

Application: Harlem Children's Zone Promise Academy II Charter School

Candice Ashby - candice.ashby@hczpromise.org
2020-2021 Annual Report

Summary

ID: 0000000015

Status: Annual Report Submission

Last submitted: Aug 2 2021 03:21 PM (EDT)

Entry 1 School Info and Cover Page

Completed - Nov 1 2021

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL 310500860886

a1. Popular School Name

HCZ Promise Academy II

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD # 5 - MANHATTAN

d. DATE OF INITIAL CHARTER

4/2005

e. DATE FIRST OPENED FOR INSTRUCTION

9/2005

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Harlem Children's Zone Promise Academy Charter School (HCZ Promise Academy II) is to provide high quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy II promotes high achievement in all subjects through a demanding curriculum, extensive supportive services, and the use of data-driven teaching methods. HCZ Promise Academy II is committed to promoting academic accomplishment, positive character development, healthy lifestyles, and leadership skills. In partnership with the Harlem Children's Zone, HCZ Promise Academy II addresses the educational and developmental needs of each student.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

| | |
|-------|---|
| KDE 1 | Data-driven Instruction: Promise Academy believes that all students have different instructional needs, and it is our job to find ways to identify and address those needs. We are committed to collecting and analyzing data both in and out of the classroom. Our goal is to place equal emphasis on quantitative and qualitative data as it pertains to academics and social development. We collect and effectively analyze scholar performance data and create actionable plans to address deficiencies. |
| KDE 2 | Training and Professional Development: Professional development is a critical part of the daily functionality at Promise. Principals and teachers attend PD sessions to improve targeted practices and promote proficiency. Education directors and instructional coaches develop |

| | |
|-------|--|
| | improvement plans for educators. Teachers participate in "Go Live" practice lessons where they receive feedback from an administrator. Teachers also have access to a large network of pd opportunities through our external partnerships. |
| KDE 3 | College Readiness: Promise Academy scholars will graduate ready for college and the career of their choice. The high school offers advanced placement courses that prepare scholars to meet college and career readiness standards during instruction. Scholars engage in community service, college exposures, and a variety of internships to become culturally informed and are offered services from the Center for Higher Education and Career Support with advisors who help and guide them. |
| KDE 4 | Pipeline of Services: We offer a pipeline of services such as healthy nutrition, access to social services, foster care prevention, and an after-school with additional opportunities that ensure our students begin on the same playing field as children from more affluent communities. We also have a fully operational health center at our main building for all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy students. |
| KDE 5 | Social and Emotional Learning (SEL): SEL is embedded into school culture and drives school-wide practices and policies. Promise Academy uses five core competencies as its SEL framework: self-awareness; self-management; social awareness; relationship skills; and responsible decision making. All are directly and indirectly incorporated into core subjects. Promise has a long-term vision to implement K-12 sequential curriculum and programming to support SEL development in Promise Academy scholars. |
| KDE 6 | Response to Intervention (RTI): Promise Academy uses Response to Intervention (RTI), a multi-tiered approach that ensures early identification of scholars who need support to succeed academically. Teachers first identify scholars who are scoring below 80 percent or who are exhibiting |

| | |
|--------|--|
| | behaviorial challenges. They monitor the scholars' progress and provide evidence-based interventions, which are continuously reviewed, assessed and adjusted depending on each scholar's responsiveness. |
| KDE 7 | Recruitment: The recruitment team focuses on finding quality candidates from around the country and works with leadership using the following strategies: attending/hosting teacher recruitment fairs and events at colleges/universities, internet job postings, advertisements, employee referrals, and partnering with programs such as Teach for America. Student teachers from reputable universities are also trained in Promise classrooms with a focus on a data-driven positive school culture. |
| KDE 8 | Recruitment: The recruitment team focuses on finding quality candidates from around the country and works with leadership using the following strategies: attending/hosting teacher recruitment fairs and events at colleges/universities, internet job postings, advertisements, employee referrals, and partnering with programs such as Teach for America. Student teachers from reputable universities are also trained in Promise classrooms with a focus on a data-driven positive school culture. |
| KDE 9 | (No response) |
| KDE 10 | (No response) |

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

hczpromise.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

1150

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

1041

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

| | |
|--|--------------|
| | Yes, 2 sites |
|--|--------------|

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|---------------------|--------------|--------------|--|--|
| Site 1 | 2005 Madison Avenue | 212-360-3230 | NYC CSD 5 | K-12 | No |

m1a. Please provide the contact information for Site 1.

| | Name | Work Phone | Alternate Phone | Email Address |
|---|-----------------|--------------|-----------------|--|
| School Leader | Dr. Achil Petit | 212-360-3255 | 646-582-1200 | principalpa2@hczpromise.org |
| Operational Leader | Ari Browne | 212-360-3255 | | mise.org |
| Compliance Contact | Candice Ashby | 212-360-3230 | | @hczpromise.org |
| Complaint Contact | Candice Ashby | 212-360-3230 | | @hczpromise.org |
| DASA Coordinator | Toya Stilley | 212-360-3230 | | hczpromise.org |
| Phone Contact for After Hours Emergencies | Reception | 212-360-3255 | | principalpa2@hczpromise.org |

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

| | Date school will leave current co-location | Is school working with NYCDOE to expand into current space? | If so, list year expansion will occur. | Is school working with NYCDOE to move to separate space? | If so, list the proposed space and year planned for move | School at Full Capacity at Site |
|--------|--|---|--|--|--|---------------------------------|
| Site 1 | n/a | No | | No | | Yes |

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[84M341_PAII_CertificateofOccupancy.pdf](#)

Filename: 84M341_PAII_CertificateofOccupancy.pdf **Size:** 908.6 kB

Site 1 Fire Inspection Report

[84M341_PAII_Fire-Inspctn-Rprt-1Nov21.pdf](#)

Filename: 84M341_PAII_Fire-Inspctn-Rprt-1Nov21.pdf **Size:** 188.7 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|----------------------|--------------|--------------|--|--|
| Site 2 | 35 East 125th Street | 212-360-3235 | NYC CSD 5 | 6-12 | No |

m2a. Please provide the contact information for Site 2.

| | Name | Work Phone | Alternate Phone | Email Address |
|---|-----------------|--------------|-----------------|--|
| School Leader | Dr. Achil Petit | 212-360-3255 | 646-582-1200 | principalpa1@hczpromise.org |
| Operational Leader | Ari Browne | 212-360-3230 | | [REDACTED]@hczpromise.org |
| Compliance Contact | Candice Ashby | 212-360-3230 | | [REDACTED]@hczpromise.org |
| Complaint Contact | Candice Ashby | 212-360-3230 | | [REDACTED]@hczpromise.org |
| DASA Coordinator | Toya Stilley | 212-360-3230 | | [REDACTED]@hczpromise.org |
| Phone Contact for After Hours Emergencies | Reception | 212-360-3255 | | [REDACTED]@hczpromise.org |

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 2 Certificate of Occupancy (COO)

[84M341_PAII_CertificateofOccupancy.pdf](#)

Filename: 84M341_PAII_CertificateofOccupancy.pdf **Size:** 908.6 kB

Site 2 Fire Inspection Report

[84M341_PAII_Fire-Inspctn-Rprt-1Nov21.pdf](#)

Filename: 84M341_PAII_Fire-Inspctn-Rprt-1Nov21.pdf **Size:** 188.7 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

| | Category (Select Best Description) | Specific Revision (150 word limit) | Date Approved by BOT (if applicable) | Date Approved by Authorizer (if applicable) |
|---|------------------------------------|---|--------------------------------------|---|
| 1 | Change District or CSD of Location | Harlem Children's Zone Promise Academy II Charter School applied for the relocation of grades K-5 to CSD 04 and an amendment to the existing preferences to align them with the Promise Academy II Charter School relocation. | 10/14/2020 | 7/6/2021 |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

| | |
|-----------------|------------------------------------|
| Name | Candice Ashby |
| Position | Director of Compliance & Reporting |
| Phone/Extension | |
| | |

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

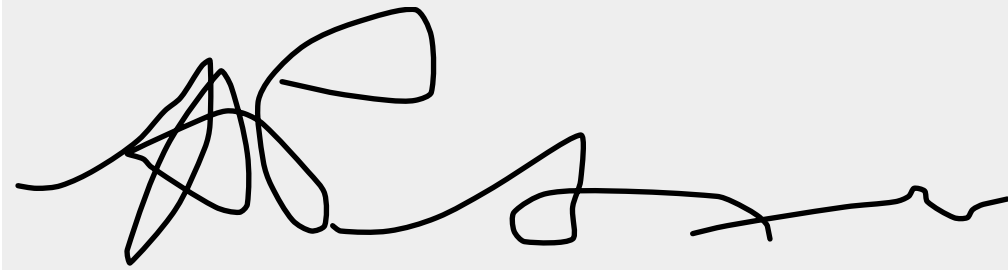
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

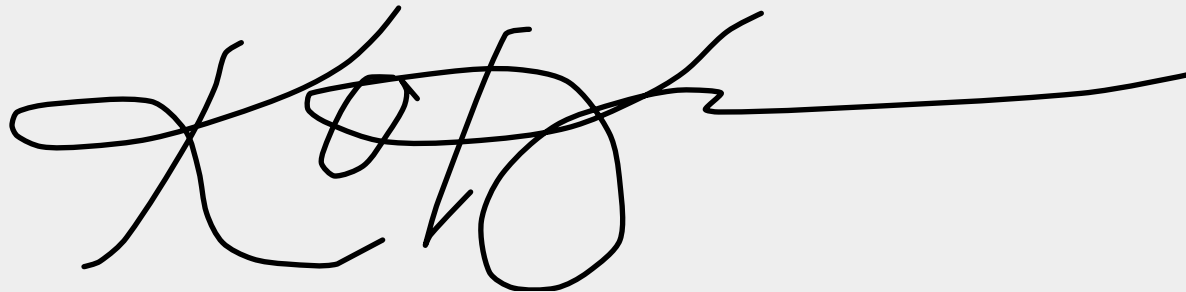
Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Oct 28 2021

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school

closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|--|-----------------------------------|---|---|---|
| | | | | |

| | | | | |
|-----------------|---|--------------|------------------|---|
| Academic Goal 1 | For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located. (Relevant for schools serving grades 3-8) | NYS ELA Exam | Unable to Assess | No students opted to take the 2021 State Exams due to the pandemic. |
| Academic Goal 2 | For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8) | NYS ELA Exam | Unable to Assess | No students opted to take the 2021 State Exams due to the pandemic. |
| | For each year of the school's renewal charter term, the percentage of the school's students who score at or | | | |

| | | | | |
|-----------------|---|---------------|------------------|---|
| Academic Goal 3 | above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD). (Relevant for schools serving grades 3-8) | NYS Math Exam | Unable to Assess | No students opted to take the 2021 State Exams due to the pandemic. |
| Academic Goal 4 | For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8) | NYS Math Exam | Unable to Assess | No students opted to take the 2021 State Exams due to the pandemic. |
| | For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or | | | |

| | | | | |
|-----------------|--|--------------------------|------------------|---|
| Academic Goal 5 | <p>Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant for schools serving grades 9-12)</p> | NYS English Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption.</p> |
| | <p>For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra,</p> | | | <p>Due to the pandemic, all</p> |

| | | | | |
|-----------------|---|-----------------------|------------------|---|
| Academic Goal 6 | <p>Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant for schools serving grades 9-12)</p> | NYS Math Regents Exam | Unable to Assess | students preparing to take the June 2021 Regents exam received an ungraded exemption. |
| | <p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth</p> | | | |

| | | | | |
|-----------------|---|--------------------------|------------------|--|
| Academic Goal 7 | <p>year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p> | NYS English Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |
| | <p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75</p> | | | |

| | | | | |
|-----------------|---|-----------------------|------------------|---|
| Academic Goal 8 | <p>on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p> | NYS Math Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption.</p> |
|-----------------|---|-----------------------|------------------|---|

| | | | | |
|-----------------|---|--------------------------|------------------|---|
| Academic Goal 9 | <p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an</p> | NYS English Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption.</p> |
|-----------------|---|--------------------------|------------------|---|

| | | | | |
|------------------|--|-----------------------|------------------|--|
| | English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12) | | | |
| Academic Goal 10 | For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |

| | | | | |
|--|---|--|--|--|
| | Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12) | | | |
|--|---|--|--|--|

2. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | 2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure |
|--|--|---|---|--|
| | For each year of the school's renewal charter term, at least 75% of students | | | |

| | | | | |
|------------------|--|--------------------------|------------------|---|
| Academic Goal 11 | <p>qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of</p> | NYS English Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption.</p> |
|------------------|--|--------------------------|------------------|---|

| | | | | |
|------------------|--|-----------------------|------------------|---|
| | any of the four cohort high school years. (Relevant for schools serving grades 9-12) | | | |
| Academic Goal 12 | <p>For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents</p> | NYS Math Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption.</p> |

| | | | | |
|------------------|--|---------------|------------------|---|
| | Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12) | | | |
| Academic Goal 13 | In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination. (Relevant for schools serving grades 3-8) | NYS ELA Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 14 | In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination. (Relevant for | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |

| | | | | |
|------------------|--|--------------------------|------------------|--|
| | schools serving grades 3-8) | | | |
| Academic Goal 15 | In each year of the charter term, the school will demonstrate increased pass rates on either the Comprehensive or Common Core English Regents Exam. This goal will be applicable if, for at least two consecutive years, six or more students take either exam. (Relevant for schools serving grades 9-12) | NYS English Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |
| Academic Goal 16 | In each year of the charter term, the school will demonstrate increased pass rates on either the Integrated Algebra or Common Core Algebra I Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12) | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |
| | | | | |

| | | | | |
|------------------|--|-----------------------|------------------|--|
| Academic Goal 17 | In each year of the charter term, the school will demonstrate increased pass rates on either the Geometry or Common Core Geometry Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12) | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |
| Academic Goal 18 | In each year of the charter term, the school will demonstrate increased pass rates on either the Algebra II/Trigonometry or Common Core Algebra II Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12) | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption. |

| | | | | |
|------------------|--|--------------------------|------------------|---|
| Academic Goal 19 | <p>In each year of the charter term, the school will demonstrate increased pass rates on at least one history Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p> | NYS History Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption.</p> |
| Academic Goal 20 | <p>In each year of the charter term, the school will demonstrate increased pass rates on at least one science Regents Exam. Goal will be applicable if six or more students take the same science Regents Exam in each year of the charter term, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p> | NYS Science Regents Exam | Unable to Assess | <p>Due to the pandemic, all students preparing to take the June 2021 Regents exam received an ungraded exemption.</p> |

3. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Meet | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------------|---|---|---------------------------------------|---|
| Academic Goal 21 | Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS ELA Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| | Where the school has an eligible subgroup population (deemed as six or | | | |

| | | | | |
|------------------|---|--------------|------------------|---|
| Academic Goal 22 | more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS ELA Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 23 | Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS ELA Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| | Where the school has an eligible subgroup population | | | |

| | | | | |
|------------------|---|---------------|------------------|---|
| Academic Goal 24 | (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 25 | Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| | Where the school has an eligible subgroup population (deemed as six or | | | |

| | | | | |
|------------------|---|------------------------|------------------|---|
| Academic Goal 26 | more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 27 | For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12) | Cohort Graduation Rate | Met | The NYSED graduation rate reported for the 2016 cohort was 92%, compared to 77% in NYCDOE |
| Academic Goal 28 | For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages. | Cohort Graduation Rate | Unable to Assess | Promise Academy I had 0 ELL students from the 2016 cohort |

| | | | | |
|------------------|---|------------------------|-----|---|
| | (Relevant for schools serving grades 9-12) | | | |
| Academic Goal 29 | <p>For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)</p> | Cohort Graduation Rate | Met | <p>The NYSED graduation rate reported for the 2016 SWD cohort was 75%, compared to 51% in NYCDOE</p> |
| Academic Goal 30 | <p>For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages. (Applicable if the city begins reporting on this; relevant for schools serving grades 9-12)</p> | Cohort Graduation Rate | Met | <p>The NYSED graduation rate reported for the 2016 FRPL cohort was 93%, compared to 76% in NYCDOE</p> |
| | For each year of the school's renewal charter | | | |

| | | | | |
|------------------|--|------------------------|------------------|--|
| Academic Goal 31 | term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12) | NYC DOE Quality Report | Unable to Assess | NYC DOE School Quality Reports for the 2020-2021 school year have not yet been shared. |
| Academic Goal 32 | For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12) | NYC DOE Quality Report | Unable to Assess | NYC DOE School Quality Reports for the 2020-2021 school year have not yet been shared. |
| | For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their | | | NYC DOE School |

| | | | | |
|------------------|---|------------------------|------------------|---|
| Academic Goal 33 | third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12) | NYC DOE Quality Report | Unable to Assess | Quality Reports for the 2020-2021 school year have not yet been shared. |
| Academic Goal 34 | Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located. | NYS ELA Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 35 | Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |

| | | | | |
|------------------|--|---------------|------------------|---|
| | the same grades of the Community School District in which the school is located. | | | |
| Academic Goal 36 | Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in the same grades in New York City. | NYS ELA Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 37 | Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in the same grades in New York City. | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 38 | Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, | NYS ELA Exam | Unable to Assess | No students opted to take the exam |

| | | | | |
|------------------|--|---------------|------------------|---|
| | in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State. | | | due to the pandemic. |
| Academic Goal 39 | Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State. | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 40 | Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who qualify for free and reduced lunch tested in the Community School District in which the school is located. | NYS ELA Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| | | | | |

| | | | | |
|------------------|---|---------------|------------------|---|
| Academic Goal 41 | Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who qualify for free and reduced lunch tested in the Community School District in which the school is located. | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 42 | Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located. | NYS ELA Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| | Each year, the percent of students with disabilities performing at or above Level 3 | | | |

| | | | | |
|------------------|--|---------------|------------------|---|
| Academic Goal 43 | across the entire school on the State math exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located. | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 44 | Each year, the percent of students who are English language learners performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who are English language learners tested in the Community School District in which the school is located. | NYS ELA Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |
| Academic Goal 45 | Each year, the percent of students who are English language learners performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who are | NYS Math Exam | Unable to Assess | No students opted to take the exam due to the pandemic. |

| | | | | |
|------------------|--|--------------------------|------------------|---|
| | English language learners tested in the Community School District in which the school is located. | | | |
| Academic Goal 46 | Each year, 75% of students in each cohort (as defined by NYSED) who have been in high school for 3 or 4 years will have scored at least 65 on the New York State Regents examination in ELA. | NYS ELA Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 47 | Each year, 75% of students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Math. | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 48 | Each year, 75% students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Science. | NYS Science Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| | Each year, 75% of students in each | | | |

| | | | | |
|------------------|--|--------------------------|------------------|---|
| Academic Goal 49 | cohort who have been in high school for 3 or 4 years will have scored at least 65 on a New York State Regents examination in History. | NYS History Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 50 | Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in English language arts at a rate higher than the same cohort of New York State students. | NYS ELA Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 51 | Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in mathematics at a rate higher than the same cohort of New York State students. | NYS Math Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| | Each year, students in each cohort who have been in high | | | Due to the |

| | | | | |
|------------------|---|---------------------------------|------------------|---|
| Academic Goal 52 | school for 4 years will have passed a New York State Regents examination in science at a rate higher than the same cohort of New York State students. | NYS Science Regents Exam | Unable to Assess | pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 53 | Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in social studies at a rate higher than the same cohort of New York State students. | NYS Social Studies Regents Exam | Unable to Assess | Due to the pandemic, all students preparing to take the 2021 Regents exam received an ungraded exemption. |
| Academic Goal 54 | Each year, at least 75% students in each student cohort graduates within five years. | Cohort Graduation Rate | Met | The five-year August graduation rate for the 2015 cohort is 98%. |
| Academic Goal 55 | Each year, each cohort of students who have been in high school for 4 years will graduate high school and enroll in college or other postsecondary programs within six months at a rate higher than New York City | Cohort Graduation Rate | Unable to Assess | We will not be able to calculate this goal until DOE comparison data is shared. |

| | | | | |
|------------------|-----------|--|--|--|
| | students. | | | |
| Academic Goal 56 | | | | |
| Academic Goal 57 | | | | |
| Academic Goal 58 | | | | |
| Academic Goal 59 | | | | |
| Academic Goal 60 | | | | |
| Academic Goal 61 | | | | |
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| Academic Goal 64 | | | | |
| Academic Goal 65 | | | | |
| Academic Goal 66 | | | | |
| Academic Goal 67 | | | | |
| Academic Goal 59 | | | | |
| Academic Goal 60 | | | | |
| Academic Goal 61 | | | | |
| Academic Goal 62 | | | | |

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

| | Organizational | Measure Used to | Goal - Met, Not | If not met, |
|--|----------------|-----------------|-----------------|-------------|
|--|----------------|-----------------|-----------------|-------------|

| | Goal | Evaluate Progress | Met, or Unable to Assess | describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------|--|-------------------|--------------------------|---|
| Org Goal 1 | Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools. | ATS | Unable to Assess | 2020-21 CSD comparison data is not available. |
| Org Goal 2 | Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating | ATS | Unable to Assess | 2020-21 CSD comparison data is not available. |

| | | | | |
|------------|--|---|---------|--|
| | grades. | | | |
| Org Goal 3 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners. | Enrollment target calculator at http://www.p12.nysed.gov/psc/enrollment-retention-targets.html | Not Met | Goal missed by 6.6% (5.6%). ELL rates have steadily been increasing through proactive enrollment outreach, including a new lottery preference. |
| Org Goal 4 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities. | Enrollment target calculator at http://www.p12.nysed.gov/psc/enrollment-retention-targets.html | Met | Goal exceeded by 0.3% (18.5%). |
| Org Goal 5 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program. | Enrollment target calculator at http://www.p12.nysed.gov/psc/enrollment-retention-targets.html | Met | Goal exceeded by 7.3% (93.2%) |
| Org Goal 6 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for | Enrollment target calculator at http://www.p12.nysed.gov/psc/enrollment-retention-targets.html | Met | Using 2019-20 as the base year, with graduates counted as students retained, goal was exceeded by 4.8% |

| | | | | |
|------------|---|---|---------|--|
| | English language learners. | | | (92.0%). |
| Org Goal 7 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities. | Enrollment target calculator at http://www.p12.nysed.gov/psc/enrollment-retention-targets.html | Not Met | Using 2019-20 as the base year, with graduates counted as students retained, goal was missed by 3.2% (84.8%). Tracking and reviewing discharge data, including surveys of discharged students, to better understand why these students have left. |
| Org Goal 8 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program. | Enrollment target calculator at http://www.p12.nysed.gov/psc/enrollment-retention-targets.html | Met | Using 2019-20 as the base year, with graduates counted as students retained, goal was exceeded by 2.2% (91.0%). |
| Org Goal 9 | Each year, 95% of all students enrolled on the last day of the school year who do not move out of district will return the following September. | ATS | Met | Excluding graduates, 98% of students enrolled on the last day of school who did not move out of NYC returned in September. |
| | Each year, the | | | |

| | | | | |
|-------------|--|-----|------------------|--|
| Org Goal 10 | percent of K-8 students with 90% attendance or better will exceed the percent of K-8 students with 90% attendance or better across New York City. | ATS | Unable to Assess | 2020-21 city comparison data is not available. |
| Org Goal 11 | Each year, the percent of HS students with 90% attendance or better will exceed the percent of HS students with 90% attendance or better across New York City. | ATS | Unable to Assess | 2020-21 city comparison data is not available. |
| Org Goal 12 | Each year, the attendance rate of K-8 students will exceed the attendance rate of K-8 students across New York City. | ATS | Unable to Assess | 2020-21 city comparison data is not available. |
| Org Goal 13 | Each year, the attendance rate of HS students will exceed the attendance rate of HS students across New York City. | ATS | Unable to Assess | 2020-21 city comparison data is not available. |
| | In each year of the charter term, parents will express satisfaction with the school's program, based on | | | |

| | | | | |
|-------------|---|--|------------------|--|
| Org Goal 14 | the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey. | 2020-2021 NYC DOE School Survey Report | Unable to Assess | 2020-21 city comparison data is not available. |
| Org Goal 15 | In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey. | 2020-2021 NYC DOE School Survey Report | Unable to Assess | 2020-21 city comparison data is not available. |
| | In each year of the charter term, students will | | | |

| | | | | |
|-------------|--|--|------------------|--|
| Org Goal 16 | express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Relevant for schools serving grades 6-12 only) | 2020-2021 NYC DOE School Survey Report | Unable to Assess | 2020-21 city comparison data is not available. |
| Org Goal 17 | | | | |
| Org Goal 18 | | | | |
| Org Goal 19 | | | | |
| Org Goal 20 | | | | |

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially | If not met, describe efforts |
|--|-----------------|-----------------------------------|-----------------------------------|------------------------------|
|--|-----------------|-----------------------------------|-----------------------------------|------------------------------|

| | | | Met | the school will take to meet goal. |
|------------------|--|-------------------|-----|---|
| Financial Goal 1 | Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit. | Independent Audit | Met | |
| Financial Goal 2 | Each year, the school will operate on a balanced budget. A budget will be considered “balanced” if revenues equal or exceed expenditures. | Independent audit | Met | |
| Financial Goal 3 | Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. (This goal applies only to schools that are no longer “growing” grades within the current charter term.) | ATS | Met | Count was 93% of authorized enrollment. |
| | Each year, the school when combined with Harlem Children’s Zone (pursuant to its Institutional | | | |

| | | | | |
|------------------|--|-------------------|-----|--|
| Financial Goal 4 | Partnership Agreement with Harlem Children's Zone), will maintain 60 days unrestricted cash on hand. | Independent audit | Met | |
| Financial Goal 5 | Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed non-cash expenditures. | Independent audit | Met | |

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[84M341_PAI Indpndt Fin Audit 1Nov21](#)

Filename: 84M341_PAI Indpndt Fin Audit_1Nov21.pdf **Size:** 1.5 MB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Completed - Nov 1 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

| | School Based Fiscal Contact Name | School Based Fiscal Contact Email | School Based Fiscal Contact Phone |
|--|----------------------------------|-----------------------------------|-----------------------------------|
| | Connor Fournier | | 212-360-3255 |

2. Audit Firm Contact Information

| | School Audit Contact Name | School Audit Contact Email | School Audit Contact Phone | Years Working With This Audit Firm |
|--|---------------------------|--|----------------------------|------------------------------------|
| | Grant Thornton, LLP | rich.dean@us.gt.com | 212-599-0100 | 11 |

3. If applicable, please provide contact information for the school's outsourced financial services firm.

| | Firm Name | Contact Person | Mailing Address | Email | Phone | Years With Firm |
|--|-----------|----------------|-----------------|-------|-------|-----------------|
| | | | | | | |

Entry 5 - Fiscal Year 2021-2022 Budget

Completed - Nov 1 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[84M341_PAII_FY22_Budget](#)

Filename: 84M341_PAII_FY22_Budget.xlsx Size: 38.1 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest

Form

Completed - Nov 1 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[84M341_PAII_Disclosure-Fin-Interest_1Nov21](#)

Filename: 84M341_PAII_Disclosure-Fin-Interest_1Nov21.pdf Size: 8.6 MB

Entry 7 BOT Membership Table

Completed - Nov 1 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

| | Trustee Name | Trustee Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2020-2021 |
|---|------------------------|-----------------------|-----------------------|------------------------|---------------------------------|------------------------|---|---------------------------------------|--|
| 1 | Geoffrey Canada | [REDACTED] | Chair | Audit Committee | Yes | 8 | 06/09/2020 | 06/01/2022 | 10 |
| 2 | Mitch Kurz | [REDACTED] | Secretary | Audit Committee | Yes | 5 | 06/15/2021 | 06/01/2023 | 10 |
| 3 | Kenneth Langone | [REDACTED] | Trustee/Member | None | Yes | 8 | 06/09/2020 | 06/01/2022 | 7 |
| 4 | Stanley drucken miller | [REDACTED] | Trustee/Member | None | Yes | 8 | 06/09/2020 | 06/01/2022 | 10 |
| 5 | Denise Fuller | [REDACTED] | Trustee/Member | None | No | 5 | 06/15/2021 | 06/01/2023 | 5 or less |
| 6 | Dr. Alfonso Wyatt | [REDACTED] | Trustee/Member | None | Yes | 3 | 06/09/2020 | 06/01/2022 | 7 |
| 7 | Fatime Cadoo | [REDACTED] | Parent Rep | None | No | 5 | 06/15/2021 | 06/01/2022 | 9 |
| 8 | Willie Mae | [REDACTED] | Trustee/Member | None | Yes | 4 | 06/15/2021 | 06/01/2023 | 8 |

| | | | | | | | | | |
|---|--------------------------------------|--|--------------------|------|----|---|----------------|----------------|-----------|
| | Lewis | | | | | | | | |
| 9 | Ellanor (Bodie) Brizendi ne | | Trustee/ Member | None | No | 2 | 06/15/2 021 | 06/01/2 023 | 5 or less |

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

| | Trustee Name | Trustee Email Address | Position on the Board | Commit tee Affiliatio ns | Voting Member Per By- Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD /YYYY) | End Date of Current Term (MM/DD /YYYY) | Board Meeting s Attende d During 2020- 2021 |
|----|--------------------------|-----------------------------|-----------------------------|-----------------------------------|--|------------------------------|---|---|--|
| 10 | Keith Meister | | Trustee/ Member | None | No | 1 | 06/01/2 021 | 06/01/2 023 | 8 |
| 11 | Kwame Owusu- Kesse | | Other | Audit Commit tee | Yes | 1 | 06/09/2 020 | 06/01/2 022 | 10 |
| 12 | | | | | | | | | |
| 13 | | | | | | | | | |
| 14 | | | | | | | | | |
| 15 | | | | | | | | | |

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

| | |
|--|----|
| a. Total Number of BOT Members on June 30, 2021 | 11 |
| b.Total Number of Members Added During 2020-2021 | 0 |
| c. Total Number of Members who Departed during 2020-2021 | 0 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 11 |

3. Number of Board meetings held during 2020-2021

10

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed - Nov 1 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[84M341_PAII Board Meeting Minutes](#)

Filename: 84M341_PAII_Board_Meeting_Minutes.pdf **Size:** 989.2 kB

Entry 9 Enrollment & Retention

Completed - Nov 1 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

| | Describe Recruitment Efforts in 2020-2021 | Describe Recruitment Plans in 2021-2022 |
|--|---|---|
| | Recruitment has been challenging for the 20-21 school | |

| | | |
|----------------------------|--|--|
| Economically Disadvantaged | <p>year due to the COVID-19 pandemic. In preparation for the 20-21 school year, Promise Academy I sent out 10,708 postcards (about 3,000 more than last year) to families across Harlem using the DOE's contractor Vanguard, which enabled us to target zip codes in the most underserved areas of Manhattan. We have a lottery preference for applicants who apply for kindergarten, who live in the St. Nicholas Housing Development, and for low-income children in CSD 5 and Central Harlem. We reached out to families, gave out flyers, and joined online events to inform the community about our pipeline of services that are free of charge (uniforms, breakfast, lunch, social services, etc). We moved our 2020 lottery from July to October and held it virtually to keep our families and staff members safe from COVID. This also gave new families more time to learn about the services we provide.</p> | <p>In the 2021-2022 school year, in addition to our previous practices, we intend to work more collaboratively with preschools and agencies that serve low-income families to attract more applicants. The challenges that the pandemic has created make door-to-door recruitment problematic. To mitigate a decrease in applicants, we are investing in and planning for innovative ways to reach a wider audience in low-income areas.</p> <p>Recruiting will also be targeted in CSD 04 in preparation for PAII Elementary's change in location scheduled for September 2022. This non-material revision was approved by the Board of Regents in July 2021.</p> |
| | <p>In order to attract additional families, efforts were made in:</p> <p>(1) Distributing and maintaining information/documents in a variety of languages on hand at each site, so that interested parents who walk in for information can readily have access to it; (2) Orientation explaining the process for ESL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise</p> | |

English Language Learners

Academy; (3) Having a translator sit down with parents to complete the Home Language Survey; and (4) Administering an interview in English and the student's home language.

In an effort to diversify our student population further and meet mandated enrollment targets of special populations, Promise Academy added an ELL preference to its kindergarten lottery. The preference was approved by the Promise Academy Board on October 30, 2019, and approved by the DOE on December 17, 2019.

Due to the impacts of COVID-19 on New York City, we have had to develop virtual and remote ways to recruit for the 2020-2021 school year. In addition, the following efforts were made: (1) families from our Gems and Three-Year-Old Journey programs apply to the lottery. We have supported these families by making sure that we have translators to support them throughout the application and enrollment process. (2) Orientation explaining the process for MLL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; (3) Having a translator sit down with parents to complete the Home Language Survey; and (4) Administering an interview in English and the student's home language.

Due to the COVID-19 pandemic, outreach and recruitment efforts continue to be challenging. Nonetheless, the following efforts are planned in addition to our normal recruiting measures: families from Harlem Children's Zone Early Childhood programs (TYOJ, The Baby College, GRADS Early Head Start, and Harlem Gems) have applied to the lottery. We have supported these families by having translators who could support them through the application and enrollment process.

Webinars held for current Promise Academy families, inclusive of those who speak a language other than English. (3) Flyers were distributed in English, Spanish and French.

Additionally, ELL scholars in CSD 04 will be targeted in preparation for PAII Elementary's move in September 2022.

Students with Disabilities

Due to the COVID-19 pandemic, the recruitment of students with disabilities has faced unprecedented challenges. Promise Academy has been limited in the events and communication that can be held, due to the remote nature of the school year during the spring and summer months. Despite this challenge, Promise Academy has continued to host informational sessions with parents and families regarding the services and support that are available, not just for those with children with disabilities, but for all parents and families who may need support during this time. Additionally, online resources and tools have been shared through a newsletter created specifically to support parents and staff. By supporting our current families and parents of children with disabilities, our goal is that the community will become aware of the efforts we take to provide support, which will contribute to meeting our recruitment and retention goals. We have also created a director of special education and ENL position to provide an additional layer of support. Part of this role includes communicating with families of students who are being enrolled through our waitlist to ensure they receive thorough information about the support and services we provide to students with disabilities.

In the 2021-2022 school year, in addition to our previous practices, we intend to work more collaboratively with preschools and agencies that serve low-income families to attract more applicants. The challenges that the pandemic has created make door-to-door recruitment problematic. To mitigate a decrease in applicants, we are investing in and planning for innovative ways to reach a wider audience in low-income areas.

Retention Efforts Toward Meeting Targets

| | Describe Retention Efforts in 2020-2021 | Describe Retention Plans in 2021-2022 |
|----------------------------|--|---|
| Economically Disadvantaged | <p>To ensure that our applicants, which are primarily from low-income families, suffer no hardships associated with their scholars receiving a high-quality education, we provide free breakfast and lunch every day, and free uniforms every year. We also provide wrap-around services for our families including social work intervention, free after-school services, tax preparation, free legal services, and much more. Our high school students also receive help from our Center for Higher Education and Career Support, in order to help them obtain jobs and internships as they transfer into the college. During the pandemic, we supplied over 1,000 Promise scholars with laptops and 150 families with wifi hotspots. In partnership with HCZ, we supplied groceries and PPE for our Promise families in need and supplied them with virtual resources and tech support. During remote learning, lunch was delivered to the homes of students learning virtually. All graduating seniors received a new Macbook to use in college and other gifts to help with their studies. In a partnership with Mobile Health, we also provided internal free PCR and rapid testings to our students and staff to keep our community safe. In</p> | <p>Our plans for the 2021-2022 school year include:</p> <ul style="list-style-type: none"> Continued free PCR and rapid testing for all Promise students Continued social services including counseling and trauma-based support due to hardships caused by the pandemic Continued free after-school services for all Promise Academy students Continued free summer camp and summer enrichment sessions Ongoing communication at events and parent association meetings to inform Promise families about our offerings. Continued gifts to help graduating seniors with their college studies. Continued free uniforms, breakfast, lunch, and other services. |

| | | |
|---------------------------|--|---|
| | <p>partnership with HCZ, we also provided a cash gift to all Promise families to help with hardships caused by the pandemic.</p> | |
| English Language Learners | <p>During the course of the pandemic, we have continued to provide our English Language Learners with daily live instruction. English as a New Language (ENL) teachers have been in constant communication with parents and have provided them with resources and techniques to use at home.</p> | <p>Going forward, we will also add the following strategies to retain students: (1) all parent workshops will be in the parents' predominant language and (2) training and development teams added to strengthen teacher practices and (3) events held to that teach parents how to support their child in their native language.</p> |
| | <p>We hosted events to draw in families within the Harlem community to share information about special education processes and the services we offer at our Promise Academy Charter Schools. All of our teachers have access to the expertise of special education staff. This resource enhances all teachers' ability to reach their students and we plan to advertise this as part of our recruitment efforts in 2019-2020. We will also continue to offer intervention services for general education students who need additional support. Special education managers identified students with special needs advocating for them to receive services through the CSE. In addition, the Director of Social-Emotional Learning has taken the lead on training school leaders and staff and expanding to ensure that scholars develop the</p> | |

| | | |
|----------------------------|---|--|
| Students with Disabilities | <p>skills to advocate for themselves and ask for support when needed.</p> <p>Throughout the course of the pandemic, we provided all of our students, including those with disabilities, with synchronous school day programming. Students were provided with high-quality instruction and also received all of their services remotely. Administration and staff were in constant communication with parents to inform them of the progress their children were making. For the 2020-2021 school year we will continue to offer: (1)intervention services for general education students who need additional support, (2) social/emotional learning classes and programs.</p> <p>Moving forward, we have also added the following strategies to retain students: (1) increasing the number of parent workshops pertaining to special education, behaviors, and learning differences (2) creating parent support groups (3) increasing the professional development for all staff in order to ensure that differentiation is occurring within all aspects of instruction.</p> | <p>We will also continue: (1) to have guest speakers who were classified as SWD inform parents of their own successes (2) hosting activities where parents are taught how to educate their scholars at home, and (3) to train and develop to strengthen teacher practices.</p> |
|----------------------------|---|--|

Entry 10 - Teacher and Administrator Attrition

Completed - Nov 1 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Nov 1 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 4 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021) | 1 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021) | 0 |
| Total Category A: 5 or 30% whichever is less | 5.0 |

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 5 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021) | 0 |
| Total Category B: not to exceed 5 | 5.0 |

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 0 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021) | 0 |
| Total Category C: not to exceed 5 | 0.0 |

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|------------------|-----------|
| Total Category D | 2 |

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

| | FTE Count |
|------------------|-----------|
| Total Category E | 77 |

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

| | FTE Count |
|------------------|-----------|
| Total Category F | 89 |



Thank you.

Entry 12 Organization Chart

Completed - Nov 1 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[84M341_PAII_Org-Chart_1Nov21](#)

Filename: 84M341_PAII_Org-Chart_1Nov21.pdf Size: 48.5 kB

Entry 13 School Calendar

Completed - Nov 1 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2021-2022 Promise Academy Calendar (For Families Only)

Filename: 2021-2022_Promise_Academy_Calendar__CPSzbW9.pdf **Size:** 81.4 kB

Entry 14 Links to Critical Documents on School Website

Completed - Nov 1 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Harlem Children's Zone Promise Academy II Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

| | Link to Documents |
|--|---|
| 1. Most Recent Annual Report (i.e., 2019-20) | https://hczpromise.org/community/board-meeting-documents/annual-reports/ |
| 2. Most recent board meeting notice, documents to be discussed at the meeting (if any) | https://hczpromise.org/community/board-meeting-documents/ |
| 2a. Webcast of Board Meetings (per Governor's Executive Order) | https://hczpromise.org/community/board-meeting-documents/ |
| 3. Link to NYS School Report Card | https://data.nysed.gov/essa.php?instid=800000058981&year=2020&createreport=1&OverallStatus=1&section_1003=1&EMStatus=1&HSStatus=1&HSGradrate=1 |
| 4. Lottery Notice announcing date of lottery | https://hczpromise.org/community/public-notices/ |
| 5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY); | https://hczpromise.org/wp-content/uploads/2021/09/21-22-Family-Handbook.pdf |
| 6. District-wide Safety Plan | https://hczpromise.org/wp-content/uploads/2021/09/Final_21-22_Promise-Academy-District-Wide-Safety-Plan.pdf |
| 6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo) | https://hczpromise.org/wp-content/uploads/2021/09/21-22-Family-Handbook.pdf |
| 7. Authorizer-Approved FOIL Policy | https://hczpromise.org/community/ |
| 8. Subject matter list of FOIL records | https://hczpromise.org/community/ |

Thank you.



Financial Statements and Reports of
Independent Certified Public
Accountants

**Harlem Children's Zone Promise Academy II
Charter School**

June 30, 2021 and 2020

Contents

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|--|------|
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GRANT THORNTON LLP

757 Third Avenue, 9th Floor
New York, NY 10017

D +1 212 599 0100

F +1 212 370 4520

REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

The Board of Trustees of
Harlem Children's Zone Promise Academy II Charter School:

Report on the financial statements

We have audited the accompanying financial statements of Harlem Children's Zone Promise Academy II Charter School (the "School"), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Harlem Children's Zone Promise Academy II Charter School as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other reporting required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report, dated November 1, 2021, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



New York, New York
November 1, 2021

Harlem Children's Zone Promise Academy II Charter School

STATEMENTS OF FINANCIAL POSITION

As of June 30,

| | <u>2021</u> | <u>2020</u> |
|---|-----------------------------|----------------------------|
| ASSETS | | |
| Cash and cash equivalents | \$ 5,559,696 | \$ 5,208,432 |
| Restricted cash | 70,853 | 70,839 |
| Contributions receivable | - | 625,000 |
| Government grants and contracts receivable | 664,513 | 407,951 |
| Due from related parties | 840,332 | 435,148 |
| Due from Harlem Children's Zone - deferred compensation plans | 3,290,068 | 2,450,254 |
| Property and equipment, net | 25,026 | 28,328 |
| Other assets | <u>112,921</u> | <u>122,094</u> |
| Total assets | <u><u>\$ 10,563,409</u></u> | <u><u>\$ 9,348,046</u></u> |
| LIABILITIES AND NET ASSETS | | |
| Liabilities | | |
| Accounts payable and accrued expenses | \$ 2,787,750 | \$ 2,761,726 |
| Refundable advance | 500,000 | - |
| Deferred compensation payable | <u>3,030,152</u> | <u>2,139,599</u> |
| Total liabilities | <u>6,317,902</u> | <u>4,901,325</u> |
| Contingencies | | |
| Net assets - without donor restrictions | <u>4,245,507</u> | <u>4,446,721</u> |
| Total liabilities and net assets | <u><u>\$ 10,563,409</u></u> | <u><u>\$ 9,348,046</u></u> |

The accompanying notes are an integral part of these financial statements.

Harlem Children's Zone Promise Academy II Charter School

STATEMENTS OF ACTIVITIES

For the years ended June 30,

| | 2021 | 2020 |
|---------------------------------|----------------------------|----------------------------|
| Revenue and support | | |
| Revenue: | | |
| Government grants and contracts | \$ 20,949,077 | \$ 21,931,958 |
| Other income | 98,370 | 58,566 |
| | <u>21,047,447</u> | <u>21,990,524</u> |
| Total revenue | | |
| Support: | | |
| Contributions: | | |
| Related parties | 1,767,269 | 2,166,961 |
| Others | 82,559 | 1,355,825 |
| Contributed space and services: | | |
| Related parties | 754,885 | 584,019 |
| Others | 1,677,481 | 1,677,481 |
| | <u>4,282,194</u> | <u>5,784,286</u> |
| Total support | | |
| Total revenue and support | <u>25,329,641</u> | <u>27,774,810</u> |
| Expenses | | |
| Program services: | | |
| Regular education | 20,700,609 | 21,024,560 |
| Special education | 3,645,116 | 3,774,641 |
| | <u>24,345,725</u> | <u>24,799,201</u> |
| Total program services | | |
| Management and general | <u>1,185,130</u> | <u>1,099,142</u> |
| Total expenses | <u>25,530,855</u> | <u>25,898,343</u> |
| Change in net assets | <u>(201,214)</u> | <u>1,876,467</u> |
| Net assets, beginning of year | <u>4,446,721</u> | <u>2,570,254</u> |
| Net assets, end of year | <u><u>\$ 4,245,507</u></u> | <u><u>\$ 4,446,721</u></u> |

The accompanying notes are an integral part of these financial statements.

Harlem Children's Zone Promise Academy II Charter School

STATEMENT OF FUNCTIONAL EXPENSES

For the year ended June 30, 2021

| | Regular Education | Special Education | Management and General | Total |
|--|------------------------------|------------------------------|-----------------------------------|----------------------|
| Salaries | \$ 11,335,151 | \$ 1,995,976 | \$ 686,882 | \$ 14,018,009 |
| Payroll taxes | 903,283 | 159,057 | 54,737 | 1,117,077 |
| Employee benefits | 1,863,930 | 328,214 | 112,950 | 2,305,094 |
| Retirement plan contribution | 182,341 | 32,108 | 11,049 | 225,498 |
| Total personnel services | 14,284,705 | 2,515,355 | 865,618 | 17,665,678 |
| Admissions | 37,538 | 6,610 | 2,275 | 46,423 |
| Classroom supplies | 210,191 | 37,012 | - | 247,203 |
| Contracted services | 351,009 | 61,808 | 21,270 | 434,087 |
| Depreciation | 2,670 | 470 | 162 | 3,302 |
| Equipment rental and maintenance | 63,931 | 11,257 | 3,874 | 79,062 |
| Food | 589,586 | 103,819 | - | 693,405 |
| Insurance | 121,148 | 21,333 | 7,341 | 149,822 |
| Occupancy | 3,789,773 | 667,331 | 229,651 | 4,686,755 |
| Office supplies and furniture | 31,411 | 5,531 | 1,903 | 38,845 |
| Printing, publications, and memberships | 49,156 | 8,656 | 2,979 | 60,791 |
| Software and hardware | 588,169 | 103,569 | 35,642 | 727,380 |
| Special client services & incentives | 252,577 | 44,476 | - | 297,053 |
| Staff travel | 231 | 41 | 14 | 286 |
| Student travel | 11,411 | 2,009 | - | 13,420 |
| Telecommunications | 147,686 | 26,006 | 8,949 | 182,641 |
| Training | 42,540 | 7,491 | 2,578 | 52,609 |
| Uniforms | 79,432 | 13,987 | - | 93,419 |
| Miscellaneous | 47,445 | 8,355 | 2,874 | 58,674 |
| Total other than personnel services | 6,415,904 | 1,129,761 | 319,512 | 7,865,177 |
| Total expenses | \$ 20,700,609 | \$ 3,645,116 | \$ 1,185,130 | \$ 25,530,855 |

The accompanying notes are an integral part of this financial statement.

Harlem Children's Zone Promise Academy II Charter School

STATEMENT OF FUNCTIONAL EXPENSES

For the year ended June 30, 2020

| | Regular Education | Special Education | Management and General | Total |
|--|------------------------------|------------------------------|-----------------------------------|----------------------|
| Salaries | \$ 11,396,494 | \$ 2,046,068 | \$ 633,420 | \$ 14,075,982 |
| Payroll taxes | 953,167 | 171,127 | 52,977 | 1,177,271 |
| Employee benefits | 1,923,877 | 345,403 | 106,929 | 2,376,209 |
| Retirement plan contribution | 266,865 | 47,912 | 14,832 | 329,609 |
| Total personnel services | 14,540,403 | 2,610,510 | 808,158 | 17,959,071 |
| Admissions | 54,133 | 9,719 | 3,009 | 66,861 |
| Classroom supplies | 257,979 | 46,316 | - | 304,295 |
| Contracted services | 709,202 | 127,327 | 39,418 | 875,947 |
| Depreciation | 2,542 | 456 | 141 | 3,139 |
| Equipment rental and maintenance | 94,773 | 17,015 | 5,268 | 117,056 |
| Food | 678,580 | 121,829 | - | 800,409 |
| Insurance | 119,725 | 21,495 | 6,654 | 147,874 |
| Occupancy | 3,594,741 | 645,381 | 199,796 | 4,439,918 |
| Office supplies and furniture | 172,479 | 30,966 | 9,586 | 213,031 |
| Printing, publications, and memberships | 42,111 | 7,560 | 2,341 | 52,012 |
| Software and hardware | 255,774 | 45,920 | 14,216 | 315,910 |
| Special client services & incentives | 114,006 | 20,468 | - | 134,474 |
| Staff travel | 3,662 | 657 | 204 | 4,523 |
| Student travel | 112,841 | 20,259 | - | 133,100 |
| Telecommunications | 46,186 | 8,292 | 2,567 | 57,045 |
| Training | 106,715 | 19,159 | 5,931 | 131,805 |
| Uniforms | 85,362 | 15,325 | - | 100,687 |
| Miscellaneous | 33,346 | 5,987 | 1,853 | 41,186 |
| Total other than personnel services | 6,484,157 | 1,164,131 | 290,984 | 7,939,272 |
| Total expenses | \$ 21,024,560 | \$ 3,774,641 | \$ 1,099,142 | \$ 25,898,343 |

The accompanying notes are an integral part of this financial statement.

Harlem Children's Zone Promise Academy II Charter School

STATEMENTS OF CASH FLOWS

For the years ended June 30,

| | <u>2021</u> | <u>2020</u> |
|---|----------------------------|----------------------------|
| Cash flows from operating activities: | | |
| Change in net assets | \$ (201,214) | \$ 1,876,467 |
| Adjustments to reconcile change in net assets to net cash provided by operating activities: | | |
| Depreciation | 3,302 | 3,139 |
| Changes in assets and liabilities: | | |
| Decrease (increase) in contributions receivable | 625,000 | (625,000) |
| (Increase) decrease in government grants and contracts receivable | (256,562) | 42,286 |
| (Increase) decrease in due from related parties | (405,184) | 181,361 |
| (Increase) decrease in due from Harlem Children's Zone - deferred compensation plans | (839,814) | 984,768 |
| Decrease (increase) in other assets | 9,173 | (85,060) |
| Increase in accounts payable and accrued expenses | 26,024 | 591,413 |
| Increase (decrease) in deferred compensation payable | 890,553 | (248,223) |
| Increase in refundable advance | <u>500,000</u> | <u>-</u> |
| Net cash provided by operating activities | <u>351,278</u> | <u>2,721,151</u> |
| Cash flows from investing activities: | | |
| Purchases of property and equipment | <u>-</u> | <u>(6,140)</u> |
| NET INCREASE IN CASH AND CASH EQUIVALENTS AND RESTRICTED CASH | 351,278 | 2,715,011 |
| Cash and cash equivalents and restricted cash, beginning of year | <u>5,279,271</u> | <u>2,564,260</u> |
| Cash and cash equivalents and restricted cash, end of year | <u><u>\$ 5,630,549</u></u> | <u><u>\$ 5,279,271</u></u> |

The accompanying notes are an integral part of these financial statements.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS

June 30, 2021 and 2020

NOTE 1 - NATURE OF OPERATIONS

Harlem Children's Zone Promise Academy II Charter School (the "School") is a public charter school that is open to all New York City public school children via a lottery. Opened in 2005, the School features small class sizes, an extended day and year, high expectations, and access to an extended support system through its Institutional Partner, Harlem Children's Zone, Inc. ("HCZ").

HCZ is a not-for-profit organization that offers a wide array of education and social programs to the children and families of Harlem. Created in 1970 as a truancy prevention agency (then called "Rheedlen Centers for Children and Families"), HCZ has expanded its services to address the needs of children from birth through college, and as part of that mission, it also works to strengthen families and the surrounding community.

Pandemic Implications

In March 2020, the World Health Organization officially declared COVID-19, a disease caused by the novel coronavirus, a pandemic. This caused many local and national governments, including New York State, to impose restrictions on business operations, travel and public gatherings. The outbreak has adversely impacted the level of economic activity around the world and disrupted normal business activity in every sector of the economy.

Beginning in July of 2020 through June 2021, we implemented a hybrid learning model that allowed for both virtual and on-site instruction for our scholars, as the need for on-site engagement quickly emerged. On-site learning was made possible by enhanced social distancing, use of personal protective equipment, and frequent testing. Our virtual learning was facilitated by providing students with the technological resources needed to conduct schooling in a virtual environment. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. External factors, including the duration and intensity of the pandemic, the shape of the economic recovery and its impact on potential government funding, as well as timing and widespread adoption of vaccines, could have an impact on the School's future operating and academic results.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("US GAAP").

The School classifies its net assets in the following categories:

Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed stipulations and are, therefore, available for the general operations of the School.

Net Assets With Donor Restrictions

Represent net assets which are subject to donor-imposed restrictions whose use is restricted by time and/or purpose. Net assets with donor restrictions are subject to donor-imposed restrictions that require the School to use or expend the gifts as specified, based on purpose or passage of time. When donor restrictions expire, that is, when a purpose restriction is fulfilled or a time restriction ends, such net assets are reclassified to net assets without donor restrictions and reported on the statement of activities as net assets released from restrictions.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2021 and 2020

Net assets with donor restrictions also includes the corpus of gifts, which must be maintained in perpetuity, but allows for the expenditure of net investment income and gains earned on the corpus for either specified or unspecified purposes in accordance with donor stipulations. At June 30, 2021 and 2020, the School did not possess any net assets with donor restrictions.

Functional Expenses

The costs of providing the various programs and other activities of the School have been summarized on a functional basis in the statements of activities and functional expenses, which includes all operating expenses incurred during the year. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management allocates the direct costs of its operations to its programs and services on an equitable basis based on either financial or non-financial data, such as the percentage of direct labor costs charged to each program and supporting services by the School staff.

Cash and Cash Equivalents

The School considers money market fund investments and all highly liquid debt instruments with a maturity of three months or less on the date of acquisition to be cash equivalents.

Property and Equipment

Property and equipment purchased for a value greater than \$5,000 and with depreciable lives greater than one year are carried at cost, net of depreciation. Significant additions or improvements extending asset lives are capitalized; normal maintenance and repair costs are expensed as incurred. Leasehold improvements are amortized based on the lesser of the estimated useful life or remaining lease term.

Property and equipment used in operations are depreciated over their estimated useful lives using the straight-line method, as follows:

| | Useful Life (Years) |
|------------------------------------|------------------------|
| Furniture, fixtures, and equipment | 5 |
| Leasehold improvements | 5 - 31.5 |

Revenue

The School derives its revenue principally from the New York State and New York City governments, through the New York City Department of Education ("DOE") Office of Charter Schools, based on pupil enrollment for regular and special education. The balance of the revenue and support is derived from contributions and other government grants and contracts.

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by explicit donor-imposed restrictions. Revenues based on pupil enrollment are recognized over the period earned. Revenue from grants and contracts is recognized as the related expenses are incurred, or services performed, in accordance with the terms of the respective grant or contract agreement. Amounts received in advance are reported as deferred revenue.

The School records contributions of cash and other assets when an unconditional promise to give such assets is received from a donor. Contributions are recorded at the fair market value of the assets received and are classified as either support without donor restrictions or with donor restrictions, depending on whether the donor has imposed a restriction on the use of such assets. When a donor restriction expires

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2021 and 2020

(i.e., when a stipulated time restriction ends and/or a purpose restriction is accomplished), such net assets are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

The School follows guidance which requires organizations to determine whether a contribution is conditional based on whether an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets. If the agreement (or a referenced document) includes both, the recipient is not entitled to the transferred assets (or a future transfer of assets) until it has overcome the barriers in the agreement.

The School received an advance payment towards a conditional contribution in the amount of \$500,000 during the year ended June 30, 2021. This gift was conditioned upon the satisfaction of certain milestones and other requirements stipulated within the related agreement, and as such has been reflected as a refundable advance on the accompanying statement of financial position as of June 30, 2021. The remaining \$2,500,000 of conditional support related to this pledge will be recognized as revenue as the milestones and other requirements stipulated within the agreement are satisfied.

Receivables

Receivables contain some level of uncertainty surrounding timing and amount of collection. Therefore, management provides an allowance for doubtful accounts based on the consideration of the type of receivable, responsible party, the known financial condition of the respective party, historical collection patterns and comparative aging. These allowances are maintained at a level management considers adequate to provide for subsequent adjustments and potential uncollectible accounts. These estimates are reviewed periodically and, if the financial condition of a party changes significantly, management will evaluate the recoverability of any receivables from that organization and write off any amounts that are no longer considered to be recoverable. Any payments subsequently collected on such written-off receivables are recorded as income in the period received. As of June 30, 2021 and 2020, no allowance for doubtful accounts was required.

Accounting for Income Taxes

The School recognizes the tax effects from an uncertain tax position in the financial statements only if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

The School is exempt from federal income tax under Internal Revenue Code ("IRC") section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the IRC. The School has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it was nexus; and to identify and evaluate other matters that may be considered tax positions. The School has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements for the years ending June 30, 2021 or 2020.

Estimates

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2021 and 2020

NOTE 3 - CASH AND CASH EQUIVALENTS

The School maintains cash and cash equivalent balances in financial institutions, which generally exceed the amount insured by the Federal Depositary Insurance Corporation ("FDIC") and subject the School to credit risk. The School monitors this risk on a regular basis and has not experienced, nor does it anticipate, nonperformance by any of these financial institutions.

NOTE 4 - RESTRICTED CASH

Pursuant to an addendum to the Charter Agreement dated February 3, 2015, with the DOE, the School is required to set up an escrow of at least \$70,000. In the event of termination of the Charter, whether prematurely or otherwise, the School shall establish and follow procedures consistent with those required by Section 2851(2)(t) of the New York State Education Law in its use of the escrow.

NOTE 5 - PUPIL ENROLLMENT AND OTHER REVENUES FROM GOVERNMENT AGENCIES

Under the School's Charter Agreement and the Charter Schools Act, the School is entitled to receive funding from state and federal sources that are available to public schools. These funds include New York City pupil enrollment funds, federal food subsidies, and Title I and Title II funds. The calculation of the amounts to be paid to the School under these programs is determined by the State and is based on complex laws and regulations, enrollment levels, and economic information related to the home school districts of the children enrolled in the School. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

The amounts received and receivable from government agencies and included as revenue in the financial statements consisted of the following as of and for the years ended June 30, 2021 and 2020:

| | 2021 | | 2020 | |
|---|----------------------|-------------------|----------------------|-------------------|
| | Revenues | Receivable | Revenues | Receivable |
| City of New York (Pupil enrollment) | \$ 18,442,136 | \$ - | \$ 17,629,592 | \$ - |
| City of New York (Other) | 716,829 | - | 729,464 | - |
| Outside the City of New York (Pupil enrollment) | 114,538 | 111,730 | 87,326 | 90,558 |
| CARES Act PPP | 331,114 | - | 2,374,261 | - |
| Title I | 440,366 | 125,594 | 481,534 | 150,651 |
| Title II | 41,970 | 8,824 | 55,135 | 12,639 |
| Title IV | 30,895 | 10,902 | 37,057 | 25,641 |
| E-Rate | 4,428 | - | - | - |
| ESSER | 403,630 | 322,904 | - | - |
| Food service - Federal and State of New York | 423,171 | 84,559 | 537,589 | 128,462 |
| Total government grants and contracts | <u>\$ 20,949,077</u> | <u>\$ 664,513</u> | <u>\$ 21,931,958</u> | <u>\$ 407,951</u> |

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2021 and 2020

In April 2020, the School was granted a loan (the "Loan") in the aggregate amount of \$2,705,375, pursuant to the Paycheck Protection Program (the "PPP") under Division A, Title I of the CARES Act. As management believes there is reasonable assurance that the School will meet the terms for forgiveness of the loan, the loan was treated as a government grant whereby revenue will be recognized as the related qualifying expenses are incurred.

Funds from the Loan were only to be used for certain costs, such as payroll costs and occupancy expenses. The School used \$2,374,261 of the Loan amount for qualifying expenses during the year ended June 30, 2020. The School determined that the criteria for forgiveness under the terms of the Loan were met for this portion of the Loan during the year ended June 30, 2020 and accordingly recognized \$2,374,261 as revenue within government grants and contracts revenue on the accompanying statement of activities for the year ended June 30, 2020. The remaining balance of the Loan, \$331,114, was included within accounts payable and accrued expenses on the accompanying statement of financial position as of June 30, 2020. During the year ended June 30, 2021, the School used the remaining balance, \$331,114, for qualifying expenses and also received notice of forgiveness of the full balance of the PPP Loan from the U.S. Small Business Administration ("SBA") and accordingly, the School recognized \$331,114 as revenue within government grants and contracts revenue on the accompanying statement of activities for the year ended June 30, 2021.

NOTE 6 - PROPERTY AND EQUIPMENT

At June 30, 2021 and 2020, property and equipment consisted of the following:

| | 2021 | 2020 |
|--------------------------------|------------|------------|
| Equipment | \$ 235,830 | \$ 235,830 |
| Leasehold improvements | 57,734 | 57,734 |
| Furniture and fixtures | 41,997 | 41,997 |
| | 335,561 | 335,561 |
| Less: accumulated depreciation | (310,535) | (307,233) |
| Total | \$ 25,026 | \$ 28,328 |

Depreciation expense for the years ended June 30, 2021 and 2020 amounted to \$3,302 and \$3,139, respectively.

NOTE 7 - RETIREMENT PLAN

The School maintains the Alerus Tax Deferred Annuity Plan (the "Plan") with Alerus Retirement Solutions for all eligible employees. The Plan is non-contributory and employees become eligible once they have reached age 21 and have completed one year of service. Employees participating in the Plan will be fully vested after completing six years of service. Employer contributions made to the Plan are discretionary. For the years ended June 30, 2021 and 2020, contributions made to the Plan amounted to \$225,498 and \$329,609, respectively.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2021 and 2020

NOTE 8 - RELATED-PARTY TRANSACTIONS

Contributions

Deferred Compensation Plans

HCZ maintains a discretionary 457(f) plan and a Supplemental Bonus Plan for Teachers (effective January 1, 2016) for certain eligible employees of the School. Employees become eligible to participate in these plans based solely at the discretion of the School's Board of Trustees. The amounts contributed to the 457(f) plan and the Supplemental Bonus Plan for Teachers become vested five and three years, respectively, after the date of the initial contribution for all eligible employees. Amounts contributed to these plans are paid to eligible employees when vested. Terminated employees become vested immediately at the date of their termination. HCZ provides the School with an annual subsidy to cover this cost by contributing to a HCZ investment account. During fiscal 2021 and 2020, HCZ provided a net subsidy of \$967,509 and \$1,134,821, respectively, for contributions to these plans. These amounts are recorded within contributions - related party and a corresponding expense on the accompanying statements of activities. The cumulative amount due from HCZ relating to these plans totaled \$3,290,068 and \$2,450,254 at June 30, 2021 and 2020, respectively. The cumulative amount due to eligible employees totaled \$3,030,152 and \$2,139,599 at June 30, 2021 and 2020, respectively. Amounts due from HCZ in excess of amounts due to eligible employees represents reimbursements of amounts already paid by the School in advance of receiving the funds from HCZ.

Other

Certain expenses are shared amongst the School, HCZ and Harlem Children's Zone Promise Academy Charter School ("PA I"). Shared expenses primarily relate to prorated salaries and other expenses that are allocated amongst the School, HCZ and PA I. Amounts may also be received by the School on behalf of HCZ or PA I, and amounts may also be granted to the School from HCZ. At June 30, 2021 and 2020, due from related parties totaled \$840,332 and \$435,148, respectively, pertaining to these related party transactions.

HCZ also provided the School with grants in the amounts of \$799,760 and \$1,032,140 in fiscal 2021 and 2020, respectively, which are included within contributions - related parties on the accompanying statements of activities.

Contributed Space and Services

HCZ provides the School with certain services at no cost. For the years ended June 30, 2021 and 2020, the School recognized revenues and corresponding expenses for services of \$754,885 and \$584,019, respectively.

The School also recognized revenues and corresponding expenses for contributed space and utilities from the DOE for both years ended June 30, 2021 and 2020 of \$1,677,481.

Rent

During fiscal 2019, the School renewed a five-year lease agreement with HCZ for the School's use of the space located at 35 East 125th St, New York, NY, a property owned by HCZ. Pursuant to the terms of this lease, the School incurred approximately \$2,107,985 in rent expense during both fiscal 2021 and 2020.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2021 and 2020

As of June 30, 2021, the minimum future annual rental obligation under the terms of this lease are as follows:

| <u>Year</u> | |
|-------------|---------------------|
| 2022 | \$ 2,106,144 |
| 2023 | 2,169,328 |
| 2024 | <u>2,234,408</u> |
| | <u>\$ 6,509,880</u> |

NOTE 9 - CONCENTRATION OF RISK

The School is dependent on various government agencies for funding and is responsible for meeting the requirements of such agencies. If the School were to lose students or the related government funding, it could have a substantial effect on the School's ability to continue operations.

As discussed in Note 8, HCZ makes a contribution to the School and donates services. If this relationship were to change or cease, such change could have a substantial effect on the School's ability to continue operations.

NOTE 10 - CONTINGENCIES GOVERNMENT AGENCY AUDITS

The School participates in a number of federal and state programs. These programs require that the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from any such audits of government contracts by government agencies is presently not determinable, it should not, in the opinion of management, have a material effect on the School's financial position or change in net assets. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

Litigation

The School, in the normal course of its operations, is a party to various legal proceedings and claims. While it is not feasible to predict the ultimate outcomes of such matters, management of the School is not aware of any claims or contingencies that would have a material adverse effect on the School's financial position or change in net assets.

NOTE 11 - LIQUIDITY AND AVAILABILITY OF RESOURCES

The School closely monitors cash flows to ensure adequate resources are available at any given time to meet current and upcoming obligations. Strong emphasis on budget and treasury management is undertaken in an effort to anticipate organizational needs during both the short- and long-term.

Government grant revenue represents the majority of funding received for School operations. As such, the School puts considerable focus on grants management to make certain that necessary funding is both calculated accurately and received timely.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2021 and 2020

Finally, if significant unforeseen liquidity issues arise, the School would seek funding and assistance from its Instructional Partner, Harlem Children's Zone, Inc., to address potential shortfalls, mitigate any operational issues that could result, and develop a long-term remedy.

The School's financial assets available within one year of June 30, 2021 for general expenditure are as follows:

| | |
|---|---------------------|
| Cash and cash equivalents | \$ 5,559,696 |
| Government grants and contracts receivable | 664,513 |
| Due from related parties | <u>840,332</u> |
| Financial assets available for general expenditures within one year | <u>\$ 7,064,541</u> |

The School's financial assets available within one year of June 30, 2020 for general expenditure are as follows:

| | |
|---|---------------------|
| Cash and cash equivalents | \$ 5,208,432 |
| Contributions receivable | 625,000 |
| Government grants and contracts receivable | 407,951 |
| Due from related parties | <u>435,148</u> |
| Financial assets available for general expenditures within one year | <u>\$ 6,676,531</u> |

NOTE 12 - SUBSEQUENT EVENTS

The School evaluated its June 30, 2021 financial statements for subsequent events through November 1, 2021, the date the financial statements were available to be issued. The School is not aware of any subsequent events which would require recognition or disclosure in the financial statements.

GRANT THORNTON LLP

757 Third Avenue, 9th Floor
New York, NY 10017

D +1 212 599 0100

F +1 212 370 4520

**REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT
AUDITING STANDARDS***

The Board of Trustees of
Harlem Children's Zone Promise Academy II Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Harlem Children's Zone Promise Academy II Charter School (the "School"), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 1, 2021.

Internal control over financial reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in the School's internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and other matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Intended purpose

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this report is not suitable for any other purpose.



New York, New York
November 1, 2021

Harlem Children's Zone Promise Academy II Charter School

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the year ended June 30, 2021

None noted.



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The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, July 22, 2020

Conference Call

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Ari Browne, Amy Deal, Jennifer Klein, Jazmine Lewis, Justin Maker, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, and Troy Smith

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from June 9, 2020 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Harlem Children's Zone's (HCZ's) newly appointed Chief Executive Officer Kwame Owusu-Kesse thanked the board for welcoming him to his first official Promise Academy I and II board meetings as HCZ's CEO.

Mr. Owusu-Kesse reported that the organization continues to emphasize the importance of wearing masks to slow the spread of COVID-19 through HCZ's public health campaign: #StayCoveredHarlem.

At the beginning of the month, HCZ held a virtual youth summit where 300 young people came together via Zoom to share their ideas for collective action against civic injustice by expressing themselves through the arts, prose, and spoken word.

Last week, HCZ held a modified Healthy Harlem "Harvest." The Healthy Harlem and Community Pride teams gave out 4,000 pounds of fresh produce, 1,000 two-week supply packages of non-perishable foods, 1,000 masks, and 400 thermometers to families in the community.

HCZ continues to serve in a national leadership role, particularly with the response to COVID-19; given the devastating impact the pandemic has had on communities of color. Six cities have adopted HCZ's approach: Oakland, Minneapolis, Detroit, Chicago, Atlanta, and Newark.

So far, HCZ has been successful in raising \$26 million towards a broader national effort to raise \$50 million in COVID-19 relief funds.

Mr. Owusu-Kesse gave a virtual TED Talk highlighting the national leadership role that HCZ has taken in providing relief for COVID-19 in communities.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,116 for Promise Academy I and 1,011 for Promise Academy II.

Dr. Petit also reported that June attendance for Promise Academy I & II remained in the 90th-percentile rate.

In June, the schools held virtual graduations and moving up events for kindergarten, fifth graders, eighth graders, and high school seniors.

Schools held a virtual Career Day with over 100 career professionals speaking to scholars.

Virtual summer sessions have been progressing well. Scholars received project-based learning, and high school students received credit recovery. Virtual enrichment activities take place in the afternoon, including art, fitness, robotics, coding, and media arts.

The Recovery and Reopening Committee (RRC) is working towards creating a reopening plan that will keep scholars and staff safe. The committee's planning is informed by New York State and local health authorities.

Virtual Learning Update (Amy Deal)

Promise Academy II Middle School principal, Amy Deal, spoke about the day-to-day work of teachers as they instruct scholars remotely.

Financial Report (Jim Hutter)

PAII's enrollment is at 1,011, which is 17 unfavorable versus the budget. PAII revenue is \$500,000 unfavorable versus the budget. PAII is \$500,000 favorable, with expenses at \$19.3M. There is no HCZ contribution through 12 months of FY20.

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, September 15, 2020

Conference Call

Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Kashif Hameed, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, Toya Stilley, and Troy Smith

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from July 22, 2020 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse lauded the 2020 Harlem Children's Zone Annual Gala as a moving tribute to Stan Druckenmiller, this year's award recipient. Mr. Owusu-Kesse thanked Stan for his contributions to HCZ.

Mr. Owusu-Kesse also reported that HCZ continues reopening strategies for the fall. There has been a strong focus on protecting the most vulnerable scholars and staff members from COVID-19, as well as on the implementation of safety protocols for everyone. Spaces are being carefully prepared for re-entry, including checking air quality, posting signage and floor stickers, organizing room furniture, and providing safety training to ensure social distancing. In addition to regular cleaning by HCZ's facilities team, professional cleaners have also been hired for deeper cleaning and sanitization of all HCZ buildings. Executive leaders consistently stay informed by experts in the field to ensure a safe reopening.

HCZ is also preparing for different scenarios for the fall, including hybrid and full-remote learning scenarios, in case the percentage rate of COVID-19 increases in "the Zone."

The current plan is a hybrid learning environment for Promise Academy, with each student attending school two days a week and learning remotely for three days a week. On Wednesdays, all scholars will be remote to allow for professional deep cleaning in all buildings. HCZ programming, including afterschool for Promise Academy, will also employ a similar model. Executives have been in-person on a staggered schedule since July, and the following layer of leadership started in August.

The Recovery and Reopening Committee (RRC) is exploring ways in which the community can provide access to rapid COVID-19 testing and have been in communication with experts across the field to this end.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,198 for Promise Academy I and 1,121 for Promise Academy II.

Dr. Petit also reported that the fall session for Promise Academy began on September 8, 2020, with full remote instruction. Dr. Petit thanked Central Office and IT staff members for ordering and distributing new computers to all students who needed them. Hybrid instruction begins on September 29, 2020.

For the 2020-2021 school year, Promise Academy II Elementary School has been relocated to 245 West 129th Street.

The summer session was held virtually and was successful. Dr. Petit thanked Troy Smith and Wesner Pierce for the afterschool program over the summer.

Procedures have been updated to include remote learning protocols for attendance, and behavior and discipline. New methods for behavior and discipline include a private, virtual chat with scholars and their families as an intervention.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was 81% for the summer.

PAII Elementary School worked in close collaboration with its sister school over the summer. Students also had academic and enrichment sessions, with afterschool supporting.

Students in grades 2-5 had the opportunity to engage in project-based learning focused on African-American culture and history. For kindergarten and first grade, scholars participated in a "summer reading adventure."

Staff had an orientation in collaboration with PAI. Educators reviewed curriculum content and learned more about the "Educator's Theory," which challenged staff to view poignant documentaries and then hold discussions to address common biases and explore other perspectives. Educators also discussed implicit bias and how to address the community in ways that are respectful to all families.

The school held parent orientations during the summer for new families to ensure preparation and readiness for virtual, remote learning. This included guidance in uploading important documents and making sure that their students were registered.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was 91% for the summer.

Summer session instruction and enrichment were project-based. The disciplines for the projects were English, science and ELA. Students wrote vignettes, experimented with science projects and participated in math challenges.

The school collaborated with the afterschool program to encourage high attendance.

The principal partnered with the PAI High School principal, Bridget O'Neill, to run a new teacher training institute for three weeks in July. In August, they met with their newly hired teachers to help them get acclimated to the systems and cultures within Promise Academy and HCZ.

The principal worked closely with the PAI Middle School principal, Madelaine Schultz, to align professional development for teachers, which included school culture, behavior management, remote instruction tools, and social-emotional learning.

The school continued its partnership with Success in Motion, offering remote workouts for staff members.

The middle school held three parent sessions for each grade, to answer questions and inform them about safety precautions.

HCZ Promise Academy II High School (Kashif Hameed / Bridget O'Neill)

The PAI and PAII high school's combined attendance was 94% for the summer.

Promise Academy I High School offered combined lessons for the summer with their sister school, Promise Academy II High School, including a range of core classes and electives for summer credit recovery.

The high schools led an enrichment program called "Our One Book Summer Project."

Scholars in grades 9-11 participated in weekly Zoom sessions to engage in a reading of the novel, *The Other Wes Moore: One Name, Two Fates* by Wes Moore. For each Zoom session, there were over 225 student participants who completed the summer reading project together online. Scholars held live readings and book chats and explored relevant research topics. They also chose from four options of project extensions to complete over the summer. These projects would be turned in during the first week of school. Scholars had meaningful conversations about the common themes of the book, including racial injustice in the country. The principals continue to build out the African-American studies curriculum, which is offered to all high school grades.

Staff members returned in August and had meaningful discussions about different ways to engage with students remotely. Teachers received professional development that explored topics like welcoming students virtually and incentive-based interventions.

The schools launched GoGuardian software, which fosters a safer learning environment by allowing teachers to manage and direct online classroom activities.

Mr. Hameed is continuing to lead the high school boys group to further efforts around social-emotional learning.

Financial Update (Jim Hutter)

PAII's enrollment is at 1,121, which is 93 favorable versus the budget. PAII revenue is on target with the budget. PAII is \$500,000 favorable, with expenses at \$2.4M. There is no HCZ contribution through two months of FY21.

Promise Academy Safety Plan (Candice Ashby)

A motion was called to approve the Promise Academy Safety Plan for the 2020-2021 academic year. The motion was approved. The safety plan can be found on the Promise Academy website.

<https://hczpromise.org/community/>

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, November 4, 2020

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Kashif Hameed, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from October 14, 2020 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that HCZ, in partnership with Mobile Health, has tested 3,000 individuals. In conjunction with social distancing and other safety measures, frequent testing continues to help prevent the spread of COVID-19.

HCZ proactively encouraged people within the community to vote in the 2020 election, through mail or in person.

Mr. Owusu-Kesse thanked operations, facilities, after-school, kitchen, and administrative staff members for their consistent, supportive service in keeping scholars and employees safe.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,155 for Promise Academy I and 1,064 for Promise Academy II.

Both Promise Academy schools held professional development sessions.

Promise families who chose remote learning received a survey allowing them to switch their children to a hybrid learning plan for the second marking period. More than 100 parents have chosen to switch over to hybrid so far.

Saturday school and Academic Hour sessions have been virtual this year.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was 92% for October. The school continues to reach out to families whose children have chronic absences or lateness.

On October 13th and 14th, the school held parent/teacher conferences to inform parents about their scholar's progress.

The school celebrated Breast Cancer Awareness Month with educational awareness activities and by wearing pink masks.

Elementary scholars celebrated Unity Day and wore orange in support of anti-bullying.

At the end of the month, students and staff dressed up as their favorite book characters to promote literacy.

The afterschool program held a Halloween celebration with mask-wearing and proper social-distancing in mind. Scholars received goodie bags and dressed up in costumes.

Families with scholars who have selected fully remote-learning continue to receive support and supplies to keep their children academically engaged.

Theater arts teacher Ms. Littlefield gave kindergarten scholars custom-made puppets, which they will use in their learning and social-emotional development. Additionally, the music teacher has created virtual courses to keep scholars creative and learning in the arts.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was 98% for October.

As an incentive for scholar engagement, scholars enjoyed competitions and "Spirit Days." Scholars in the classrooms that won competitions received a book of their choice in the mail.

The middle school had high participation during virtual parent/teacher conferences.

Professional development sessions were held for teachers. The sessions included video interviews from scholars who gave constructive feedback. Teachers found the method very useful.

HCZ Promise Academy II High School (Kashif Hameed)

The PAI high school's attendance was 97% for October.

The school has scheduled a parent/teacher conference night on November 6, 2020.

Teachers are reviewing data to determine which scholars may need help meeting benchmarks. Additional support will be given to those students, including afterschool intervention, Academic Hour, and Saturday Academy.

The high school held a series of professional development sessions, which focused on data-driven instruction, student outcomes, and working collaboratively.

Scholars and staff celebrated Breast Cancer Awareness Month and wore pink masks in solidarity.

The school held a senior town hall event, where gifts were awarded to seniors who have met requirements in attendance, behavior, and academics for the month. All graduated seniors also received lunch.

The principal gave a presentation to education students at Marist College. Plans are in place to continue this practice at other higher education institutions.

Financial Update (Jim Hutter)

PAII's enrollment is at 1,064, which is 36 favorable versus the budget. PAII revenue is on target with the budget. PAII is \$400,000 favorable, with expenses at \$6.2M. There is no HCZ contribution through four months of FY21.

Grant Thorton has completed the financial statement and compliance audit, with an unqualified opinion and no control issues. The PAII financial statements were filed with the New York State Education Department for the November 2nd deadline.

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, December 8, 2020

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from November 4, 2020, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that executive leadership continues to be proactive in communication to families within the community.

Mr. Owusu-Kesse also reported that senior leaders designed systems to make rapid testing available to all employees, students, and the community to help mitigate the spread of COVID-19 during the holiday season. Since the beginning of September, the organization has conducted 2,668 tests in partnership with Mobile Health. In addition, some staff members, students, and families have also been tested externally using their own primary care resources.

Harlem Children's Zone continues to be a major part of the national discussion around COVID-19 recovery. Geoffrey Canada and Mr. Owusu-Kesse recently wrote an op-ed piece for *The New York Times* emphasizing the importance of comprehensive place-based work.

Mr. Owusu-Kesse and Dr. Achil Petit met virtually with new teachers to allow them to ask questions about the organization's COVID-19 response.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,151 for Promise Academy I and 1,061 for Promise Academy II.

Dr. Petit thanked COO Nana Annan, Executive Chef Andrew Benson, and team members who gave out turkeys to families during the holidays. The team continues to distribute meals to Promise Academy families every week.

School leaders continue efforts to provide strong professional development for staff members and additional support and interventions for students. There has been strong attendance for Academic Hour and Saturday Academy, with teachers going above and beyond to ensure that students reach benchmarks.

During talks with new teachers, Mr. Owusu-Kesse and Dr. Petit received positive feedback from new hires who stated that they have felt supported by leadership during onboarding.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was 93% for November.

The school celebrated 23 third graders, 31 fourth graders, and 32 fifth graders for making the honor roll. The virtual celebration included 140 parents. School leaders thanked them for their ongoing support.

The school distributed turkeys to PAII Elementary families for Thanksgiving and teachers held virtual celebrations across classrooms.

The principal thanked Director of Information Systems Ari Browne and the IT department for their consistent support in distributing and maintaining laptops and hotspots to families, students, and staff during remote learning.

The elementary school held a College Spirit Day to foster a sense of belonging for scholars.

School leaders have continued conducting formal and informal classroom observations to guide and support teachers.

A staff professional development session was facilitated by Dr. James, which included a reading of "Kids These Days" by Dr. Jody Carrington. The book allowed staff members to explore the impact of trauma and the importance of connection.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was 97% for November.

The middle school held an honor roll and award ceremony with families attending to celebrate their children's achievements. Scholars were rewarded for high academic achievements, improvement, and perfect attendance, as well as excellence in chess, science, social studies, physical education, and art. Certificates were delivered via email for families to print out.

To ensure that scholars continue reading, school leaders ordered a series of popular books for each grade. Scholars also enjoyed raffles and received a book of their choice during Saturday Academy.

The middle school distributed 150 turkeys to families. Families also picked up books, uniforms, and school supplies.

The school began holding monthly virtual "Fun Friday" sessions for scholars to give them an opportunity to socialize.

The Promise Academy II Parent Association (PAPA II) meeting had a successful turnout of 96 parents.

The middle school is working with the after-school program on a community service project, encouraging scholars to write letters to the local children's hospital this season.

HCZ Promise Academy II High School (Susan Rydz)

The high school's attendance was 94% for November.

In preparation for their June graduation, seniors took professional photos in their caps and gowns.

High school teachers engaged in a variety of professional development opportunities, including observing exemplars in teaching and engaging in topics such as data-driven instruction.

Parents attended the PAPA II meeting to receive information about wellness and outreach programs provided by HCZ.

The high school celebrated 135 scholars who had perfect attendance during October. Scholars had the opportunity to choose from several different rewards.

For Thanksgiving, the school's Sunshine Committee hosted a virtual potluck event, which featured students sharing what they are thankful for this season.

In partnership with its sister school, PAI High School, scholars participated in a virtual college fair by meeting with representatives from various colleges and universities.

Financial Update (Jim Hutter)

PAII's enrollment is at 1,061, which is 33 favorable versus the budget. PAII revenue is on target with the budget. PAII is \$700,000 favorable, with expenses at \$7.8M. There is no HCZ contribution through five months of FY21.

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, October 14, 2020

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Tiffany Fountain, Kashif Hameed, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from September 15, 2020, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that this week marked his 100th day as CEO of HCZ and the 100th day of Keith Meister as Chairman of the HCZ Board of Trustees.

Related to a key pillar of HCZ's COVID-19 Emergency Relief and Recovery effort to protect the most vulnerable in the Harlem community, there was a local distribution of essential supplies—including 35,000 masks, 4,205 non-perishable goods, and 28,000 pounds of produce.

HCZ launched a public health campaign in Harlem called #StayCoveredHarlem, which has generated six million online traffic hits since its launch. As part of the campaign, HCZ distributed over 2,000 thermometers.

Promise Academy has begun hybrid learning, with scholars receiving in-person instruction on a staggered schedule two days a week. The plan is designed for scholars and staff to stay in designated "pods" to further social distancing efforts.

HCZ continues to provide mental health services and staff training, which aligns with one of the pillars in HCZ's approach to the pandemic: mitigating the mental health crisis. Wellness practices and access to teletherapy have been provided to families and staff.

HCZ has partnered with Mobile Health to provide rapid testing for COVID-19. Testing is available for all staff and students at the HCZ Armory. To date, 1,900 individuals have been tested. The organization has also hired a contact tracer in the event that there is a positive case of COVID-19 within the organization.

Besides the work on the ground in Harlem, HCZ has been making a significant impact nationally by serving as a best-practice model of place-based work. HCZ is replicating its efforts in six cities: Oakland, Minneapolis, Chicago, Detroit, Newark, and Atlanta.

To help offset additional transportation costs caused by the COVID-19 pandemic, HCZ has given a one-time gift of \$50 to all employees.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,155 for Promise Academy I and 1,065 for Promise Academy II.

Dr. Petit also reported that enrollment has been favorable due to strong outreach efforts by Promise Academy principals, school administrators, and Central Office staff.

The transition to hybrid learning began on September 29th. Dr. Petit thanked the schools, after-school, IT department, and others who provided support.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was 88% for September.

School leaders have continued the practice of meeting with staff for ten minutes on remote learning mornings, engaging in breakout sessions, and focusing on the quote of the month.

Every morning for 30 minutes, scholars begin with a social-emotional learning community huddle, where teachers check on students and allow them to express themselves.

The elementary school's first in-person day was October 1st, with support from Promise Academy I Elementary and collaboration across all schools.

The school held several parent webinars in preparation for hybrid instruction. Parents had the opportunity to ask questions and voice any concerns.

Staff members have been using the Bloomz app to communicate effectively with parents and answer questions in real-time. Staff leaders have also used the tool to create audio messages, which can then be translated into different languages. The tool has been very useful for families who speak a language other than English at home.

Back-to-school night was held using the Zoom video conference platform.

The school has been celebrating Hispanic Heritage Month by highlighting staff members from different countries and encouraging them to share their stories with the students.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was 97% for September.

School leaders have been meeting regularly with teachers one-on-one to offer support.

The principal sends out a weekly newsletter to parents to foster communication. "Get Real with Deal" sessions have also recommenced this school year, with the principal giving a virtual video tour to ease parents' safety concerns.

The principal thanked the after-school staff for their consistent support, particularly with morning drop-offs and afternoon dismissals on in-person learning days.

"Academic Hour" began this month at the middle school. Saturday Academy will commence in two weeks.

The principal thanked Development for arranging a partnership with NASA. Middle school scholars had the opportunity to engage in NASA activities.

In celebration of Hispanic Heritage Month, a virtual school assembly is scheduled for October 14th, and scholars will have a Latin-inspired lunch on October 15th. Additionally, Afro-Latino facts are recited during the regular morning announcements.

HCZ Promise Academy II High School (Kashif Hameed)

The PAII high school's attendance was 93% for September.

School leaders have been focusing on creating a schedule that supports the hybrid learning environment for high school students.

For Hispanic Heritage month, students created self-portraits based on Frida Kahlo's work.

The school is partnering with Big Star, a creative studio program that teaches students movie animation and trailer design.

The school will hold their third FAFSA night on October 14th, with virtual college tours and a host of schools presenting during college week.

The school has scheduled parent/teacher conferences for October 14th. Team building activities will be held during the day to nurture relationships between teachers and students.

Explorations in African-American studies have begun, with broad student participation and engagement.

The principal is planning to present to college students majoring in Education at Marist College.

Financial Update (Jim Hutter)

PAII's enrollment is at 1,065, which is 37 favorable versus the budget. PAII revenue is on target with the budget. PAII is \$300,000 favorable, with expenses at \$4.1M. There is no HCZ contribution through three months of FY21.

Grant Thornton is currently performing the audit of FY20 for PAII. Once the audit is complete, the audited financial statements and report on internal control will be filed with the New York State Education Department by the November 2nd deadline.

Promise Academy II (Grades K-5) Community School District Relocation (Candice Ashby)

A motion was called to approve the relocation of Promise Academy II Elementary School (Grades K-5) to Community School District 4. The motion was approved.

Promise Academy II Kindergarten Lottery Preferences (Candice Ashby)

A motion was called to approve a revision to the kindergarten lottery preferences to Community School District 4 for applicants eligible for free and reduced-price lunch, who are English language learners, and from low-income families. The motion was approved.

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, January 20, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Willie Mae Lewis, Justin Maker, Bridget O'Neill, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith and Toya Stille

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from December 8, 2020, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that leadership has decided to extend virtual programming through mid-February Winter Break in response to feedback from the HCZ community and the increase in positive COVID-19 cases across the city. Students are scheduled to return to hybrid learning on March 1, 2021.

Mr. Owusu-Kesse also reported that, through HCZ's partnership with the Institute for Family Health, the HCZ community will be given priority for vaccinations. Additionally, to mitigate concerns about the safety of the COVID-19 vaccine, HCZ will launch a campaign to educate community members about the vaccine and encourage them to take it.

Mr. Owusu-Kesse reported that in December 2020, HCZ gave \$500 in emergency relief funds per child to parents and guardians of Promise Academy students. Mr. Owusu-Kesse thanked Senior Managing Director of Programs Wesner Pierre for leading the effort, and he noted that families shared overwhelming positive feedback and gratitude regarding the effort.

Finally, Mr. Owusu-Kesse shared that The William Julius Wilson Institute, housed at HCZ, held a national conference with more than 350 participants from all over the country to learn about the best practices of comprehensive placed-based work.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,145 for Promise Academy I and 1,059 for Promise Academy II.

Dr. Petit reported that virtual holiday celebrations were held for Central Office staff members. Staff also received gifts of appreciation.

Dr. Petit shared that many parents reached out to him and school leadership to thank HCZ for the emergency relief funds.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was 94% for December.

The school celebrated the power of generosity with the character trait of “giving” during December. The focus was to support those who have suffered challenges during the past year.

Scholars who had good attendance were rewarded with “HERO” shirts (Here Everyday Ready and On Time). The parents of those scholars also received shirts for their support. Additionally, the top five performing scholars from each class also received awards for participation and engagement.

Staff who instruct during Saturday Academy received holiday raffle prizes and personalized cards as tokens of appreciation.

The theater arts teacher directed an adaptation of Shel Silverstein’s poem “Sick” with first and second-grade students. Scholars in grades 3-5 held a virtual concert.

The elementary school held a spirit week.

Deans and counselors continue to facilitate scholar groups to offer social-emotional support.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was 98% for December.

Scholars have the opportunity to socialize during the pandemic by participating in extracurricular activities offered by the school. The principal thanked COO Nana Annan for recently joining the middle school’s chess club.

Staff members have been attending psychology training to learn approaches for supporting and motivating families and scholars.

School leaders distributed new polos and backpacks for staff members for the holidays.

The middle school’s social worker held an informative session with parents about suicide awareness, intervention, and prevention. All parents received materials related to suicide awareness, and they will have the opportunity to attend an upcoming follow-up session.

The school held a parent/teacher conference, with 206 parents attending. School leaders also attended the monthly Promise Academy II Parent Association (PAPA II) meeting, which was a very successful game night for parents.

HCZ Promise Academy II High School (Kashif Hameed)

The high school's attendance was 95% for December. The school celebrated 153 scholars who had perfect attendance.

High school scholars who have a GPA of 85 or higher were inducted into the school’s National Honor Society. The scholars were honored with a virtual candle-lighting ceremony.

The high school partnered with film and TV production company Big Star to create a 10-week program with Promise Academy I and II high school students focused on increasing diversity. To support this effort, Dr. Petit and school leaders loaned the scholars state-of-the-art MacBooks with software capable of high-level video editing. Big Star has plans to partner with Promise scholars again in the future.

The social work team continues to work with the school to ensure that students are supported in their social-emotional learning.

High school scholars are completing midterms this week. Seniors with high GPAs have been volunteering to support high school freshmen who need additional support. Currently, 48 freshmen are receiving tutoring and academic support from senior students.

High school students worked together to record a “thank you” message to frontline workers.

Financial Update (Jim Hutter)

PAII's enrollment is at 1,059, which is 31 favorable versus the budget. PAII revenue is on target with the budget. PAII is \$700,000 favorable, with expenses at \$9.4M. There is no HCZ contribution through six months of FY21.

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, February 10, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Conner Fournier, Kashif Hameed, Jim Hutter, Shondell James, Jennifer Klein, Jazmine Lewis, Willie Mae Lewis, Justin Maker, Liam McCarthy, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from January 20, 2021 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer (CEO) Kwame Owusu-Kesse reported that staff members have begun returning to the office on a hybrid schedule this week. The remaining staff will return throughout February. Scholars will return to hybrid learning on March 1st, 2021. The executive team will continue to maintain a hybrid schedule as they have done throughout the remote period.

Mr. Owusu-Kesse also reported that 4,356 HCZ and Promise Academy staff members and students have been tested to date in partnership with Mobile Health. Students and staff members continue to be tested in preparation for their return.

Mr. Owusu-Kesse opened the Promise Academy I Parent Association (PAPA I) meeting held on February 9, 2021. Parents showed gratitude for the efforts from school leadership and staff members and discussed the challenges of remote learning.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,142 for Promise Academy I and 1,055 for Promise Academy II.

Dr. Petit also reported that the enrollment period for the 2021-2022 school year has begun. Dr. Petit and his team are also working with Human Resources to fill any vacancies in preparation for the upcoming academic year.

Saturday Academy and Academic Hour continue to be successful with strong attendance from scholars who require additional help to meet benchmarks.

In partnership with wellness affiliates Success in Motion, Dr. Petit joined famed chef Jason Ellis in a virtual cooking class for all staff members.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school's attendance was 94% for January.

In celebration of President Joe Biden's inauguration, scholars viewed a portion of the event during class and dressed in "presidential" attire.

In celebration of Dr. Martin Luther King, Jr.'s birthday, staff built morale by encouraging students to participate in the day.

Third-grade teachers held a virtual cooking workshop for scholars and their families with high participation levels.

Saturday Academy and Academic Hour continue to support scholars. Staff members attended a training on resilience, led by a positive education consultant.

Elementary scholars who qualify as English Language Learners have made significant progress during remote learning.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was 97% for January.

The principal has been holding office hours for staff to reflect on the school year, offer support, and answer questions.

In partnership with PAI Middle School, the two schools continued to provide professional development opportunities for teachers and staff. Teachers analyzed videos of their instruction and classrooms and shared best practices.

Scholars attended a virtual tour of the Martin Luther King, Jr. Memorial to celebrate the national holiday.

The middle school held an award ceremony for scholars in all grades. Scholars received rewards for outstanding performance in chess, physical education, art, music and most improved.

Parents of fifth-grade scholars were invited to talk about the transition to middle school during the principal's Get Real with Deal session.

HCZ Promise Academy II High School (Kashif Hameed)

The high school's attendance was 94% for January.

The high school offers scholars opportunities to receive extra support with Saturday Academy, Academic Hour, office hours with staff, and make-up sessions for missed work.

Staff members have volunteered to mentor scholars who are struggling with remote learning. The principal thanked COO Nana Annan for meeting with students one-on-one to discuss college admissions and historically black colleges and universities.

Seniors are working on their college applications. 70 percent of scholars received at least one college or university acceptance so far. The principal met with seniors who are still making college or university admission decisions. Superintendent Dr. Petit is also reaching out to high school students who need more guidance and encouragement.

Ninth-grade teachers and some seniors have been mentoring freshmen and guiding them.

Financial Update (Jim Hutter)

PAII's enrollment is at 1,055, which is 27 favorable versus the budget. PAII revenue is on target with the budget. PAII is \$400,000 favorable, with expenses at \$11.3M. There is no HCZ contribution through seven months of FY21.

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, March 16, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Keith Langone, Kwame Owusu-Kesse, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jazmine Lewis, Willie Mae Lewis, Stephanie Lilavois, Justin Maker, Bridget O'Neill, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from February 10, 2021 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer (CEO) Kwame Owusu-Kesse introduced two new executives:

Connor Fournier joined Harlem Children's Zone in February 2021 as the new Chief Financial Officer (CFO). He graduated from Virginia Polytechnic Institute and State University (Virginia Tech) with a corporate finance degree. Most recently, Connor worked as the Vice President of Finance and Interim CFO at Success Academy.

Stephanie Lilavois joined HCZ as the Managing Director of Communications in February after fifteen years of progressive communication experience for non-profits, including the University of Pittsburgh and the City University of New York. She graduated from the University of Pittsburgh with a degree in Communications.

Mr. Owusu-Kesse reported that since November, HCZ, in partnership with Mobile Health, has conducted more than 7,000 tests for COVID-19 with a 2% positivity rate. However, last week, 400 tests were conducted with a 5% positivity rate, reflecting the current rise of the rate of infection in Central Harlem. Justin Maker, Senior Managing Director, Human Resources and his team, continue to track data and provide weekly updates to inform HCZ's decision-making and program design.

Mr. Owusu-Kesse also reported that HCZ's internal task force is dedicated to educating the community about vaccines. Planning efforts have included the vaccination of the entire executive team. Additionally, Mr. Owusu-Kesse recently spoke with and received guidance from Dr. Julia Iashare, a senior staff member at New York-Presbyterian and HCZ President and Founder Geoffrey Canada, who continues to address this issue nationally.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,140 for Promise Academy I and 1,053 for Promise Academy II.

Dr. Petit also reported that the reopening of Promise Academy Charter Schools to hybrid learning had gone smoothly. Dr. Petit thanked the IT, facilities, and safety teams for their efforts in ensuring the safety of HCZ scholars and that they are equipped with the tools necessary for hybrid learning.

Dr. Petit reminded the board of trustees that information on State exams has still not been released following the New York State Education Department's request for an assessment waiver due to the pandemic. If the Federal Government denies a waiver request, Dr. Petit reported, then NYSED will reduce the number of Regents exams and the length of grades 3-8 exams.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Dr. Shondell James reported that the Elementary School's attendance was 94% for February. The school continues to work with parents and families to get their scholars in school daily, whether remotely or in-person.

The school held a spirit week, giving scholars the opportunity to dress up as and celebrate African American leaders, activists, inventors, and entertainers, while learning about historically Black colleges and universities.

School leaders gave Panera Bread gift cards to staff members and held a virtual luncheon to show them appreciation for their hard work.

Teachers and staff met with parents to prepare them for a return to hybrid learning and answer their questions.

School leaders met individually with staff members for mid-year reviews. They discussed how they are progressing and offered support.

The Elementary School continues to host daily morning circles to give students an opportunity to express their feelings. Breaks from screen time also have been offered for the health and well being of young students.

School counselors, social workers, and deans have been meeting with scholars who require extra support. In addition, social workers have been partnering with the performing arts teacher to build scholar engagement.

HCZ Promise Academy II Middle School (Amy Deal)

Principal Amy Deal reported that the Middle School's attendance was 96% for February.

Education directors continue to provide professional development opportunities for teachers and staff across both middle schools, including video studies of exemplary work and best practices across all disciplines.

Black History Month celebrations were held throughout February with assemblies every Friday. They included displays of virtual student artwork from both middle schools.

The school's physical education teacher held a TikTok fitness challenge in which staff and students created videos of themselves performing their favorite fitness workout. The videos were collaged and shown at a celebration for the scholars.

The school held an Army of Love challenge on February 14, with scholars dressing in pink, red, and fatigue prints.

The Promise Academy II Parent Association (PAPA II) had a game night in February, using Black History Month questions in a Jeopardy-style event.

The school's social worker created a presentation on COVID-19 fatigue to help teachers identify ways to ensure scholars get screen breaks.

HCZ Promise Academy II High School (Kashif Hameed)

Principal Kashif Hameed reported that the High School's attendance was 92% for February. The school celebrated 44 students achieving perfect attendance and rewarded them with gift cards.

The school celebrated Black History Month with virtual events including a cooking class with celebrity Chef Jason Ellis. The principal assisted as the sous chef, with staff and students cooking apple crumb pie and stewed chicken.

The high school opened up its Titans' Treasure school store, which offered the opportunity for scholars who had accumulated "kickboard points" to purchase items. The school store was put in place to encourage continued positive behavior.

100 percent of PAII High School students applied for the Geoffrey Canada Scholarship along with two other internal scholarships. Only eight students have yet to receive college acceptances, as CUNY is currently evaluating applications.

The school had a meet and greet with PAII Middle School's eighth graders to talk to their parents about the transition to high school. Another virtual meet and greet is scheduled for eighth-grade students.

Three students with individualized education plans (IEPs) were declassified due to the consistent supports they received.

All of the principals are meeting with different colleges to inform student and teachers of the opportunities that exist at HCZ Promise Academy.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that PAII's enrollment is at 1,053, which is 25 favorable versus the budget. PAII revenue is on target with the budget. PAII is \$500,000 favorable, with expenses at \$12.7M. There is no HCZ contribution through eight months of FY21.

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, April 21, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Wesner Pierre, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from March 16, 2021 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that Harlem Children's Zone continues to inform the community and dispel myths about the COVID-19 vaccine. HCZ held Just the Facts: COVID Vaccine Virtual Town Hall the first week of April, with guest speakers Dr. Julia Iyasere, Vice President of the Center for Health Justice at New York-Presbyterian, and Dr. Olajide Williams, Professor and Chief of Staff of the Department of Neurology at the Columbia University Vagelos College. More than 500 people attended the Town Hall, and it has been posted on the HCZ website for public viewing.

Mr. Owusu-Kesse also reported that there had been 9,948 COVID-19 tests conducted at the HCZ Armory to date. Human Resources Senior Managing Director Justin Maker and his team continue to disaggregate this data to ensure that the community's COVID-19 positivity rate is being monitored effectively.

HCZ Founder and President Geoffrey Canada and Mr. Owusu-Kesse sat down for an interview with CNN's News Anchor Poppy Harlow to discuss the pandemic recovery challenges facing hard-hit communities of color – and what Harlem Children's Zone is doing to address them.

On April 20, Mr. Owusu-Kesse gave a guest lecture on governance at Harvard Medical School.

Mr. Owusu-Kesse reported that he has a conversation scheduled with the Northside Achievement Zone in Minneapolis, and 450 people have signed up to attend so far.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,139 for Promise Academy I and 1,050 for Promise Academy II.

Dr. Petit is working with school leaders to celebrate Teacher's Appreciation Week and thank staff members for their hard work during a challenging year. Dr. Petit also treated the Facilities and Safety Teams to lunch to thank them for their hard work.

Dr. Petit met with principals who are working toward creating assessments that mock New York State exams.

Dr. Petit thanked Chief Operating Officer Nana Annan for her efforts to find temporary space for Promise Academy II Elementary School in the fall. Construction of a new site for the Elementary School is slated to be complete in time for the 2022-2023 school year.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 93% for March.

To commemorate the return to hybrid learning, the Elementary School collaborated with the Promise Academy II After-School program to create welcome bags for scholars. The bags included hand sanitizer, face masks, water, snacks, and protective glasses to prevent screen glare.

Dr. James thanked executives and senior managers who participated in the monthly book club for grades three through five. Dr. James also thanked Managing Director Troy Smith for arranging the delivery of Kindle Paperwhite e-reader devices to scholars.

The Elementary School held a panel of women professionals for students in grades three to five to celebrate Women's History Month.

On Superintendent's Day, teachers focused on self-care and trauma-informed learning for professional development. Staff members ended the day with fun activities, including a virtual "escape the room" challenge.

HCZ Promise Academy II Middle School (Amy Deal)

Principal Amy Deal reported that the Middle School's attendance was 96% for March.

Principal Deal thanked Dr. Petit for providing lunch for teachers on the first day back to hybrid learning.

Throughout the month, the Middle School focused on women's history, combined with Afro-Latino and African American history. Promise Academy II Middle School students also participated in a Women's History Month panel in partnership with Promise Academy I Middle School. Students, teachers, and staff engaged in daily challenges created by Parent Coordinator Krystal Velez.

Virtual parent/teacher conferences had strong attendance from families who received information on student performance.

HCZ Promise Academy II High School (Kashif Hameed)

Principal Kashif Hameed reported that the High School's attendance was 91% for March.

Thirty-nine high school juniors attended a virtual college tour of Syracuse University. Scholars have begun working on gathering FAFSA information and other details to make early decisions about colleges and universities they want to attend.

The High School held its last parent/teacher conference of the school year.

The principal held two town hall meetings with students to give them a final push toward graduation.

The principal met with Middle School eighth graders in an information session about high school expectations and opportunities.

High school seniors received memorabilia in celebration of their upcoming graduation. The school also held its Fun Friday event on Zoom with a “paint and chat” and a lightsaber class.

PAII High School has 100% college acceptances for the senior class, reported Mr. Hameed.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,050, which is 22 favorable versus the budget. The School's revenue is on target with the budget. It is \$600,000 favorable, with expenses at \$14.2M. There is no HCZ contribution through nine months of FY21.

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, May 19, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Ken Langone, Kwame Owusu-Kesse, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Ari Browne, Joseph Cordero, Amy Deal, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from April 21, 2021 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the COVID-19 infection rate at HCZ's Mobile Health on-site testing unit was 1.2% last week, which is one of the lowest rates reported so far. Close to 11,000 tests were conducted at the HCZ Armory to date. Human Resources Senior Managing Director Justin Maker and his team continue to disaggregate this data to ensure that the community's COVID-19 positivity rate is being monitored effectively.

Mr. Owusu-Kesse also reported that the effort to educate the community about and provide access to the COVID-19 vaccine continues. He shared that HCZ has a formal partnership with New York-Presbyterian with plans to offer the Pfizer vaccine to all HCZ staff, students, and members of the Harlem community 12 and older. In preparation, HCZ sent surveys to parents asking if they were interested in getting their children vaccinated. Additionally, Mr. Owusu-Kesse plans to host a second town hall meeting to educate HCZ staff on the COVID-19 vaccine.

Mr. Owusu-Kesse reported that HCZ is leading a national conversation on how best to leverage funds from the American Rescue Plan (ARP) to accelerate learning. On May 5, HCZ held the first of a two-part virtual webinar convening hundreds of education leaders from across the nation to share best practices on applying ARP funding. Part two of the webinar is scheduled for Tuesday, May 25, with American Federation of Teachers President Randi Weingarten.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,139 for Promise Academy I and 1,049 for Promise Academy II.

Dr. Petit also reported that plans for summer learning are underway, with 82 staff members scheduled to teach and give academic support to 930 students. Students who have an average of 73 or lower are mandated to attend the summer academic program. In addition, an end-of-the-year assessment has been designed to determine areas of improvement for students.

The Schools have marked Teacher Appreciation Week by sending gifts to staff and holding celebrations.

The Superintendent thanked COO Nana Annan for her continued support in finding temporary space for PAII Elementary School scholars for the 2021-2022 school year.

Construction on the core of the Sendero Verde property, the future home of PAII Elementary, has been completed. The fit-out stage will likely begin in June, and the space is slated to be completed by August 2022.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 93% for April.

The Elementary School celebrated Autism Awareness Month, focusing on “acceptance” and wearing blue and gold in solidarity with individuals and families affected by autism.

The Elementary School celebrated Ramadan, which included a donation of prayer mats for Muslim students.

The Elementary School held an orientation for incoming kindergarten students to get families acclimated to their new surroundings and provide them with information about Promise Academy.

Scholars were celebrated during virtual honor roll and dean’s list assemblies, with parents and extended family joining to recognize their scholars’ accomplishments.

Elementary School leaders continue to support students to prepare them to advance to the next grade.

HCZ Promise Academy II Middle School (Amy Deal)

Principal Amy Deal reported that the Middle School's attendance was 96% for April.

The Middle School celebrated Autism Awareness Month with several scholars speaking as advocates for autistic family members.

An increased number of scholars have returned to hybrid learning.

The Middle School held an awards ceremony to celebrate student achievements.

The principal, along with the Human Resources recruitment team, took part in a session at Manhattanville College to recruit new teachers.

HCZ Promise Academy II High School (Kashif Hameed)

Principal Kashif Hameed reported that the High School's attendance was 92% for April.

The High School celebrated Teacher Appreciation Week with gifts and virtual events for their teachers and staff members.

The High School also honored parents for their hard work in supporting scholars. “Paint Night” was held for mothers of high school scholars, and an event is also being planned for fathers and male family members.

Mr. Hameed and recruiters in Human Resources met with staff from Howard University, Spellman College, Morehouse College, and Marist College, where the team spoke to about 120 students studying education.

The High Schools are holding a virtual graduation for seniors, including a “Rip the Runway” event and gift giveaway. Seniors will walk a red carpet and receive their diplomas (social distancing

practices will be in place). The Promise Academy After School program also has gifted diploma cases to graduating scholars. In addition, the valedictorians and salutatorians for Promise Academy I and II will receive a unique package of gifts for their achievements.

The High School completed meetings with all seniors and their families to determine which colleges would be the best financial and academic fit. 100 percent of scholars were accepted to college. College Signing Day, an event celebrating scholars on their college decision, will be held Friday, June 4.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,049, which is 21 favorable versus the budget. The School's revenue is on target with the budget. It is \$800,000 favorable, with expenses at \$16.2M. There is no HCZ contribution through ten months of FY21.

The Harlem Children's Zone Promise Academy II Charter School

Annual Board Meeting

Tuesday, June 15, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Joseph Cordero, Amy Deal, Tiffany Fountain, Connor Fournier, Kashif Hameed, Shondell James, Jennifer Klein, Jessica Lake, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m., and a motion to approve the meeting minutes from May 19, 2021 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the Rip the Runway graduation event was held for graduating Promise Academy High School seniors on June 14, 2021. Mr. Owusu-Kesse and Geoffrey Canada, Chairman of the Promise Academy Boards, lauded the event and thanked High School leadership for creating a safe celebration for students and families. “The event was creative and very special,” Mr. Owusu-Kesse said.

Mr. Owusu-Kesse also thanked leadership and the Promise Academy team for their hard work during the school year, saying he was “deeply appreciative.”

Mr. Owusu-Kesse reported that in partnership with Mobile Health, there had been 11,881 Covid-19 tests conducted since September 2020, with less than a two percent positivity rate during that period. In early June, 290 tests were conducted with a 0.8 percent positivity rate. Mr. Owusu-Kesse continues to conduct outreach to the HCZ community to stress the importance of getting vaccinated to stop the spread of the virus.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is currently 1,139 for Promise Academy I and 1,049 for Promise Academy II.

Dr. Petit also reported that plans for summer learning are finalized and have been communicated to parents, with 82 staff members scheduled to teach and give academic support to 930 students in July. Students who have an average of 73 or lower are mandated to attend the summer academic program. In addition, an end-of-the-year assessment has been designed to determine areas of improvement for students.

Dr. Petit reported that Bridget O'Neill has transitioned as principal of Promise Academy I High School. Amy Deal, principal of PAII Middle School, will become the principal of PAI High School. In addition, Ryan Carroll, PAII education director, will become the PAII Middle School principal.

Ms. Deal, who has been with the organization for ten years, said she is excited and grateful for the opportunity to work with the High School and educate some of the scholars she taught in her early years at Promise Academy.

Mr. Carroll, who began with Promise Academy in 2013 as an eighth-grade math teacher, said that he was excited and deeply honored for his new role at PAII Middle School. He looks forward to working hard and collaborating with staff and families to ensure scholars get the best education possible.

Dr. Petit thanked high school principals, education directors, and staff members for planning the Rip the Runway event for seniors on June 14. Dr. Petit announced the Promise Academy's virtual graduation event was scheduled for June 25.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 93% for May.

School leaders focused on the HCZ value, "Best Selves to Best Serve," for Teacher Appreciation Week. Teachers were given baskets with self-care products, lunch, breakfast, treats from a gelato truck, jackets, and more.

End-of-year assessments began in May to ensure that students have met academic benchmarks for the school year.

The Elementary School held orientation sessions for the families of Gems scholars whose children will be transitioning to Promise Academy for kindergarten. Families were given information about expectations and were able to ask questions about their scholars' new school.

Meetings were held for families whose fifth-grade students are transitioning to middle school next academic year. A parade and graduation ceremony honoring graduating scholars is scheduled for June 23, 2021.

Kindergarten teachers Zoomed into HCZ Gems preschool classes to answer questions from scholars about PAII Elementary School.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 97% for May.

The Middle School held a Parent's Appreciation night for families that have been exceptional in communication, meetings, attendance, and following up with teachers. The Middle School also mailed certificates to parents and held a fun Zoom night where the teachers played a video giving thanks to families.

The School held a Mother's Day competition with scholars submitting essays. Winners in each grade received a floral arrangement to present to their mothers.

The School held a second remote Career Day. Middle School scholars interacted virtually with professionals who fielded their questions and shared insights on different career paths.

In celebration of Teacher Appreciation Week, school leaders gave teachers Apple watches, breakfast, lunch cooler bags, and Ms. Deal's homemade cookies.

The school has completed administering end-of-year assessments in all subject areas. Data is currently being compiled for submission to Superintendent Dr. Petit.

HCZ Promise Academy II High School (Kashif Hameed)

Principal Kashif Hameed reported that the High School's attendance was 91% for May.

The School held a Masters and Mentors event that addressed the social-emotional needs of high school scholars. The series, led by Amber Forrester and Deirdre Schwiring, featured presenter Matt Sanchez, who discussed his difficult challenges growing up as an adopted child and graduating at the top of his class at the age of 16. Mr. Sanchez will also be performing, along with Promise Academy scholars, at the High School's Juneteenth celebration.

The high schools held the Rip the Runway event for graduating scholars and their families. Seniors walked a red carpet and received gifts to help them on their journey through college, including MacBooks, Apple watches, and AirPods. Seniors also had their pictures taken in a 360-photo booth, and the valedictorians and salutatorians gave graduation speeches pre-recorded for their virtual graduation scheduled for June 25, 2021. Mr. Hameed thanked Operations Director Anais Taylor for conceptualizing the Rip the Runway event.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,049, which is 21 favorable versus the budget. The School's revenue is on target with the budget. Expenses are \$300,000 favorable at \$19.8M. There is no HCZ contribution through 11 months of FY21.

FY22 Budget (Connor Fournier)

A motion was called to approve the HCZ Promise Academy II Charter School budget for the fiscal year 2022. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 15, 2021 Board packet at the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

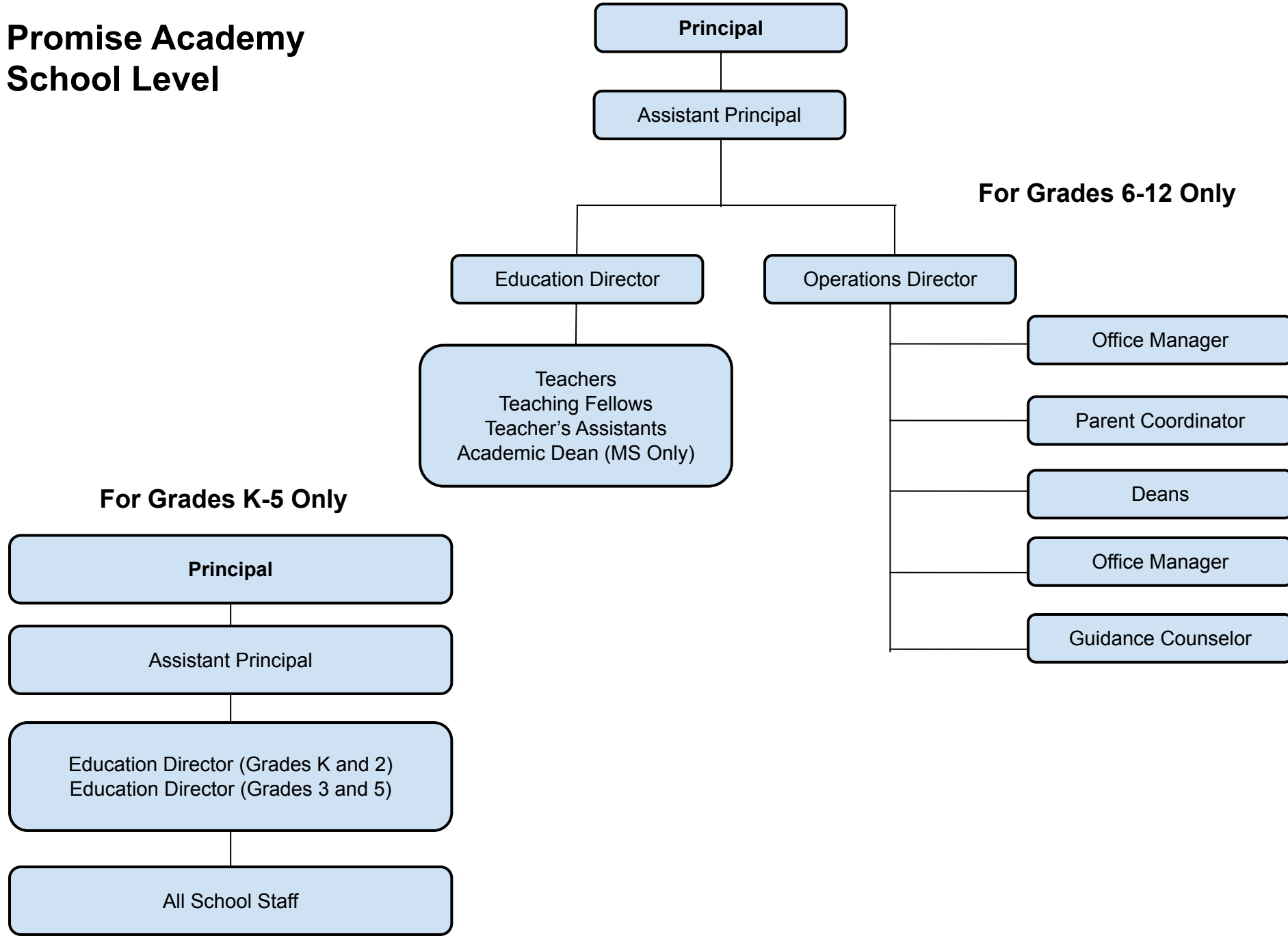
PAII Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy II Board of Trustee members Ellanor Brizendine, Fatime Cadoo, Denise Fuller, Mitchell Kurz, Willie Mae Lewis, and Keith Meister. The Board unanimously approved the resolution. A detailed list of the approved re-elected Board members can be found within the June 15, 2021 Board packet at the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

Promise Academy

School Level





2021-2022

Promise Academy Calendar (K-12) THIS CALENDAR IS FOR SCHOLARS & FAMILIES

| Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 |
|--|--|---|---|
| S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 |
| Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 |
| S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 | S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 |
| May 2022 | Jun 2022 | Jul 2022 | Aug 2022 |
| S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 |

Notes

THIS CALENDAR MAY CHANGE TO ALIGN WITH HCZ EXECUTIVE, STATE AND LOCAL HEALTH AUTHORITIES.

First day of instruction is Sep 13.

The last day of instruction (not including summer session) is Jun 24.

Summer session dates are in draft form and will be finalized at a later date.

AP Testing dates will be entered once released by the State.

School closed for students, teachers & staff

| | |
|-------------|--|
| Sep 3 & 6 | Labor Day |
| Sep 7 - 8 | Rosh Hashanah |
| Sep 16 | Yom Kippur |
| Oct 11 | Indigenous People's / Italian Heritage Day |
| Nov 25 - 26 | Thanksgiving Holiday |
| Dec 24 | Christmas (Observed) |
| Dec 31 | New Year's (Observed) |
| Jan 17 | Dr. Martin Luther King, Jr. Day |
| Feb 21 | President's Day |
| Apr 15 | Good Friday |
| May 2 | Eid al-Fitr |
| May 30 | Memorial Day |
| Jun 20 | Juneteenth (Observed) |
| Jul 4 | Independence Day |
| Jul 20 | Eid al-Adha |

School closed for students and teachers only

| | |
|-----------------|--------------------------|
| Nov 11 | Veteran's Day |
| Dec 24 - 31 | Winter Recess |
| Feb 1 | Lunar New Year |
| Feb 21 - 25 | Midwinter Recess |
| May 2 - May 6 | Spring Recess |
| Jun 27 - July 4 | Summer 2022 Intermission |

School closed for students only

| | |
|-------|-----------------------------|
| Nov 2 | Election Day |
| Jun 7 | Clerical Day |
| Jun 9 | Chancellor's Conference Day |

Important dates (school is open)

| | |
|----------------|---|
| Sep 13 | 21-22 School Year begins (remote learning) |
| Oct 4 | Students begin in-person learning |
| Jan 25 - 28 | Regents Exams |
| Feb 14 | 100th day of school |
| Mar 29 - 30 | NYS 3-8 ELA Exam (Grades 3-8) |
| Apr 26 - 27 | NYS 3-8 Math Exam (Grades 3-8) |
| May 9 | Teacher Appreciation Day |
| May 18 | APUSH and AP Literature (12th Grade) |
| May 19 | AP Language & AP Biology (11th-12th Grade) |
| May 20 | AP Calculus AB and Global History (10th & 11th Grade) |
| May 24 - Jun 3 | Grades 4 & 8 Science Performance Test |
| Jun 1, 15 - 24 | Regents Exams |
| Jun 6 | Grades 4 & 8 Science Written Exam |
| Jun 24 | Last day of spring session |
| Aug 16 - 17 | Regents exams |



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.29.2021.

PREMISES

Harlem Children's Zone Promise Academy II
35 East 125th Street
New York NY 10035

Harlem Children's Zone Promise Academy II
35 East 125th Street
New York NY 10035

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **05.10.2021**.

_____ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

~~XXX~~ As of **06.10.2021** documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU



FIRE DEPARTMENT

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Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

Certificate of Occupancy

CO Number: 103325643F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

| | | |
|--|--|---|
| A. Borough: Manhattan Address: 35 EAST 125 STREET Building Identification Number (BIN): 1087811 | Block Number: 01750 Lot Number(s): 12 Building Type: New | Certificate Type: Final Effective Date: 09/10/2015 |
| <i>For zoning lot metes & bounds, please see BISWeb.</i> | | |
| B. Construction classification: 1-C (1968 Code) Building Occupancy Group classification: G (1968 Code) Multiple Dwelling Law Classification: None | | |
| No. of stories: 6 Height in feet: 84 No. of dwelling units: 0 | | |
| C. Fire Protection Equipment: None associated with this filing. | | |
| D. Type and number of open spaces: None associated with this filing. | | |
| E. This Certificate is issued with the following legal limitations: None | | |
| Borough Comments: None | | |



Borough Commissioner



Commissioner


Certificate of Occupancy

CO Number: 103325643F

Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

| Floor From To | Maximum persons permitted | Live load lbs per sq. ft. | Building Code occupancy group | Dwelling or Rooming Units | Zoning use group | Description of use |
|---------------|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|----------------------------|
| CEL | 654 | OG | F-3 | | 3 | LECTURE |
| CEL | 5 | OG | B-2 | | 3 | LAUNDRY ROOM |
| CEL | 5 | OG | B-2 | | 3 | STORAGE |
| CEL | 654 | OG | F-3 | | 3 | GYMNASIUM |
| CEL | 5 | 100 | E | | 3 | ACC.OFFICES |
| CEL | 637 | OG | F-4 | | 3 | DANCE |
| CEL | 450 | OG | F-3 | | 3 | SPORTING EVENT |
| CEL | 5 | OG | G | | 3 | EXERCISE ROOM |
| CEL | 5 | OG | D-2 | | 3 | LOCKER RMS,MECH RM/STORAGE |
| CEL | 533 | OG | F-4 | | 3 | BANQUET |
| 001 | 100 | 100 | B-2 | | 3 | STORAGE |
| 001 | 289 | 100 | F-3 | | 3 | CAFETERIA |
| 001 | 9 | 100 | D-2 | | 3 | KITCHEN |



Borough Commissioner



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DOCUMENT CONTINUES ON NEXT PAGE

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|---------------|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|---|
| 001 | 5 | 100 | D-2 | | 3 | LOCKER ROOM, TELEPHONE/DATA/ELECTRICAL ROOM |
| 001 | 47 | 100 | G | | 3 | FLEXIBLE SPACE |
| 001 | 50 | 100 | G | | 3 | LIBRARY |
| 001 | 241 | 100 | F-3 | | 3 | BANQUET |
| 001 | 281 | 100 | F-4 | | 3 | DANCE |
| 001 | 289 | 100 | F-2 | | 3 | LECTURE |
| 001 | | 100 | B-2 | | 3 | LOADING DOCK |
| 002 | 271 | 100 | G | | 3 | CLASSROOMS |
| 002 | 102 | 100 | F-2 | | 3 | OUTDOOR PLAY AREA |
| 002 | 12 | 100 | E | | 3 | ACC. OFFICES |
| 002 | | 100 | D-2 | | 3 | TELEPHONE/DATA/ELECTRICAL, ROOM |
| 003 | 271 | 100 | G | | 3 | CLASSROOMS |
| 003 | 15 | 100 | E | | 3 | ACC. OFFICES |



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|--|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|-----------------------------------|
| 003 | | 100 | D-2 | | 3 | TELEPHONE /DATA/ELECTRICAL , ROOM |
| 004 | 271 | 100 | G | | 3 | CLASSROOMS |
| 004 | 45 | 100 | E | | 3 | ACC. OFFICES |
| 004 | | 100 | D-2 | | 3 | TELEPHONE,/DATA ROOMM |
| 005 | 102 | 100 | E | | 3 | ACC. OFFICES |
| 005 | | 100 | B-2 | | 3 | TELEPHONE/DATA ROOM |
| 006 | 62 | 100 | E | | 3 | ACC.OFFICES |
| RO F | | 100 | G | | 3 | ROOF TERRACE |
| RO F | | 150 | D-2 | | 3 | ELEV.MACH. RM |
| ZONING EXHIBITS 1 AND 3 DOCUMENT ID#2003050701498001 ONE TAX LOT:7 BLOCK 1750, NEW BIN # 1087811 | | | | | | |
| END OF SECTION | | | | | | |



Borough Commissioner



Commissioner

END OF DOCUMENT



Certificate of Occupancy

Page 1 of 4

CO Number: 103325643F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

| | | | |
|--|---|------------------------------|-----------------------------------|
| A. | Borough: Manhattan | Block Number: 01750 | Certificate Type: Final |
| | Address: 35 EAST 125 STREET | Lot Number(s): 12 | Effective Date: 09/10/2015 |
| | Building Identification Number (BIN): 1087811 | Building Type: New | |
| <i>For zoning lot metes & bounds, please see BISWeb.</i> | | | |
| B. | Construction classification: | 1-C | (1968 Code) |
| | Building Occupancy Group classification: | G | (1968 Code) |
| | Multiple Dwelling Law Classification: | None | |
| | No. of stories: 6 | Height in feet: 84 | No. of dwelling units: 0 |
| C. | Fire Protection Equipment: None associated with this filing. | | |
| D. | Type and number of open spaces: None associated with this filing. | | |
| E. | This Certificate is issued with the following legal limitations: None | | |
| Borough Comments: None | | | |

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: 103325643F

Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

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| 001 | 100 | 100 | B-2 | | 3 | STORAGE |
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Borough Commissioner



Commissioner

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Certificate of Occupancy

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| Permissible Use and Occupancy | | | | | | |
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| 001 | 241 | 100 | F-3 | | 3 | BANQUET |
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| 001 | 289 | 100 | F-2 | | 3 | LECTURE |
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| 002 | 271 | 100 | G | | 3 | CLASSROOMS |
| 002 | 102 | 100 | F-2 | | 3 | OUTDOOR PLAY AREA |
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