

Application: Harlem Children's Zone Promise Academy I Charter School

Ari Browne - abrowne@hczpromise.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Oct 26 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL 800000057519

a1. Popular School Name

HCZ Promise Academy I

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD # 5 - MANHATTAN

e. DATE OF INITIAL CHARTER

5/2004

f. DATE FIRST OPENED FOR INSTRUCTION

9/2004

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Harlem Children’s Zone Promise Academy I Charter School (HCZ Promise Academy I) is to provide high quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy I promotes high achievement in all subjects through a demanding curriculum, extensive supportive services and the use of data-driven teaching methods. HCZ Promise Academy I is committed to promoting academic accomplishment, positive character development, healthy lifestyles and leadership skills. In partnership with Harlem Children’s Zone, HCZ Promise Academy I addresses the educational and developmental needs of each student.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Data-driven instruction: Promise Academy believes that all students have different instructional needs, and it is our job to find ways to identify and address those needs. We are committed to collecting and analyzing data both in and out of the classroom. Our goal is to place equal emphasis on quantitative and qualitative data as it pertains to academics and social development. We collect and effectively analyze scholar performance data and create actionable plans to address deficiencies.
KDE 2	Training and Professional Development: Professional development is a critical part of the daily functionality at Promise Academy with a Training & Development Team to supplement ongoing professional learning for Promise educators. By providing cyclical, high-quality

	coaching to new and struggling teachers and leading network-wide PDs, the T&D Team increases the educational capacity of Promise teachers to deliver high-quality instruction. Our staff also have access to a large network of PD opportunities through external partnerships.
KDE 3	College Readiness: Promise Academy scholars will graduate ready for college and the career of their choice. The high school offers advanced placement courses that prepare scholars to meet college and career readiness standards during instruction. Scholars engage in community service, college exposures and a variety of internships to become culturally informed and are offered services from the Center for Higher Education and Career Support with advisors who help and guide them.
KDE 4	Pipeline of Services: We offer a pipeline of services such as healthy nutrition, access to social services, foster care prevention, and after-school with additional opportunities that ensure our students begin on the same playing field as children from more affluent communities. We also have a fully operational health center for all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy students.
KDE 5	Social and Emotional Learning (SEL): SEL is embedded into school culture and drives school-wide practices and policies. Promise Academy uses five core competencies as its SEL framework: self-awareness; self-management; social awareness; relationship skills; and responsible decision making. All are directly and indirectly incorporated into core subjects. Promise has a long-term vision to implement K-12 sequential curriculum and programming to support SEL development in Promise Academy scholars.
KDE 6	Response to Intervention (RTI) - Promise Academy uses Response to Intervention (RTI), a multi-tiered approach that ensures early identification of scholars who need support to succeed academically. Teachers first identify scholars who

	are scoring below 80 percent or who are exhibiting behavioral challenges. They monitor the scholars' progress and provide evidence-based interventions, which are continuously reviewed, assessed and adjusted depending on each scholar's responsiveness.
KDE 7	Recruitment: The recruitment team focuses on finding quality candidates from around the country and works with leadership using the following strategies: attending/hosting teacher recruitment fairs and events at colleges/universities, internet job postings, advertisements, employee referrals, and partnering with programs such as Teach for America. Student teachers from reputable universities are also trained in Promise classrooms with a focus on a data-driven positive school culture.
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.hczpromise.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

1250

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

1122

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL 800000057519

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	245 West 129th Street, NYC 10027	646-582-1200	NYC CSD 5	K-12	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Achil Petit / Dr. Saskia Brown	Superintendent / Deputy Superintendent	646-582-1200	212-360-3230	principalpa1@hczpromise.org
Operational Leader	Ari Browne	Director of Information of Systems	212-360-3230	[REDACTED]	[REDACTED]
Compliance Contact	Candice Ashby	Director of Compliance & Reporting	212-360-3230	[REDACTED]	[REDACTED]
Complaint Contact	Candice Ashby	Director of Compliance & Reporting	212-360-3230	[REDACTED]	[REDACTED]
DASA Coordinator	Toya Stilley	Director of Operations	212-360-3230	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	Reception	Receptionist	212-360-3255	[REDACTED]	principalpa1@hczpromise.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[Final Certificate of Occupancy 245 West \(1\).pdf](#)

Filename: Final Certificate of Occupancy 245 West (1).pdf **Size:** 41.1 kB

Site 1 Fire Inspection Report

[245 W 129 st M22 \(1\).pdf](#)

Filename: 245 W 129 st M22 (1).pdf **Size:** 188.5 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Candice Ashby
Position	Director of Compliance & Reporting
Phone/Extension	
Email	

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

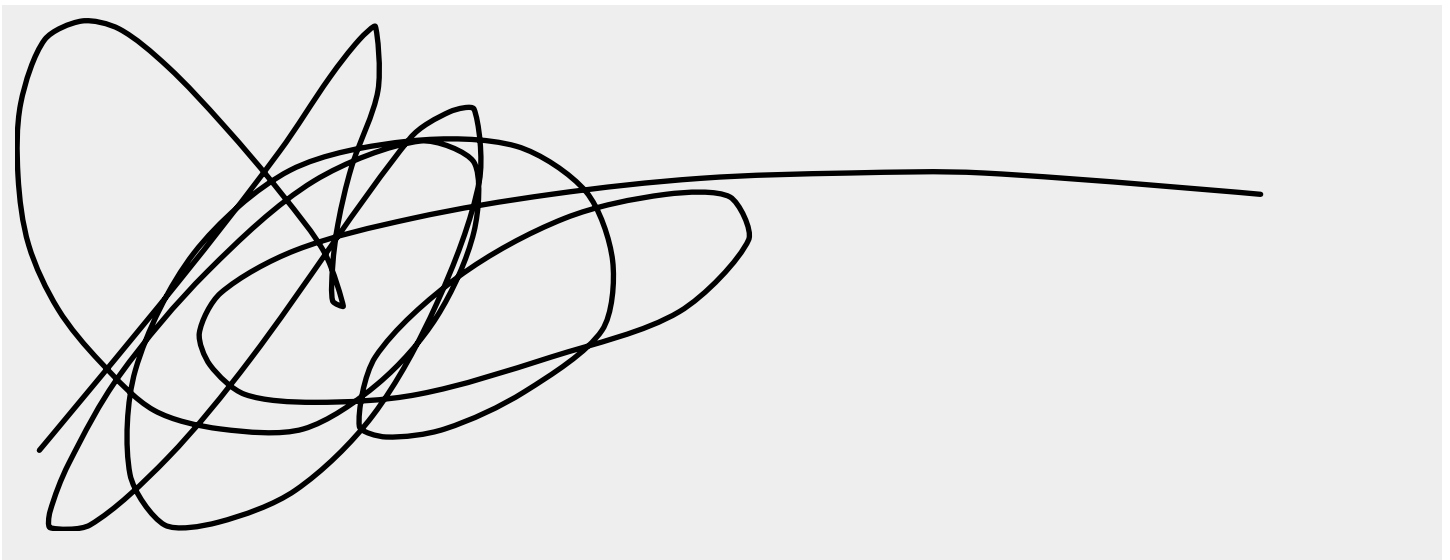
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

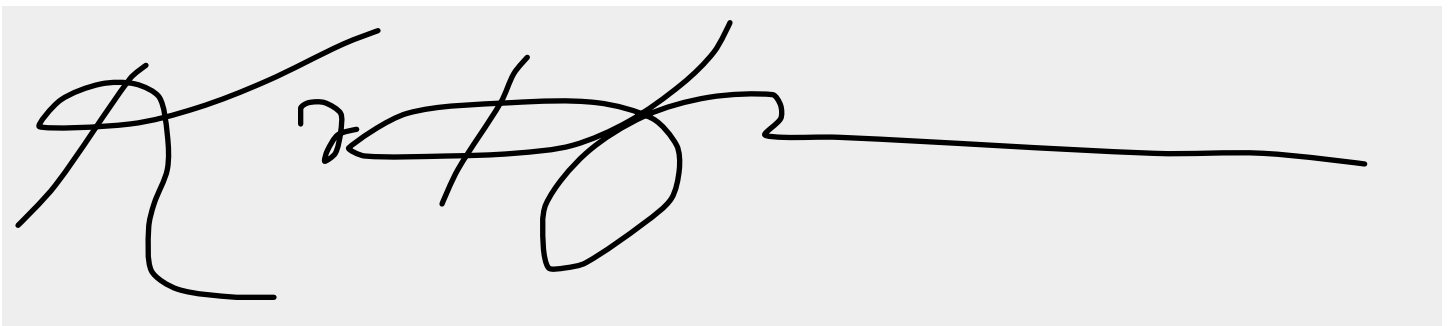
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized, featuring a large, complex loop on the left side that extends into a long, horizontal line on the right.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized, featuring a large, complex loop on the left side that extends into a long, horizontal line on the right.

Date

Oct 19 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL 800000057519

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located. (Relevant for schools serving grades 3-8)	NYS ELA Exam	Met	Met goal. PAI ELA percentage was 55%, District 5 percentage was 31%.
	For each year of the school's			

Academic Goal 2	renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	NYS ELA Exam	Met	Met goal. PAI ELA percentage was 55%, NYC percentage was 49%.
Academic Goal 3	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD). (Relevant for schools serving grades 3-8)	NYS Math Exam	Met	Met goal. PAI Math percentage was 49%, District 5 percentage was 17%.
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets	NYS Math Exam	Met	Met goal. PAI Math percentage was 49%, NYC percentage was

	or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)			38%.
Academic Goal 5	For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be	English Regents Exam	Unable to Assess	Due to the pandemic, all students in PAI's four-year graduation accountability cohort received an ungraded exemption.

	counted. (Relevant for schools serving grades 9-12)			
Academic Goal 6	<p>For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant</p>	Math Regents Exam	Met	80% of the students in PAI's four-year graduation accountability cohort earned at least a mark of 75 on a Math Regents Exam.

	for schools serving grades 9-12)			
Academic Goal 7	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this</p>	English Regents Exam	Unable to Assess	<p>Due to the pandemic, all students in PAI's four-year graduation accountability cohort received an ungraded exemption.</p>

	<p>goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>			
Academic Goal 8	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at</p>	Math Regents Exam	Unable to Assess	<p>PAI's four-year graduation accountability cohort had fewer than six students with disabilities take a Math Regents exam.</p>

	<p>the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>			
	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be</p>			

Academic Goal 9	<p>counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	English Regents Exam	Unable to Assess	Due to the pandemic, all students in PAI's four-year graduation accountability cohort received an ungraded exemption.
	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents</p>			

Academic Goal 10	<p>Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exam	Unable to Assess	PAI's four-year graduation accountability cohort did not have any English language learners.
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2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
	For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they			Due to the pandemic, all students in PAI's four-year

Academic Goal 11	<p>have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	English Regents Exam	Unable to Assess	graduation accountability cohort received an ungraded exemption.
	<p>For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75</p>			

Academic Goal 12	<p>on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exam	Met	<p>79% of the students who qualified for Free or Reduced Price Lunch program in PAI's four-year graduation accountability cohort earned at least a mark of 75 on a Math Regents Exam.</p>
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Academic Goal 13	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination. (Relevant for schools serving grades 3-8)	NYS ELA Exams	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 14	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination. (Relevant for schools serving grades 3-8)	NYS Math Exams	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 15	In each year of the charter term, the school will demonstrate increased pass rates on either the Comprehensive or Common Core English Regents Exam. This goal will be applicable if, for at least two consecutive years, six or more students take either exam. (Relevant for schools serving	English Regents Exam	Unable to Assess	Due to the pandemic, all PAI students received an ungraded exemption in 2021.

	grades 9-12)			
Academic Goal 16	In each year of the charter term, the school will demonstrate increased pass rates on either the Integrated Algebra or Common Core Algebra I Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)	Math Regents Exam	Unable to Assess	Due to the pandemic, all PAI students received an ungraded exemption in 2021.
Academic Goal 17	In each year of the charter term, the school will demonstrate increased pass rates on either the Geometry or Common Core Geometry Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)	Math Regents Exam	Unable to Assess	Due to the pandemic, all PAI students received an ungraded exemption in 2021.

Academic Goal 18	<p>In each year of the charter term, the school will demonstrate increased pass rates on either the Algebra II/Trigonometry or Common Core Algebra II Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exam	Unable to Assess	Due to the pandemic, all PAI students received an ungraded exemption in 2021.
Academic Goal 19	<p>In each year of the charter term, the school will demonstrate increased pass rates on at least one history Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	History Regents Exam	Unable to Assess	Due to the pandemic, all PAI students received an ungraded exemption in 2021.

Academic Goal 20	In each year of the charter term, the school will demonstrate increased pass rates on at least one science Regents Exam. Goal will be applicable if six or more students take the same science Regents Exam in each year of the charter term, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)	Science Regents Exam	Unable to Assess	Due to the pandemic, all PAI students received an ungraded exemption in 2021.
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3. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Where the school has an eligible			

Academic Goal 21	<p>subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	NYS ELA Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 22	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	NYS ELA Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
	<p>Where the school has an eligible subgroup</p>			

Academic Goal 23	<p>population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	NYS ELA Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 24	<p>Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	NYS Math Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
	Where the school			

Academic Goal 25	has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS Math Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 26	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS Math Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.

Academic Goal 27	For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	The NYSED 4-year June graduation rate data for the 2018 PAI cohort has yet to be released.
Academic Goal 28	For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year for English language learners as reported by NYSED will be at or above the citywide averages (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	PAI did not have any ELL students in the 2018 cohort.
Academic Goal 29	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	The citywide 4-year June graduation rate for the 2018 cohort has yet to be released.

Academic Goal 30	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages. Applicable if the city begins reporting on this; relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	The citywide 4-year June graduation rate for the 2018 cohort has yet to be released.
Academic Goal 31	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	NYC DOE School Quality Reports for the 2021-2022 school year have not yet been shared.
	For each year of the school's renewal charter			

Academic Goal 32	term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	NYC DOE School Quality Reports for the 2021-2022 school year have not yet been shared.
Academic Goal 33	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	NYC DOE School Quality Reports for the 2021-2022 school year have not yet been shared.
	Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State ELA exam in each tested grade will,			Each grade at PAI exceeded the average ELA performance of their CDS5 peers. PAI 3rd - 46% (CSD5 - 28%) PAI 4th - 55%

Academic Goal 34	in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located.	NYS ELA Exam	Met	(CSD5 - 23%) PAI 5th - 37% (CSD5 - 18%) PAI 6th - 60% (CSD5 - 39%) PAI 7th - 63% (CSD5 - 35%) PAI 8th - 71% (CSD5 - 39%)
Academic Goal 35	Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located.	NYS Math Exam	Met	Each grade at PAI exceeded the average Math performance of their CSD5 peers. PAI 3rd - 47% (CSD5 - 29%) PAI 4th - 44% (CSD5 - 18%) PAI 5th - 36% (CSD5 - 15%) PAI 6th - 37% (CSD5 - 13%) PAI 7th - 68% (CSD5 - 19%) PAI 8th - 64% (CSD5 - 9%)
Academic Goal 36	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of	NYS ELA Exam	Met	Each grade at PAI exceeded the average ELA performance of their Black and Latino NYC peers. PAI 3rd - 46% (Black - 37%, Hispanic - 35%) PAI 4th - 55% (Black - 30%, Hispanic - 29%) PAI 5th - 37% (Black - 25%, Hispanic - 26%)

	Black and Latino students tested in the same grades in New York City.			PAI 6th - 60% (Black - 43%, Hispanic - 45%) PAI 7th - 63% (Black - 39%, Hispanic - 41%) PAI 8th - 71% (Black - 41%, Hispanic - 43%)
Academic Goal 37	Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in the same grades in New York City.	NYS Math Exam	Met	Each grade at PAI reported higher Math percentages than those of Black and Latino students in New York City. PAI 3rd - 47% (Black - 33%, Hispanic - 33%) PAI 4th - 44% (Black - 24%, Hispanic - 25%) PAI 5th - 36% (Black - 20%, Hispanic - 23%) PAI 6th - 37% (Black - 17%, Hispanic - 19%) PAI 7th - 68% (Black - 17%, Hispanic - 21%) PAI 8th - 64% (Black - 13%, Hispanic - 17%)
	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each			Four out of six grades at PAI exceeded the average ELA performance of their NYC and NYS peers. PAI 3rd - 46% (NYC - 49%, NYS - 46%)

Academic Goal 38	tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State.	NYS ELA Exam	Met	PAI 4th - 55% (NYC - 44%, NYS - 42%) PAI 5th - 37% (NYC - 39%, NYS - 38%) PAI 6th - 60% (NYC - 56%, NYS - 57%) PAI 7th - 63% (NYC - 53%, NYS - 48%) PAI 8th - 71% (NYC - 53%, NYS - 50%)
Academic Goal 39	Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State.	NYS Math Exam	Not Met	Two out of six grades at PAI exceeded the average Math performance of their NYC and NYS peers. PAI 3rd - 47% (NYC - 48%, NYS - 56%) PAI 4th - 44% (NYC - 42%, NYS - 48%) PAI 5th - 36% (NYC - 38%, NYS - 36%) PAI 6th - 37% (NYC - 34%, NYS - 39%) PAI 7th - 68% (NYC - 36%, NYS - 37%) PAI 8th - 64% (NYC - 25%, NYS - 30%)
Academic Goal 40	Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who qualify for free and	NYS ELA Exam	Met	PAI FRPL ELA - 53% (CSD5 FRPL ELA - 26%)

	<p>reduced lunch tested in the Community School District in which the school is located.</p>			
Academic Goal 41	<p>Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who qualify for free and reduced lunch tested in the Community School District in which the school is located.</p>	NYS Math Exam	Met	<p>PAI FRPL Math - 49% (CSD5 FRPL Math - 14%)</p>
Academic Goal 42	<p>Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located.</p>	NYS ELA Exam	Met	<p>PAI SWD ELA 33% (CSD5 SWD ELA - 13%)</p>

Academic Goal 43	Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located.		Met	PAI SWD Math - 19% (CSD5 SWD Math - 6%)
Academic Goal 44	Each year, the percent of students who are English language learners performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who are English language learners tested in the Community School District in which the school is located.	NYS ELA Exam	Met	PAI ELL ELA - 35% (CSD5 ELL ELA - 4%)
	Each year, the percent of students who are English language learners performing at or above Level 3			

Academic Goal 45	across the entire school on the State math exam will exceed the performance of students who are English language learners tested in the Community School District in which the school is located.	NYS Math Exam	Met	PAI ELL Math - 43% (CSD5 ELL Math - 7%)
Academic Goal 46	Each year, 75% of students in each cohort (as defined by NYSED) who have been in high school for 3 or 4 years will have scored at least 65 on the New York State Regents examination in ELA.	ELA Regents Exam	Unable to Assess	Majority of PAI 2018 cohort received an ungraded exemption in ELA. Majority of PAI 2019 cohort received an ungraded exemption in ELA. 91% of PAI 2020 cohort scored at least 65 on the Regents exam in ELA.
Academic Goal 47	Each year, 75% of students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Math.	Math Regents Exam	Unable to Assess	100% of PAI 2018 cohort scored at least 65 on the Regents exam in Math. Majority of PAI 2019 cohort received an ungraded exemption in Math. Majority of PAI 2020 cohort received an ungraded exemption in Math.

				96% of PAI 2021 cohort scored at least 65 on the Regents exam in Math.
Academic Goal 48	Each year, 75% students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Science.	Science Regents Exam	Unable to Assess	100% of PAI 2018 cohort scored at least 65 on the Regents exam in Science. Majority of PAI 2019 cohort received an ungraded exemption in Science. Majority of PAI 2020 cohort received an ungraded exemption in Science. 96% of PAI 2021 cohort received an ungraded exemption in Science.
Academic Goal 49	Each year, 75% of students in each cohort who have been in high school for 3 or 4 years will have scored at least 65 on a New York State Regents examination in History.	History Regents Exam	Unable to Assess	100% of PAI 2018 cohort scored at least 65 on the Regents exam in History. Majority of PAI 2019 cohort received an ungraded exemption in History. 97% of PAI 2020 cohort scored at least 65 on the Regents exam in History.

Academic Goal 50	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in English language arts at a rate higher than the same cohort of New York State students.	ELA Regents Exam	Unable to Assess	NYS comparison data has not been released.
Academic Goal 51	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in mathematics at a rate higher than the same cohort of New York State students.	Math Regents Exam	Unable to Assess	NYS comparison data has not been released.
Academic Goal 52	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in science at a rate higher than the same cohort of New York State students.	Science Regents Exam	Unable to Assess	NYS comparison data has not been released.

Academic Goal 53	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in social studies at a rate higher than the same cohort of New York State students.	Social Studies Regents Exam	Unable to Assess	NYS comparison data has not been released.
Academic Goal 54	Each year, at least 75% students in each student cohort graduates within five years.	Cohort Graduation Rate	Met	The NYSED reported that the 5-year August graduation rate of PAI's 2016 cohort was 100%.
Academic Goal 55	Each year, each cohort of students who have been in high school for 4 years will graduate high school and enroll in college or other postsecondary programs within six months at a rate higher than New York City students.	Cohort Graduation Rate	Unable to Assess	NYC comparison data has not been released.
Academic Goal 56				
Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				

Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Each year, the school self-reported average			

Org Goal 1	daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	ATS	Unable to Assess	2021-22 CSD comparison data is not available.
Org Goal 2	Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades.	ATS	Unable to Assess	2021-22 CSD comparison data is not available.
Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language		Unable to Assess	NYSED does not currently publish enrollment targets.

	learners.			
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.		Unable to Assess	NYSED does not currently publish enrollment targets.
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.		Unable to Assess	NYSED does not currently publish enrollment targets.
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.		Unable to Assess	NYSED does not currently publish enrollment targets.
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with		Unable to Assess	NYSED does not currently publish enrollment targets.

	disabilities.			
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.		Unable to Assess	NYSED does not currently publish enrollment targets.
Org Goal 9	Each year, 95% of all students enrolled on the last day of the school year who do not move out of district will return the following September.		Met	Excluding graduates, 97% of students enrolled on the last day of school who did not move out of NYC returned in September.
Org Goal 10	Each year, the percent of K-8 students with 90% attendance or better will exceed the percent of K-8 students with 90% attendance or better across New York City.		Unable to Assess	2021-22 city comparison data is not available.
Org Goal 11	Each year, the percent of HS students with 90% attendance or better will exceed the percent of HS students with 90% attendance or better across New York City.		Unable to Assess	2021-22 city comparison data is not available.

Org Goal 12	Each year, the attendance rate of K-8 students will exceed the attendance rate of K-8 students across New York City.		Unable to Assess	2021-22 city comparison data is not available.
Org Goal 13	Each year, the attendance rate of HS students will exceed the attendance rate of HS students across New York City.		Unable to Assess	2021-22 city comparison data is not available.
Org Goal 14	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.		Unable to Assess	Unable to access, due to a response rate under 50% (27%). Of those who responded, Promise Academy I did meet or exceed citywide averages in 5 of 5 categories. We expect that expanded opportunities to meet parents in-person throughout the year will have a favorable effect on the response rates, as safety protocols did not allow in-person parent events in 2021-22.
	In each year of the charter term, staff will express			Promise Academy I

Org Goal 15	<p>satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.</p>		Not Met	<p>met or exceeded citywide averages in 8 of 19 categories. Classroom behaviors and bullying were the greatest areas of concern. We have expanded our SEL program and implemented a PBIS program which we expect will have a favorable effect on these outcomes.</p>
Org Goal 16	<p>In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Relevant</p>		Met	<p>Promise Academy I met or exceeded citywide averages in 12 of 12 categories.</p>

	for schools serving grades 6-12 only)			
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Independent Audit	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if	Independent Audit	Met	

	revenues equal or exceed expenditures.			
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. (This goal applies only to schools that are no longer “growing” grades within the current charter term.)	ATS	Met	Count was 93% of authorized enrollment.
Financial Goal 4	Each year, the school when combined with Harlem Children’s Zone (pursuant to its Institutional Partnership Agreement with Harlem Children’s Zone), will maintain 60 days unrestricted cash on hand.	Independent Audit	Met	
Financial Goal 5	Each year, the school will operate on a balanced budget. A budget will be considered “balanced” if revenues equal or exceed non-cash expenditures.	Independent Audit	Met	

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

[84M284_PA1_Audited_Financial_Statements](#)

Filename: 84M284_PA1_Audited_Financial_Statements.pdf **Size:** 229.0 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[84M284_PA1_Audit_Fin_Template_1Nov22](#)

Filename: 84M284_PA1_Audit_Fin_Template_1Nov22.xlsx **Size:** 75.7 kB

Entry 4c - Additional Financial Documents

Completed - Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[84M284_PA1_Escrow_Agreem_11Oct22](#)

Filename: 84M284_PA1_Escrow_Agreem_11Oct22.pdf Size: 58.7 kB

Entry 4d - Financial Services Contact Information

Completed - Oct 31 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Connor Fournier		212-360-3255

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Rich Dean	rich.dean@us.gt.co m	212-599-0100	12

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2022-2023 Budget

Completed - Oct 31 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[84M284 PAI 22-23 Board Approved Budget 1Nov22](#)

Filename: 84M284_PAI_22-23_Board_Approved_B_W42MKMr.xlsx **Size:** 37.2 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed - Oct 26 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)

- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[SD - PAI](#)

Filename: SD_-_PAI.pdf **Size:** 535.6 kB

[KM - PAI](#)

Filename: KM_-_PAI.pdf **Size:** 533.0 kB

[AT - PAI](#)

Filename: AT_-_PAI.pdf **Size:** 532.0 kB

[KL - PAI](#)

Filename: KL_-_PAI.pdf **Size:** 533.1 kB

[WL - PAI](#)

Filename: WL_-_PAI.pdf **Size:** 2.0 MB

[AW - PAI](#)

Filename: AW_-_PAI.pdf **Size:** 536.2 kB

[GC - PAI](#)

Filename: GC_-_PAI.pdf **Size:** 532.5 kB

[DF - PAI](#)

Filename: DF_-_PAI.pdf **Size:** 523.1 kB

[EB - PAI](#)

Filename: EB_-_PAI.pdf **Size:** 528.7 kB

[KO - PAI](#)

Filename: KO_-_PAI.pdf **Size:** 679.7 kB

[MK - PAI](#)

Entry 7 BOT Membership Table

Completed - Oct 26 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL 800000057519

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2021- 2022

1	Geoffrey Canada	[REDACTED]	Chair	Audit Committee	Yes	9	06/15/2022	06/15/2024	10
2	Kwame Owusu-Kesse	[REDACTED]	Other	Audit Committee	Yes	1	06/15/2022	06/15/2024	9
3	Mitch Kurz	[REDACTED]	Treasurer	Audit Committee	Yes	9	06/15/2022	06/15/2023	10
4	Kenneth Langone	[REDACTED]	Trustee/Member	None	Yes	9	06/15/2022	06/15/2024	5 or less
5	Stanley Druckenmiller	[REDACTED]	Trustee/Member	None	Yes	9	06/15/2022	06/15/2024	9
6	Denise Fuller	[REDACTED]	Trustee/Member	None	No	5	06/9/2021	06/9/2023	5 or less
7	Dr. Alfonso Wyatt	[REDACTED]	Trustee/Member	None	Yes	9	06/15/2022	06/15/2024	8
8	Aisha Tomlinson	[REDACTED]	Parent Rep	None	No	14	06/15/2022	06/15/2023	5 or less
9	Willie Mae Lewis	[REDACTED]	Trustee/Member	None	Yes	6	06/15/2021	06/15/2023	9

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2021- 2022
10	Ellanor (Bodie) Brizendi ne		Trustee/ Member	None	No	2	06/15/2 021	06/15/2 023	6
11	Keith Meister		Trustee/ Member	None	No	1	06/15/2 021	06/15/2 023	10
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	11
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	11

3. Number of Board meetings held during 2021-2022

10

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

7

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

7

Total number of Non-Voting Members on June 30, 2022:

4

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

4

Board members attending 8 or fewer meetings during 2021-2022

5

Thank you.

Entry 8 Board Meeting Minutes

Completed - Oct 28 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

84M284 PAI Board Mtg Minutes_1Nov22

Filename: 84M284_PAI_Board_Mtg_Minutes_1Nov22.pdf **Size:** 929.2 kB

Entry 9 Enrollment & Retention

Completed - Oct 26 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	During the 2021-2022 school year, Promise schools returned to	

Economically Disadvantaged

full in-person. However, due to periodic increases in the rate of infection for Covid-19, we continued safety precautions which included preventing families from entering the building, including during drops offs and dismissals each day. Therefore, we continued to engage in recruiting practices virtually or by mail distribution in addition to in-person.

- Promise Academy sent out 11,044 postcards (about 300 more than last year) to families across Harlem using the DOE's contractor Vanguard, which enabled us to target zip codes in the most underserved areas of Manhattan.

- Our lottery was held near the end of the summer to give applicants time to complete and submit paperwork.

- We have a lottery preference for applicants who apply for kindergarten, who live in the St. Nicholas Housing Development, and for low-income children in CSD 5 and Central Harlem. (PAI only)

- We reached out to families, gave out flyers, and joined online events to inform the community about our pipeline of services that are free of charge (uniforms, breakfast, lunch, social services, etc).

- We worked more collaboratively with preschools and agencies that serve low-income families to attract more applicants.

- Worked with the HCZ Communications department for

When reviewing the past two years and weighing the impact that Covid has had on recruitment and retainment, it was evident that even stronger efforts had to be made in order to meet targets. In 2021, HCZ developed a Communications department that would work with Promise to ensure that our services were appropriately and more broadly highlighted. As a result, our branding became more streamlined and our social media presence more consistent.

During the 22-23 school year, Communications will work closely with Promise Academy to continue targeting the CSD 04 community to attract scholars to our new additional location at Sendero Verde, 70 East 112th Street, where our PAI Elementary will be located starting in the Fall of 2022. They are also currently interviewing candidates for a marketing role. The person in this role will focus primarily on recruiting new staff and new students.

Additionally, we have partnered with Staples, which provides the service of pairing direct mail and social media for marketing results (this includes Facebook ads to the geographical area of our choice.)

	<p>additional support in advertising on social media and other avenues.</p> <ul style="list-style-type: none"> - We added a QR code to our flyers to help people access applications faster and more efficiently. 	
English Language Learners	<p>Though our scholars received in-person instruction for the 21-22 school year, safety measures remained in place to mitigate the spread of Covid-19. The challenges to recruiting have been substantial. However, we have continued to:</p> <ul style="list-style-type: none"> - Distribute and maintain information/documents in a variety of languages on hand at each site for interested parents who walk in for information; - Provide translators for families from HCZ's Gems (pre-k) and Three-Year-Old Journey programs who apply to the lottery. 	<p>In addition to the recruitment efforts made last year, we have also partnered with HCZ's Communication department, which is:</p> <p>currently interviewing for a role in which the employee will market our services to the Harlem community, and Working towards making sure that all of our marketing materials (both printed and virtual) are in Spanish and French (the primary languages of those who speak another language at home in the community we serve).</p>
	<p>During HCZ-hosted events in the Harlem community, we consistently shared information about special education processes and the services we offer to Promise Academy scholars, which include:</p> <ul style="list-style-type: none"> - intervention services for general education students who need additional support - support from our special education managers who advocate for families in CSE meetings - obtaining additional resources via collaboration with HCZ's Social Services Team 	<p>We will continue practices from the previous year but are hopeful that as Covid becomes more manageable, we will be able to reintroduce more in-person events and outreach.</p>

Students with Disabilities	<p>Promise Academy has continued to host informational sessions with parents and families regarding the services and supports that are available, not just for those with children with disabilities but for all parents and families who may need support during this time.</p> <p>We have also created a director of special education and ENL position to provide an additional layer of support. Part of this role includes communicating with families of students who are being enrolled through our waitlist to ensure they receive thorough information about the support and services we provide to students with disabilities.</p>	<p>With the addition of a Communications department, including a Director of Marketing who will work closely with Promise Academy. The Director of Marketing and his/her team will strategize and implement campaigns to reach special populations in the Harlem community.</p>
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
	<p>To ensure that our applicants, which are primarily from low-income families, suffer no hardships associated with their scholars receiving a high-quality education, we provide:</p> <ul style="list-style-type: none"> - free breakfast and lunch every day, and free uniforms every year. - wrap-around services for our families, including social work intervention, free after-school services, tax preparation, free legal services, and much more. 	<p>Our retention efforts will continue, ensuring that we take some of the financial burdens from our applicants and their families.</p> <p>In addition to the offerings we provided last year, we will:</p> <ul style="list-style-type: none"> - Work with the Communications department to distribute key

Economically Disadvantaged	<ul style="list-style-type: none"> - help our high school students from our Center for Higher Education and Career Support in order to help them obtain jobs and internships as they transfer to college. - laptops and wifi hotspots for scholars so that they have continued access to class assignments - internal free PCR and rapid testings for our students and staff to keep our community safe. - In partnership with HCZ, a cash gift during Christmas to all Promise families to help with hardships caused by the pandemic. <p>Free summer camp and summer enrichment</p>	<p>information about our services to existing scholars and families</p> <ul style="list-style-type: none"> - Attend internal events for families and scholars with information about our services. - Work with our development to provide external engagement opportunities for our scholars <p>Work with the Promise Academy Parent Association (PAPA) to communicate to parents and resolve any issues they may have</p> <ul style="list-style-type: none"> - Use restorative practice to resolve any issues between scholars, providing a safe environment
	<p>In order to ensure that we retain our current families, Promise Academy offers the following:</p> <ul style="list-style-type: none"> - Family orientation at the beginning of the year to welcome parents who speak a different language at home, with translators on hand. - ELL support, including intervention - Professional development for ESL teachers on best practices - Disaggregating data by student groups and looking for positive gains and reductions in classification - Hiring staff with the appropriate certification, and - Maintaining an inclusive school culture. <p>increased the number of parent workshops.</p> <ul style="list-style-type: none"> - webinars were held for current 	<p>In the past year, Promise Academy has added a Director of Training & Development to the Central Office team, along with several T&D coaches. The T&D team has completed the planning phase and will implement consistent training for all teachers, which includes</p>

<p>English Language Learners</p>	<p>Promise Academy families, inclusive of those who speak a language other than English</p> <ul style="list-style-type: none"> - We held an orientation explaining the process for ESL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; - We held an orientation explaining the process for MLL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; - Translators sit down with parents to complete the Home Language Survey, - We administer an interview in English and the student's home language, and <p>Flyers were distributed in English, Spanish and French.</p> <ul style="list-style-type: none"> - All parent workshops are in the parents' predominant language and - events held to that teach parents how to support their child in their native language. 	<p>ensuring that teachers and staff are knowledgeable about ENL services and using consistent language to communicate those services to parents.</p> <p>Additionally, there will be ongoing parent information sessions, including:</p> <ul style="list-style-type: none"> - Including strategies to help support their children's academic and social development - Increase ENL teachers to provide individualized instruction in smaller groups - data-driven sessions to speak to students' growth.
	<p>In the 2021-2022 school year, though we provided in-person instruction for our scholars, many events and meetings which included parents were virtual.</p> <p>The following offerings helped to retain Students with Disabilities in the 21-22 school year:</p> <ul style="list-style-type: none"> -intervention services for all 	<p>For the 2022-2023 school year, we will:</p> <p>have guest speakers who were classified as Students with Disabilities inform parents of their own successes;</p> <p>host activities where parents are taught how to educate their scholars at home, and train and develop to strengthen teacher practices.</p>

Students with Disabilities	<p>students who need additional support</p> <ul style="list-style-type: none"> -social/emotional learning classes and programs increased parent workshops pertaining to special education, behaviors, and learning differences -parent support groups -increased professional development and training for all staff in order to ensure that differentiation is occurring within all aspects of instruction. 	<p>We will also hold ongoing parent information sessions including:</p> <ul style="list-style-type: none"> - strategies to help support their children’s academic and social development - A description of services - Staff members paired with parents of students with IEPs to support them for the school year. - Providing Special Education managers with smaller groups of teachers to allow more focus on teacher development - Differentiated instruction allowing students to access the curriculum at all times.
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Entry 10 - Teacher and Administrator Attrition

Completed - Oct 26 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprintoct19.pdf or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Oct 26 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	1
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	1.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	1
Total Category C: not to exceed 5	1.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	53

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	60

Thank you.



Entry 12 Organization Chart

Completed - Oct 26 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

84M284_PA1_Org-Chart_1Aug22

Filename: 84M284_PA1_Org-Chart_1Aug22.pdf **Size:** 84.0 kB

Entry 13 School Calendar

Completed - Oct 26 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2022-2023 Promise Academy Calendar (For Staff Only) - 2022-2023 Calendar (1)

Filename: 2022-2023_Promise_Academy_Calendar_ev5cERO.pdf **Size:** 75.3 kB

Entry 14 Links to Critical Documents on School Website

Completed - Oct 26 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents,**

NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY):

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Harlem Children's Zone Promise Academy I Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://hczpromise.org/community/board-meeting-documents/annual-reports/
2. Board meeting notices, agendas and documents	https://hczpromise.org/community/board-meeting-documents/
3. New York State School Report Card	https://data.nysed.gov/essa.php?instid=800000057519&year=2021&createreport=1&OverallStatus=1&section_1003=1&EMStatus=1&EMchronic=1&HSStatus=1&HSgradrate=1&HSchronic=1&38ELA=1&38MATH=1&48SCI=1&regents=1&cohort=1&nyseslat=1&naep=1&expend=1&stafqual=4&gradrate=1&feddata=1
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://hczpromise.org/for-parents/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://hczpromise.org/wp-content/uploads/2022/05/Promise-Academy-District-Wide-Safety-Plan-SY-2022-2023.docx.pdf
6. Authorizer-approved FOIL Policy	https://hczpromise.org/wp-content/uploads/2021/08/Promise-Academy-FOIL-Act-Notice.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://hczpromise.org/wp-content/uploads/2021/08/Promise-Academy-FOIL-Act-Notice.pdf

Thank you.



Entry 15 Staff Roster

Completed - Oct 26 2022

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

NYSED Annual Report_15 Staff Roster (PAI)

Filename: NYSED_Annual_Report__15_Staff_Roster_PAI.xlsx **Size:** 46.9 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Financial Statements and Reports of
Independent Certified Public
Accountants

Harlem Children's Zone
Promise Academy Charter School

June 30, 2022 and 2021

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REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Trustees of
Harlem Children's Zone Promise Academy Charter School

Report on the financial statements**Opinion**

We have audited the financial statements of Harlem Children's Zone Promise Academy Charter School (the "School"), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for opinion

We conducted our audits of the financial statements in accordance with auditing standards generally accepted in the United States of America (US GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with US GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with US GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other reporting required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



New York, New York
November 1, 2022

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENTS OF FINANCIAL POSITION

June 30,

	2022	2021
ASSETS		
Cash	\$ 9,594,348	\$ 9,261,452
Restricted cash	70,842	70,829
Government grants and contracts receivable	2,162,265	464,330
Due from related parties	-	865,782
Due from Harlem Children's Zone - deferred compensation plans	7,413,155	8,235,667
Property and equipment, net	313,147	5,899
Other assets	443,760	138,978
Contribution receivable - contributed space	58,623,330	60,455,309
	<u>58,623,330</u>	<u>60,455,309</u>
Total assets	<u>\$ 78,620,847</u>	<u>\$ 79,498,246</u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable and accrued expenses	\$ 3,470,435	\$ 3,112,364
Due to related parties	821,791	-
Refundable advance	-	500,000
Deferred compensation payable	5,733,107	5,844,011
	<u>5,733,107</u>	<u>5,844,011</u>
Total liabilities	<u>10,025,333</u>	<u>9,456,375</u>
Contingencies		
Net assets		
Without donor restrictions	9,972,184	9,586,562
With donor restrictions	58,623,330	60,455,309
	<u>58,623,330</u>	<u>60,455,309</u>
Total net assets	<u>68,595,514</u>	<u>70,041,871</u>
Total liabilities and net assets	<u>\$ 78,620,847</u>	<u>\$ 79,498,246</u>

The accompanying notes are an integral part of these financial statements.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF ACTIVITIES

Year ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and support			
Revenue:			
Government grants and contracts	\$ 24,118,143	\$ -	\$ 24,118,143
Other income	52,636	-	52,636
	<hr/>	<hr/>	<hr/>
Total revenue	24,170,779	-	24,170,779
Support:			
Contributions:			
Related parties	2,544,198	-	2,544,198
Others	1,250,000	-	1,250,000
Contributions in-kind:			
Related parties	518,346	-	518,346
Others	70,715	-	70,715
	<hr/>	<hr/>	<hr/>
Total support	4,383,259	-	4,383,259
Net assets released from restrictions	1,831,979	(1,831,979)	-
	<hr/>	<hr/>	<hr/>
Total revenue and support	30,386,017	(1,831,979)	28,554,038
Expenses			
Program services:			
Regular education	24,256,377	-	24,256,377
Special education	4,462,106	-	4,462,106
	<hr/>	<hr/>	<hr/>
Total program services	28,718,483	-	28,718,483
Management and general	1,281,912	-	1,281,912
	<hr/>	<hr/>	<hr/>
Total expenses	30,000,395	-	30,000,395
	<hr/>	<hr/>	<hr/>
CHANGE IN NET ASSETS	385,622	(1,831,979)	(1,446,357)
Net assets, beginning of year	9,586,562	60,455,309	70,041,871
	<hr/>	<hr/>	<hr/>
Net assets, end of year	\$ 9,972,184	\$ 58,623,330	\$ 68,595,514
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF ACTIVITIES

Year ended June 30, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and support			
Revenue:			
Government grants and contracts	\$ 22,372,655	\$ -	\$ 22,372,655
Other income	147,865	-	147,865
	<hr/>	<hr/>	<hr/>
Total revenue	22,520,520	-	22,520,520
Support:			
Contributions:			
Related parties	2,207,430	-	2,207,430
Contributions in-kind:			
Related parties	635,900	-	635,900
Others	92,707	-	92,707
	<hr/>	<hr/>	<hr/>
Total support	2,936,037	-	2,936,037
Net assets released from restrictions	1,831,979	(1,831,979)	-
	<hr/>	<hr/>	<hr/>
Total revenue and support	27,288,536	(1,831,979)	25,456,557
Expenses			
Program services:			
Regular education	21,478,015	-	21,478,015
Special education	3,895,586	-	3,895,586
	<hr/>	<hr/>	<hr/>
Total program services	25,373,601	-	25,373,601
Management and general	1,238,027	-	1,238,027
	<hr/>	<hr/>	<hr/>
Total expenses	26,611,628	-	26,611,628
	<hr/>	<hr/>	<hr/>
CHANGE IN NET ASSETS	676,908	(1,831,979)	(1,155,071)
Net assets, beginning of year	8,909,654	62,287,288	71,196,942
	<hr/>	<hr/>	<hr/>
Net assets, end of year	\$ 9,586,562	\$ 60,455,309	\$ 70,041,871
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2022

	<u>Regular Education</u>	<u>Special Education</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 13,033,971	\$ 2,397,677	\$ 744,084	\$ 16,175,732
Payroll taxes	977,719	179,857	55,816	1,213,392
Employee benefits	4,003,920	736,545	228,576	4,969,041
Retirement plan contribution	254,926	46,895	14,553	316,374
Total personnel services	18,270,536	3,360,974	1,043,029	22,674,539
Admissions	13,451	2,474	768	16,693
Classroom supplies	207,009	38,081	-	245,090
Contracted services	966,990	177,884	55,204	1,200,078
Depreciation	6,761	1,244	386	8,391
Equipment rental and maintenance	124,378	22,880	7,101	154,359
Food	1,096,776	201,759	-	1,298,535
Insurance	138,728	25,520	7,920	172,168
Occupancy	2,050,268	377,159	117,046	2,544,473
Office supplies and furniture	155,905	28,680	8,897	193,482
Printing, publications, and memberships	48,784	8,974	2,785	60,543
Software and hardware	517,389	95,177	29,537	642,103
Special client services and incentives	258,934	47,632	-	306,566
Staff travel	2,972	547	170	3,689
Student travel	99,639	18,329	-	117,968
Telecommunications	77,524	14,261	4,426	96,211
Training	81,326	14,960	4,643	100,929
Uniforms	139,007	25,571	-	164,578
Total other than personnel services	5,985,841	1,101,132	238,883	7,325,856
Total expenses	\$ 24,256,377	\$ 4,462,106	\$ 1,281,912	\$ 30,000,395

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2021

	<u>Regular Education</u>	<u>Special Education</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 12,236,746	\$ 2,219,445	\$ 744,851	\$ 15,201,042
Payroll taxes	983,857	178,448	59,887	1,222,192
Employee benefits	3,049,247	553,059	185,608	3,787,914
Retirement plan contribution	222,842	40,418	13,564	276,824
	<hr/>	<hr/>	<hr/>	<hr/>
Total personnel services	16,492,692	2,991,370	1,003,910	20,487,972
Admissions	31,886	5,783	1,941	39,610
Classroom supplies	190,196	34,497	-	224,693
Contracted services	436,005	79,081	26,540	541,626
Depreciation	361	65	22	448
Equipment rental and maintenance	129,982	23,576	7,912	161,470
Food	579,941	105,187	-	685,128
Insurance	121,688	22,071	7,407	151,166
Occupancy	2,130,830	386,480	129,704	2,647,014
Office supplies and furniture	71,195	12,913	4,334	88,442
Printing, publications, and memberships	61,098	11,082	3,719	75,899
Software and hardware	621,556	112,735	37,834	772,125
Special client services and incentives	272,281	49,385	-	321,666
Staff travel	136	25	8	169
Student travel	11,363	2,061	-	13,424
Telecommunications	126,547	22,953	7,703	157,203
Training	75,874	13,762	4,618	94,254
Uniforms	85,332	15,477	-	100,809
Miscellaneous	39,052	7,083	2,375	48,510
	<hr/>	<hr/>	<hr/>	<hr/>
Total other than personnel services	4,985,323	904,216	234,117	6,123,656
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	<u>\$ 21,478,015</u>	<u>\$ 3,895,586</u>	<u>\$ 1,238,027</u>	<u>\$ 26,611,628</u>

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENTS OF CASH FLOWS

Years ended June 30,

	<u>2022</u>	<u>2021</u>
Cash flows from operating activities:		
Change in net assets	\$ (1,446,357)	\$ (1,155,071)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	8,391	448
Change in contribution receivable - contributed space	1,831,979	1,831,979
Changes in assets and liabilities:		
Decrease in contributions receivable	-	625,000
Increase in government grants and contracts receivable	(1,697,935)	(18,749)
Decrease in due from/to related parties	1,687,573	784,901
Decrease (increase) in due from Harlem Children's Zone - deferred compensation plans	822,512	(1,494,561)
(Increase) decrease in other assets	(304,782)	29,302
Increase (decrease) in accounts payable and accrued expenses	358,071	(447,020)
(Decrease) increase in deferred compensation payable	(110,904)	1,665,824
(Decrease) increase in refundable advance	<u>(500,000)</u>	<u>500,000</u>
Net cash provided by operating activities	<u>648,548</u>	<u>2,322,053</u>
Cash flows from investing activities:		
Purchases of property and equipment	<u>(315,639)</u>	<u>-</u>
NET INCREASE IN CASH AND RESTRICTED CASH	332,909	2,322,053
Cash and restricted cash, beginning of year	<u>9,332,281</u>	<u>7,010,228</u>
Cash and restricted cash, end of year	<u><u>\$ 9,665,190</u></u>	<u><u>\$ 9,332,281</u></u>

The accompanying notes are an integral part of these financial statements.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS

June 30, 2022 and 2021

NOTE 1 - NATURE OF OPERATIONS

Harlem Children's Zone Promise Academy Charter School (the "School") is a public charter school that is open to all New York City public school children via a lottery. Opened in 2004, the School features small class sizes, an extended day and year, high expectations, and access to an extended support system through its Institutional Partner, Harlem Children's Zone, Inc. ("HCZ").

HCZ is a not-for-profit organization that offers a wide array of education and social programs to the children and families of Harlem. Created in 1970 as a truancy prevention agency (then called "Rheedlen Centers for Children and Families"), HCZ has expanded its services to address the needs of children from birth through college, and as part of that mission, it also works to strengthen families and the surrounding community.

Pandemic Implications

In March 2020, the World Health Organization officially declared COVID-19, a disease caused by the novel coronavirus, a pandemic. This caused many local and national governments, including New York State, to impose restrictions on business operations, travel and public gatherings. The outbreak has adversely impacted the level of economic activity around the world and disrupted normal business activity in every sector of the economy.

During the pandemic, the School implemented a hybrid learning model that allowed for both virtual and on-site instruction for our scholars. On-site learning was made possible by enhanced social distancing, use of personal protective equipment, and frequent testing aligned to guidance from the CDC and other public health agencies. Our virtual learning was facilitated by providing students with the technological resources needed to conduct schooling in a virtual environment. During fiscal year 2022, we transitioned to fully on-site instruction while maintaining appropriate precautions and surveillance testing procedures.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. External factors, including policy-making in response to the pandemic and its impact on education and the economy, could impact the financial position of the School.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The School classifies its net assets in the following categories:

Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed stipulations and are, therefore, available for the general operations of the School.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

Net Assets With Donor Restrictions

Represent net assets which are subject to donor-imposed restrictions whose use is restricted by time and/or purpose. Net assets with donor restrictions are subject to donor-imposed restrictions that require the School to use or expend the gifts as specified, based on purpose or passage of time. When donor restrictions expire, that is, when a purpose restriction is fulfilled or a time restriction ends, such net assets are reclassified to net assets without donor restrictions and reported on the statement of activities as net assets released from restrictions.

Net assets with donor restrictions also includes the corpus of gifts, which must be maintained in perpetuity, but allows for the expenditure of net investment income and gains earned on the corpus for either specified or unspecified purposes in accordance with donor stipulations. At June 30, 2022 and 2021, the School did not possess any funds required to be maintained in perpetuity.

Functional Expenses

The costs of providing the various programs and other activities of the School have been summarized on a functional basis in the statements of activities and functional expenses, which includes all operating expenses incurred during the year. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management allocates the direct costs of its operations to its programs and services on an equitable basis based on either financial or non-financial data, such as the percentage of direct labor costs charged to each program and supporting services by the School staff.

Property and Equipment

Property and equipment purchased for a value greater than \$5,000 and with depreciable lives greater than one year are carried at cost, net of depreciation. Significant additions or improvements extending asset lives are capitalized; normal maintenance and repair costs are expensed as incurred. Leasehold improvements are amortized based on the lesser of the estimated useful life or remaining lease term.

Property and equipment used in operations are depreciated over their estimated useful lives using the straight-line method, as follows:

	<u>Useful Life (Years)</u>
Furniture, fixtures, and equipment	5
Leasehold improvements	5 - 31.5

Revenue

The School derives its revenue principally from the New York State and New York City governments, through the New York City Department of Education ("DOE") Office of Charter Schools, based on pupil enrollment for regular and special education. The balance of the revenue and support is derived from contributions and other government grants and contracts.

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by explicit donor-imposed restrictions. Revenues based on pupil enrollment are recognized over the period earned. Revenue from grants and contracts is recognized as the related expenses are incurred, or services performed, in accordance with the terms of the respective grant or contract agreement. Amounts received in advance are reported as deferred revenue.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

The School records contributions of cash and other assets when an unconditional promise to give such assets is received from a donor. Contributions are recorded at the fair market value of the assets received and are classified as either support without donor restrictions or with donor restrictions, depending on whether the donor has imposed a restriction on the use of such assets. When a donor restriction expires (i.e., when a stipulated time restriction ends and/or a purpose restriction is accomplished), such net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

The School follows guidance which requires organizations to determine whether a contribution is conditional based on whether an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets. If the agreement (or a referenced document) includes both, the recipient is not entitled to the transferred assets (or a future transfer of assets) until it has overcome the barriers in the agreement.

The School received an advance payment towards a conditional contribution in the amount of \$500,000 during the year ended June 30, 2021. This gift was conditioned upon the satisfaction of certain milestones and other requirements stipulated within the related agreement, and as such has been reflected as a refundable advance on the accompanying statement of financial position as of June 30, 2021. The remaining \$2,500,000 of conditional support related to this pledge will be recognized as revenue as the milestones and other requirements stipulated within the agreement are satisfied. \$1,250,000 of conditional support related to this pledge was recognized as revenue during the year ended June 30, 2022 as the milestones and other requirements stipulated within the agreement were satisfied during the fiscal year.

Receivables

Receivables contain some level of uncertainty surrounding timing and amount at collection. Therefore, management provides an allowance for doubtful accounts based on the consideration of the type of receivable, responsible party, the known financial condition of the respective party, historical collection patterns and comparative aging. These allowances are maintained at a level management considers adequate to provide for subsequent adjustments and potential uncollectible accounts. These estimates are reviewed periodically and, if the financial condition of a party changes significantly, management will evaluate the recoverability of any receivables from that organization and write off any amounts that are no longer considered to be recoverable. Any payments subsequently collected on such written-off receivables are recorded as income in the period received. As of June 30, 2022 and 2021, no allowance for doubtful accounts was required. Receivables as of June 30, 2022 and 2021 are expected to be collected within one year.

Contributions In-Kind

The School receives certain nonfinancial assets that meet the criteria established by U.S. GAAP for recognition as contributions. Such contributions, which are primarily professional services, space and utilities, are recognized at fair value within contributions in-kind in the statements of activities with corresponding amounts recorded within expenses as they were utilized during the same fiscal year. During the years ended June 30, 2022 and 2021, the School received donations of books and software with a fair value of \$70,715 and \$92,707, respectively, which were utilized in operations during those fiscal years and are reflected as contributions in-kind - other on the accompanying statements of activities. Contributions in-kind received from related parties are detailed in Note 8. Contributions in-kind received during the years ended June 30, 2022 and 2021 did not carry any donor-imposed restrictions.

In September 2020, the Financial Accounting Standards Board issued Accounting Standards Update ("ASU") 2020-07, *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, which improves transparency in the reporting of contributed nonfinancial assets, also known as

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

gifts-in-kind, for not-for-profit organizations. The adoption of ASU 2020-07, which is effective for the School for the year ended June 30, 2022, did not have a material impact on the School's financial statements.

Accounting for Income Taxes

The School recognizes the tax effects from an uncertain tax position in the financial statements only if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

The School is exempt from federal income tax under Internal Revenue Code ("IRC") section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the IRC. The School has processes presently in place to ensure the maintenance of its tax-exempt status, to identify and report unrelated income, to determine its filing and tax obligations in jurisdictions for which it has nexus, and to identify and evaluate other matters that may be considered tax positions. The School has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements for the years ended June 30, 2022 or 2021.

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 3 - CASH

The School maintains cash balances in financial institutions, which generally exceed the amount insured by the Federal Depository Insurance Corporation and subject the School to credit risk. The School monitors this risk on a regular basis and has not experienced, nor does it anticipate, nonperformance by any of these financial institutions.

NOTE 4 - RESTRICTED CASH

Pursuant to an addendum to the Charter Agreement dated May 14, 2014 with the DOE, the School is required to set up an escrow of at least \$70,000. In the event of termination of the Charter, whether prematurely or otherwise, the School shall establish and follow procedures consistent with those required by Section 2851(2)(t) of the New York State Education Law in its use of the escrow.

NOTE 5 - PUPIL ENROLLMENT AND OTHER REVENUES FROM GOVERNMENT AGENCIES

Under the School's Charter Agreement and the Charter Schools Act, the School is entitled to receive funding from state and federal sources that are available to public schools. These funds include New York City pupil enrollment funds, federal food subsidies, and Title I and Title II funds. The calculation of the amounts to be paid to the School under these programs is determined by the State and is based on complex laws and regulations, enrollment levels, and economic information related to the home school districts of the children enrolled in the School. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

The amounts received and receivable from government agencies and included as revenue in the financial statements consisted of the following as of and for the years ended June 30, 2022 and 2021:

	2022		2021	
	Revenues	Receivable	Revenues	Receivable
Per Pupil Funding	\$ 20,725,417	\$ 218,743	\$ 20,167,133	\$ 130,231
CARES Act PPP	-	-	795,891	-
Title I	457,651	301,237	427,129	195,951
Title II	52,308	43,903	41,090	6,492
Title IV	37,748	8,330	37,641	12,044
E-rate	-	-	-	-
ESSER	1,678,561	1,175,817	454,622	-
Food Service - Federal and State of New York	1,111,648	414,235	449,149	119,612
ARP Homeless	5,306	-	-	-
Emergency Connectivity Fund	49,504	-	-	-
Total government grants and contracts	<u>\$ 24,118,143</u>	<u>\$ 2,162,265</u>	<u>\$ 22,372,655</u>	<u>\$ 464,330</u>

In April 2020, the School was granted a loan (the "Loan") in the aggregate amount of \$3,415,520, pursuant to the Paycheck Protection Program (the "PPP") under Division A, Title I of the CARES Act. As management believed there was reasonable assurance that the School would meet the terms for forgiveness of the Loan, the Loan was treated as a government grant whereby revenue is recognized as the related qualifying expenses are incurred.

Funds from the Loan were only to be used for certain costs, such as payroll costs and occupancy expenses. The School used the remaining \$795,891 of the Loan amount for qualifying expenses during the year ended June 30, 2021. The School determined that the criteria for forgiveness under the terms of the Loan were met for this portion of the Loan during the year ended June 30, 2021 and accordingly recognized \$795,891 as revenue within government grants and contracts revenue on the accompanying statement of activities for the year ended June 30, 2021.

NOTE 6 - PROPERTY AND EQUIPMENT, NET

At June 30, 2022 and 2021, property and equipment consisted of the following:

	2022	2021
Equipment	\$ 348,297	\$ 348,297
Leasehold improvements	277,398	6,720
Furniture and fixtures	64,538	19,577
	690,233	374,594
Less: accumulated depreciation	(377,086)	(368,695)
Total	<u>\$ 313,147</u>	<u>\$ 5,899</u>

Depreciation expense for the years ended June 30, 2022 and 2021 amounted to \$8,391 and \$448, respectively.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

NOTE 7 - RETIREMENT PLAN

The School maintains the Alerus Tax Deferred Annuity Plan (the "Plan") with Alerus Retirement Solutions for all eligible employees. The Plan is non-contributory and employees become eligible once they have reached age 21 and have completed one year of service. Employees participating in the Plan will be fully vested after completing six years of service. Employer contributions made to the Plan are discretionary. For the years ended June 30, 2022 and 2021, contributions made to the Plan amounted to \$316,374 and \$276,824, respectively.

NOTE 8 - RELATED-PARTY TRANSACTIONS

Contributions

Deferred Compensation Plans

HCZ maintains a discretionary 457(f) plan and a Supplemental Bonus Plan for Teachers (effective January 1, 2016) for certain eligible employees of the School. Employees become eligible to participate in these plans based solely at the discretion of the School's Board of Trustees. The amounts contributed to the 457(f) plan and the Supplemental Bonus Plan for Teachers become vested five and three years, respectively, after the date of the initial contribution for all eligible employees. Amounts contributed to these plans are paid to eligible employees when vested. Terminated employees become vested immediately at the date of their termination. HCZ provides the School with an annual subsidy to cover this cost by contributing to a HCZ investment account. During fiscal 2022 and 2021, HCZ provided a net subsidy of \$1,254,590 and \$1,355,002, respectively, for contributions to these plans. These amounts are recorded within contributions - related parties and a corresponding expense on the accompanying statements of activities. The cumulative amount due from HCZ relating to these plans totaled \$7,413,155 and \$8,235,667 at June 30, 2022 and 2021, respectively. The cumulative amount due to eligible employees totaled \$5,733,107 and \$5,844,011 at June 30, 2022 and 2021, respectively. Amounts due from HCZ in excess of amounts due to eligible employees represents reimbursements of amounts already paid by the School in advance of receiving the funds from HCZ.

Other

Certain expenses are shared amongst the School, HCZ and Harlem Children's Zone Promise Academy II Charter School ("PA II"). Shared expenses primarily relate to prorated salaries and other expenses that are allocated amongst the School, HCZ and PA II. Amounts may also be received by the School on behalf of HCZ or PA II, and amounts may also be granted to the School from HCZ. At June 30, 2022 and 2021, due (to) from related parties totaled \$(821,791) and \$865,782, respectively, pertaining to these related party transactions.

HCZ also provided the School with grants in the amounts of \$1,289,608 and \$852,428 in fiscal years 2022 and 2021, respectively, which are included within contributions - related parties on the accompanying statements of activities.

Contributed Services

HCZ provides the School with certain services at no cost. For the years ended June 30, 2022 and 2021, the School recognized revenues and corresponding expenses for contributed services of \$518,346 and \$635,900, respectively.

Contributed services are valued and reported at their estimated fair value based on current rates for similar services. Contributed space and utilities are valued at their estimated fair values based on current rates for the use of similar space and associated utilities.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

Contribution Receivable - Contributed Space

During the fiscal year ended June 30, 2011, HCZ entered into agreements for the construction of a new charter school (the "School Project"). The agreements provided that the New York School Construction Authority contribute up to \$60,000,000 towards the School Project, with the estimated balance of approximately \$40,000,000, to be contributed by HCZ or other donors. After completion of construction and issuance of the certificate of occupancy, title to the School Project was transferred to the DOE, leased back to HCZ, and portions of the premises sub-leased to the School. The lease agreement designates HCZ and the School as initial users of the premises.

Upon execution of the sublease agreement in fiscal year 2015, the School recorded \$73,279,162 as a contribution receivable - contributed space and recognized contribution revenue with donor restrictions, which represents the imputed fair value of the space under the lease. The receivable is being amortized to rent expense, and the related net assets with donor restrictions are released from restrictions over the term of the lease. For each of the years ended June 30, 2022 and 2021, amortization expense totaled \$1,831,979. The sub-lease is for a period of 40 years and will expire in August 2054. Under the terms of the lease, the School is not required to pay any consideration for use of the space. Net assets with donor restrictions of \$58,623,330 and \$60,455,309 as of June 30, 2022 and 2021, respectively, represent the unamortized receivable pertaining to the sublease agreement.

NOTE 9 - CONCENTRATION OF RISK

The School is dependent on various government agencies for funding and is responsible for meeting the requirements of such agencies. If the School were to lose students or the related government funding, it could have a substantial effect on the School's ability to continue operations.

As discussed in Note 8, HCZ makes contributions to the School and donates services. If this relationship were to change or cease, such change could have a substantial effect on the School's ability to continue operations.

NOTE 10 - CONTINGENCIES

Government Agency Audits

The School participates in a number of federal and state programs. These programs require that the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from any such audits of government contracts by government agencies is presently not determinable, it should not, in the opinion of management, have a material effect on the School's financial position or change in net assets. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

Litigation

The School, in the normal course of its operations, is a party to various legal proceedings and claims. While it is not feasible to predict the ultimate outcomes of such matters, management of the School is not aware of any claims or contingencies that would have a material adverse effect on the School's financial position or change in net assets.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

NOTE 11 - LIQUIDITY AND AVAILABILITY OF RESOURCES

The School closely monitors cash flows to ensure adequate resources are available at any given time to meet current and upcoming obligations. Strong emphasis on budget and treasury management is undertaken in an effort to anticipate organizational needs during both the short- and long-term.

Government grant revenue represents the majority of funding received for School operations. As such, the School puts considerable focus on grants management to make certain that necessary funding is both calculated accurately and received timely.

Finally, if significant unforeseen liquidity issues arise, the School would seek funding and assistance from its Instructional Partner, Harlem Children's Zone, Inc., to address potential shortfalls, mitigate any operational issues that could result, and develop a long-term remedy.

The School's financial assets available within one year of June 30, 2022 for general expenditure are as follows:

Cash	\$ 9,594,348
Government grants and contracts receivable	<u>2,162,265</u>
Financial assets available for general expenditures within one year	<u>\$ 11,756,613</u>

The School's financial assets available within one year of June 30, 2021 for general expenditure are as follows:

Cash	\$ 9,261,452
Government grants and contracts receivable	464,330
Due from related parties	<u>865,782</u>
Financial assets available for general expenditures within one year	<u>\$ 10,591,564</u>

NOTE 12 - SUBSEQUENT EVENTS

The School evaluated its June 30, 2022 financial statements for subsequent events through November 1, 2022, the date the financial statements were available to be issued. The School is not aware of any subsequent events which would require recognition or disclosure in the financial statements.

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REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees of
Harlem Children's Zone Promise Academy Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of Harlem Children's Zone Promise Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 1, 2022.

Report on internal control over financial reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on compliance and other matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this report is not suitable for any other purpose.



New York, New York
November 1, 2022

**Harlem Children's Zone
Promise Academy Charter School**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year ended June 30, 2022

None noted.



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

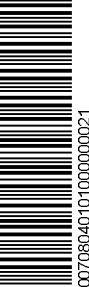
June 01, 2022 through June 30, 2022
Account Number: **000002922761222**

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
Service Center: **1-877-425-8100**
Deaf and Hard of Hearing: **1-800-242-7383**
Para Espanol: **1-888-622-4273**
International Calls: **1-713-262-1679**

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HCZ PROMISE ACADEMY I
CHARTER SCHOOL-ESCROW A/C
35 E 125TH ST
NEW YORK NY 10035-2805



On August 21, 2022, fees for cashier's checks and counter checks are changing

We're making the following fee changes and, depending on the type of account you have with us, you may be affected:

- **Cashier's check fee:** This fee will increase from \$8.00 to \$10.00 per check.
- **Counter check fee:** This fee will increase from \$2.00 to \$3.00 per page.

Please note: We'll continue to waive these fees for Chase Performance Business Checking® and Chase Platinum Business CheckingSM accounts.

For more information about banking fees, please read the Additional Banking Services and Fees for Business Accounts Deposit Account Agreement, which you can find at chase.com/business-deposit-disclosures, or visit a branch.

If you have any questions, please call the number on this statement. We accept operator relay calls.

SAVINGS SUMMARY

Chase Business Select High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		\$70,840.91
Deposits and Additions	1	1.15
Ending Balance	1	\$70,842.06
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.15
Interest Paid Year-to-Date		\$6.71

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$70,840.91
06/30	Interest Payment	1.15	70,842.06
	Ending Balance		\$70,842.06

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Performance Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.



June 01, 2022 through June 30, 2022

Account Number: **000002922761222**

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Stanley Druckenmiller

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:
Stanley Druckenmiller
B750F490BF9D4B8...

7/21/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Keith Meister

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; chairman; institutional partnership with the school				

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

Corvex Management, LP,


[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:

93AEDE2C01164B6...

7/25/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Aisha Tomlinson

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:
Aisha Tomlinson
4EC0E021333E413...

7/21/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Kenneth Langone

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman Emeritus

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; trustee; institutional partnership with the school				

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

Invenmed Associates Inc. [REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:
Kenneth Langone
DBCED9FCEFF24F6...

7/29/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Willie Mae Lewis

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

Willie Mae Lewis

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Alfonso Wyatt

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Harlem Children's Zone Promise Academy I Charter School

- Alfonso Wyatt

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:
Alfonso Wyatt
33D900E81D204BF...

7/29/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Geoffrey Canada

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

President of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2014; \$400,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NexGen Education ----	EdTech pilot ----	\$0 ----	Geoffrey Canada ----	HCZ board oversight -----
Harlem Children's Zone; President; institutional partnership with the school				

Harlem Children's Zone Promise Academy I Charter School

- Geoffrey Canada

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-360-3255

Business Address:

HCZ, 35 East 125th Street, New York, NY 10035

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:
Geoffrey Canada
D0095E3CD689421...

7/30/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Denise Fuller

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Harlem Children's Zone Promise Academy I Charter School

- Denise Fuller

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

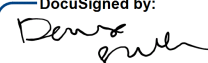
[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:

9E7004B074CA4EA...

8/15/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Ellanor (Bodie) Brizendine

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSigned by:
Ellanor (Bodie) Brizendine
BA4E806C566749D...

8/3/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Kwame Owusu-Kesse

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chief Executive Officer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2020; \$650,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; Chief Executive Officer; institutional partnership with the school				

Harlem Children's Zone Promise Academy I Charter School

- Kwame Owusu-Kesse

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-360-3255

Business Address:

HCZ, 35 East 125th Street, New York, NY 10035

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:

Kwame Owusu-Kesse

7/28/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Mitch Kurz

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer / Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; secretary; institutional partnership with the school				

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

N/A

Business Address:

N/A

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

Mitchell Rhyne

Signature

9/12/22

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

The Harlem Children's Zone Promise Academy I Charter School

Annual Board Meeting

Tuesday, September 15, 2021

Video Conference

Attendees: Geoffrey Canada, Mitchell Kurz, Kwame Owusu-Kesse, Kenneth Langone, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Joseph Cordero, Kaitlynn Conley, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Troy Smith, Alyssa Solomon, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from June 15, 2021 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Harlem Children's Zone Chief Executive Officer Kwame Owusu-Kesse reported that a staff mandate for the COVID-19 vaccine was announced in August. Beginning August 23, staff members will have effectively resigned without receiving at least one shot of the vaccine, and all staff members must be fully vaccinated by September 27. Scholars begin remote learning on September 13, and they are scheduled to begin in-person learning on October 4. To enter HCZ sites, all scholars and staff will have to complete a daily touchless registration health questionnaire, get their temperature checked, and wear masks. Mr. Owusu-Kesse emphasized the importance of in-person learning to the mission of HCZ and stressed the need for a staff vaccine mandate to ensure the safety of scholars. "Since a large majority of scholars are ineligible for vaccination, mandating vaccination for staff is necessary," he said. "Essentially, our decision came down to our ethics and values as an organization, and our duty to care for our young people."

Mr. Owusu-Kesse has been meeting weekly with the Board chair and Promise Academy leaders to address staff vacancies and any other issues arising from COVID-19 and the staff vaccine mandate. Additionally, HCZ leaders are working to educate families about the COVID-19 vaccine and encourage eligible scholars to get vaccinated.

Repair teams and engineers fixed leaks caused by Hurricane Ida and assessed Promise Academy locations at 245 West 129th Street and 35 East 125th Street to ensure that affected spaces were structurally sound. All repairs will be completed before students return for in-person learning on October 4. Mr. Owusu-Kesse thanked Managing Director of Operations, Greg Forbes and Safety Director Jasmine Tumma for their dedication in resolving these issues. He also thanked Managing Director Troy Smith and his team for their leadership of the Promise Academy After School and Athletics programs and Managing Director Jessica Lake and her team for their support of social and emotional learning and wellness programs at HCZ.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit, Superintendent of Harlem Children's Zone Promise Academy Charter Schools and Early Childhood Programs, reported that the enrollment period for Promise Academy is ongoing and that numbers will be provided at the next Board meeting.

A virtual orientation was held to welcome back staff members on August 23. Staff members also engaged in professional development during the week.

This week, Mr. Owusu-Kesse and Dr. Petit met with teachers to administer evaluations. Dr. Petit thanked them for their hard work throughout the pandemic.

Dr. Petit reported that Kashif Hameed has transitioned out of the principal role of Promise Academy II High School. Kait Conley, formerly the education director at the school, has been promoted to principal. Ms. Conley earned her bachelor's degree in chemistry at University of Notre Dame. After transitioning to education, she joined Teach for America and became a high school chemistry teacher; later, she became a STEM education director at Promise Academy. For the past three years, she designed science and math content, coached teachers, and learned about the HCZ community. Ms. Conley said that she is excited and grateful for the opportunity.

Dr. Petit thanked teachers who worked with Promise Academy scholars over the summer to help them meet academic benchmarks.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 90% for June and 76% for the summer.

School leaders continued jam sessions with parents on Thursdays throughout the summer to keep them informed about the new school year. They also met with parents of incoming kindergarten scholars to provide logistics around reopening and inform them of school expectations.

The Elementary School distributed laptops to new students to support remote learning during the first weeks of school, prior to the start of in-person learning.

Last week, the Elementary School held a virtual back-to-school night with a talk on COVID-19. More than 300 parents attended.

Director of Information Systems Ari Browne incorporated increased security measures for virtual learning.

In collaboration with Promise Academy II Elementary School, the School held a new hire orientation during the summer. New teachers met with department leadership and learned about a variety of subjects, including the history of HCZ, the academic curriculum, and social-emotional learning.

Nine staff members graduated with either a Bachelor's or Master's degree, and five teachers became fully certified and transitioned to lead teacher positions.

School instructors are testing all scholars' Independent Reading Levels - and providing a math boot camp to identify and address gaps in learning.

HCZ Promise Academy I Middle School (Alyssa Solomon)

Assistant Principal Alyssa Solomon reported that the Middle School's attendance was 95% for June and 96% for July.

The Middle School held its annual summer luau to welcome newly enrolled scholars and incoming sixth graders and their families. During the virtual event, school leaders focused on building community and relationships and reopening and safety procedures.

In August, the assistant principal held Sessions with Solo, with 100 participants attending. Next week, a back-to-school night will be held to connect with parents, especially those who missed the August event.

The Middle School held a professional development week with staff in August. One session, Show, not Tell, gave teachers the opportunity to showcase their best practices and learn remote tools and teaching strategies for in-person learning.

The Middle School has created is recruiting teachers for its Hype Squad, a teacher-led school spirit and culture community-building team.

End of year assessments were aligned to be comparable to New York State exams, to identify any gaps in learning. Assessments will continue in grades six through eight for all contents. Scholars will be tested for reading and math levels. The Middle School is also rewriting the Academic Intervention Services period to cover all knowledge from the previous grade and any prerequisites needed for students' academic success.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 85% for June and 70% for July.

In anticipation of the new school year, the High School held three weeks of professional development activities for staff, with a strong focus on social-emotional learning to build relationships with scholars.

In August, the principal held her first Get Real with Deal session for high school scholars to discuss the upcoming school year and reacquaint herself with families she met in Promise Academy I Elementary School, where she previously held the role of Assistant Principal.

Both high schools collaborated to identify any gaps in student learning and adjusted the pacing calendar before introducing students to the curriculum for their respective grades.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's revenue is on budget at an enrollment of 1,128. Expenses are \$0.4M favorable at \$3.0M. HCZ has not made a contribution through two months of FY22.

21-22 Family Handbook (Candice Ashby)

A motion was called to approve the Family Handbook updated for the 2021-2022 academic year. The motion was approved. The updated handbook can be found on the Promise Academy website.

<https://hczpromise.org/for-parents/>

21-22 District-wide and Building-level Safety Plans (Candice Ashby)

A motion was called to approve the Promise Academy District-wide and Building-level Safety Plans for the 2021-2022 academic year. The motion was approved. The District-wide Safety Plan can be found on the Promise Academy website

<https://hczpromise.org/community/>

The Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, October 19, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from September 15, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that Promise Academy scholars returned to in-person learning on October 4, 2021. Mr. Owusu-Kesse thanked HCZ staff members for their support for Promise Academy during the first week of school.

Mr. Owusu-Kesse also reported that Gateway COVID-19 testing continues at the Harlem Children's Zone (HCZ) Armory. Since September 13, about 3200 PCR and rapid tests have been administered with a 0.15 positivity rate. Since HCZ enacted a COVID-19 vaccine, all staff members have been vaccinated. Senior leaders are planning to enact vaccine mandates for scholars participating in extracurricular activities, including sports, dance, woodwind instrument playing, and all other activities deemed high-risk for contracting COVID-19.

Geoffrey Canada continues to be a leading voice on the importance of getting vaccinated to protect young people, Mr. Owusu-Kesse said.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,156 for Promise Academy I and 1,050 for Promise Academy II.

Dr. Petit introduced two new staff members to the board:

Superintendent Dr. Achil Petit reported that enrollment is currently 1,156 for Promise Academy I and 1,050 for Promise Academy II.

Dr. Petit introduced two new staff members to the Board:

Peter Weiss, executive director of Training and Development, is formerly the principal of Achievement First Public Charter Schools. Armed with more than ten years of experience, Mr. Weiss will work over the next two years to enhance teacher coaching and high-quality

instruction. Mr. Weiss thanked principals for welcoming him into their classrooms to begin this important work.

Dr. Saskia Brown, the new deputy superintendent, comes to Promise Academy with more than 15 years of experience in education. An accomplished leader in education, Dr. Brown has served as a general education and special education teacher, Title I school program coordinator and school administrator in both public and charter school environments. Dr. Brown is currently pursuing a Ph.D. in Higher Education from Seton Hall University; her current research focuses on the implications of race in the college choice process for Black students. She holds a BA in Psychology and graduate degrees in Special Education and Educational Leadership, with a research focus on enhancing parental involvement in urban school districts.

Dr. Petit thanked the Safety team, and Troy Smith, managing director of Promise Afterschool programs, for supporting the return of scholars to in-person learning. He also thanked the principals for their leadership during this transition.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 92% for September.

Dr. Cordero thanked Mr. Canada and Mr. Owusu-Kesse for participating in brainstorming sessions to prepare the schools to transition from remote to in-person learning. He also thanked Mr. Smith and the Promise Academy Afterschool team for their support.

A back-to-school night was held, with more than 300 parents attending. The Elementary School also had a meet-the-teacher night, which was also well attended.

School leaders continue to have jam sessions every week with parents to provide updates about school activities and protocols. Parents also have the opportunity to ask school leaders questions.

The Elementary School began an Accelerated Reader challenge. Classes that have read the most books win a pizza party.

Scholars have been assessed for their reading levels with follow-up plans for teachers to address learning loss.

The Elementary School distributed more than 150 laptops to new students.

Female second, third, and fourth graders are learning to code through a partnership with the Spence School for Girls. Lessons will be virtual until further notice.

The School held its first parent-teacher conference of the academic year, with 529 parents attending.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for September.

The Middle School held a back-to-school night, with 66% of parents attending.

Middle School leaders focused on the mental health and wellness of scholars and their social-emotional learning needs. Scholars have been encouraged to engage in meditation Fridays and other emotional support activities.

In addition to their regular mathematics courses, several students are taking after-school algebra classes.

Teachers are putting together targeted interventions according to scholar assessment data and collaborating with the Special Education team to provide additional instructional strategies to support Middle School scholars.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 94% for September.

Gift bags were distributed to teachers and scholars to welcome them back to in-person learning.

The High School launched a positive behavior incentive system, in which scholars earn and use points to buy goods at the virtual School Store.

The High School held a virtual back-to-school night. The teachers broke into breakout rooms with families.

Get Real with Deal sessions continue bi-weekly with school leaders updating families on events, activities, and protocols.

The School is working on completing the first round of benchmarks for all subject areas.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,156, which is 28 favorable versus the budget. The School's revenue is on target with the budget. Expenses are \$100,000 favorable at \$4.8M. HCZ has not made a contribution through three months of FY22.

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, November 9, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ken Langone, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from October 19, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that Gateway COVID-19 testing continues at Harlem Children's Zone (HCZ) Armory with a .2% positivity rate currently, and a .29% positivity rate to date for the academic year. Since HCZ enacted a COVID-19 vaccine mandate, all staff members have been vaccinated. Senior leaders are planning to enact vaccine mandates for scholars participating in extracurricular activities, including sports, dance, woodwind instrument playing, and all other activities deemed high-risk for contracting COVID-19.

Mr. Owusu-Kesse also expressed his intention to establish a stronger culture of appreciation for employees.

Troy Smith, Senior Managing Director of Programs, discussed the Promise Academy After School Program. Mr. Smith said the Program staff has been working effectively with Promise Academy leaders and staff members and spoke about the Program's high retention rate as well as the health and wellness and athletics efforts.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,147 for Promise Academy I and 1,044 for Promise Academy II.

Dr. Petit reported that Deputy Superintendent Saskia Brown is leading the effort to fill vacant positions at Promise Academy Schools. He thanked the Central Office team, including Training and Development, for their work.

Dr. Petit also thanked the principals for their comprehensive plan to address the needs of struggling scholars. Scholars are successfully utilizing Saturday Academy and Academic Hour, which are designed to help them meet academic benchmarks.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 91% for October.

Staff and scholars have been reacclimating to in-person learning.

The Elementary School celebrated Unity Day. Teachers discussed with scholars what it means to be a unifying force for change. Scholars also wore orange to signify unity.

In partnership with the Helen Keller Institute, scholars had their vision tested and received free glasses as needed.

The Elementary School held ELA and math nights to show parents what their children are learning and to give them the opportunity to meet with teachers.

Dr. Cordero thanked Troy Smith and the Promise Academy After School team for their support of scholars.

School leaders gave a tour to newly enrolled scholars and welcomed them to the school.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for October.

Scholars wore orange to celebrate Unity Day and pink in honor of Breast Cancer Awareness Day. Scholars also celebrated Spirit Day with a focus on building community.

The Middle School has had strong participation at Saturday Academy, with 110 scholars attending the most recent session. Scholars have also been participating in Academic Hour to receive additional academic support, and there has been high attendance in the after-school algebra class. As a result, the school has seen an 18% rise in benchmark scores in math compared to last year. There has also been an 11% rise in English Language Arts benchmark scores.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 94% for October.

School leaders have been meeting with scholars to discuss their grades and building good habits, such as beginning assignments early and getting enough sleep on school nights. As an incentive, the High School opened the school store and distributed prizes.

The High School celebrated Spirit Week, hosting Unity Day, Breast Cancer Awareness Day, and a homecoming event.

Seniors attended a special lunch, where they engaged with their classmates.

A parent-teacher conference was held on two evenings. Parents had the opportunity to talk about their scholars' progress and learn about safety protocols and upcoming events.

High School leaders have been maintaining a heavy focus on restorative practice through group conversations with scholars.

The High School student government campaign has been going on throughout the month of October. The student body president will be announced on November 9.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,147, which is 19 favorable versus the budget. The School's revenue is on target with the budget. Expenses are \$200,000 favorable at \$7.2M. HCZ has not made a contribution through four months of FY22.

Grant Thorton has completed the financial statement and compliance audit, with an unqualified opinion and no control issues. The PAI financial statements were filed with the New York State Education Department for the November 1st deadline.

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Wednesday, December 15, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from November 9, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the rate of full or partial vaccination for scholars aged 12 and older is about 43%. There has been an uptick in positive COVID-19 cases recently, reflective of conditions across New York City. As a result, HCZ has increased surveillance testing in Promise Academy schools.

Mr. Owusu-Kesse also reported his decision to close Promise Academy schools earlier than planned for the upcoming holiday season. The schools will begin the winter holiday on December 20, 2021, with instruction beginning on January 3, 2022. This decision was made for (1) the protection of the staff to provide them with mental health days; and (2) to mitigate the community spread of COVID-19.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,145 for Promise Academy I and 1,042 for Promise Academy II.

Dr. Petit reported that the newly formed Training and Development team, led by Peter Weiss, has been providing guidance, support, and professional development to teachers and staff.

Dr. Petit praised Central Office and other staff members for their all-hands-on-deck approach to supporting schools with high staff vacancies. Staff members have been volunteering two days a week at Promise Academy II High School. Dr. Petit said he was moved by the outpouring of support. He also thanked the principals for their extraordinary leadership amid the challenges from COVID-19.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 91% for November.

On Election Day, the Elementary School held professional development sessions for teachers on restorative practice and social-emotional learning.

The principal continues to hold jam sessions to give parents the opportunity to voice their concerns and give constructive feedback on school-related issues. The Elementary School had increased communication with parents to ensure families received timely information about changes to the school day due to COVID-19.

In partnership with Helen Keller International, the Elementary School held free vision screenings for third and fifth graders and provided free prescription eyeglasses to scholars who need them.

The Elementary School distributed 200 turkeys to Promise Academy families for Thanksgiving.

The Elementary School celebrated Promise Pride Day, in which staff and students wore Promise Academy gear throughout the week.

Staff leaders continue to come up with ways to celebrate teachers. There is also a strong focus on creating incentives for student achievement.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for November.

In celebration of Thanksgiving, scholars wrote grateful notes to staff members, including the maintenance, the kitchen, and the safety teams. The Middle School also distributed approximately 100 turkeys to Middle School families.

The Middle School held an honor roll ceremony to celebrate scholars for academic excellence, participation, and student growth.

To promote the importance of mental health, Middle School leaders arranged for Amber Forrester, Promise Academy positive education and well-being consultant, to give teachers and families SEL training.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 93% for November.

Seniors took their class pictures on Election Day.

The principals have been meeting weekly with the student body president. The Promise Academy I High School Student Government meets weekly with the Promise Academy II High School Student Government to exchange ideas and plan events. Currently, both student governments are collaborating on a food drive for the holiday season.

In celebration of Thanksgiving, the School distributed approximately 100 turkeys to the families of High School scholars. The High School also provided gift bags to staff members with encouraging words and kind notes.

The High School held an honor roll ceremony to celebrate scholar achievement. Scholars received kickboard points to use in the school store, as well as gold, silver, and bronze ties of their awards. The principal thanked Deputy Superintendent Dr. Saskia Brown for participating in the event.

Seniors have received college acceptance letters, which are presented during the daily announcements.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,145, which is 17 favorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.3M favorable at \$8.8M. HCZ has not made a contribution through five months of FY22.

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Wednesday, January 19, 2022

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from December 15, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that classes were remote for the first week following the holiday break to ensure that all staff members and scholars could receive a COVID test at the Armory. Staff members and scholars who tested positive for COVID-19 quarantined and attended class remotely until cleared by Liaison Contact Tracer Alyssa Eisenberg. There was an overall positivity rate of 27 percent as a result of COVID-19 testing during the week of January 3. The following week, the rate significantly dropped to 5.7 percent.

“I’m grateful that we are on the right side of history,” Mr. Owusu-Kesse said, adding that he and his team would continue to use data and science to make necessary “tough decisions.”

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,138 for Promise Academy I and 1,035 for Promise Academy II.

Dr. Petit thanked the Executive Team, senior managers, and directors who created a plan to address staff shortages. He also thanked those who volunteered to support classroom transitions and mentor scholars. He gave special thanks to Managing Director of Development Liam McCarthy who is teaching an ELA course at Promise Academy High School. Dr. Petit also thanked Deputy Superintendent Saskia Brown and Senior Managing Director of Human Resources Justin Maker for coming up with plans to address the vacancies in HCZ Promise Academy Charter Schools.

The Training and Development team has been working with schools to provide professional development for staff members. Staff members have communicated their appreciation for the extra support.

Dr. Petit lauded the principals for providing support for the families of Promise Academy scholars. He also thanked the support services teams, including Information Technology, Food Services, Facilities, and Safety for their continued support.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 86% for December.

Dr. Cordero thanked all departments for their support of the Elementary School. He also thanked Troy Smith, Senior Managing Director of Programs, for helping to fill vacancies at the School. Dr. Cordero showed gratitude to Director of Information Systems Ari Browne and Ms. Eisenberg for providing scholars with QR codes as part of the COVID-19 safety measures for morning arrivals.

The Elementary School held a Top Performers Honor Roll ceremony with 108 parents attending. The Elementary School also celebrated Spirit Week.

The Elementary School celebrated "Diversity." "Whoever You Are" by Leslie Staub was the book of the month.

The Elementary School continues to hold weekly Jam Sessions for parents to provide them with updates regarding activities and protocols for scholars.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for December.

The Training and Development team has been providing professional development training to the Middle School teaching staff. The principal thanked the team for their support.

The Middle School held virtual talent shows and bulletin board competitions during Spirit Week.

School leaders have identified areas of learning loss using data for targeted interventions and intensified the Middle School's Response to Intervention process to help scholars meet academic benchmarks.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 90% for December. The lower attendance was due to COVID-related absences and remote learning days.

In celebration of the holidays, the high school held a Spirit Week, a door decorating contest, and a scavenger hunt for the teachers with prizes including free lunch and Starbucks gift cards.

Principal Deal lauded the High School's parent coordinator, Patricia Rademaker, for taking the lead on hosting a virtual Winter Wonderland Paint Night for parents, with 32 parents attending.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,138, which is 10 favorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.3M favorable at \$10.4M. HCZ has not made a contribution through six months of FY22.

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, February 15, 2022

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Fatime Cadoo, Ellanor Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from January 19, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported a significant drop in the rate of COVID-19 positive cases to 1.28%. The downward trend in positive cases at Harlem Children's Zone is consistent with the positivity rate across New York City.

Board Chairman Geoffrey Canada and Senior Managing Director Troy Smith joined Mr. Owusu-Kesse yesterday to tour the new Sendero Verde building, the future site of Promise Academy II Elementary School. Building contractors for Sendero Verde report that they are on schedule to complete construction by summer 2022. Mr. Owusu-Kesse and other senior leaders will attend a meeting of the Community Board of the Education Sub-Committee on February 15, 2022, at 7:00 PM to present information to the community surrounding Sendero Verde about HCZ services and the organization's partnership with the community.

HCZ continued to cultivate a culture of appreciation, focusing on supporting and rewarding staff members for their contributions during the pandemic. Mr. Owusu-Kesse held focus groups with teachers to better understand how best to support them. This will be an ongoing conversation, Mr. Owusu-Kesse said.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,137 for Promise Academy I and 1,033 for Promise Academy II.

Dr. Petit thanked HCZ senior staff members for providing support to Promise Academy as the Schools work to fill vacant staff positions. In addition, the principals expressed appreciation to their teams for their hard work.

Promise Academy Elementary and Middle Schools scholars are preparing for the State ELA exam in March. The Schools are continuing to provide Academic Hour and Saturday Academy to help scholars meet benchmarks.

Dr. Petit thanked Senior Managing Director Jazmine Lewis and The Crew for providing all staff members with custom-made lunch bags.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 87% for January. The drop in attendance was due to the transition to remote learning following the holiday break, as well as the wait for COVID-19 test results and subsequent clearance to enter the building among scholars.

The Elementary School held parent-teacher conferences at the beginning of January, with 611 parents attending. The Elementary School also held its All-Star Awards event, where students received accolades for their academic progress.

The Elementary School continued a partnership with Helen Keller Foundation, which provided eyeglasses for scholars.

The Elementary School held a Winter Art Showcase, where parents enjoyed art and music made by their scholars.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for January.

In honor of Martin Luther King, Jr. Day, scholars reflected on their aspirations and dreams and discussed the role of education in bringing those dreams to fruition. In addition, scholars engaged in meditation, and they discussed social justice and how they can be agents of change.

With the support of the SEL Director Deirdre Schwiring, Promise Academy I Middle School hosted Bill Boyle to provide live coaching and restorative practice to staff. The Middle School held a parent-teacher conference meeting, with 90% of parents attending. Parent meetings are also held bi-weekly to allow families to share feedback.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 90% for January. The lower attendance was due to COVID-related absences and remote learning days.

In January, staff members received post-holiday gifts, including custom printed rugby shirts designed by Office Manager Courtney White.

A group of five students competed in the Ideas by Youth Entrepreneurship Challenge, a 12-week program in which high school students have the opportunity to build a business, create a prototype, and present it to a panel of experts. The scholars received a third-place award of \$1600 toward planning and implementing their idea to expand access to mental health services in the African American community.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,137, which is nine favorable versus the budget. The School's revenue is \$0.2M favorable versus the budget. Expenses are \$0.5M favorable at \$11.9M. HCZ has not made a contribution through seven months of FY22.

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, March 22, 2022

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Tiffany Fountain, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from February 15, 2022, was unanimously approved.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,130 for Promise Academy I and 1,031 for Promise Academy II.

Dr. Petit reported that the 2022-2023 enrollment period has begun with Central Office and Promise Academy Elementary Schools reaching out to applicants, parents, and the community.

Dr. Petit also reported that the Promise Academy Elementary and Middle schools are preparing scholars for the New York State (NYS) Exams. To that end, educators are working with scholars in After School, Academic Hour, and Saturday Academy, as well as small group instruction during the school day.

Promise Academy is currently planning for Teacher Appreciation Week to ensure that staff members feel appreciated for all of their hard work.

The Human Resources Recruitment team has extended eight offers to teachers, and six of them have already accepted the offer and been onboarded. The team also held two virtual job fairs and a virtual webinar with presenters Deputy Superintendent Dr. Saskia Brown, Principals Dr. Joseph Cordero, and Dr. Shondell James, Director of Special Education and ENL Gissell Scottburgh, and Dr. Petit. Seventy people attended the webinar. Dr. Petit thanked the HR Recruitment team for helping to fill vacant positions.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 89% for February.

In February, the Elementary School held social-emotional learning workshops led by the International Institute for Restorative Practice, which focused on building relationships and creating a positive atmosphere.

The Elementary School celebrated Black History Month with Dr. Carter G. Woodson Week. Each day had a different theme, including African American icons, Black excellence, "pan African," the Divine Nine, and "All Black Everything."

Scholars took mock ELA and math exams to determine their academic readiness.

The Elementary School celebrated honor roll students with a Top Performers celebration.

K-2 teachers had the opportunity to participate in the Language Essentials for Teachers of Reading and Spelling program to increase their knowledge and capacity in teaching students how to improve levels of proficiency.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for February.

For Black History Month, the Middle School honored heroes of the past and recognized scholars as heroes of the future.

A pep rally was held to celebrate the boys and girls basketball teams for making it to the New York City Charter Athletics Association's semi-finals.

The Middle School provided teachers with professional development sessions. Director of Training and Development Peter Weiss and his team have been providing crucial feedback to Middle School teachers on skills they need to develop.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 93% for February.

The High School celebrated Black History Month by exploring and expressing Black culture.

There was positive feedback from the High School's Positive Parenting Workshop this month. The next workshop is scheduled for March 23.

The Training and Development team is working with a group of High School teachers.

The High School continues to support and appreciate teachers, providing them with lunch and other forms of support.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,130, which is two favorable versus the budget. The School's revenue is \$0.2M favorable versus the budget. Expenses are \$0.6M favorable at \$13.5M. HCZ has not made a contribution through eight months of FY22.

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, April 19, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Jim Hutter, Shondell James, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from March 22, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse thanked senior staff for attending the 2022 Friend of the Children's Award celebration, HCZ's annual benefit.

Mr. Owusu-Kesse reported a spike in positive COVID-19 cases in Promise Academy Charter Schools, especially the Elementary schools, consistent with a rise in positive cases across New York City. However, the positivity rate decreased to 1.3 percent in the past week, down from 2.5 and 3.0 percent in the preceding weeks. The schools put in place safety precautions to address.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,129 for Promise Academy I and 1,029 for Promise Academy II.

Dr. Petit reported that scholars took the New York State (NYS) ELA exams at the end of March and are preparing to take the NYS math exams at the end of April. Dr. Petit thanked senior staff members for volunteering to proctor and monitor exams, distribute snacks, and escort scholars to the restroom and school-based health center when needed.

Dr. Petit also reported that Promise Academy is planning activities and gifts for the staff to celebrate Teacher Appreciation Week.

Plans are in the works to celebrate Promise Academy's first graduating class from the 2011-2012 school year.

Sendero Verde Project (Jim Hutter)

Former Chief Financial Officer Jim Hutter gave updates on Sendero Verde, the East Harlem multi-building project that will house Promise Academy II Elementary School beginning in the 2022-2023 school year. Sendero Verde is being constructed by three New York City developers: L&M Development Partners Inc., Jonathan Rose Companies, and Civic Builders Inc. The

drywall and the tiling of the hallways and bathrooms have been completed, and the painting, hanging of light fixtures, and installation of doorways have begun. The construction of the school is moving along as scheduled, said Mr. Hutter. However, due to supply chain issues, the chiller used for air conditioning is not expected to be delivered until the second week of June. Contingency plans are underway to address possible delays.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 91% for March.

Scholars took the NYS ELA exam at the end of March.

The Elementary School held parent-teacher conferences with 648 families last month.

In April, the Elementary School's leadership team held staff appreciation breakfast events.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for March.

The Middle School continues to receive high participation for Academic Hour, in which staff members give scholars additional academic help.

Teachers wore their college shirts and competed with students in the ELA Olympic Games. The winning class received a trophy, and the winning teacher received the "Best ELA Teacher for 2022" award.

The Middle School held a wellness professional development session to build community.

The Middle School continues preparation for the NYS math exams, held at the end of April.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 92% for March.

High School leaders ordered senior jackets for the 2022 graduating class, which arrived in April. Seniors also attended a luncheon to celebrate 100% college acceptance. In addition, High School seniors and their families are having best-fit sessions to determine which colleges and universities they will attend and complete their financial packages.

High School leadership has held mock NYS Regents exams to ensure that scholars are prepared.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,129, which is one favorable versus the budget. The School's revenue is \$0.2M favorable versus the budget. Expenses are \$0.6M favorable at \$15.2M. HCZ has not made a contribution through nine months of FY22.

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, May 17, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jenn Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from April 19, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the Recovery and Reopening Committee (RRC) team continues to track COVID-19 positivity rates across New York City and the Harlem community. In addition, Harlem Children's Zone (HCZ) continues to work with local health authorities as they provide home tests and guidelines around masking.

Mr. Owusu-Kesse also reported that on April 25, 2022, Bloomberg Philanthropies gave \$100 million in support to HCZ Promise Academy Charter Schools. The contribution, to be given over five years, will be instrumental in supporting the schools in the areas of mitigating learning loss, staff retention, social-emotional learning, wrap-around services, college support, scholarships, and more. Additional funds will be given to HCZ Promise Academy from Summer Boost NYC, which addresses the social and academic impact of COVID-19 on charter school students.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,128 for Promise Academy I and 1,023 for Promise Academy II.

Dr. Petit reported that grades three through eight scholars took the New York State (NYS) math exams at the end of April. Dr. Petit thanked senior staff members for volunteering to proctor and monitor exams, distribute snacks, and escort scholars to the restroom and school health center.

Dr. Petit also reported that Promise Academy celebrated Teacher Appreciation Week with celebratory events and gifts for the staff. Dr. Petit and Deputy Superintendent Dr. Saskia Brown are hosting an additional appreciation event for all Promise Academy and Early Childhood staff members on June 9.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 88% for April.

Scholars participated in The Butterfly Effect, an activity in which they tracked the metamorphosis of butterflies from larvae to adults. At the end of the experiment, the teacher guided the scholars in releasing the butterflies into the environment.

Scholars in grades three to five took the NYS math exams.

The Elementary School continued Language Essentials for Teachers of Reading and Spelling (LETRS) training to provide teachers with best reading practices in literacy instruction.

Teachers also held restorative practice sessions for scholars to refresh their knowledge in social-emotional learning.

Elementary School leaders had a Jam Session for parents to ask questions and talk about the expectations of scholars for the remainder of the school year.

The Elementary School celebrated Teacher Appreciation Week, providing staff members with breakfast and massages from Success in Motion, a wellness organization that partners with Promise Academy.

Elementary School administrative staff members have been working diligently on enrolling scholars at HCZ Promise Academy.

The Elementary School held a Top Performers ceremony for scholars who have achieved honor student status. Scholars also engaged in fun activities during Spirit Week.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for April.

Middle School leaders joined the Elementary School's Jam Session to meet with parents of fifth-grade students and answer their questions about their scholars' transition to Middle School.

The Middle School's senior committee of eighth-grade scholars met with school leaders to finalize plans for their prom, graduation, and other related events.

The Middle School held a peer tutoring session in which high-performing scholars provided academic support to struggling peers.

The Middle School held its Math Olympics event to help scholars prepare for the NYS math exams.

For Teacher Appreciation Week, the Middle School provided its staff with breakfast, lunch, manicures, massages, and custom-printed jackets. Scholars also gave teachers notes with positive messages.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 91% for April.

The principal joined an eighth-grade Senior Committee meeting to connect with scholars in preparation for their transition to high school.

For Teacher Appreciation Week, the principal gave flowers and specialized notebooks to the administrative staff. In addition, teachers received lunch, custom printed clothing, and massages from Success in Motion. Education Director Anna Spoden created and implemented "warm and

fuzzy emails” with staff members receiving positive notes from their peers thanking them for their excellent work.

High School Assistant Principal Dr. Chanelle Cox took students in the National Honor Society to an HCZ Harvest event.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,128, which is on target versus the budget. The School's revenue is \$0.3M favorable versus the budget. Expenses are \$0.7M favorable at \$17.5M. HCZ has not made a contribution through ten months of FY22.

Harlem Children's Zone Promise Academy I Charter School

Annual Board Meeting

Wednesday, June 15, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jenn Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from May 17, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that there was a slight dip in COVID-19 positivity rates across Harlem Children's Zone (HCZ). The rate was 1.84%, down from 3.7% the prior week. The Recovery and Reopening Committee (RRC) continues to track data and stay abreast of masking guidelines from local health authorities.

Mr. Owusu-Kesse also reported the additional measures he announced to all staff during a town hall meeting with a focus on building a culture of appreciation at HCZ. The organization launched a loan forgiveness program for Promise Academy employees whose position requires licensure, who have been employed at the organization for at least one year, and who have loans in good standing. Eligible employees receive loan forgiveness of up to \$30,000 over five years and include principals, assistant principals, education directors, ELA and math academic coaches, and social workers. Additional Promise Academy employees may be eligible for loan forgiveness of up to \$10,000. Also, the organization has implemented signing relocation bonuses for newly hired teachers and continues to offer referral bonuses for employees.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,124 for Promise Academy I and 1,021 for Promise Academy II.

Dr. Petit thanked Deputy Superintendent Dr. Saskia Brown for introducing the team to the Dean of Education at Felician University, who is discussing with leadership the possibility of connecting talented graduates with Promise Academy.

Dr. Petit and Dr. Brown hosted Chancellor's Day, a private boat party for all HCZ Promise Academy and Early Childhood employees. Over 200 employees enjoyed a cruise around the Hudson River, lunch, music, and dancing.

On June 17, Dr. Petit is hosting a tenth-anniversary celebration for the HCZ Promise Academy class of 2012, the school's first graduating class. The event will take place at a Harlem restaurant and will include food, music, and dancing.

The Promise Academy I and II High School graduation is scheduled for June 24 at 10 AM at the HCZ Armory. All Board members are invited to attend.

Dr. Petit announced that Dr. Shondell James is transitioning from Promise Academy after 18 years of service. He thanked Dr. James for her deep commitment to our scholars.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 90% for May.

The Elementary School completed grading for scholars' Independent Reading Levels (IRLs) and administrative duties for the New York State Science Exams.

The Elementary School celebrated Teacher Appreciation Week, providing teachers and staff with breakfast, lunch, snack carts, massages from wellness partner Success in Motion, daily raffles, and Promise Academy custom-printed gear. The staff also gave thanks for the boat party held on June 9.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for May.

Middle School teachers and staff members also enjoyed the boat party and Teacher Appreciation Week events.

The Middle School held a spring concert that showcased scholars in music classes.

After reading the *Harry Potter* book series, sixth and seventh graders were taken by school leaders to see *Harry Potter and the Cursed Child* on Broadway. Eighth-grade scholars attended the "Jean-Michel Basquiat: King Pleasure" exhibition in lower Manhattan and were provided lunch.

The Middle School continues to use restorative practice to educate scholars and families.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 92% for May.

In partnership with PAI Middle School, High School leadership conducted meetings with scholars transitioning to high school for the 2022-2023 school year. Leaders shared information on earning credits, Regents exams, seat time, and more. Deans also held a culture day where scholars learned about behavioral expectations, and all scholars received prizes such as High School-branded backpacks and sweaters.

Regents exam preparation begins on June 15.

The High School held its Senior Prom and a Senior Banquet, where scholars received awards and parents were in attendance. Principal Deal thanked her administrative team for transforming the Promise Academy spaces to accommodate the High School events.

School leaders are meeting with upcoming junior and senior families about their summer exposures.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's enrollment is 1,124, which is four unfavorable versus the budget. The School's revenue is \$0.4M favorable versus the budget. Expenses are \$1.0M favorable at \$20.6M. HCZ has not made a contribution through 11 months of FY22.

FY23 Budget (Connor Fournier)

A motion was called to approve the HCZ Promise Academy I Charter School budget for the fiscal year 2023. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 15, 2022, Board packet at the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

PAI Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy I Board of Trustee members Geoffrey Canada, Stanley Druckenmiller, Kenneth Langone, Kwame Owusu-Kesse, Aisha Tomlinson, and Alfonso Wyatt. The Board unanimously approved the resolution. A detailed list of the approved re-elected Board members can be found within the June 15, 2022, Board packet at the Promise Academy website.

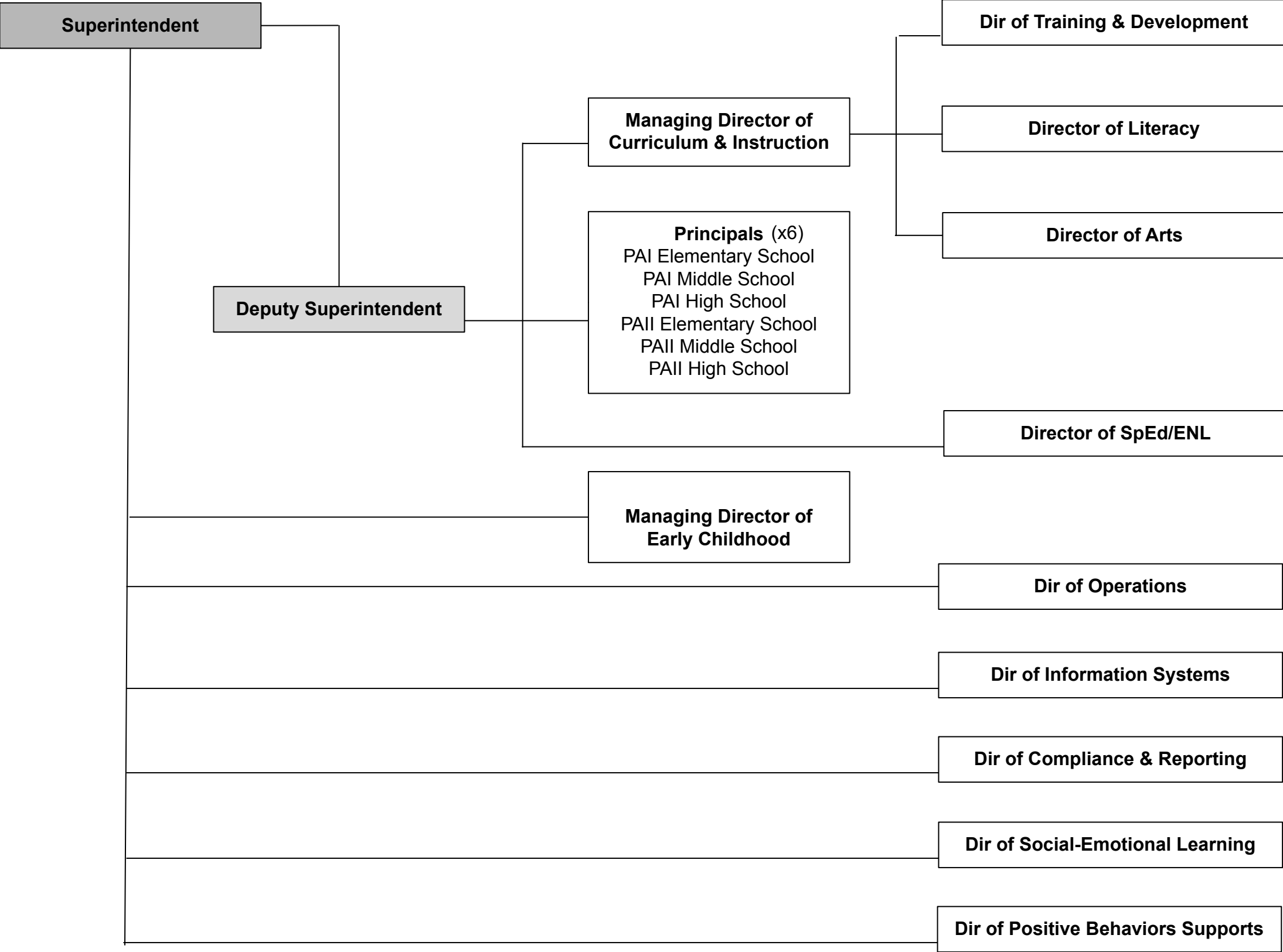
<https://hczpromise.org/community/board-meeting-documents/>

Promise Academy District-wide and PAI Building-level Safety Plans (Candice Ashby)

A motion was called to approve the Promise Academy District-wide and Building-level Safety Plans for the 2022-2023 academic year. The motion was approved. The District-wide Safety Plan can be found on the Promise Academy website.

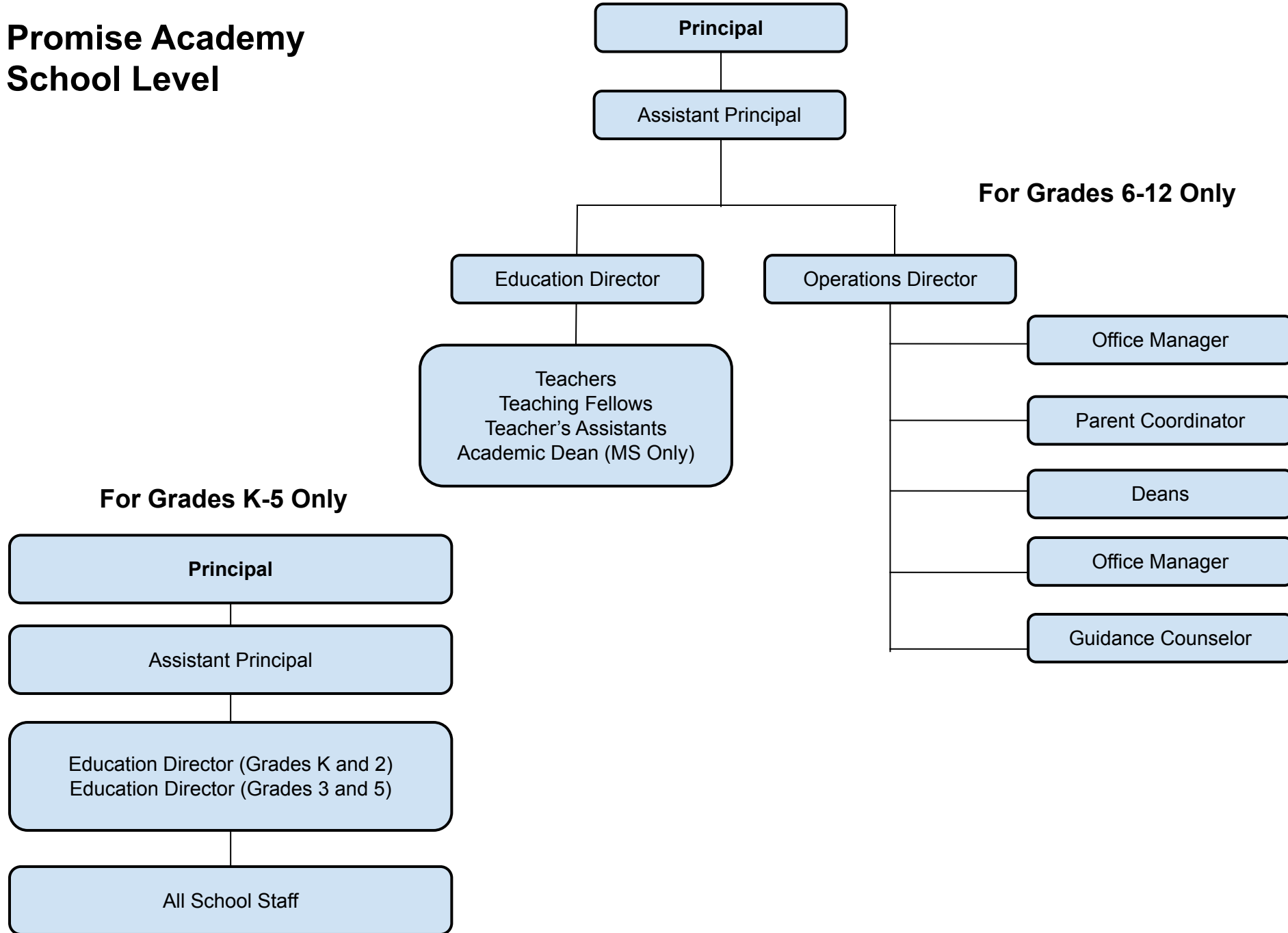
<https://hczpromise.org/community/>

Superintendent Reporting Structure (Org Chart)



Promise Academy

School Level





2022-2023

Promise Academy Calendar (K-12) THIS CALENDAR IS FOR STAFF & TEACHERS ONLY

Sep 2022	Oct 2022	Nov 2022	Dec 2022
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
Jan 2023	Feb 2023	Mar 2023	Apr 2023
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May 2023	Jun 2023	Jul 2023	Aug 2023
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

School closed for students, teachers & staff		
Sep 5	Labor Day	
Sep 26 - 27	Rosh Hashanah	
Oct 5	Yom Kippur	
Oct 10	Indigenous Peoples' Day	
Nov 24 - 25	Thanksgiving Holiday	
Dec 26	Christmas Day (Observed)	
Jan 2	New Year's Day (Observed)	
Jan 16	Dr. Martin Luther King, Jr. Day	
Feb 20	President's Day	
Apr 6 - 7	Passover and Good Friday	
Apr 21	Eid al-Fitr	
May 29	Memorial Day	
Jun 19	Juneteenth	
Jun 29	Eid al-Adha	
Jul 4	Independence Day	

School closed for students and teachers only*		
Nov 11	Veteran's Day Observed	
Dec 26 - Jan 2	Winter Recess	
Feb 20 - 24	Midwinter Recess	
Mar 27 - 31	Spring Recess	
Jun 26 - Jul 3	Summer 2023 Intermission	

School closed for students only*		
Sep 1 - 2	Full PD days for staff	
Jan 3	Superintendent's Day / PD	
Jun 8	Chancellor's Conference Day	
Jun 9	June Clerical Day / Full PD Day	

Important date (school is open)		
Sep 6	22-23 School Year begins	
Oct 21	Half PD days (Students dismissed at noon)	
Nov 8	Election Day	
Nov 18	Half PD days (Students dismissed at noon)	
Dec 16	Half PD day (Students dismissed at noon)	
Jan 24 - 27	Jan Regents Exams	
Feb 10	Half PD day (Students dismissed at noon)	
Feb 13	100th Day of School	
Mar 17	Half PD day (Students dismissed at noon)	
Apr 19 - 21	NYS 3-8 ELA Exam	
May 1	Teacher Appreciation Day	
May 2 - 4	NYS 3-8 Math Exam	
May 3	AP Testing: Eng Lit and Composition	
May 5	AP Testing: US History	
May 9	AP Testing: English Language & Comp	
May 10	AP Testing: Biology	
May 11	AP Testing: World History (Modern)	
May 19	Half PD day (Students dismissed at noon)	
May 23 - Jun 2	Grade 8 Science Performance Test	
Jun 5	Grade 8 Science Written Exam	
Jun 14 - 16, 20 - 23	Jun Regents Exams	
Jun 23	Last day of school	
Jul 5	First day of Summer Session	
Aug 2	Last day of Summer Session	
Aug 16 - 17	Aug 2023 Regents Exams	
Aug 21	New Teacher Training begins	
Aug 28	Orientation Day / All Staff Returns	

Notes		
First day of instruction is September 6 - last day is June 23.		
June Chancellor's Conference & Clerical Days are June 8 and 9 respectively.		
Lunar New Year is not included because it falls on a Sunday in 2023.		
Schools closed on Fri, April 21 in recognition of Eid al-Fitr may use Mon, April 24 as an admin date for exams.		
Election Day will be a regular in-person instruction day for all students, staff and teachers.		
First day of Summer Session is July 5 and the last day is August 2 including Summer Games		
Please note that HS scholars who need Regents prep and credit recovery attend in August.		



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.30.2022.

PREMISES

Promise Academy Elementary School
245 West 129th Street
New York NY 10027

Promise Academy Elementary School
245 West 129th Street
New York NY 10027

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.09.2022**.

_____ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

~~XXX~~ As of **09.28.2022**, documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

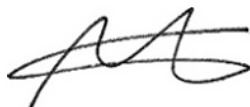
Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

Certificate of Occupancy

CO Number: 122430850F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Manhattan Address: 245 WEST 129 STREET Building Identification Number (BIN): 1089330	Block Number: 01933 Lot Number(s): 20 Building Type: Altered	Certificate Type: Final Effective Date: 06/12/2017
This building is subject to this Building Code: 2008 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1-B (2014/2008 Code) Building Occupancy Group classification: E (2014/2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: 5 Height in feet: 77 No. of dwelling units: 0			
C.	Fire Protection Equipment: Fire alarm system, Sprinkler system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner

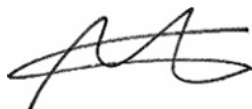


Commissioner

Certificate of Occupancy

CO Number: 122430850F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	242	OG	E		3	CLASSROOMS, LOCKERS, OFFICES, WORKSHOPS, STORAGE, BIKE STORAGE
CEL	3	OG	F-2		3	TELECOM ROOM, LAUNDRY
CEL	4	OG	S-1		3	STORAGE
CEL	3	OG	H-3		3	EMERGENCY GENERATOR ROOM, GAS SERVICE ROOM
CEL	17	OG	B		3	HEALTH CARE, EXAM ROOMS, DENTAL ROOMS, OFFICES, LOCKERS
001	37	60	A-3		3	STAGE
001	419	100	A-3		3	CAFETERIA
001		100	F-2		3	TELECOM ROOM
001	519	OG	A-3		3	MULTI-PURPOSE ROOM-NON-SIMULTANEOUS USE AS A GYMNASIUM
001	692	OG	A-3		3	MUTIPURPOSE ROOM - NON-SIMULTANEOUS USE AS AUDITORIUM
001	91	100	E		3	STORAGE, KITCHEN, LOCKERS, OFFICES, AFTER SCHOOL MULTI-PURPOSE ROOM, CONFERENCE ROOM
001	22	60	B		3	HEALTH CENTER, RECEPTION, WAITING AREA, OFFICES
002	10	60	B		3	OFFICES, CONFERENCE ROOM



Borough Commissioner

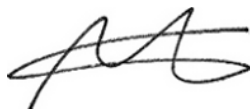


Commissioner

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002	544	60	E		3	CLASSROOMS
002		100	F-2		3	TELECOM ROOM
002	144	100	A-3		3	PLAY/TERRACE
003	243	100	A-3		3	PLAY/TERRACE
003	16	60	B		3	OFFICES, CONFERENCE ROOM
003	516	60	E		3	CLASSROOMS, LIBRARY, TEACHER'S LOUNGE
003		100	F-2		3	TELECOM ROOM
004		100	F-2		3	TELECOM ROOM
004	526	60	E		3	CLASSROOMS, LIBRARY
004	15	60	B		3	OFFICES, CONFERENCE ROOM
005	583	60	E		3	CLASSROOMS, TEACHER'S LOUNGE
005		100	F-2		3	TELECOM ROOM
005	14	60	B		3	OFFICES



Borough Commissioner



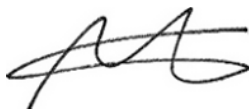
Commissioner

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Certificate of Occupancy

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Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
RO F	5	100	F-2		3	MECHANICAL ROOMS
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT