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Geoffrey Canada
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Kwame Owusu-Kesse
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Denise Fuller
Willie Mae Lewis
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Alfonso Wyatt

Achil Petit
Superintendent

Saskia Brown
Deputy Superintendent

LaKiesha George
**Principal
Elementary School**
245 West 129th Street
New York, NY 10027
Tel 212.360.3232

Madelaine German-Schultz
**Principal
Middle School**
245 West 129th Street
New York, NY 10027
Tel 212.360.3233

Amy Deal
**Principal
High School**
245 West 129th Street
New York, NY 10027
Tel 212.360.3234

AGENDA

Harlem Children's Zone (HCZ) Promise Academy I
Board of Trustees Meeting
Wednesday, September 13th, 2023
at
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. HCZ Promise Academy I Updates
 - i. Elementary School (*LaKiesha George*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Connor Fournier*)
- VI. Resolution
 - i. HCZ Promise Academy Family Handbook (*Candice Ashby*)

Harlem Children's Zone (HCZ) Promise Academy I Charter School
Annual Board Meeting
Tuesday, June 6, 2023
70 East 112th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Aisha Tomlinson, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Connor Fournier, Madelaine German-Schultz, Amanda Neal, Achil Petit, and Toya Stilley.

Acceptance of Minutes (Geoffrey Canada)

The annual board meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from May 16, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the HCZ Annual Leadership Retreat was held on May 18 and 19 in Hamburg, NJ, for 160 employees. Staff members engaged in activities around leadership development, core competencies, and team building.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,106 for HCZ Promise Academy I and 974 for HCZ Promise Academy II.

Dr. Petit also reported that LaKiesha George will be the new principal of HCZ Promise Academy I Elementary School. Ms. George has 18 years of experience in education, including eight years as a principal. Ms. George will attend the next board meeting.

Dr. Petit and Deputy Superintendent Dr. Brown created a staff development program aimed at career advancement.

The HCZ Promise Academy I and II High School graduation will be held at the HCZ Armory on Friday, June 23, at 10 AM.

Dr. Petit and Dr. Brown thanked the Principals and HCZ Promise Leadership for their hard work during the school year.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 93% for May.

The Elementary School hosted Career Day, with 23 professionals presenting their careers to scholars.

Elementary School scholars attended a field trip over two days at River Bank Park.

School leaders held Elementary and Middle School Just a Moment (JAM) sessions, at which families of scholars transitioning to sixth grade asked questions.

Scholars in grades two through five performed in a production of "The Wiz," with more than 500 parents attending. The show included a "Wiz"-themed art installation made out of recyclable materials.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for May.

The Middle School celebrated Teacher Appreciation Week, providing gifts to staff. Principal Schultz thanked Central Office staff members for their contributions to the celebration.

Middle School leaders collaborated with PAI Elementary School on JAM sessions to engage with families of scholars who will be transitioning to Middle School in the 2023-2024 school year.

The Middle School held a career day, with 27 professionals presenting their careers to scholars.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 93% for May.

The High School hosted its annual Senior Trip at Split Rock Resort in the Poconos. Scholars enjoyed a bowling alley, ping pong tables, basketball and tennis courts, and a movie theater.

The High School held a Regents exam information session for ninth-grade scholars and their parents.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that HCZ Promise Academy I's enrollment is 1,106, which is 26 unfavorable versus the budget. As a result, the School's revenue is anticipated to be \$0.2M unfavorable, at \$22.7M. Expenses are anticipated to be \$1.1M favorable, at \$20.5M. HCZ has not made a contribution through 11 months of FY23.

FY24 Budget (Connor Fournier)

A motion was called to approve the HCZ Promise Academy I Charter School budget for the fiscal year 2024. The Board unanimously approved the resolution. A detailed version of the resolution can be found in the June 6, 2023, Board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

PAI Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy I Board of Trustee members Ellanor (Bodie) Brizendine, Denise Fuller, Mitchell Kurz, Willie Mae Lewis, Keith Meister, and Aisha Tomlinson. The Board unanimously approved the resolution. A

detailed list of the approved re-elected Board members can be found in the June 6, 2023, board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

HCZ Promise Academy District-wide and PAI Building-level Safety Plans (Candice Ashby)

A motion was called to approve the HCZ Promise Academy District-wide and HCZ Promise Academy I Building-level Safety Plans for the 2023-2024 academic year. The motion was approved. The District-wide Safety Plan can be found on the HCZ Promise Academy website.

<https://hczpromise.org/community/>

HCZ Promise Academy Family Handbook (Candice Ashby)

A motion was called to approve the 2023-2024 HCZ Promise Academy Family Handbook. The motion was approved. The updated handbook can be found on the HCZ Promise Academy website.

<https://hczpromise.org/for-parents/>

LaKiesha George

EDUCATIONAL LEADER OF EXCELLENCE

Career History

Educational Consultant K-12

Consulting, NY | 2022 - Present

- Serve on school's administrative team to advise/partner Head of School and team on organizational and instructional decisions
- NYS AIS Decennial Planning and Preparation
- Strategic planning, codifying systems, teacher coaching
- Oversee instructional program pre-k - 4

ELEMENTARY PRINCIPAL

Explore Schools Inc., NY | 2018 - 2022

- Hire, coach, develop, lead, and evaluate school's SLT, operations team, and enrichment educators
- Operationalize and codify school-wide systems
- Improve school culture, staff morale, and achievement;
- Lead & manage instructional program by leveraging 360 surveys, assessments, data analysis + action planning, MTSS/RTI, observations, and evaluations to drive achievement;
- Serve as the Director of Operations to lead operational, financial, compliance, enrollment
- Network-wide DEI Co-lead, created strategic DEI plan, Develop/lead network DEI sessions & train the trainer sessions, supported all school-based DEI team leads

FOUNDING PRINCIPAL


Propel Schools Inc., PA | 2014 - 2018

- Drive and support implementation of Propel Schools vision and Promising Principles to ensure a positive, achievement-focused school culture among educators, staff and scholars;
- Lead, supervise, and develop a high-functioning team of educators and operations personnel focused on driving superior academic performance and fostering personal responsibility;
- Supervise instructional methods, evaluate lesson plans and coach educators to ensure effective instructional strategies;
- Create, manage, and evaluate operational processes to ensure consistency with school's values/goals;
- Maintain compliance with state and federal regulations for education standards/requirements
- Ensure effective collection and analysis of scholar performance data to identify struggling scholars, curriculum shortfalls, and educator quality issues.

NYC TEACHING FELLOW ELEMENTARY EDUCATOR

NYC Dept. of Education | 2004 - 2014

- General classroom educator roles and responsibilities
- New Teacher Mentor, SLT Member, UFT Delegate

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Philosophy

Evolve. Innovate. Educate. Educational Excellence is what our students deserve.

Impact

- Network DEI Co-Lead - Developed + led network PD with Assist. Superintendent
- Underwriter of network's 5-Point Plan
- Secured 5-Year Charter for SUNY turnaround school
- Instrumental in creating network's Instructional Vision Statement
- 3-5 ELA IA Increased Year over Year proficiency by 10 PP
- 3-5 Math IA Year over Year proficiency increase by 10 PP
- increased SPP score by 21 points (only school to see such gains)
- 2nd highest SPP in network
- For more visit: lakieshageorge.com/impact

Education & Training

- Standards Institute 2019
- National Institute of School Leadership K-12 Administrative Certification 2016
- Apply Right Charter School Program | Program Completion 2011
- Mercy College, Bronx, NY MS In Education w/Distinction | 2006
- NYC Teaching Fellow 2004 - 2006
- Lehman College, Bronx, NY 2004

Certification

- PA K-12 Administrative Certification
- PA Pre-K-4 Certification
- NYC Common Branch 1-6
- Google Certified

Technology Skills

- Microsoft Office + Google Suite
- Website Design, Social Media, Video Conferencing, iMovie, Canva
- Power School, Power BI, Illuminate, Whetstone, SESIS, Goalbook, Parent Square, Class Dojo, Remind, Intact
- NWEA-MAP, DIBELS, iReady, IAs, Navigator Math, Dreambox, ST Math,

HCZ Promise Academy I Summer 2023 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI & PAII High Schools		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
7/5	132	273	52%	14	49	71%	20	69	71%
7/6	70	273	74%	7	49	86%	14	69	80%
7/7	75	273	73%	13	49	73%	13	69	81%
7/10	62	273	77%	7	49	86%	18	69	74%
7/11	50	273	82%	4	49	92%	10	69	86%
7/12	51	273	81%	4	49	92%	17	69	75%
7/13	64	273	77%	3	49	94%	15	69	78%
7/14	83	273	70%	7	49	86%	17	69	75%
7/17	56	273	79%	7	49	86%	9	69	87%
7/18	54	273	80%	5	49	90%	13	69	81%
7/19	82	273	70%	12	49	76%	7	69	90%
7/20	66	273	76%	13	49	73%	16	69	77%
7/21	84	273	69%	11	49	78%	22	69	68%
7/24	49	273	82%	7	49	86%	17	69	75%
7/25	50	273	82%	8	49	84%	25	69	64%
7/26	62	273	77%	8	49	84%	14	69	80%
7/27	78	273	71%	7	49	86%	11	69	84%
7/28	84	273	69%	7	49	86%	22	69	68%
7/31	82	273	70%	13	49	73%	20	69	71%
8/1	77	273	72%	9	49	82%	18	69	74%
8/2	86	273	68%	12	49	76%	15	69	78%
Average	71	273	74%	8	49	83%	16	69	77%



Promise Academy I

FY 2024 August YTD Budget vs. Actual

\$ millions

		<u>Budget</u>	<u>Actual</u>	<u>Fav/(Unfav)</u>	<u>Full Year Budget</u>
Enrollment		1,155	1,188	33	1,155
DOE and other gov't funding	(a)	\$ 4.1	\$ 4.1	\$ 0.0	\$ 24.4
Expenses:					
Salaries		2.5	1.8	0.7	15.0
Benefits		0.8	0.8	(0.0)	4.6
OTPS		0.7	0.4	0.3	4.2
Total Expenses	(b)	4.0	3.0	0.9	23.8
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.