750/0007	BIN # 1087811	ZIP CODE 100351816

ISSUED TO HARLEM CHILDRENS ZONE 35 E 125 ST MANHATTAN NY 10035
---

CERTIFICATE OF OPERATION #	TYPE/DESCRIPTION OF USE	FLOOR(S)	NO. OF PERSONS
103927235	CAFETERIA/LOUNGE	1	241
103927235	LECTURE HALL OR CLASS RM	1	289
103927235	DANCE HALL (food/drink)	1	281
103927226	GYM/PHYS CULTURAL ESTBLMT	CEL	654
103927226	LECTURE HALL OR CLASS RM	CEL	654
103927226	DANCE HALL (food/drink)	CEL	637
***	***	***	***
***	***	***	***
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***	***	***	***

This permit authorizes use and occupancy of the above premises as place(s) of assembly subject to the strict observance of the New York City Fire Code and other laws, rules and regulations enacted for the protection of the public in such occupancy. This permit shall remain in effect for the period specified unless revoked by the Fire Department prior to expiration.

  
FIRE COMMISSIONER

THE NEW YORK CITY FIRE CODE (FC105.3.5) REQUIRES THAT PERMITS BE POSTED IN A CONSPICUOUS LOCATION ON THE PREMISES AT ALL TIMES AND BE READILY AVAILABLE FOR INSPECTION BY ANY REPRESENTATIVE OF THE DEPARTMENT. APPROVED SEATING PLANS MUST BE AVAILABLE AT THE PREMISES AT ALL TIME FOR INSPECTION BY THE FIRE DEPARTMENT.



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 10.01.2020.

### PREMISES

Promise Academy 2 of the Harlem Children's Zone  
35 East 125<sup>th</sup> Street  
New York NY 10035

Promise Academy 2 of the Harlem Children's Zone  
35 East 125<sup>th</sup> Street  
New York NY 10035

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **02.10.2020**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies it finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU





# Certificate of Occupancy

Page 1 of 4

CO Number: 103325643F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Manhattan	<b>Block Number:</b> 01750	<b>Certificate Type:</b> Final
	<b>Address:</b> 35 EAST 125 STREET	<b>Lot Number(s):</b> 12	<b>Effective Date:</b> 09/10/2015
	<b>Building Identification Number (BIN):</b> 1087811	<b>Building Type:</b> New	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-C	(1968 Code)	
	<b>Building Occupancy Group classification:</b> G	(1968 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> 6	<b>Height in feet:</b> 84	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number: 103325643F

## Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	654	OG	F-3		3	LECTURE
CEL	5	OG	B-2		3	LAUNDRY ROOM
CEL	5	OG	B-2		3	STORAGE
CEL	654	OG	F-3		3	GYMNASIUM
CEL	5	100	E		3	ACC.OFFICES
CEL	637	OG	F-4		3	DANCE
CEL	450	OG	F-3		3	SPORTING EVENT
CEL	5	OG	G		3	EXERCISE ROOM
CEL	5	OG	D-2		3	LOCKER RMS,MECH RM/STORAGE
CEL	533	OG	F-4		3	BANQUET
001	100	100	B-2		3	STORAGE
001	289	100	F-3		3	CAFETERIA
001	9	100	D-2		3	KITCHEN



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number:

103325643F

## Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
001	5	100	D-2		3	LOCKER ROOM, TELEPHONE/DATA/ELECTRICAL ROOM
001	47	100	G		3	FLEXIBLE SPACE
001	50	100	G		3	LIBRARY
001	241	100	F-3		3	BANQUET
001	281	100	F-4		3	DANCE
001	289	100	F-2		3	LECTURE
001		100	B-2		3	LOADING DOCK
002	271	100	G		3	CLASSROOMS
002	102	100	F-2		3	OUTDOOR PLAY AREA
002	12	100	E		3	ACC. OFFICES
002		100	D-2		3	TELEPHONE/DATA/ELECTRICAL, ROOM
003	271	100	G		3	CLASSROOMS
003	15	100	E		3	ACC. OFFICES



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number: 103325643F

## Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
003		100	D-2		3	TELEPHONE /DATA/ELECTRICAL , ROOM
004	271	100	G		3	CLASSROOMS
004	45	100	E		3	ACC. OFFICES
004		100	D-2		3	TELEPHONE,/DATA ROOMM
005	102	100	E		3	ACC. OFFICES
005		100	B-2		3	TELEPHONE/DATA ROOM
006	62	100	E		3	ACC.OFFICES
RO F		100	G		3	ROOF TERRACE
RO F		150	D-2		3	ELEV.MACH. RM
ZONING EXHIBITS 1 AND 3 DOCUMENT ID#2003050701498001 ONE TAX LOT:7 BLOCK 1750, NEW BIN # 1087811						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

# Certificate of Occupancy

**CO Number: 103325643F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b> <b>Borough:</b> Manhattan <b>Address:</b> 35 EAST 125 STREET <b>Building Identification Number (BIN):</b> 1087811	<b>Block Number:</b> 01750 <b>Lot Number(s):</b> 12 <b>Building Type:</b> New	<b>Certificate Type:</b> Final <b>Effective Date:</b> 09/10/2015
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>		
<b>B.</b> <b>Construction classification:</b> 1-C (1968 Code) <b>Building Occupancy Group classification:</b> G (1968 Code) <b>Multiple Dwelling Law Classification:</b> None		
<b>No. of stories:</b> 6 <b>Height in feet:</b> 84 <b>No. of dwelling units:</b> 0		
<b>C.</b> <b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b> <b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b> <b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None		



Borough Commissioner



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CEL	654	OG	F-3		3	LECTURE
CEL	5	OG	B-2		3	LAUNDRY ROOM
CEL	5	OG	B-2		3	STORAGE
CEL	654	OG	F-3		3	GYMNASIUM
CEL	5	100	E		3	ACC.OFFICES
CEL	637	OG	F-4		3	DANCE
CEL	450	OG	F-3		3	SPORTING EVENT
CEL	5	OG	G		3	EXERCISE ROOM
CEL	5	OG	D-2		3	LOCKER RMS,MECH RM/STORAGE
CEL	533	OG	F-4		3	BANQUET
001	100	100	B-2		3	STORAGE
001	289	100	F-3		3	CAFETERIA
001	9	100	D-2		3	KITCHEN



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103325643F

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001	5	100	D-2		3	LOCKER ROOM, TELEPHONE/DATA/ELECTRICAL ROOM
001	47	100	G		3	FLEXIBLE SPACE
001	50	100	G		3	LIBRARY
001	241	100	F-3		3	BANQUET
001	281	100	F-4		3	DANCE
001	289	100	F-2		3	LECTURE
001		100	B-2		3	LOADING DOCK
002	271	100	G		3	CLASSROOMS
002	102	100	F-2		3	OUTDOOR PLAY AREA
002	12	100	E		3	ACC. OFFICES
002		100	D-2		3	TELEPHONE/DATA/ELECTRICAL, ROOM
003	271	100	G		3	CLASSROOMS
003	15	100	E		3	ACC. OFFICES



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004	271	100	G		3	CLASSROOMS
004	45	100	E		3	ACC. OFFICES
004		100	D-2		3	TELEPHONE,/DATA ROOMM
005	102	100	E		3	ACC. OFFICES
005		100	B-2		3	TELEPHONE/DATA ROOM
006	62	100	E		3	ACC.OFFICES
RO F		100	G		3	ROOF TERRACE
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END OF DOCUMENT