

Application: Harlem Children's Zone Promise Academy II Charter School

Candice Ashby - candice.ashby@hczpromise.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Oct 31 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL 800000058981

a1. Popular School Name

HCZ Promise Academy II

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD # 5 - MANHATTAN

e. DATE OF INITIAL CHARTER

4/2005

f. DATE FIRST OPENED FOR INSTRUCTION

9/2005

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Harlem Children’s Zone Promise Academy II Charter School (HCZ Promise Academy II) is to provide high quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy II promotes high achievement in all subjects through a demanding curriculum, extensive supportive services and the use of data-driven teaching methods. HCZ Promise Academy II is committed to promoting academic accomplishment, positive character development, healthy lifestyles and leadership skills. In partnership with Harlem Children’s Zone, HCZ Promise Academy II addresses the educational and developmental needs of each student.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Data-driven instruction: Promise Academy believes that all students have different instructional needs, and it is our job to find ways to identify and address those needs. We are committed to collecting and analyzing data both in and out of the classroom. Our goal is to place equal emphasis on quantitative and qualitative data as it pertains to academics and social development. We collect and effectively analyze scholar performance data and create actionable plans to address deficiencies.
KDE 2	Training and Professional Development: Professional development is a critical part of the daily functionality at Promise Academy with a Training & Development Team to supplement ongoing professional learning for Promise educators. By providing cyclical, high-quality

	<p>coaching to new and struggling teachers and leading network-wide PDs, the T&D Team increases the educational capacity of Promise teachers to deliver high-quality instruction. Our staff also have access to a large network of PD opportunities through external partnerships.</p>
KDE 3	<p>College Readiness: Promise Academy scholars will graduate ready for college and the career of their choice. The high school offers advanced placement courses that prepare scholars to meet college and career readiness standards during instruction. Scholars engage in community service, college exposures and a variety of internships to become culturally informed and are offered services from the Center for Higher Education and Career Support with advisors who help and guide them.</p>
KDE 4	<p>Pipeline of Services: We offer a pipeline of services such as healthy nutrition, access to social services, foster care prevention, and after-school with additional opportunities that ensure our students begin on the same playing field as children from more affluent communities. We also have a fully operational health center for all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy students.</p>
KDE 5	<p>Social and Emotional Learning (SEL): SEL is embedded into school culture and drives school-wide practices and policies. Promise Academy uses five core competencies as its SEL framework: self-awareness; self-management; social awareness; relationship skills; and responsible decision making. All are directly and indirectly incorporated into core subjects. Promise has a long-term vision to implement K-12 sequential curriculum and programming to support SEL development in Promise Academy scholars.</p>
KDE 6	<p>Response to Intervention (RTI) - Promise Academy uses Response to Intervention (RTI), a multi-tiered approach that ensures early identification of scholars who need support to succeed academically. Teachers first identify scholars who</p>

	are scoring below 80 percent or who are exhibiting behavioral challenges. They monitor the scholars' progress and provide evidence-based interventions, which are continuously reviewed, assessed and adjusted depending on each scholar's responsiveness.
KDE 7	Recruitment: The recruitment team focuses on finding quality candidates from around the country and works with leadership using the following strategies: attending/hosting teacher recruitment fairs and events at colleges/universities, internet job postings, advertisements, employee referrals, and partnering with programs such as Teach for America. Student teachers from reputable universities are also trained in Promise classrooms with a focus on a data-driven positive school culture.
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

hczpromise.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (**exclude Pre-K program enrollment**)

1150

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

1025

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

Yes, 2 sites

HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL 800000058981

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2005 Madsion Aven, NYC 10035	212-360-3236	NYC CSD 5	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Achil Petit / Dr. Saskia Brown	Superintendent / Deputy Superintendent	646-582-1200	212-360-3230	principalpa2@hczpromise.org
Operational Leader	Ari Browne	Director of Information of Systems	212-360-3230		ari.browne@hczpromise.org
Compliance Contact	Candice Ashby	Director of Compliance & Reporting	212-360-3230		candice.ashby@hczpromise.org
Complaint Contact	Candice Ashby	Director of Compliance & Reporting	212-360-3230		candice.ashby@hczpromise.org
DASA Coordinator	Toya Stilley	Director of Operations	212-360-3230		toya.stilley@hczpromise.org
Phone Contact for After Hours Emergencies	Reception	Receptionist	212-360-3255		principalpa2@hczpromise.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	Unknown	No		Yes	2023	Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[84M341_PAII_Cert_Occ_1Nov22.pdf](#)

Filename: 84M341_PAII_Cert_Occ_1Nov22.pdf **Size:** 908.6 kB

Site 1 Fire Inspection Report

[Fire_Safety_Insp_35E_2022.pdf](#)

Filename: Fire_Safety_Insp_35E_2022.pdf **Size:** 188.9 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	35 E. 125th Street, New York, NY 10035	212-360-3238	NYC CSD 5	6-12	No

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Achil Petit / Dr. Saskia Brown	Superintendent / Deputy Superintendent	646-582-1200	212-360-3230	principalpa2@hczpromise.org
Operational Leader	Ari Browne	Director of Information Systems	212-360-3230		ari.browne@hczpromise.org
Compliance Contact	Candice Ashby	Director of Compliance & Reporting	212-360-3230		candice.ashby@hczpromise.org
Complaint Contact	Candice Ashby	Director of Compliance & Reporting	212-360-3230		candice.ashby@hczpromise.org
DASA Coordinator	Toya Stilley	Director of Operations	212-360-3230		toya.stilley@hczpromise.org
Phone Contact for After Hours Emergencies	Reception	Receptionist	212-360-3255		principalpa2@hczpromise.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

[84M341_PAII_Cert_Occpncy_35E.pdf](#)

Filename: 84M341_PAII_Cert_Occpncy_35E.pdf **Size:** 908.6 kB

Site 2 Fire Inspection Report

[Fire_Safety_Insp_35E_2022.pdf](#)

Filename: Fire_Safety_Insp_35E_2022.pdf **Size:** 188.9 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Candice Ashby
Position	Director of Compliance & Reporting
Phone/Extension	
Email	candice.ashby@hczpromise.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

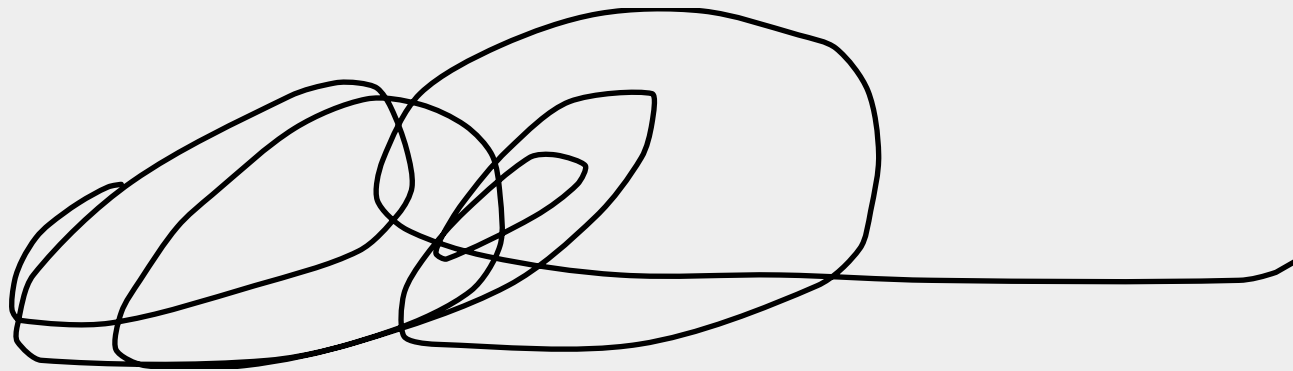
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

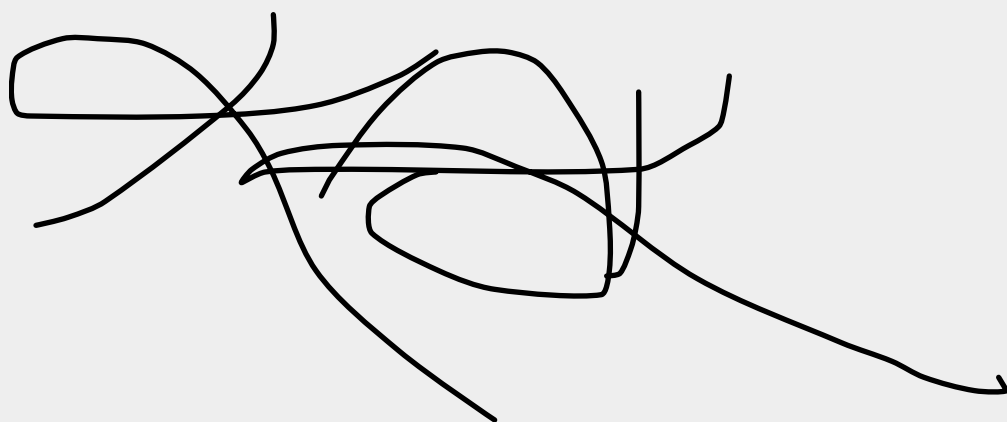
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is fluid and cursive, starting with a large loop on the left, followed by several overlapping loops, and ending with a long, horizontal stroke that tapers to the right.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, featuring multiple overlapping loops and a long, sweeping horizontal stroke that extends to the right.

Date

Oct 19 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL 800000058981

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located. (Relevant for schools serving grades 3-8)	NYS ELA Exam	Met	Met goal. PAII ELA percentage was 53%, District 5 percentage was 31%.
	For each year of the school's			

Academic Goal 2	renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	NYS ELA Exam	Met	Met goal. PAII ELA percentage was 53%, NYC percentage was 49%.
Academic Goal 3	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD). (Relevant for schools serving grades 3-8)	NYS Math Exam	Met	Met goal. PAII Math percentage was 41%, District 5 percentage was 17%.
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets	NYS Math Exam	Met	Met goal. PAII Math percentage was 41%, NYC percentage was

	or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)			38%.
Academic Goal 5	For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be	English Regents Exam	Unable to Assess	Due to the pandemic, all students in PAII's four-year graduation accountability cohort received an ungraded exemption.

	counted. (Relevant for schools serving grades 9-12)			
Academic Goal 6	<p>For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant</p>	Math Regents Exam	Met	80% of the students in PAII's four-year graduation accountability cohort earned at least a mark of 75 on a Math Regents Exam.

	for schools serving grades 9-12)			
Academic Goal 7	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this</p>	English Regents Exam	Unable to Assess	<p>Due to the pandemic, all students in PAII's four-year graduation accountability cohort received an ungraded exemption.</p>

	<p>goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>			
Academic Goal 8	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at</p>	Math Regents Exam	Unable to Assess	<p>PAll's four-year graduation accountability cohort had fewer than six students with disabilities take a Math Regents exam.</p>

	<p>the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>			
	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be</p>			

Academic Goal 9	<p>counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	English Regents Exam	Unable to Assess	Due to the pandemic, all students in PAII's four-year graduation accountability cohort received an ungraded exemption.
	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents</p>			

Academic Goal 10	<p>Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exam	Unable to Assess	<p>PAll's four-year graduation accountability cohort did not have any English language learners.</p>
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2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
	For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they			Due to the pandemic, all students in PAII's four-year

Academic Goal 11	<p>have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	English Regents Exam	Unable to Assess	graduation accountability cohort received an ungraded exemption.
	<p>For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75</p>			

Academic Goal 12	<p>on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exam	Met	<p>78% of the students who qualified for Free or Reduced Price Lunch program in PAII's four-year graduation accountability cohort earned at least a mark of 75 on a Math Regents Exam.</p>
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Academic Goal 13	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination. (Relevant for schools serving grades 3-8)	NYS ELA Exams	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 14	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination. (Relevant for schools serving grades 3-8)	NYS Math Exams	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 15	In each year of the charter term, the school will demonstrate increased pass rates on either the Comprehensive or Common Core English Regents Exam. This goal will be applicable if, for at least two consecutive years, six or more students take either exam. (Relevant for schools serving	English Regents Exam	Unable to Assess	Due to the pandemic, all PAII students received an ungraded exemption in 2021.

	grades 9-12)			
Academic Goal 16	In each year of the charter term, the school will demonstrate increased pass rates on either the Integrated Algebra or Common Core Algebra I Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)	Math Regents Exam	Unable to Assess	Due to the pandemic, all PAll students received an ungraded exemption in 2021.
Academic Goal 17	In each year of the charter term, the school will demonstrate increased pass rates on either the Geometry or Common Core Geometry Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)	Math Regents Exam	Unable to Assess	Due to the pandemic, all PAll students received an ungraded exemption in 2021.

Academic Goal 18	<p>In each year of the charter term, the school will demonstrate increased pass rates on either the Algebra II/Trigonometry or Common Core Algebra II Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exam	Unable to Assess	Due to the pandemic, all PAII students received an ungraded exemption in 2021.
Academic Goal 19	<p>In each year of the charter term, the school will demonstrate increased pass rates on at least one history Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	History Regents Exam	Unable to Assess	Due to the pandemic, all PAII students received an ungraded exemption in 2021.

Academic Goal 20	In each year of the charter term, the school will demonstrate increased pass rates on at least one science Regents Exam. Goal will be applicable if six or more students take the same science Regents Exam in each year of the charter term, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)	Science Regents Exam	Unable to Assess	Due to the pandemic, all PAll students received an ungraded exemption in 2021.
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3. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Where the school has an eligible			

Academic Goal 21	<p>subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	NYS ELA Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 22	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	NYS ELA Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
	<p>Where the school has an eligible subgroup</p>			

Academic Goal 23	<p>population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	NYS ELA Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 24	<p>Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	NYS Math Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
	Where the school			

Academic Goal 25	has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS Math Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.
Academic Goal 26	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS Math Exam	Unable to Assess	No students opted to take the exam in 2021 due to the pandemic.

Academic Goal 27	For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	The NYSED 4-year June graduation rate data for the 2018 PAII cohort has yet to be released.
Academic Goal 28	For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year for English language learners as reported by NYSED will be at or above the citywide averages (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	PAII did not have any ELL students in the 2018 cohort.
Academic Goal 29	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	The citywide 4-year June graduation citywide rate for the 2018 cohort has yet to be released.

Academic Goal 30	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages. Applicable if the city begins reporting on this; relevant for schools serving grades 9-12)	Cohort Graduation Rate		The citywide 4-year June graduation rate for the 2018 cohort has yet to be released.
Academic Goal 31	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	NYC DOE School Quality Reports for the 2021-2022 school year have not yet been shared.
	For each year of the school's			

Academic Goal 32	renewal charter term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	NYC DOE School Quality Reports for the 2021-2022 school year have not yet been shared.
Academic Goal 33	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	NYC DOE School Quality Reports for the 2021-2022 school year have not yet been shared.
	Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State ELA exam in each			Each grade at PAII exceeded the average ELA performance of their CSD5 peers. PAII 3rd - 51% (CSD5 - 28%)

Academic Goal 34	tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located.	NYS ELA Exam	Met	PAII 4th - 33% (CSD5 - 23%) PAII 5th - Data not yet released (CSD5 - 18%) PAII 6th - 66% (CSD5 - 39%) PAII 7th - 51% (CSD5 - 35%) PAII 8th - 60% (CSD5 - 39%)
Academic Goal 35	Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located.	NYS Math Exam	Met	Each grade at PAII exceeded the average Math performance of their CSD5 peers. PAII 3rd - 53% (CSD5 - 29%) PAII 4th - 41% (CSD5 - 18%) PAII 5th - 48% (CSD5 - 15%) PAII 6th - 26% (CSD5 - 13%) PAII 7th - 43% (CSD5 - 19%) PAII 8th - 39% (CSD5 - 9%)
Academic Goal 36	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of	NYS ELA Exam	Met	Each grade at PAII exceeded the average ELA performance of their Black and Latino NYC peers. PAII 3rd - 51% (Black - 37%, Hispanic - 35%) PAII 4th - 33% (Black - 30%, Hispanic - 29%) PAII 5th - Data not released yet (Black

	grades, exceed the performance of Black and Latino students tested in the same grades in New York City.			- 25%, Hispanic - 26%) PAll 6th - 66% (Black - 43%, Hispanic - 45%) PAll 7th - 51% (Black - 39%, Hispanic - 41%) PAll 8th - 60% (Black - 41%, Hispanic - 43%)
Academic Goal 37	Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in the same grades in New York City.	NYS Math Exam	Met	Each grade at PAll reported higher Math percentages than those of Black and Latino students in New York City. PAll 3rd - 53% (Black - 33%, Hispanic - 33%) PAll 4th - 41% (Black - 24%, Hispanic - 25%) PAll 5th - 48% (Black - 20%, Hispanic - 23%) PAll 6th - 26% (Black - 17%, Hispanic - 19%) PAll 7th - 43% (Black - 17%, Hispanic - 21%) PAll 8th - 39% (Black - 13%, Hispanic - 17%)
	Each year, the			Three out of five grades at PAll exceeded the average ELA performance of their NYC and NYS peers. The data for

Academic Goal 38	percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State.	NYS ELA Exam	Met	<p>5th grade are not available.</p> <p>PAII 3rd - 51% (NYC - 49%, NYS - 46%)</p> <p>PAII 4th - 33% (NYC - 44%, NYS - 42%)</p> <p>PAII 5th - Data not released (NYC - 39%, NYS - 38%)</p> <p>PAII 6th - 66% (NYC - 56%, NYS - 57%)</p> <p>PAII 7th - 51% (NYC - 53%, NYS - 48%)</p> <p>PAII 8th - 60% (NYC - 53%, NYS - 50%)</p>
Academic Goal 39	Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State.	NYS Math Exam	Not Met	<p>Three out of six grades at PAII exceeded the average Math performance of their NYC and NYS peers.</p> <p>PAII 3rd - 53% (NYC - 48%, NYS - 56%)</p> <p>PAII 4th - 41% (NYC - 42%, NYS - 48%)</p> <p>PAII 5th - 48% (NYC - 38%, NYS - 36%)</p> <p>PAII 6th - 26% (NYC - 34%, NYS - 39%)</p> <p>PAII 7th - 43% (NYC - 36%, NYS - 37%)</p> <p>PAII 8th - 39% (NYC - 25%, NYS -</p>

				30%)
Academic Goal 40	Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who qualify for free and reduced lunch tested in the Community School District in which the school is located.	NYS ELA Exam	Met	PAII FRPL ELA - 51% (CSD5 FRPL ELA - 26%)
Academic Goal 41	Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who qualify for free and reduced lunch tested in the Community School District in which the school is located.	NYS Math Exam	Met	PAII FRPL Math - 39% (CSD5 FRPL Math - 14%)
	Each year, the percent of			

Academic Goal 42	students with disabilities performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located.	NYS ELA Exam	Met	PAII SWD ELA - 31% (CSD5 SWD ELA - 13%)
Academic Goal 43	Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located.	NYS Math Exam	Met	PAII SWD Math - 20% (CSD5 SWD Math - 6%)
Academic Goal 44	Each year, the percent of students who are English language learners performing at or above Level 3 across the entire school on the State ELA exam will exceed the	NYS ELA Exam	Met	PAII ELL ELA - 30% (CSD5 ELL ELA - 4%)

	performance of students who are English language learners tested in the Community School District in which the school is located.			
Academic Goal 45	Each year, the percent of students who are English language learners performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who are English language learners tested in the Community School District in which the school is located.	NYS Math Exam	Met	PAII ELL Math - 13% (CSD5 ELL Math - 7%)
Academic Goal 46	Each year, 75% of students in each cohort (as defined by NYSED) who have been in high school for 3 or 4 years will have scored at least 65 on the New York State Regents examination in ELA.	ELA Regents Exam	Unable to Assess	Majority of PAI 2018 cohort received an ungraded exemption in ELA. Majority of PAI 2019 cohort received an ungraded exemption in ELA. 60% of PAI 2020 cohort scored at least 65 on the Regents exam in ELA.

Academic Goal 47	Each year, 75% of students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Math.	Math Regents Exam	Unable to Assess	100% of PAll 2018 cohort scored at least 65 on the Regents exam in Math. Majority of PAll 2019 cohort received an ungraded exemption in Math. Majority of PAll 2020 cohort received an ungraded exemption in Math. Majority of PAll 2021 cohort received an ungraded exemption in Math.
Academic Goal 48	Each year, 75% students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Science.	Science Regents Exam	Unable to Assess	100% of PAll 2018 cohort scored at least 65 on the Regents exam in Science. Majority of PAll 2019 cohort received an ungraded exemption in Science. Majority of PAll 2020 cohort received an ungraded exemption in Science. Majority of PAll 2021 cohort received an ungraded exemption in Science.

Academic Goal 49	Each year, 75% of students in each cohort who have been in high school for 3 or 4 years will have scored at least 65 on a New York State Regents examination in History.	History Regents Exam	Unable to Assess	100% of PAI 2018 cohort scored at least 65 on the Regents exam in History. Majority of PAI 2019 cohort received an ungraded exemption in History. 94% of PAI 2020 cohort scored at least 65 on the Regents exam in History.
Academic Goal 50	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in English language arts at a rate higher than the same cohort of New York State students.	ELA Regents Exam	Unable to Assess	NYS comparison data has not been released.
Academic Goal 51	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in mathematics at a rate higher than the same cohort of	Math Regents Exam	Unable to Assess	NYS comparison data has not been released.

	New York State students.			
Academic Goal 52	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in science at a rate higher than the same cohort of New York State students.	Science Regents Exam	Unable to Assess	NYS comparison data has not been released.
Academic Goal 53	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in social studies at a rate higher than the same cohort of New York State students.	Social Studies Regents Exam	Unable to Assess	NYS comparison data has not been released.
Academic Goal 54	Each year, at least 75% students in each student cohort graduates within five years.	Cohort Graduation Rate	Met	The NYSED reported that the 5-year August graduation rate of PAII's 2016 cohort was 94%.
	Each year, each cohort of students who have been in high school for 4 years will graduate high school and			

Academic Goal 55	enroll in college or other postsecondary programs within six months at a rate higher than New York City students.	Cohort Graduation Rate	Unable to Assess	NYC comparison data has not been released.
Academic Goal 56				
Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	ATS	Unable to Assess	2021-22 CSD comparison data is not available.
	Each year, the retention rate will exceed the rate of the Community			

Org Goal 2	School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades.	ATS	Unable to Assess	2021-22 CSD comparison data is not available.
Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.		Unable to Assess	NYSED does not currently publish enrollment targets.
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.		Unable to Assess	NYSED does not currently publish enrollment targets.
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of		Unable to Assess	NYSED does not currently publish

	Regents, for students eligible for the Free or Reduced Price Lunch program.			enrollment targets.
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.		Unable to Assess	NYSED does not currently publish enrollment targets.
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.		Unable to Assess	NYSED does not currently publish enrollment targets.
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.		Unable to Assess	NYSED does not currently publish enrollment targets.
	Each year, 95% of all students enrolled on the last day of the school			Excluding graduates, 96% of students enrolled

Org Goal 9	year who do not move out of district will return the following September.		Met	on the last day of school who did not move out of NYC returned in September.
Org Goal 10	Each year, the percent of K-8 students with 90% attendance or better will exceed the percent of K-8 students with 90% attendance or better across New York City.		Unable to Assess	2021-22 city comparison data is not available.
Org Goal 11	Each year, the percent of HS students with 90% attendance or better will exceed the percent of HS students with 90% attendance or better across New York City.		Unable to Assess	2021-22 city comparison data is not available.
Org Goal 12	Each year, the attendance rate of K-8 students will exceed the attendance rate of K-8 students across New York City.		Unable to Assess	2021-22 city comparison data is not available.
Org Goal 13	Each year, the attendance rate of HS students will exceed the attendance rate of HS students across New York City.		Unable to Assess	2021-22 city comparison data is not available.

Org Goal 14	<p>In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.</p>		Unable to Assess	<p>Unable to access, due to a response rate under 50% (36%). Of those who responded, Promise Academy II did meet or exceed citywide averages in 5 of 5 categories. We expect that expanded opportunities to meet parents in-person throughout the year will have a favorable effect on the response rates, as safety protocols did not allow in-person parent events in 2021-22.</p>
Org Goal 15	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met</p>		Not Met	<p>Promise Academy II met or exceeded citywide averages in 2 of 19 categories. Classroom behaviors and bullying were the greatest areas of concern. We have expanded our SEL program and implemented a PBIS program which we expect will have a favorable effect on</p>

	this goal if at least 50% of staff participate in the survey.			these outcomes.
Org Goal 16	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Relevant for schools serving grades 6-12 only)		Not Met	Promise Academy II met or exceeded citywide averages in 4 of 12 categories. Preventing bullying was the greatest area of concern. We have expanded our SEL program and implemented a PBIS program which we expect will have a favorable effect on these outcomes.
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.		Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.		Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. (This goal applies only to schools that are no longer "growing" grades within the current charter	ATS	Met	Count was 92% of authorized enrollment.

	term.)			
Financial Goal 4	Each year, the school when combined with Harlem Children's Zone (pursuant to its Institutional Partnership Agreement with Harlem Children's Zone), will maintain 60 days unrestricted cash on hand.		Met	
Financial Goal 5	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed non-cash expenditures.		Met	

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the

independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

84M341 PAII Audited Financial Statement

Filename: 84M341_PAII_Audited_Financial_Statement.pdf **Size:** 1.2 MB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

84M341 PAII Audit Financial Template 1Nov22

Filename: 84M341_PAII_Audit_Financial_Temp_XKoIF2N.xlsx **Size:** 380.6 kB

Entry 4c - Additional Financial Documents

Completed - Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[84M341_PAII_Escrow_Agreem_11Oct22](#)

Filename: 84M341_PAII_Escrow_Agreem_11Oct22.pdf Size: 70.9 kB

Entry 4d - Financial Services Contact Information

Completed - Nov 1 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Connor Fournier		

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Rich Dean	rich.dean@us.gt.com	212-599-0100	12

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2022-2023 Budget

Completed - Oct 31 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the

completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

84M341 PAII 22-23 Board Approved Budget 1Nov22

Filename: 84M341_PAII_22-23_Board_Approved__tU16nwf.xlsx **Size:** 37.2 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed - Oct 31 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

SD - PAII

Filename: SD_-_PAII.pdf **Size:** 534.7 kB

AW - PAII

Filename: AW_-_PAII.pdf **Size:** 535.0 kB

EB - PAII

Filename: EB_-_PAII.pdf **Size:** 537.5 kB

KM - PAII

Filename: KM_-_PAII.pdf **Size:** 532.6 kB

MK - PAII

Filename: MK_-_PAII.pdf **Size:** 531.3 kB

FC - PAII

Filename: FC_-_PAII.pdf **Size:** 532.6 kB

WL - PAII

Filename: WL_-_PAII.pdf **Size:** 2.0 MB

GC - PAII

Filename: GC_-_PAII.pdf **Size:** 531.5 kB

DF - PAII

Filename: DF_-_PAII.pdf **Size:** 532.2 kB

KO - PAII

Filename: KO_-_PAII.pdf **Size:** 680.0 kB

KL - PAII

Filename: KL_-_PAII.pdf **Size:** 673.5 kB

Entry 7 BOT Membership Table

Completed - Oct 31 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Geofrey Canada	[REDACTED]	Chair	Audit Committee	Yes	9	06/15/2022	06/15/2024	10
2	Kwame Owusu-Kesse	[REDACTED]	Other	Audit Committee	Yes	1	06/15/2022	06/15/2024	9
3	Mitch Kurz	[REDACTED]	Treasurer	Audit Committee	Yes	10	06/15/2021	06/15/2023	10
4	Stanley Druckenmiller	[REDACTED]	Trustee/Member	None	Yes	9	06/15/2022	06/15/2024	9
5	Denise Fuller	[REDACTED]	Trustee/Member	None	No	5	06/15/2021	06/15/2023	5 or less

6	Dr. Alfonso Wyatt	[REDACTED]	Trustee/Member	None	Yes	4	06/15/2022	06/15/2024	8
7	Fatime Cadoo	[REDACTED]	Parent Rep	None	No	6	06/15/2022	06/15/2023	8
8	Willie Mae Lewis	[REDACTED]	Trustee/Member	None	Yes	4	06/15/2021	06/15/2023	9
9	Ellanor (Bodie) Brizendine	[REDACTED]	Trustee/Member	None	No	2	06/15/2021	06/15/2023	6

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	Keith Meister		Trustee/Member	None	No	1	06/15/2021	06/15/2023	10
11	Kenneth Langone		Trustee/Member	None	Yes	9	06/15/2022	06/15/2024	5 or less
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	11
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	11

3. Number of Board meetings held during 2021-2022

10

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

7

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

7

Total number of Non-Voting Members on June 30, 2022:

4

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

4

Board members attending 8 or fewer meetings during 2021-2022

5

Thank you.

Entry 8 Board Meeting Minutes

Completed - Oct 31 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

[84M341 PAII Board Mtg Minutes_1Nov22](#)

Filename: 84M341_PAII_Board_Mtg_Minutes_1Nov22.pdf **Size:** 1.0 MB

Entry 9 Enrollment & Retention

Completed - Oct 31 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	During the 2021-2022 school year, Promise schools returned to	

Economically Disadvantaged

full in-person. However, due to periodic increases in the rate of infection for Covid-19, we continued safety precautions which included preventing families from entering the building, including during drops offs and dismissals each day. Therefore, we continued to engage in recruiting practices virtually or by mail distribution in addition to in-person.

- Promise Academy sent out 11,044 postcards (about 300 more than last year) to families across Harlem using the DOE's contractor Vanguard, which enabled us to target zip codes in the most underserved areas of Manhattan.

- Our lottery was held near the end of the summer to give applicants time to complete and submit paperwork.

- We have a lottery preference for applicants who apply for kindergarten, who live in the St. Nicholas Housing Development, and for low-income children in CSD 5 and Central Harlem. (PAI only)

- We reached out to families, gave out flyers, and joined online events to inform the community about our pipeline of services that are free of charge (uniforms, breakfast, lunch, social services, etc).

- We worked more collaboratively with preschools and agencies that serve low-income families to attract more applicants.

- Worked with the HCZ Communications department for

When reviewing the past two years and weighing the impact that Covid has had on recruitment and retainment, it was evident that even stronger efforts had to be made in order to meet targets. In 2021, HCZ developed a Communications department that would work with Promise to ensure that our services were appropriately and more broadly highlighted. As a result, our branding became more streamlined and our social media presence more consistent.

During the 22-23 school year, Communications will work closely with Promise Academy to continue targeting the CSD 04 community to attract scholars to our new additional location at Sendero Verde, 70 East 112th Street, where our PAI Elementary will be located starting in the Fall of 2022. They are also currently interviewing candidates for a marketing role. The person in this role will focus primarily on recruiting new staff and new students.

Additionally, we have partnered with Staples, which provides the service of pairing direct mail and social media for marketing results (this includes Facebook ads to the geographical area of our choice.)

	<p>additional support in advertising on social media and other avenues.</p> <ul style="list-style-type: none"> - We added a QR code to our flyers to help people access applications faster and more efficiently. 	
English Language Learners	<p>Though our scholars received in-person instruction for the 21-22 school year, safety measures remained in place to mitigate the spread of Covid-19. The challenges to recruiting have been substantial. However, we have continued to:</p> <ul style="list-style-type: none"> - Distribute and maintain information/documents in a variety of languages on hand at each site for interested parents who walk in for information; - Provide translators for families from HCZ's Gems (pre-k) and Three-Year-Old Journey programs who apply to the lottery. 	<p>In addition to the recruitment efforts made last year, we have also partnered with HCZ's Communication department, which is:</p> <p>currently interviewing for a role in which the employee will market our services to the Harlem community, and Working towards making sure that all of our marketing materials (both printed and virtual) are in Spanish and French (the primary languages of those who speak another language at home in the community we serve).</p>
	<p>During HCZ-hosted events in the Harlem community, we consistently shared information about special education processes and the services we offer to Promise Academy scholars, which include:</p> <ul style="list-style-type: none"> - intervention services for general education students who need additional support - support from our special education managers who advocate for families in CSE meetings - obtaining additional resources via collaboration with HCZ's Social Services Team 	<p>We will continue practices from the previous year but are hopeful that as Covid becomes more manageable, we will be able to reintroduce more in-person events and outreach.</p>

Students with Disabilities	<p>Promise Academy has continued to host informational sessions with parents and families regarding the services and supports that are available, not just for those with children with disabilities but for all parents and families who may need support during this time.</p> <p>We have also created a director of special education and ENL position to provide an additional layer of support. Part of this role includes communicating with families of students who are being enrolled through our waitlist to ensure they receive thorough information about the support and services we provide to students with disabilities.</p>	<p>With the addition of a Communications department, including a Director of Marketing who will work closely with Promise Academy. The Director of Marketing and his/her team will strategize and implement campaigns to reach special populations in the Harlem community.</p>
----------------------------	--	---

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
	<p>To ensure that our applicants, which are primarily from low-income families, suffer no hardships associated with their scholars receiving a high-quality education, we provide:</p> <ul style="list-style-type: none"> - free breakfast and lunch every day, and free uniforms every year. - wrap-around services for our families, including social work intervention, free after-school services, tax preparation, free legal services, and much more. 	<p>Our retention efforts will continue, ensuring that we take some of the financial burdens from our applicants and their families.</p> <p>In addition to the offerings we provided last year, we will:</p> <ul style="list-style-type: none"> - Work with the Communications department to distribute key

Economically Disadvantaged	<ul style="list-style-type: none"> - help our high school students from our Center for Higher Education and Career Support in order to help them obtain jobs and internships as they transfer to college. - laptops and wifi hotspots for scholars so that they have continued access to class assignments - internal free PCR and rapid testings for our students and staff to keep our community safe. - In partnership with HCZ, a cash gift during Christmas to all Promise families to help with hardships caused by the pandemic. <p>Free summer camp and summer enrichment</p>	<p>information about our services to existing scholars and families</p> <ul style="list-style-type: none"> - Attend internal events for families and scholars with information about our services. - Work with our development to provide external engagement opportunities for our scholars <p>Work with the Promise Academy Parent Association (PAPA) to communicate to parents and resolve any issues they may have</p> <ul style="list-style-type: none"> - Use restorative practice to resolve any issues between scholars, providing a safe environment
	<p>In order to ensure that we retain our current families, Promise Academy offers the following:</p> <ul style="list-style-type: none"> - Family orientation at the beginning of the year to welcome parents who speak a different language at home, with translators on hand. - ELL support, including intervention - Professional development for ESL teachers on best practices - Disaggregating data by student groups and looking for positive gains and reductions in classification - Hiring staff with the appropriate certification, and - Maintaining an inclusive school culture. <p>increased the number of parent workshops.</p> <ul style="list-style-type: none"> - webinars were held for current 	<p>In the past year, Promise Academy has added a Director of Training & Development to the Central Office team, along with several T&D coaches. The T&D team has completed the planning phase and will implement consistent training for all teachers, which includes</p>

<p>English Language Learners</p>	<p>Promise Academy families, inclusive of those who speak a language other than English</p> <ul style="list-style-type: none"> - We held an orientation explaining the process for ESL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; - We held an orientation explaining the process for MLL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy; - Translators sit down with parents to complete the Home Language Survey, - We administer an interview in English and the student's home language, and <p>Flyers were distributed in English, Spanish and French.</p> <ul style="list-style-type: none"> - All parent workshops are in the parents' predominant language and - events held to that teach parents how to support their child in their native language. 	<p>ensuring that teachers and staff are knowledgeable about ENL services and using consistent language to communicate those services to parents.</p> <p>Additionally, there will be ongoing parent information sessions, including:</p> <ul style="list-style-type: none"> - Including strategies to help support their children's academic and social development - Increase ENL teachers to provide individualized instruction in smaller groups - data-driven sessions to speak to students' growth.
	<p>In the 2021-2022 school year, though we provided in-person instruction for our scholars, many events and meetings which included parents were virtual.</p> <p>The following offerings helped to retain Students with Disabilities in the 21-22 school year:</p> <ul style="list-style-type: none"> -intervention services for all 	<p>For the 2022-2023 school year, we will:</p> <p>have guest speakers who were classified as Students with Disabilities inform parents of their own successes;</p> <p>host activities where parents are taught how to educate their scholars at home, and</p> <p>train and develop to strengthen teacher practices.</p>

Students with Disabilities	<p>students who need additional support</p> <ul style="list-style-type: none"> -social/emotional learning classes and programs increased parent workshops pertaining to special education, behaviors, and learning differences -parent support groups -increased professional development and training for all staff in order to ensure that differentiation is occurring within all aspects of instruction. 	<p>We will also hold ongoing parent information sessions including:</p> <ul style="list-style-type: none"> - strategies to help support their children's academic and social development - A description of services - Staff members paired with parents of students with IEPs to support them for the school year. - Providing Special Education managers with smaller groups of teachers to allow more focus on teacher development - Differentiated instruction allowing students to access the curriculum at all times.
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Entry 10 - Teacher and Administrator Attrition

Completed - Oct 31 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprintoct19.pdf or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Oct 31 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	1
Total Category A: 5 or 30% whichever is less	2.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	0.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	2

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	58

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	60

Thank you.



Entry 12 Organization Chart

Completed - Oct 31 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

84M341_PAII_Org-Chart_1Aug22

Filename: 84M341_PAII_Org-Chart_1Aug22.pdf **Size:** 84.0 kB

Entry 13 School Calendar

Completed - Oct 31 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools “... *unless the school’s charter requires more instructional time than is required under the regulations.*”

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2022-2023 Promise Academy Calendar (For Staff Only) - 2022-2023 Calendar (1)

Filename: 2022-2023_Promise_Academy_Calendar_0WPqyHb.pdf **Size:** 75.3 kB

Entry 14 Links to Critical Documents on School Website

Completed - Oct 31 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school’s website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents,**

NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY);

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Harlem Children's Zone Promise Academy II Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://hczpromise.org/community/board-meeting-documents/annual-reports/
2. Board meeting notices, agendas and documents	https://hczpromise.org/community/board-meeting-documents/
3. New York State School Report Card	https://data.nysed.gov/essa.php?instid=800000058981&year=2021&createreport=1&OverallStatus=1&section_1003=1&EMStatus=1&EMchronic=1&HSStatus=1&HSgradrate=1&HSchronic=1&38ELA=1&38MATH=1&48SCI=1&regents=1&cohort=1&nyseslat=1&naep=1&expend=1&stafqual=4&gradrate=1&feddata=1
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://hczpromise.org/for-parents/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://hczpromise.org/wp-content/uploads/2022/05/Promise-Academy-District-Wide-Safety-Plan-SY-2022-2023.docx.pdf
6. Authorizer-approved FOIL Policy	https://hczpromise.org/wp-content/uploads/2021/08/Promise-Academy-FOIL-Act-Notice.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://hczpromise.org/wp-content/uploads/2021/08/Promise-Academy-FOIL-Act-Notice.pdf

Thank you.



Entry 15 Staff Roster

Completed - Oct 31 2022

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

NYSED Annual Report_15 Staff Roster (PAII)

Filename: NYSED_Annual_Report__15_Staff_Roster_PAII.xlsx **Size:** 47.4 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Financial Statements and Reports of
Independent Certified Public
Accountants

Harlem Children's Zone
Promise Academy II Charter School

June 30, 2022 and 2021

Contents

	Page
Report of Independent Certified Public Accountants	3
Financial Statements	
Statements of financial position as of June 30, 2022 and 2021	6
Statements of activities for the years ended June 30, 2022 and 2021	7
Statement of functional expenses for the year ended June 30, 2022	8
Statement of functional expenses for the year ended June 30, 2021	9
Statements of cash flows for the years ended June 30, 2022 and 2021	10
Notes to financial statements	11
Report of Independent Certified Public Accountants on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i>	19
Schedule of Findings and Questioned Costs	21

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REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Trustees of
Harlem Children's Zone Promise Academy II Charter School

Report on the financial statements**Opinion**

We have audited the financial statements of Harlem Children's Zone Promise Academy II Charter School (the "School"), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for opinion

We conducted our audits of the financial statements in accordance with auditing standards generally accepted in the United States of America (US GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with US GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with US GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other reporting required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



New York, New York
November 1, 2022

Harlem Children's Zone Promise Academy II Charter School

STATEMENTS OF FINANCIAL POSITION

June 30,

	<u>2022</u>	<u>2021</u>
ASSETS		
Cash and cash equivalents	\$ 6,717,508	\$ 5,559,696
Restricted cash	70,867	70,853
Government grants and contracts receivable	2,028,920	664,513
Due from related parties	-	840,332
Due from Harlem Children's Zone - deferred compensation plans	1,991,000	3,290,068
Property and equipment, net	89,415	25,026
Other assets	<u>705,400</u>	<u>112,921</u>
Total assets	<u><u>\$ 11,603,110</u></u>	<u><u>\$ 10,563,409</u></u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable and accrued expenses	\$ 2,591,200	\$ 2,787,750
Due to related parties	2,715,730	-
Refundable advance	-	500,000
Deferred compensation payable	<u>2,692,656</u>	<u>3,030,152</u>
Total liabilities	7,999,586	6,317,902
Contingencies		
Net assets - without donor restrictions	<u>3,603,524</u>	<u>4,245,507</u>
Total liabilities and net assets	<u><u>\$ 11,603,110</u></u>	<u><u>\$ 10,563,409</u></u>

The accompanying notes are an integral part of these financial statements.

Harlem Children's Zone Promise Academy II Charter School

STATEMENTS OF ACTIVITIES

Years ended June 30,

	2022	2021
Revenue and support		
Revenue:		
Government grants and contracts	\$ 22,709,356	\$ 20,949,077
Other income	<u>-</u>	<u>98,370</u>
Total revenue	22,709,356	21,047,447
Support:		
Contributions:		
Related parties	1,482,957	1,767,269
Others	1,250,000	-
Contributions in-kind:		
Related parties	598,340	754,885
Others	<u>1,725,516</u>	<u>1,760,040</u>
Total support	<u>5,056,813</u>	<u>4,282,194</u>
Total revenue and support	27,766,169	25,329,641
Expenses		
Program services:		
Regular education	23,050,606	20,700,609
Special education	<u>4,128,011</u>	<u>3,645,116</u>
Total program services	27,178,617	24,345,725
Management and general	<u>1,229,535</u>	<u>1,185,130</u>
Total expenses	<u>28,408,152</u>	<u>25,530,855</u>
CHANGE IN NET ASSETS	(641,983)	(201,214)
Net assets, beginning of year	<u>4,245,507</u>	<u>4,446,721</u>
Net assets, end of year	<u><u>\$ 3,603,524</u></u>	<u><u>\$ 4,245,507</u></u>

The accompanying notes are an integral part of these financial statements.

Harlem Children's Zone Promise Academy II Charter School

STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2022

	<u>Regular Education</u>	<u>Special Education</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 11,559,144	\$ 2,070,066	\$ 657,174	\$ 14,286,384
Payroll taxes	943,882	169,035	53,663	1,166,580
Employee benefits	3,122,169	559,133	177,505	3,858,807
Retirement plan contribution	<u>254,700</u>	<u>45,613</u>	<u>14,480</u>	<u>314,793</u>
Total personnel services	15,879,895	2,843,847	902,822	19,626,564
Admissions	22,452	4,021	1,276	27,749
Classroom supplies	159,916	28,638	-	188,554
Contracted services	929,648	166,486	52,853	1,148,987
Depreciation	8,194	1,467	466	10,127
Equipment rental and maintenance	74,991	13,430	4,263	92,684
Food	839,382	150,320	-	989,702
Insurance	126,627	22,677	7,199	156,503
Occupancy	3,673,775	657,917	208,866	4,540,558
Office supplies and furniture	131,043	23,468	7,450	161,961
Printing, publications, and memberships	37,231	6,667	2,117	46,015
Software and hardware	581,808	104,193	33,078	719,079
Special client services and incentives	219,014	39,222	-	258,236
Staff travel	1,672	300	95	2,067
Student travel	107,154	19,190	-	126,344
Telecommunications	90,654	16,235	5,154	112,043
Training	57,513	10,300	3,270	71,083
Uniforms	98,635	17,664	-	116,299
Miscellaneous	<u>11,002</u>	<u>1,969</u>	<u>626</u>	<u>13,597</u>
Total other than personnel services	<u>7,170,711</u>	<u>1,284,164</u>	<u>326,713</u>	<u>8,781,588</u>
Total expenses	<u>\$ 23,050,606</u>	<u>\$ 4,128,011</u>	<u>\$ 1,229,535</u>	<u>\$ 28,408,152</u>

The accompanying notes are an integral part of this financial statement.

Harlem Children's Zone Promise Academy II Charter School

STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2021

	<u>Regular Education</u>	<u>Special Education</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 11,335,151	\$ 1,995,976	\$ 686,882	\$ 14,018,009
Payroll taxes	903,283	159,057	54,737	1,117,077
Employee benefits	1,863,930	328,214	112,950	2,305,094
Retirement plan contribution	<u>182,341</u>	<u>32,108</u>	<u>11,049</u>	<u>225,498</u>
Total personnel services	14,284,705	2,515,355	865,618	17,665,678
Admissions	37,538	6,610	2,275	46,423
Classroom supplies	210,191	37,012	-	247,203
Contracted services	351,009	61,808	21,270	434,087
Depreciation	2,670	470	162	3,302
Equipment rental and maintenance	63,931	11,257	3,874	79,062
Food	589,586	103,819	-	693,405
Insurance	121,148	21,333	7,341	149,822
Occupancy	3,789,773	667,331	229,651	4,686,755
Office supplies and furniture	31,411	5,531	1,903	38,845
Printing, publications, and memberships	49,156	8,656	2,979	60,791
Software and hardware	588,169	103,569	35,642	727,380
Special client services and incentives	252,577	44,476	-	297,053
Staff travel	231	41	14	286
Student travel	11,411	2,009	-	13,420
Telecommunications	147,686	26,006	8,949	182,641
Training	42,540	7,491	2,578	52,609
Uniforms	79,432	13,987	-	93,419
Miscellaneous	<u>47,445</u>	<u>8,355</u>	<u>2,874</u>	<u>58,674</u>
Total other than personnel services	<u>6,415,904</u>	<u>1,129,761</u>	<u>319,512</u>	<u>7,865,177</u>
Total expenses	<u>\$ 20,700,609</u>	<u>\$ 3,645,116</u>	<u>\$ 1,185,130</u>	<u>\$ 25,530,855</u>

The accompanying notes are an integral part of this financial statement.

Harlem Children's Zone Promise Academy II Charter School

STATEMENTS OF CASH FLOWS

Years ended June 30,

	2022	2021
Cash flows from operating activities:		
Change in net assets	\$ (641,983)	\$ (201,214)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	10,127	3,302
Changes in assets and liabilities:		
Decrease in contributions receivable	-	625,000
Increase in government grants and contracts receivable	(1,364,407)	(256,562)
Decrease (increase) in due to/from related parties	3,556,062	(405,184)
Decrease (increase) in due from Harlem Children's Zone - deferred compensation plans	1,299,068	(839,814)
(Increase) decrease in other assets	(592,480)	9,173
(Decrease) increase in accounts payable and accrued expenses	(196,550)	26,024
(Decrease) increase in deferred compensation payable	(337,496)	890,553
(Decrease) increase in refundable advance	(500,000)	500,000
Net cash provided by operating activities	<u>1,232,342</u>	<u>351,278</u>
Cash flows from investing activities:		
Purchases of property and equipment	<u>(74,516)</u>	<u>-</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS AND RESTRICTED CASH	1,157,826	351,278
Cash and cash equivalents and restricted cash, beginning of year	<u>5,630,549</u>	<u>5,279,271</u>
Cash and cash equivalents and restricted cash, end of year	<u><u>\$ 6,788,375</u></u>	<u><u>\$ 5,630,549</u></u>

The accompanying notes are an integral part of these financial statements.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS

June 30, 2022 and 2021

NOTE 1 - NATURE OF OPERATIONS

Harlem Children's Zone Promise Academy II Charter School (the "School") is a public charter school that is open to all New York City public school children via a lottery. Opened in 2005, the School features small class sizes, an extended day and year, high expectations, and access to an extended support system through its Institutional Partner, Harlem Children's Zone, Inc. ("HCZ").

HCZ is a not-for-profit organization that offers a wide array of education and social programs to the children and families of Harlem. Created in 1970 as a truancy prevention agency (then called "Rheedlen Centers for Children and Families"), HCZ has expanded its services to address the needs of children from birth through college, and as part of that mission, it also works to strengthen families and the surrounding community.

Pandemic Implications

In March 2020, the World Health Organization officially declared COVID-19, a disease caused by the novel coronavirus, a pandemic. This caused many local and national governments, including New York State, to impose restrictions on business operations, travel and public gatherings. The outbreak has adversely impacted the level of economic activity around the world and disrupted normal business activity in every sector of the economy.

During the pandemic, the School implemented a hybrid learning model that allowed for both virtual and on-site instruction for our scholars. On-site learning was made possible by enhanced social distancing, use of personal protective equipment, and frequent testing aligned to guidance from the CDC and other public health agencies. Our virtual learning was facilitated by providing students with the technological resources needed to conduct schooling in a virtual environment. During fiscal year 2022, we transitioned to fully on-site instruction while maintaining appropriate precautions and surveillance testing procedures.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. External factors, including policy-making in response to the pandemic and its impact on education and the economy, could impact the financial position of the School.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The School classifies its net assets in the following categories:

Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed stipulations and are, therefore, available for the general operations of the School.

Net Assets With Donor Restrictions

Represent net assets which are subject to donor-imposed restrictions whose use is restricted by time and/or purpose. Net assets with donor restrictions are subject to donor-imposed restrictions that require the School to use or expend the gifts as specified, based on purpose or passage of time. When donor restrictions expire, that is, when a purpose restriction is fulfilled or a time restriction ends, such net assets are

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

reclassified to net assets without donor restrictions and reported on the statement of activities as net assets released from restrictions.

Net assets with donor restrictions also includes the corpus of gifts, which must be maintained in perpetuity, but allows for the expenditure of net investment income and gains earned on the corpus for either specified or unspecified purposes in accordance with donor stipulations. At June 30, 2022 and 2021, the School did not possess any net assets with donor restrictions.

Functional Expenses

The costs of providing the various programs and other activities of the School have been summarized on a functional basis in the statements of activities and functional expenses, which includes all operating expenses incurred during the year. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management allocates the direct costs of its operations to its programs and services on an equitable basis based on either financial or non-financial data, such as the percentage of direct labor costs charged to each program and supporting services by the School staff.

Cash and Cash Equivalents

The School considers money market fund investments and all highly liquid debt instruments with a maturity of three months or less on the date of acquisition to be cash equivalents.

Property and Equipment

Property and equipment purchased for a value greater than \$5,000 and with depreciable lives greater than one year are carried at cost, net of depreciation. Significant additions or improvements extending asset lives are capitalized; normal maintenance and repair costs are expensed as incurred. Leasehold improvements are amortized based on the lesser of the estimated useful life or remaining lease term.

Property and equipment used in operations are depreciated over their estimated useful lives using the straight-line method, as follows:

	Useful Life (Years)
Furniture, fixtures, and equipment	5
Leasehold improvements	5 - 31.5

Revenue

The School derives its revenue principally from the New York State and New York City governments, through the New York City Department of Education ("DOE") Office of Charter Schools, based on pupil enrollment for regular and special education. The balance of the revenue and support is derived from contributions and other government grants and contracts.

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by explicit donor-imposed restrictions. Revenues based on pupil enrollment are recognized over the period earned. Revenue from grants and contracts is recognized as the related expenses are incurred, or services performed, in accordance with the terms of the respective grant or contract agreement. Amounts received in advance are reported as deferred revenue.

The School records contributions of cash and other assets when an unconditional promise to give such assets is received from a donor. Contributions are recorded at the fair market value of the assets received and are classified as either support without donor restrictions or with donor restrictions, depending on

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

whether the donor has imposed a restriction on the use of such assets. When a donor restriction expires (i.e., when a stipulated time restriction ends and/or a purpose restriction is accomplished), such net assets are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

The School follows guidance which requires organizations to determine whether a contribution is conditional based on whether an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets. If the agreement (or a referenced document) includes both, the recipient is not entitled to the transferred assets (or a future transfer of assets) until it has overcome the barriers in the agreement.

The School received an advance payment towards a conditional contribution in the amount of \$500,000 during the year ended June 30, 2021. This gift was conditioned upon the satisfaction of certain milestones and other requirements stipulated within the related agreement, and as such has been reflected as a refundable advance on the accompanying statement of financial position as of June 30, 2021. The remaining \$2,500,000 of conditional support related to this pledge will be recognized as revenue as the milestones and other requirements stipulated within the agreement are satisfied. \$1,250,000 of conditional support related to this pledge was recognized as revenue during the year ended June 30, 2022 as the milestones and other requirements stipulated within the agreement were satisfied during the fiscal year.

Receivables

Receivables contain some level of uncertainty surrounding timing and amount of collection. Therefore, management provides an allowance for doubtful accounts based on the consideration of the type of receivable, responsible party, the known financial condition of the respective party, historical collection patterns and comparative aging. These allowances are maintained at a level management considers adequate to provide for subsequent adjustments and potential uncollectible accounts. These estimates are reviewed periodically and, if the financial condition of a party changes significantly, management will evaluate the recoverability of any receivables from that organization and write off any amounts that are no longer considered to be recoverable. Any payments subsequently collected on such written-off receivables are recorded as income in the period received. As of June 30, 2022 and 2021, no allowance for doubtful accounts was required. Receivables as of June 30, 2022 and 2021 are expected to be collected within one year.

Contributions In-Kind

The School receives certain nonfinancial assets that meet the criteria established by U.S. GAAP for recognition as contributions. Such contributions, which are primarily professional services, space and utilities, are recognized at fair value within contributions in-kind in the statements of activities with corresponding amounts recorded within expenses as they were utilized during the same fiscal year. During the years ended June 30, 2022 and 2021, the School received donations of books and software with a fair value of \$48,035 and \$82,559, respectively, which were utilized in operations during those fiscal years and are reflected as contributions in-kind – other on the accompanying statements of activities. Contributions in-kind received from related parties are detailed in Note 8. Contributions in-kind received during the years ended June 30, 2022 and 2021 did not carry any donor-imposed restrictions.

In September 2020, the Financial Accounting Standards Board issued Accounting Standards Update ("ASU") 2020-07, *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, which improves transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind, for not-for-profit organizations. The adoption of ASU 2020-07, which is effective for the School for the year ended June 30, 2022, did not have a material impact on the School's financial statements.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

Accounting for Income Taxes

The School recognizes the tax effects from an uncertain tax position in the financial statements only if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

The School is exempt from federal income tax under Internal Revenue Code ("IRC") section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the IRC. The School has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it was nexus; and to identify and evaluate other matters that may be considered tax positions. The School has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements for the years ending June 30, 2022 or 2021.

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 3 - CASH AND CASH EQUIVALENTS

The School maintains cash and cash equivalent balances in financial institutions, which generally exceed the amount insured by the Federal Depository Insurance Corporation and subject the School to credit risk. The School monitors this risk on a regular basis and has not experienced, nor does it anticipate, nonperformance by any of these financial institutions.

NOTE 4 - RESTRICTED CASH

Pursuant to an addendum to the Charter Agreement dated February 3, 2015, with the DOE, the School is required to set up an escrow of at least \$70,000. In the event of termination of the Charter, whether prematurely or otherwise, the School shall establish and follow procedures consistent with those required by Section 2851(2)(t) of the New York State Education Law in its use of the escrow.

NOTE 5 - PUPIL ENROLLMENT AND OTHER REVENUES FROM GOVERNMENT AGENCIES

Under the School's Charter Agreement and the Charter Schools Act, the School is entitled to receive funding from state and federal sources that are available to public schools. These funds include New York City pupil enrollment funds, federal food subsidies, and Title I and Title II funds. The calculation of the amounts to be paid to the School under these programs is determined by the State and is based on complex laws and regulations, enrollment levels, and economic information related to the home school districts of the children enrolled in the School. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

The amounts received and receivable from government agencies and included as revenue in the financial statements consisted of the following as of and for the years ended June 30, 2022 and 2021:

	2022		2021	
	Revenues	Receivable	Revenues	Receivable
Per Pupil Funding	\$ 19,582,568	\$ 117,322	\$ 19,273,503	\$ 111,730
CARES Act PPP	-	-	331,114	-
Title I	450,819	322,418	440,366	125,594
Title II	55,555	43,872	41,970	8,824
Title IV	34,018	8,197	30,895	10,902
E-Rate	-	-	4,428	-
ESSER	1,621,439	1,132,397	403,630	322,904
Food service - Federal and State of New York	917,360	404,714	423,171	84,559
ARP Homeless	4,954	-	-	-
Emergency Connectivity Fund	42,643	-	-	-
Total government grants and contracts	<u>\$ 22,709,356</u>	<u>\$ 2,028,920</u>	<u>\$ 20,949,077</u>	<u>\$ 664,513</u>

In April 2020, the School was granted a loan (the "Loan") in the aggregate amount of \$2,705,375, pursuant to the Paycheck Protection Program (the "PPP") under Division A, Title I of the CARES Act. As management believed there was reasonable assurance that the School would meet the terms for forgiveness of the Loan, the Loan was treated as a government grant whereby revenue is recognized as the related qualifying expenses are incurred.

Funds from the Loan were only to be used for certain costs, such as payroll costs and occupancy expenses. The School used the remaining \$331,114 of the Loan amount for qualifying expenses during the year ended June 30, 2021. The School determined that the criteria for forgiveness under the terms of the Loan were met for this portion of the Loan during the year ended June 30, 2021 and accordingly recognized \$331,114 as revenue within government grants and contracts revenue on the accompanying statement of activities for the year ended June 30, 2021.

NOTE 6 - PROPERTY AND EQUIPMENT

At June 30, 2022 and 2021, property and equipment consisted of the following:

	2022	2021
Equipment	\$ 235,830	\$ 235,830
Leasehold improvements	57,733	57,734
Furniture and fixtures	116,514	41,997
	410,077	335,561
Less: accumulated depreciation	<u>(320,662)</u>	<u>(310,535)</u>
Total	<u>\$ 89,415</u>	<u>\$ 25,026</u>

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

Depreciation expense for the years ended June 30, 2022 and 2021 amounted to \$10,127 and \$3,302, respectively.

NOTE 7 - RETIREMENT PLAN

The School maintains the Alerus Tax Deferred Annuity Plan (the "Plan") with Alerus Retirement Solutions for all eligible employees. The Plan is non-contributory and employees become eligible once they have reached age 21 and have completed one year of service. Employees participating in the Plan will be fully vested after completing six years of service. Employer contributions made to the Plan are discretionary. For the years ended June 30, 2022 and 2021, contributions made to the Plan amounted to \$314,793 and \$225,498, respectively.

NOTE 8 - RELATED-PARTY TRANSACTIONS

Contributions

Deferred Compensation Plans

HCZ maintains a discretionary 457(f) plan and a Supplemental Bonus Plan for Teachers (effective January 1, 2016) for certain eligible employees of the School. Employees become eligible to participate in these plans based solely at the discretion of the School's Board of Trustees. The amounts contributed to the 457(f) plan and the Supplemental Bonus Plan for Teachers become vested five and three years, respectively, after the date of the initial contribution for all eligible employees. Amounts contributed to these plans are paid to eligible employees when vested. Terminated employees become vested immediately at the date of their termination. HCZ provides the School with an annual subsidy to cover this cost by contributing to a HCZ investment account. During fiscal 2022 and 2021, HCZ provided a net subsidy of \$630,627 and \$967,509, respectively, for contributions to these plans. These amounts are recorded within contributions - related party and a corresponding expense on the accompanying statements of activities. The cumulative amount due from HCZ relating to these plans totaled \$1,991,000 and \$3,290,068 at June 30, 2022 and 2021, respectively. The cumulative amount due to eligible employees totaled \$2,692,656 and \$3,030,152 at June 30, 2022 and 2021, respectively. Amounts due from HCZ in excess of amounts due to eligible employees represents reimbursements of amounts already paid by the School in advance of receiving the funds from HCZ.

Other

Certain expenses are shared amongst the School, HCZ and Harlem Children's Zone Promise Academy Charter School ("PA I"). Shared expenses primarily relate to prorated salaries and other expenses that are allocated amongst the School, HCZ and PA I. Amounts may also be received by the School on behalf of HCZ or PA I, and amounts may also be granted to the School from HCZ. At June 30, 2022 and 2021, due (to) from related parties totaled \$(2,715,730) and \$840,332, respectively, pertaining to these related party transactions.

HCZ also provided the School with grants in the amounts of \$852,330 and \$799,760 in fiscal 2022 and 2021, respectively, which are included within contributions - related parties on the accompanying statements of activities.

Contributed Space and Services

HCZ provides the School with certain services at no cost. For the years ended June 30, 2022 and 2021, the School recognized revenues and corresponding expenses for services of \$598,340 and \$754,885, respectively.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

The School also recognized revenues and corresponding expenses for contributed space and utilities from the DOE for both years ended June 30, 2022 and 2021 of \$1,677,481.

Contributed services are valued and reported at their estimated fair value based on current rates for similar services. Contributed space and utilities are valued at their estimated fair values based on current rates for the use of similar space and associated utilities.

Rent

During fiscal 2019, the School renewed a five-year lease agreement with HCZ for the School's use of the space located at 35 East 125th St, New York, NY, a property owned by HCZ. Pursuant to the terms of this lease, the School incurred approximately \$2,106,000 in rent expense during both fiscal 2022 and 2021.

As of June 30, 2022, the minimum future annual rental obligation under the terms of this lease are as follows:

<u>Year</u>	
2023	\$ 2,169,328
2024	<u>2,234,408</u>
	<u>\$ 4,403,736</u>

NOTE 9 - CONCENTRATION OF RISK

The School is dependent on various government agencies for funding and is responsible for meeting the requirements of such agencies. If the School were to lose students or the related government funding, it could have a substantial effect on the School's ability to continue operations.

As discussed in Note 8, HCZ makes a contribution to the School and donates services. If this relationship were to change or cease, such change could have a substantial effect on the School's ability to continue operations.

NOTE 10 - CONTINGENCIES GOVERNMENT AGENCY AUDITS

The School participates in a number of federal and state programs. These programs require that the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from any such audits of government contracts by government agencies is presently not determinable, it should not, in the opinion of management, have a material effect on the School's financial position or change in net assets. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

Litigation

The School, in the normal course of its operations, is a party to various legal proceedings and claims. While it is not feasible to predict the ultimate outcomes of such matters, management of the School is not aware of any claims or contingencies that would have a material adverse effect on the School's financial position or change in net assets.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2022 and 2021

NOTE 11 - LIQUIDITY AND AVAILABILITY OF RESOURCES

The School closely monitors cash flows to ensure adequate resources are available at any given time to meet current and upcoming obligations. Strong emphasis on budget and treasury management is undertaken in an effort to anticipate organizational needs during both the short- and long-term.

Government grant revenue represents the majority of funding received for School operations. As such, the School puts considerable focus on grants management to make certain that necessary funding is both calculated accurately and received timely.

Finally, if significant unforeseen liquidity issues arise, the School would seek funding and assistance from its Instructional Partner, Harlem Children's Zone, Inc., to address potential shortfalls, mitigate any operational issues that could result, and develop a long-term remedy.

The School's financial assets available within one year of June 30, 2022 for general expenditure are as follows:

Cash and cash equivalents	\$ 6,717,508
Government grants and contracts receivable	<u>2,028,920</u>
Financial assets available for general expenditures within one year	<u>\$ 8,746,428</u>

The School's financial assets available within one year of June 30, 2021 for general expenditure are as follows:

Cash and cash equivalents	\$ 5,559,696
Government grants and contracts receivable	664,513
Due from related parties	<u>840,332</u>
Financial assets available for general expenditures within one year	<u>\$ 7,064,541</u>

NOTE 12 - SUBSEQUENT EVENTS

The School evaluated its June 30, 2022 financial statements for subsequent events through November 1, 2022, the date the financial statements were available to be issued. The School is not aware of any subsequent events which would require recognition or disclosure in the financial statements.

GRANT THORNTON LLP

757 Third Ave., 9th Floor
New York, NY 10017-2013

D +1 212 599 0100

F +1 212 370 4520

**REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT
AUDITING STANDARDS**

To the Board of Trustees of
Harlem Children's Zone Promise Academy II Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of Harlem Children's Zone Promise Academy II Charter School (the "School"), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 1, 2022.

Report on internal control over financial reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on compliance and other matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this report is not suitable for any other purpose.



New York, New York
November 1, 2022

Harlem Children's Zone Promise Academy II Charter School

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year ended June 30, 2022

None noted.



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

May 19, 2022 through June 17, 2022

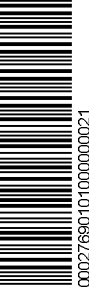
Account Number: **000003920281970**

CUSTOMER SERVICE INFORMATION

Web site:	Chase.com
Service Center:	1-800-242-7338
Deaf and Hard of Hearing:	1-800-242-7383
Para Espanol:	1-888-622-4273
International Calls:	1-713-262-1679

00002769 DRE 802 141 16922 NNNNNNNNNN T 1 000000000 13 0000

HCZ PROMISE ACADEMY II
CHARTER SCHOOL-ESCROW A/C
35 E 125TH ST
NEW YORK NY 10035



On August 21, 2022, fees for cashier's checks and counter checks are changing

We're making the following fee changes and, depending on the type of account you have with us, you may be affected:

- **Cashier's check fee:** This fee will increase from \$8.00 to \$10.00 per check.
- **Counter check fee:** This fee will increase from \$2.00 to \$3.00 per page.

Please note: We'll continue to waive these fees for Chase Performance Business Checking® and Chase Platinum Business CheckingSM accounts.

For more information about banking fees, please read the Additional Banking Services and Fees for Business Accounts Deposit Account Agreement, which you can find at chase.com/business-deposit-disclosures, or visit a branch.

If you have any questions, please call the number on this statement. We accept operator relay calls.

On June 12, 2022, fees for non-Chase ATM transactions are changing

We're making the following fee changes and, depending on the type of account you have with us, you may be affected:

- **Non-Chase ATM transactions fee* (Domestic Withdrawal, Domestic & International Balance Inquiry, Domestic & International Balance Transfers):** This fee will increase from \$2.50 to \$3.00, but you can still avoid it by using Chase ATMs. The International Withdrawal Fee for ATMs outside the U.S., Puerto Rico and the U.S. Virgin Islands remains \$5.00 per withdrawal. We'll continue to waive these fees for customers receiving Chase Military Banking benefits on their Chase Business Complete CheckingSM accounts.

Please note: We'll continue to waive these fees for Chase Performance Business Checking® and Chase Platinum Business CheckingSM accounts.

For more information about banking fees, please read the Additional Banking Services and Fees for Business Accounts Deposit Account Agreement, which you can find at chase.com/business-deposit-disclosures, or visit a branch.

If you have any questions, please call the number on this statement. We accept operator relay calls.

* Fees from the ATM owner/networks may still apply.



May 19, 2022 through June 17, 2022
Account Number: 000003920281970

SAVINGS SUMMARY

Chase Business Select High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		\$70,866.15
Deposits and Additions	1	1.15
Ending Balance	1	\$70,867.30
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.15
Interest Paid Year-to-Date		\$6.03

You could earn an even higher interest rate on your Chase Business Select High Yield Savings account if you link it to a qualifying checking account. Visit any of our branches for details or call us at the telephone number on your statement.

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$70,866.15
06/17	Interest Payment	1.15	70,867.30
	Ending Balance		\$70,867.30

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Stanley Druckenmiller

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; chairman emeritus; institutional partnership with the school				

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:
Stanley Druckenmiller
B750F490BF9D4B8...

7/21/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Alfonso Wyatt

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Harlem Children's Zone Promise Academy II Charter School

- Alfonso Wyatt

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Business Telephone:

[REDACTED]

Business Address:

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:
Alfonso Wyatt
33D900E81D204BF...

7/21/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Ellanor (Bodie) Brizendine

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Harlem Children's Zone Promise Academy II Charter School

- Ellanor (Bodie) Brizendine

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

DocuSigned by:
Ellanor (Bodie) Brizendine
E26A02A759044DD...

7/22/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Keith Meister

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; chairman; institutional partnership with the school				

Harlem Children's Zone Promise Academy II Charter School

- Keith Meister

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:


[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:

93AEDE2C01164B6...

7/25/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Mitch Kurz

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer / Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; secretary; institutional partnership with the school				

Harlem Children's Zone Promise Academy II Charter School


- Mitch Kurz

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

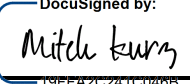
Business Address:

E-mail Address:



Home Telephone:

Home Address:

DocuSigned by:

19FFA2C241C046B...

7/21/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Fatime Cadoo

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☒ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Parent of a student. Student does not receive any special treatment on account of my position on the board.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Harlem Children's Zone Promise Academy II Charter School

- Fatime Cadoo

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Business Telephone:

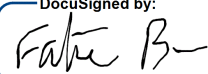
Business Address:

E-mail Address:



Home Telephone:

Home Address:

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7/29/2022

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Willie Mae Lewis

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:



Signature

Date

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Geoffrey Canada

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

President of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2014; \$400,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NexGen Education ----- Harlem Children's Zone; President; institutional partnership with the school	EdTech pilot -----	\$0 -----	Geoffrey Canada -----	HCZ board oversight -----

Harlem Children's Zone Promise Academy II Charter School

- Geoffrey Canada

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Business Telephone:

212-360-3255

Business Address:

HCZ, 35 East 125th Street, New York, NY 10035

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:
Geoffrey Canada
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7/30/2022

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Denise Fuller

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Harlem Children's Zone Promise Academy II Charter School

- Denise Fuller

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Business Telephone:

[REDACTED]

Business Address:

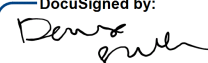
[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:

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8/10/2022

Signature

Date

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Kwame Owusu-Kesse

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chief Executive Officer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2020; \$650,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; Chief Executive Officer; institutional partnership with the school				

Harlem Children's Zone Promise Academy II Charter School

- Kwame Owusu-Kesse

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Business Telephone:

212-360-3255

Business Address:

HCZ, 35 East 125th Street, New York, NY 10035

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:

Kwame Owusu-Kesse

7/28/2022

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Kenneth Langone

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman Emeritus

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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☒ **None**

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; trustee; institutional partnership with the school				

Harlem Children's Zone Promise Academy II Charter School

- Kenneth Langone

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:

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9/13/2022

Signature

Date

Acceptable signature formats include:

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The Harlem Children's Zone Promise Academy II Charter School

Annual Board Meeting

Tuesday, September 15, 2021

Video Conference

Attendees: Geoffrey Canada, Mitchell Kurz, Kwame Owusu-Kesse, Kenneth Langone, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Joseph Cordero, Kaitlynn Conley, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Troy Smith, Alyssa Solomon, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from June 15, 2021 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Harlem Children's Zone Chief Executive Officer Kwame Owusu-Kesse reported that a staff mandate for the COVID-19 vaccine was announced in August. Beginning August 23, staff members will have effectively resigned without receiving at least one shot of the vaccine, and all staff members must be fully vaccinated by September 27. Scholars begin remote learning on September 13, and they are scheduled to begin in-person learning on October 4. To enter HCZ sites, all scholars and staff will have to complete a daily touchless registration health questionnaire, get their temperature checked, and wear masks. Mr. Owusu-Kesse emphasized the importance of in-person learning to the mission of HCZ and stressed the need for a staff vaccine mandate to ensure the safety of scholars. "Since a large majority of scholars are ineligible for vaccination, mandating vaccination for staff is necessary," he said. "Essentially, our decision came down to our ethics and values as an organization, and our duty to care for our young people."

Mr. Owusu-Kesse has been meeting weekly with the Board chair and Promise Academy leaders to address staff vacancies and any other issues arising from COVID-19 and the staff vaccine mandate. Additionally, HCZ leaders are working to educate families about the COVID-19 vaccine and encourage eligible scholars to get vaccinated.

Repair teams and engineers fixed leaks caused by Hurricane Ida and assessed Promise Academy locations at 245 West 129th Street and 35 East 125th Street to ensure that affected spaces were structurally sound. All repairs will be completed before students return for in-person learning on October 4. Mr. Owusu-Kesse thanked Managing Director of Operations, Greg Forbes and Safety Director Jasmine Tumma for their dedication in resolving these issues. He also thanked Managing Director Troy Smith and his team for their leadership of the Promise Academy After School and Athletics programs and Managing Director Jessica Lake and her team for their support of social and emotional learning and wellness programs at HCZ.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit, Superintendent of Harlem Children's Zone Promise Academy Charter Schools and Early Childhood Programs, reported that the enrollment period for Promise Academy is ongoing and that numbers will be provided at the next Board meeting.

A virtual orientation was held to welcome back staff members on August 23. Staff members also engaged in professional development during the week.

This week, Mr. Owusu-Kesse and Dr. Petit met with teachers to administer evaluations. Dr. Petit thanked them for their hard work throughout the pandemic.

Dr. Petit reported that Kashif Hameed has transitioned out of the principal role of Promise Academy II High School. Kaitlynn Conley, formerly the education director at the school, has been promoted to principal. Ms. Conley earned her bachelor's degree in chemistry at University of Notre Dame. After transitioning to education, she joined Teach for America and became a high school chemistry teacher; later, she became a STEM education director at Promise Academy. For the past three years, she designed science and math content, coached teachers, and learned about the HCZ community. Ms. Conley said that she is excited and grateful for the opportunity.

Dr. Petit thanked teachers who worked with Promise Academy scholars over the summer to help them meet academic benchmarks.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 90% for June and 76% for the summer.

Elementary School leaders communicated over the summer with the New York City Department of Education to discuss renovations made to 2005 Madison Avenue, as the Elementary School transitions back to the co-located DOE space. Elementary School leaders also communicated with parents over the summer about the move back to 2005 Madison Avenue, renovations and repairs that were completed at the DOE building and plans to transition to the Sendero Verde space in September 2022.

The Elementary School collaborated with Promise Academy I Elementary School over the summer to provide professional development to teachers in both schools. Teachers worked with the Director of Social-Emotional Learning Deirdre Schwiring, and her team, to create project-based learning opportunities for scholars.

Scholars were assessed for their Independent Reading Levels, academic strengths, phonemic awareness, and social-emotional development.

Dr. James thanked the Promise Academy II After School Program and its director, Christina Baidoe, for the support and communication she received during summer enrichment.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 94% for June and 90% for July.

The Middle School welcomed staff members back on August 23 for three weeks of professional development focusing on team building and collaboration. In partnership with Promise Academy I Middle School, staff members were given opportunities to work with their content departments,

and practice using remote learning tools, social-emotional learning, and relationship building. The team at Success in Motion, an HCZ partner organization, led an Escape the Room challenge, in which staff learned about and reflected on personal biases.

Last week, Middle School leaders hosted a virtual parent orientation to answer questions on reopening and safety protocols and provided details regarding the remote learning period from September 13 to October 1. More than 100 families attended the virtual event and enjoyed a raffle.

Middle School students were excited to attend in-person academic summer sessions.

Teachers will be assessing students in English language arts and math in the beginning of the school year. Middle School staff will host Academic Intervention Services classes, and they are tracking exit tickets daily to ensure that academic gaps are quickly identified.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 91% for June and 70% for July.

On Monday, September 13, the High School held a virtual town hall meeting for each grade.

Over the past three weeks, professional development was held in collaboration with Promise Academy I High School, which focused on setting goals, social-emotional learning, and the academic curriculum. Teachers also reviewed scaffolding and modeled best practices daily.

Two weeks ago, the High School held the first parent meeting of the school year, Convos with Conley. Staff and parents discussed returning to in-person learning and safety protocols with 75% of parents attending.

The High School held a college boot camp for senior scholars, who filled out common applications and received guidance on refining personal statements, reviewing scholarships, and other post-secondary plans.

During the summer, High School staff reviewed end of year assessments, analyzed data to determine any gaps in learning and adjusted the pacing calendar appropriately. School leaders will continue to monitor progress.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's revenue is on budget at an enrollment of 1,028. Expenses are \$0.2M favorable at \$3.0M. HCZ has not made a contribution through two months of FY22.

21-22 Family Handbook (Candice Ashby)

A motion was called to approve the Family Handbook updated for the 2021-2022 academic year. The motion was approved. The updated handbook can be found on the Promise Academy website.

<https://hczpromise.org/for-parents/>

21-22 District-wide and Building-level Safety Plans (Candice Ashby)

A motion was called to approve the Promise Academy District-wide and Building-level Safety Plans for the 2021-2022 academic year. The motion was approved. The District-wide Safety Plan can be found on the Promise Academy website

<https://hczpromise.org/community/>

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, October 19, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, Toya Stille, and Peter Weiss

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from September 15, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that Promise Academy scholars returned to in-person learning on October 4, 2021. Mr. Owusu-Kesse thanked HCZ staff members for their support for Promise Academy during the first week of school.

Mr. Owusu-Kesse also reported that Gateway COVID-19 testing continues at the Harlem Children's Zone (HCZ) Armory. Since September 13, about 3200 PCR and rapid tests have been administered with a 0.15 positivity rate. Since HCZ enacted a COVID-19 vaccine, all staff members have been vaccinated. Senior leaders are planning to enact vaccine mandates for scholars participating in extracurricular activities, including sports, dance, woodwind instrument playing, and all other activities deemed high-risk for contracting COVID-19.

Geoffrey Canada continues to be a leading voice on the importance of getting vaccinated to protect young people, Mr. Owusu-Kesse said.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,156 for Promise Academy I and 1,050 for Promise Academy II.

Dr. Petit introduced two new staff members to the Board:

Peter Weiss, executive director of Training and Development, is formerly the principal of Achievement First Public Charter Schools. Armed with more than ten years of experience, Mr. Weiss will work over the next two years to enhance teacher coaching and high-quality instruction. Mr. Weiss thanked principals for welcoming him into their classrooms to begin this important work.

Dr. Saskia Brown, the new deputy superintendent, comes to Promise Academy with more than 15 years of experience in education. An accomplished leader in education, Dr. Brown has served

as a general education and special education teacher, Title I school program coordinator, and school administrator in both public and charter school environments. Dr. Brown is currently pursuing a Ph.D. in Higher Education from Seton Hall University; her current research focuses on the implications of race in the college choice process for Black students. She holds a BA in Psychology and graduate degrees in Special Education and Educational Leadership, with a research focus on enhancing parental involvement in urban school districts.

Dr. Petit thanked the Safety team, and Troy Smith, managing director of Promise Afterschool programs, for supporting the return of scholars to in-person learning. He also thanked the principals for their leadership during this transition.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 91% for September.

Two virtual back-to-school nights were held for families of K-2 grade scholars and 3-5 grade scholars. Families met with the administrative and office teams, and classroom teachers. The Elementary School also held a parent-teacher meeting to update parents on activities and protocols.

Staff members met with school leaders to ask questions and engage in fun activities, including a raffle.

The School celebrated Hispanic Heritage month from September 15 through October 15 to encourage scholars to embrace diversity.

Students in grades K-2 are receiving additional academic and social-emotional support in the transition to in-person learning. Students are also receiving extra help in reading. The reading specialist is supporting lead English language arts teachers and teaching assistants in the classroom by working with children in small groups.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 96% for September.

The Middle School welcomed back staff members to a full in-person work week for the first time since March 2020. During the week, teachers balanced their remote teaching responsibilities with preparing the building for scholars to return to in-person learning on October 4, 2021. All teachers received custom printed bags, hats, and rain gear. School leaders also raffled a high-tech camera at their morning meeting.

Principal Carroll thanked the facilities team for their support in preparing the building for scholars, and the Safety team for supporting arrivals and dismissals of scholars. He also thanked Director of Information Systems Ari Browne and the Information Technology department for their support. Mr. Carroll also thanked the Executive Team for their logistical support.

Middle School leaders noted that scholars were more engaged during in-person instruction than they were during remote instruction.

The Middle School held a virtual back-to-school night, where parents were introduced to the administrative staff. The Middle School also hosted a virtual building tour for students and families.

The Middle School is calculating data from math and ELA student assessments and will compare that data to previous years. Scholars have been participating in Academic Hour daily, as well as Saturday Academy, which provides additional academic support. Teachers and administrators are using exit ticket data to ensure that scholars who are not mastering each lesson are targeted for daily intervention blocks and other support. Additionally, the Middle School is partnering with Alef Education to support students in math. Alef is an online platform designed to help students academically with individualized instruction.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 95% for September.

The High School held a virtual back-to-school night for parents, who met with teachers and staff to discuss student expectations.

The High School rolled out Kickboard, a positive behavior system. Students can earn and use points at the School Store by following behavior protocols and resolving conflicts through restorative practice.

A virtual senior night for seniors was held, with 85% of families and scholars attending. In addition, scholars received information about applying for college and scholarships.

Principal Conley thanked the facilities team for their support during the transition to in-person learning.

Academic benchmarks will be completed by October 19, and teachers will assess students and identify those who may require additional academic support. School leaders are also planning weekly lessons across grade bands to ensure lessons are consistently reinforced among scholars.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,050, which is 22 favorable versus the budget. The School's revenue is on target with the budget. Expenses are \$100,000 unfavorable at \$4.8M. HCZ has not made a contribution through three months of FY22.

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, November 9, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ken Langone, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Sara Alvarado, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Susan Rydz, Madelaine Schultz, Troy Smith, and Toya Stilley.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from October 19, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that Gateway COVID-19 testing continues at Harlem Children's Zone (HCZ) Armory with a .2% positivity rate currently, and a .29% positivity rate to date for the academic year. Since HCZ enacted a COVID-19 vaccine mandate, all staff members have been vaccinated. Senior leaders are planning to enact vaccine mandates for scholars participating in extracurricular activities, including sports, dance, woodwind instrument playing, and all other activities deemed high-risk for contracting COVID-19.

Mr. Owusu-Kesse also expressed his intention to establish a stronger culture of appreciation for employees.

Troy Smith, Senior Managing Director of Programs, discussed the Promise Academy After School Program. Mr. Smith said the Program staff has been working effectively with Promise Academy leaders and staff members and spoke about the Program's high retention rate as well as the health and wellness and athletics efforts.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,147 for Promise Academy I and 1,044 for Promise Academy II.

Dr. Petit reported that Deputy Superintendent Saskia Brown is leading the effort to fill vacant positions at Promise Academy Schools. He thanked the Central Office team, including Training and Development, for their work.

Dr. Petit also thanked the principals for their comprehensive plan to address the needs of struggling scholars. Scholars are successfully utilizing Saturday Academy and Academic Hour, which are designed to help them meet academic benchmarks.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 87% for October.

In October, the Elementary School focused on events that build relationships and maintain a positive school culture. Dr. James thanked the PAII After School Program for supporting the school in its efforts. Events included Pride Day, Unity Day, Breast Cancer Awareness Day, and Bookaween, in which staff and students dressed as their favorite book characters.

Dr. James thanked senior staff who have been reading books to Elementary School scholars.

The School held a parent-teacher conference and Math Night in October, and it will hold English Language Arts Night in November.

To show appreciation, prizes were raffled to staff members.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 94% for October.

The Middle School held virtual parent-teacher conferences in which School leaders provided information on scholar progress.

Parents and staff members held the first Promise Academy Parent Association meeting of the year.

Parents checked in virtually with the principal at Carroll's Corner. They received updates, asked questions, and celebrated teachers who achieved 100% attendance for their classrooms or who have been exceeding expectations.

The Middle School held benchmark assessments. Scholars achieved a 16% gain in math and a 21% gain in ELA in comparison to last school year. Scholars who have not yet achieved 80% proficiency in these subjects are receiving academic support at Academic Hour and Saturday Academy.

Scholars and staff members wore pink for Breast Cancer Awareness Day and orange for Unity Day.

HCZ provided frozen yogurt and sweatshirts to staff as part of HCZ Spirit Week.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 90% for October.

High School leaders held a virtual town hall for students and joined all classes on Zoom to celebrate the opening of the School Store. Students who have perfect attendance and who exhibit excellent behavior were honored.

The High School held a FAFSA night for seniors, supported by the Central Office and Promise Academy administrative team.

In October, the High School had its first National Honor Society (NHS) meeting of the year. Scholars planned elections for the new Executive Board and the upcoming induction ceremony. New members submitted their applications at the end of the month to demonstrate the four pillars

of NHS: excellence in character, scholarship, leadership, and service. Participating scholars meet weekly.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,044, which is 16 favorable versus the budget. The School's revenue and expenses are on target with the budget. HCZ has not made a contribution through four months of FY22.

Grant Thorton has completed the financial statement and compliance audit, with an unqualified opinion and no control issues. The PAII financial statements were filed with the New York State Education Department for the November 1st deadline.

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, December 15, 2021

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Ellanor (Bodie) Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from November 9, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the rate of full or partial vaccination for scholars aged 12 and older is about 43%. There has been an uptick in positive COVID-19 cases recently, reflective of conditions across New York City. As a result, HCZ has increased surveillance testing in Promise Academy schools.

Mr. Owusu-Kesse also reported his decision to close Promise Academy schools earlier than planned for the upcoming holiday season. The schools will begin the winter holiday on December 20, 2021, with instruction beginning on January 3, 2022. This decision was made for (1) the protection of the staff to provide them with mental health days; and (2) to mitigate the community spread of COVID-19.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,145 for Promise Academy I and 1,042 for Promise Academy II.

Dr. Petit reported that the newly formed Training and Development team, led by Peter Weiss, has been providing guidance, support, and professional development to teachers and staff.

Dr. Petit praised Central Office and other staff members for their all-hands-on-deck approach to supporting schools with high staff vacancies. Staff members have been volunteering two days a week at Promise Academy II High School. Dr. Petit said he was moved by the outpouring of support. He also thanked the principals for their extraordinary leadership amid the challenges from COVID-19.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 89% for November.

The Elementary School distributed 200 turkeys to Promise Academy families for Thanksgiving.

In partnership with Helen Keller International, the Elementary School held free vision screenings for third and fifth graders and provided free prescription eyeglasses to those scholars who needed them.

The Elementary School celebrated Spirit Week, which included honoring essential workers.

On Election Day, the Elementary School held professional development sessions for teachers with a focus on math instruction. Dr. James thanked the Training and Development team for their support in helping teachers focus on their specific targets of improvement and in giving them feedback from formal observations. Teachers also used part of the day to plan lessons and meet with their teams.

Promise Academy leaders continue to show appreciation to Elementary School teachers with pop-up raffle days.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 95% for November.

The Middle School closed out its first marking period, distributed report cards, and held award ceremonies for each grade level. Scholars received awards for most improved, citizenship, subject level awards, and perfect attendance.

On Election Day, the Middle School held professional development sessions on restorative practice and social-emotional learning. Teachers also prepared for lessons.

The Middle School held a Promise Academy Parent Association II (PAPA II) general meeting where they introduced the new PAPA board. Principal Carroll has continued to host Carroll's Corner weekly check-ins with parents.

Principal Carroll thanked the board for the opportunity to take scholars to a night at the theater a couple of weeks ago where we were able to see Hamilton. The scholars and chaperones met with the Principal for pizza before the show.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 92% for November.

Seniors took their class pictures on Election Day.

The High School held its Honor Roll Ceremony to close out the first marking period.

The High School held National Honor Society and Student Government Executive Board Elections for the roles of president, treasurer, and secretary.

The High School held an onsite Instant Decision Day for Monroe College in which seniors were able to obtain college acceptances.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's revenue is on budget at an enrollment of 1,042. Expenses are on target at \$8.6M. HCZ has not made a contribution through five months of FY22.

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, January 19, 2022

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from December 15, 2021, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that classes were remote for the first week following the holiday break to ensure that all staff members and scholars could receive a COVID test at the Armory. Staff members and scholars who tested positive for COVID-19 quarantined and attended class remotely until cleared by Liaison Contact Tracer Alyssa Eisenberg. There was an overall positivity rate of 27 percent as a result of COVID-19 testing during the week of January 3. The following week, the rate significantly dropped to 5.7 percent.

“I’m grateful that we are on the right side of history,” Mr. Owusu-Kesse said, adding that he and his team would continue to use data and science to make necessary “tough decisions.”

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,138 for Promise Academy I and 1,035 for Promise Academy II.

Dr. Petit thanked the Executive Team, senior managers, and directors who created a plan to address staff shortages. He also thanked those who volunteered to support classroom transitions and mentor our scholars. He gave special thanks to Managing Director of Development Liam McCarthy for teaching an ELA course at Promise Academy High School. Dr. Petit also thanked Deputy Superintendent Saskia Brown and Senior Managing Director of Human Resources Justin Maker for coming up with plans to address the vacancies in HCZ Promise Academy Charter Schools.

The Training and Development team has worked with schools to provide professional development for staff members. Staff members have communicated their appreciation for the extra support.

Dr. Petit lauded the principals for providing support for the families of Promise Academy scholars. He also thanked the support services teams, including Information Technology, Food Services, Facilities, and Safety, for their continued support.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 87% for December. An increase in COVID-19 positive cases impacted attendance.

Elementary School leaders focused on social-emotional health for scholars, staff, and families.

The Elementary School conducted impromptu raffle days for staff in celebration of the holidays, giving out Starbucks, Uber Eats, and Nike gift cards. Teachers and the administrative team appreciated the four additional days off they received for the holiday break. Additionally, staff distributed toys to scholars.

Dr. James and Assistant Principal Amanda Neal led individual meetings with staff members to check in with and get feedback from them.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 95% for December.

The Middle School held virtual parent-teacher conferences, with a high turnout from families. Parents received information on their scholar's progress.

Ryan lauded the Middle School teachers for pivoting to hybrid and remote learning due to high COVID-19 positivity rates among scholars and staff.

Middle School leaders changed Academic Hour and Saturday Academy to a hybrid model due to increased COVID-19 positive cases.

Middle School leaders held a weekly town hall meeting for parents and allowed them to voice concerns.

The Middle School held Spirit Week before the holiday break.

Mr. Carroll thanked the Middle School's administrative team for their hard work during the COVID-19 crisis.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 88% for December. The lower attendance was due to COVID-related absences and remote learning days.

At the beginning of December, 13 scholars were inducted as new members of the National Honor Society. Scholars attended a ceremony in person and teachers and families attended on Zoom. Current members presented on leadership, service, and scholarship. Scholars practiced social distancing during the event.

December marked the height of the High School's college application season for seniors who refined their college list. The principal thanked all departments, programs, and staff members who support the scholars, including teachers, counselors, administrative staff, Central Office, and Center for Higher Education and Career Support.

The principal thanked the Central Office and the Executive teams for supporting the High School, while they work towards filling vacant positions. She also thanked Mr. McCarthy for teaching an ELA class at the high school.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's revenue is on budget at an enrollment of 1,035. Expenses are on target at \$10.1M. HCZ has not made a contribution through six months of FY22.

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, February 15, 2022

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Kwame Owusu-Kesse, Fatime Cadoo, Ellanor Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from January 19, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported a significant drop in the rate of COVID-19 positive cases to 1.28%. The downward trend in positive cases at Harlem Children's Zone is consistent with the positivity rate across New York City.

Board Chairman Geoffrey Canada and Senior Managing Director Troy Smith joined Mr. Owusu-Kesse yesterday to tour the new Sendero Verde building, the future site of Promise Academy II Elementary School. Building contractors for Sendero Verde report that they are on schedule to complete construction by August 2022. Mr. Owusu-Kesse and other senior leaders will attend a meeting of the Community Board of the Education Sub-Committee on February 15, 2022, at 7:00 PM to present information to the community surrounding Sendero Verde about HCZ services and the organization's partnership with the community.

HCZ continued to cultivate a culture of appreciation, focusing on supporting and rewarding staff members for their contributions during the pandemic. Mr. Owusu-Kesse held focus groups with teachers to better understand how best to support them. This will be an ongoing conversation, Mr. Owusu-Kesse said.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is currently 1,137 for Promise Academy I and 1,033 for Promise Academy II.

Dr. Petit thanked HCZ senior staff members for providing support to Promise Academy as the Schools work to fill vacant staff positions. In addition, the principals expressed appreciation to their teams for their hard work.

Promise Academy Elementary and Middle Schools scholars are preparing for the State ELA exam in March. The Schools are continuing to provide Academic Hour and Saturday Academy to help scholars meet benchmarks.

Dr. Petit thanked Senior Managing Director Jazmine Lewis and The Crew for providing all staff members with custom-made lunch bags.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 83% for January. The drop in attendance was due to the transition to remote learning following the holiday break as well as the wait for COVID-19 test results and subsequent clearance to enter the building among scholars.

The Elementary School held parent-teacher conferences at the beginning of January, with high parent attendance.

The Elementary School also held Dean's List and Honor Roll Assemblies, where scholars received accolades for academic progress. Families were also acknowledged for supporting their scholars.

The Elementary School held a Barista Day for the staff, offering a variety of teas and coffees.

The Elementary School continues to monitor scholar progress, reading and learning specialists are supporting teachers in instruction.

School leadership toured the new Sendero Verde building.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 95% for January.

Led by Director of Training and Development Peter Weiss, the School held a workshop that targeted mindsets around behavior management.

The School will provide opportunities for scholars who missed class as they waited to be tested for COVID-19 and cleared for in-person learning after the holiday break to make up work at the end of the semester.

The principal thanked Liaison Contact Tracer Alyssa Eisenberg, Director of Information Systems Ari Browne, and Administrative Assistant Gisella Cazar for promptly clearing scholars who tested negative for COVID-19. The principal also thanked Senior Managing Director Justin Maker and the Recovery and Reopening Committee for their support in managing COVID testing protocols.

The Middle School continued to hold parent town hall sessions to answer any questions families have about school academics or operations.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 90% for January. The low attendance was due to the transition to remote learning following the holiday break as well as the wait for COVID-19 test results and subsequent clearance to enter the building among scholars.

The High School held virtual parent-teacher conferences to discuss scholar progress.

The High School held an end-of-term event to celebrate scholar accomplishments.

High School leaders held a post-holiday celebration, where teachers received lunch and gifts.

The principal thanked the Central Office team and HCZ senior leadership for supporting the High School as they worked towards filling vacant staff positions. Ms. Conley also thanked Vice President of Development Jenn Klein for working one-on-one with high school scholars on their scholarship applications.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,033, which is five favorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.2M favorable at \$11.5M. HCZ has not made a contribution through seven months of FY22.

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, March 22, 2022

Video Conference

Attendees: Geoffrey Canada, Mitch Kurz, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Tiffany Fountain, Connor Fournier, Shondell James, Jennifer Klein, Jessica Lake, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from February 15, 2022, was unanimously approved.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,130 for Promise Academy I and 1,031 for Promise Academy II.

Dr. Petit reported that the 2022-2023 enrollment period has begun with Central Office and Promise Academy Elementary Schools reaching out to applicants, parents, and the community.

Dr. Petit also reported that the Promise Academy Elementary and Middle schools are preparing scholars for the New York State (NYS) Exams. To that end, educators are working with scholars in After School, Academic Hour, and Saturday Academy, as well as small group instruction during the school day.

Promise Academy is currently planning for Teacher Appreciation Week to ensure that staff members feel appreciated for all of their hard work.

The Human Resources Recruitment team has extended eight offers to teachers, and six of them have already accepted the offer and been onboarded. The team also held two virtual job fairs and a virtual webinar with presenters Deputy Superintendent Dr. Saskia Brown, Principals Dr. Joseph Cordero, and Dr. Shondell James, Director of Special Education and ENL Gissell Scotttborgh, and Dr. Petit. Seventy people attended the webinar. Dr. Petit thanked the HR Recruitment team for helping to fill vacant positions.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 88% for February.

The Elementary School continues to provide targeted interventions in the classroom, and during Academic Hour and Saturday Academy, to ensure that teachers are supporting scholars at their points of need. Students have also been doing mock exams to ensure that they are prepared for the upcoming ELA and math state exams.

The Elementary School has completed its feedback cycle and observations in conjunction with the Training and Development team and education directors.

Scholars celebrated the 100th day of school in February, working on a collaborative art project. The Elementary School also celebrated Black History Month.

School leaders provided teachers with breakfast to show appreciation for their hard work.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 95% for February.

The Middle School celebrated Black History Month with a door decorating contest honoring historic African American figures.

The Middle School held mock ELA exams for scholars to identify and target any areas of need.

Middle School leaders continue to boost staff morale by providing breakfast and snacks.

Scholars were honored in award ceremonies for their academic performance during the second marking period.

Scholars worked with teachers to put together an art installation in the lobby of the building.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 95% for February.

School leaders held an honor roll breakfast to honor scholars who performed well academically during the second marking period.

To honor Black History Month, the High School held Spirit Week celebrating prominent African Americans figures throughout history. Scholars decorated doors and showcased artwork in conjunction with the After School program. They wore custom sweatshirts emblazoned with the quote, "I am history in the making."

The High School celebrated Valentine's Day with a "Share the Love" event. The High School's National Honors Society distributed small cards to scholars, who used them to give positive messages and notes to teachers and friends.

During mid-winter recess, the High School held a credit recovery intensive in collaboration with Promise Academy I High School.

The High School held professional development sessions, where teachers observed each other's strengths and provided positive feedback.

High school seniors have been receiving college acceptances, including two scholars who received offers from Cornell University.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,031, which is three favorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.4M favorable at \$12.9M. HCZ has not made a contribution through eight months of FY22.

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, April 19, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Jim Hutter, Shondell James, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from March 22, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse thanked senior staff for attending the 2022 Friend of the Children's Award celebration, HCZ's annual benefit.

Mr. Owusu-Kesse reported a spike in positive COVID-19 cases in Promise Academy Charter Schools, especially the Elementary schools, consistent with a rise in positive cases across New York City. However, the positivity rate decreased to 1.3 percent in the past week, down from 2.5 and 3.0 percent in the preceding weeks. The schools put in place safety precautions to address.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,129 for Promise Academy I and 1,029 for Promise Academy II.

Dr. Petit reported that scholars took the New York State (NYS) ELA exams at the end of March and are preparing to take the NYS math exams at the end of April. Dr. Petit thanked senior staff members for volunteering to proctor and monitor exams, distribute snacks, and escort scholars to the restroom and school-based health center when needed.

Dr. Petit also reported that Promise Academy is planning activities and gifts for the staff to celebrate Teacher Appreciation Week.

Plans are in the works to celebrate Promise Academy's first graduating class from the 2011-2012 school year.

Sendero Verde Project (Jim Hutter)

Former Chief Financial Officer Jim Hutter gave updates on Sendero Verde, the East Harlem multi-building project that will house Promise Academy II Elementary School beginning in the 2022-2023 school year. Sendero Verde is being constructed by three New York City developers: L&M Development Partners Inc., Jonathan Rose Companies, and Civic Builders Inc. The

drywall and the tiling of the hallways and bathrooms have been completed, and the painting, hanging of light fixtures, and installation of doorways have begun. The construction of the school is moving along as scheduled, said Mr. Hutter. However, due to supply chain issues, the chiller used for air conditioning is not expected to be delivered until the second week of June. Contingency plans are underway to address possible delays.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 89% for March. Attendance was affected by an uptick in positive COVID-19 cases.

During the month, scholars in grades three through five prepared to take the NYS ELA exam. Assistant Principal Amanda Neal facilitated a test-preparation rally. Dr. James thanked senior management for their assistance during testing.

The Elementary School continues to hold Fun Fridays for scholars and staff members. The Elementary School celebrated classrooms that had one hundred percent attendance.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 95% for March.

The Middle School prepared for NYS ELA exams, with teachers using daily assessments to identify and target gaps in learning. Mr. Carroll thanked his staff, the Central Office, and senior staff for supporting the school during the exams. Teachers are now helping scholars prepare for upcoming NYS math exams.

The Middle School held parent-teacher conferences, giving parents the opportunity to meet with staff to talk about their scholars' progress.

To thank staff members for their continued efforts, Middle School leaders hosted events celebrating teachers and student/staff basketball games.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 94% for March.

The High School held virtual parent-teacher conferences for the third marking period to share scholar progress with families. Principal Conley also held meetings with families to inform them of updated COVID-19 safety protocols in response to the increased positivity rate.

The High School's National Honor Society scholars made banners and care packages for Promise Academy Middle School scholars to support them during state testing time.

During the spring, School leaders and teachers have been helping scholars prepare for Regents tests in June.

The High School celebrated scholars during a High School town hall for their academic achievements.

The High School held a senior parent night, where High School leaders discussed graduation requirements and plans for an in-person prom and graduation ceremony.

As of March 2022, the High School is celebrating 100% of college acceptances and having best-fit meetings with seniors to help families manage their scholars' transition into college.

Additionally, college coordinators and administrative staff are meeting with families to discuss financial packages.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,029, which is one favorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.5M favorable at \$14.4M. HCZ has not made a contribution through nine months of FY22.

Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, May 17, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jenn Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from April 19, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the Recovery and Reopening Committee (RRC) team continues to track COVID-19 positivity rates across New York City and the Harlem community. In addition, Harlem Children's Zone (HCZ) continues to work with local health authorities as they provide home tests and guidelines around masking.

Mr. Owusu-Kesse also reported that on April 25, 2022, Bloomberg Philanthropies gave \$100 million in support to HCZ Promise Academy Charter Schools. The contribution, to be given over five years, will be instrumental in supporting the schools in the areas of mitigating learning loss, staff retention, social-emotional learning, wrap-around services, college support, scholarships, and more. Additional funds will be given to HCZ Promise Academy from Summer Boost NYC, which addresses the social and academic impact of COVID-19 on charter school students.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,128 for Promise Academy I and 1,023 for Promise Academy II.

Dr. Petit reported that grades three through eight scholars took the New York State (NYS) math exams at the end of April. Dr. Petit thanked senior staff members for volunteering to proctor and monitor exams, distribute snacks, and escort scholars to the restroom and school health center.

Dr. Petit also reported that Promise Academy celebrated Teacher Appreciation Week with celebratory events and gifts for the staff. Dr. Petit and Deputy Superintendent Dr. Saskia Brown are hosting an additional appreciation event for all Promise Academy and Early Childhood staff members on June 9.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 87% for April.

Scholars in grades three through five took the NYS math exams in April.

A team of third graders hosted Math Facts, a competition in which students competed against each other to answer multiplication and other math questions.

The Elementary School held Sunday on Friday, a party to celebrate the completion of NYS testing. Scholars socialized and enjoyed ice cream during the event.

The Elementary School held an honor roll ceremony to celebrate scholar achievement.

Elementary School leaders held a team-building session to connect with the staff and thank them for their hard work.

The Elementary School held a student picture day for scholars to get professional photographs taken.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 92% for April.

In April, Middle School leaders focused on preparing scholars for the NYS math exams. Teachers provided stamina drills, Academic Hour, Saturday Academy, practice tests, daily assignments, and small group instruction for scholars.

On April 8, the Middle School held staff professional development workshops focusing on positive school culture, behavior management, and restorative practices.

For Teacher Appreciation Week, Middle School staff members were provided with breakfast, lunch, custom printed school gear, and massages and manicures from Success in Motion.

The Middle School closed out its third marking period with an awards ceremony for scholars to celebrate their accomplishments.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 92% for April.

The High School held full-scale mock Regents and Advanced Placement (AP) testing for scholars in preparation for the testing season beginning May 18, 2022.

The High School hosted professional development sessions throughout the month to help teachers hone specific skills before the end of the year.

All 42 seniors at the High School have committed to a college or university, including New York University and Cornell University. College advisors continue to work with seniors to obtain scholarships, with seven scholars receiving HCZ Scholarships.

The High School held a celebration honoring senior scholar Bangaly Bamba, who received a scholarship from the Jordan Brand Wings Scholars Program. The program grants scholarships and resources to committed high school students to help them realize their potential. Mr. Bamba will be attending Cornell University in Fall 2022.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,023, which is five unfavorable versus the budget. The School's revenue is \$0.1M favorable versus the budget. Expenses are \$0.5M favorable at \$16.6M. HCZ has not made a contribution through ten months of FY22.

Harlem Children's Zone Promise Academy II Charter School

Annual Board Meeting

Wednesday, June 15, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Shondell James, Jenn Klein, Jessica Lake, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Liam McCarthy, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stilley, and Peter Weiss.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from May 17, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that there was a slight dip in COVID-19 positivity rates across Harlem Children's Zone (HCZ). The rate was 1.84%, down from 3.7% the prior week. The Recovery and Reopening Committee (RRC) continues to track data and stay abreast of masking guidelines from local health authorities.

Mr. Owusu-Kesse also reported the additional measures he announced to all staff during a town hall meeting with a focus on building a culture of appreciation at HCZ. The organization launched a loan forgiveness program for Promise Academy employees whose position requires licensure, who have been employed at the organization for at least one year, and who have loans in good standing. Eligible employees receive loan forgiveness of up to \$30,000 over five years and include principals, assistant principals, education directors, ELA and math academic coaches, and social workers. Additional Promise Academy employees may be eligible for loan forgiveness of up to \$10,000. Also, the organization has implemented signing relocation bonuses for newly hired teachers and continues to offer referral bonuses for employees.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,124 for Promise Academy I and 1,021 for Promise Academy II.

Dr. Petit thanked Deputy Superintendent Dr. Saskia Brown for introducing the team to the Dean of Education at Felician University, who is discussing with leadership the possibility of connecting talented graduates with Promise Academy.

Dr. Petit and Dr. Brown hosted Chancellor's Day, a private boat party for all HCZ Promise Academy and Early Childhood employees. Over 200 employees enjoyed a cruise around the Hudson River, lunch, music, and dancing.

On June 17, Dr. Petit is hosting a tenth-anniversary celebration for the HCZ Promise Academy class of 2012, the school's first graduating class. The event will take place at a Harlem restaurant and will include food, music, and dancing.

The Promise Academy I and II High School graduation is scheduled for June 24 at 10 AM at the HCZ Armory. All Board members are invited to attend.

Dr. Petit announced that Dr. Shondell James is transitioning from Promise Academy after 18 years of service. He thanked Dr. James for her deep commitment to our scholars.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

Principal Dr. Shondell James reported the Elementary School's attendance was 86% for May.

In May, the Elementary School prepared scholars for the New York State (NYS) Science Exams.

Elementary School leaders focused on end-of-year assessments for scholars to determine academic progress and make any needed adjustments to the curriculum in preparation for the new school year.

The Elementary School held a Language Essentials for Teachers of Reading and Spelling (LETRS) training for lead teachers, focusing on early literacy research.

The Elementary School celebrated Teacher Appreciation Week in partnership with PAII Middle and High Schools, providing teachers and staff with lunch, rugby shirts, books, manicures, and massages from wellness partner Success in Motion.

Moving up ceremonies and graduations for kindergarten and fifth-grade scholars are scheduled for the end of June.

Second-grade scholars will be performing a musical this week. Scholars displayed their artwork in an exhibition in the lobby at 2005 Madison Avenue.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 92% for May.

The Middle School's eighth-grade honors cohort has been preparing for the Living Environment and Algebra I New York State Regents exams, which will be administered on June 15 and 16. Additionally, eighth-grade students took the NYS Science exams.

Teachers have been working with parents to facilitate opportunities for scholars to make up work to earn their promotions to the next grade.

The Middle School held an eighth-grade prom. The principal thanked Parent Coordinator Krystal Velez for facilitating the event.

The principal thanked Dr. Petit and Dr. Brown for the boat party held for all staff.

The graduation for eighth-grade students will be held on June 22 at 10 AM.

HCZ Promise Academy II High School (Kaitlynn Conley)

Principal Kaitlynn Conley reported that the High School's attendance was 91% for May.

In May, the High School held an Eid celebration in which scholars presented on the significance of the Muslim holiday.

The High School held Teacher Appreciation Week, where they provided teachers breakfast, snacks, coffee, books, and wellness products with a focus on self-care.

The High School held Advanced Placement exams for eligible students. Regents exams begin on June 15.

In partnership with PAI High School, the High School held a prom for seniors. The principal thanked the High School's parent coordinator for decorating the gym and helping to coordinate the event.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy II's enrollment is 1,121, which is seven unfavorable versus the budget. The School's revenue is \$0.2M favorable versus the budget. Expenses are \$0.7M favorable at \$19.5M. HCZ has not made a contribution through 11 months of FY22.

FY23 Budget (Connor Fournier)

A motion was called to approve the HCZ Promise Academy II Charter School budget for the fiscal year 2023. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 15, 2022, Board packet at the Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

PAII Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy II Board of Trustee members Fatime Cadoo, Geoffrey Canada, Stanley Druckenmiller, Kenneth Langone, Kwame Owusu-Kesse, and Alfonso Wyatt. The Board unanimously approved the resolution. A detailed list of the approved re-elected Board members can be found within the June 15, 2022, Board packet at the Promise Academy website.

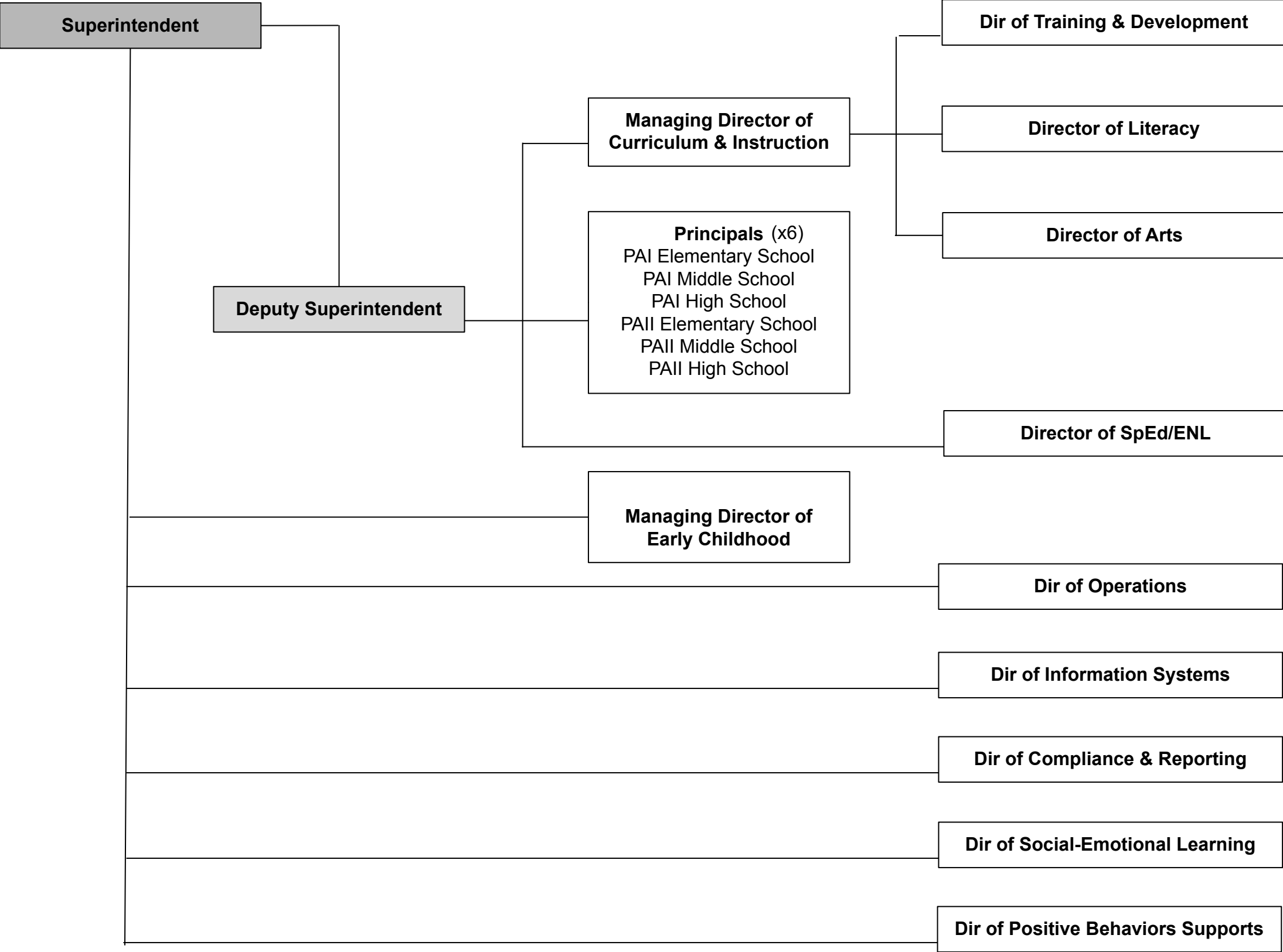
<https://hczpromise.org/community/board-meeting-documents/>

Promise Academy District-wide and PAII Building-level Safety Plans (Candice Ashby)

A motion was called to approve the Promise Academy District-wide and Building-level Safety Plans for the 2022-2023 academic year. The motion was approved. The District-wide Safety Plan can be found on the Promise Academy website.

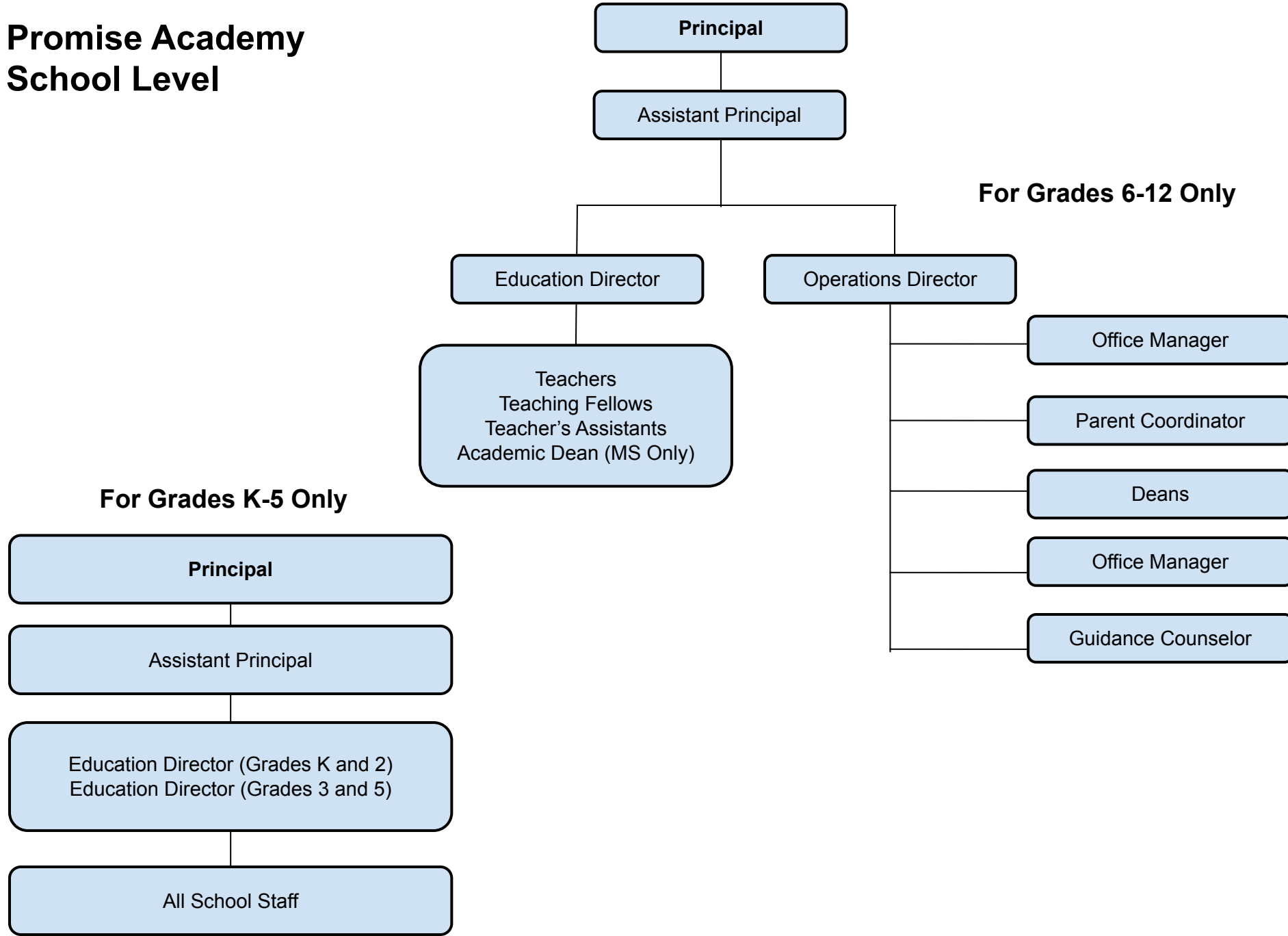
<https://hczpromise.org/community/>

Superintendent Reporting Structure (Org Chart)

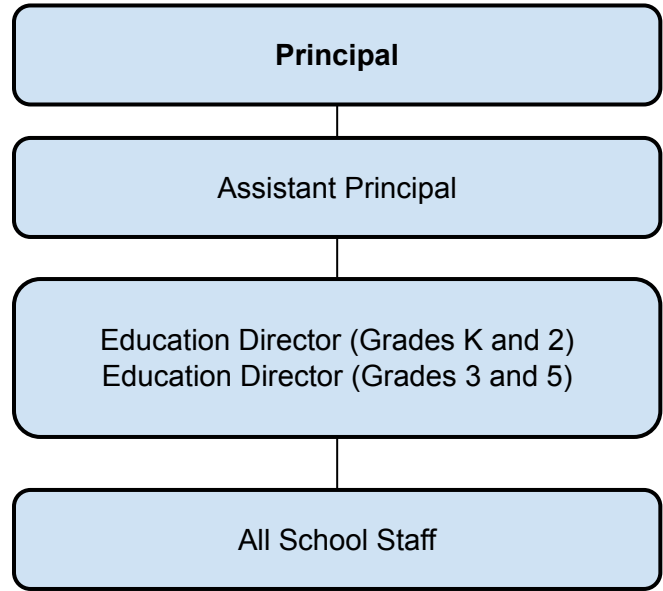


Promise Academy

School Level



For Grades K-5 Only





2022-2023

Promise Academy Calendar (K-12) THIS CALENDAR IS FOR STAFF & TEACHERS ONLY

Sep 2022	Oct 2022	Nov 2022	Dec 2022
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
Jan 2023	Feb 2023	Mar 2023	Apr 2023
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May 2023	Jun 2023	Jul 2023	Aug 2023
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

School closed for students, teachers & staff		
Sep 5	Labor Day	
Sep 26 - 27	Rosh Hashanah	
Oct 5	Yom Kippur	
Oct 10	Indigenous Peoples' Day	
Nov 24 - 25	Thanksgiving Holiday	
Dec 26	Christmas Day (Observed)	
Jan 2	New Year's Day (Observed)	
Jan 16	Dr. Martin Luther King, Jr. Day	
Feb 20	President's Day	
Apr 6 - 7	Passover and Good Friday	
Apr 21	Eid al-Fitr	
May 29	Memorial Day	
Jun 19	Juneteenth	
Jun 29	Eid al-Adha	
Jul 4	Independence Day	

School closed for students and teachers only*		
Nov 11	Veteran's Day Observed	
Dec 26 - Jan 2	Winter Recess	
Feb 20 - 24	Midwinter Recess	
Mar 27 - 31	Spring Recess	
Jun 26 - Jul 3	Summer 2023 Intermission	

School closed for students only*		
Sep 1 - 2	Full PD days for staff	
Jan 3	Superintendent's Day / PD	
Jun 8	Chancellor's Conference Day	
Jun 9	June Clerical Day / Full PD Day	

Important date (school is open)		
Sep 6	22-23 School Year begins	
Oct 21	Half PD days (Students dismissed at noon)	
Nov 8	Election Day	
Nov 18	Half PD days (Students dismissed at noon)	
Dec 16	Half PD day (Students dismissed at noon)	
Jan 24 - 27	Jan Regents Exams	
Feb 10	Half PD day (Students dismissed at noon)	
Feb 13	100th Day of School	
Mar 17	Half PD day (Students dismissed at noon)	
Apr 19 - 21	NYS 3-8 ELA Exam	
May 1	Teacher Appreciation Day	
May 2 - 4	NYS 3-8 Math Exam	
May 3	AP Testing: Eng Lit and Composition	
May 5	AP Testing: US History	
May 9	AP Testing: English Language & Comp	
May 10	AP Testing: Biology	
May 11	AP Testing: World History (Modern)	
May 19	Half PD day (Students dismissed at noon)	
May 23 - Jun 2	Grade 8 Science Performance Test	
Jun 5	Grade 8 Science Written Exam	
Jun 14 - 16, 20 - 23	Jun Regents Exams	
Jun 23	Last day of school	
Jul 5	First day of Summer Session	
Aug 2	Last day of Summer Session	
Aug 16 - 17	Aug 2023 Regents Exams	
Aug 21	New Teacher Training begins	
Aug 28	Orientation Day / All Staff Returns	

Notes		
First day of instruction is September 6 - last day is June 23.		
June Chancellor's Conference & Clerical Days are June 8 and 9 respectively.		
Lunar New Year is not included because it falls on a Sunday in 2023.		
Schools closed on Fri, April 21 in recognition of Eid al-Fitr may use Mon, April 24 as an admin date for exams.		
Election Day will be a regular in-person instruction day for all students, staff and teachers.		
First day of Summer Session is July 5 and the last day is August 2 including Summer Games		
Please note that HS scholars who need Regents prep and credit recovery attend in August.		



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.30.2022.

PREMISES

Promise Academy
35 East 125th Street
New York NY 10035

Promise Academy
35 East 125th Street
New York NY 10035

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **07.19.2022**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.30.2022.

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Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

Certificate of Occupancy

CO Number: 103325643F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A. Borough: Manhattan Address: 35 EAST 125 STREET Building Identification Number (BIN): 1087811	Block Number: 01750 Lot Number(s): 12 Building Type: New	Certificate Type: Final Effective Date: 09/10/2015
<i>For zoning lot metes & bounds, please see BISWeb.</i>		
B. Construction classification: 1-C (1968 Code) Building Occupancy Group classification: G (1968 Code) Multiple Dwelling Law Classification: None		
No. of stories: 6 Height in feet: 84 No. of dwelling units: 0		
C. Fire Protection Equipment: None associated with this filing.		
D. Type and number of open spaces: None associated with this filing.		
E. This Certificate is issued with the following legal limitations: None		
Borough Comments: None		



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 103325643F

Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	654	OG	F-3		3	LECTURE
CEL	5	OG	B-2		3	LAUNDRY ROOM
CEL	5	OG	B-2		3	STORAGE
CEL	654	OG	F-3		3	GYMNASIUM
CEL	5	100	E		3	ACC.OFFICES
CEL	637	OG	F-4		3	DANCE
CEL	450	OG	F-3		3	SPORTING EVENT
CEL	5	OG	G		3	EXERCISE ROOM
CEL	5	OG	D-2		3	LOCKER RMS,MECH RM/STORAGE
CEL	533	OG	F-4		3	BANQUET
001	100	100	B-2		3	STORAGE
001	289	100	F-3		3	CAFETERIA
001	9	100	D-2		3	KITCHEN



Borough Commissioner



Commissioner

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Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
001	5	100	D-2		3	LOCKER ROOM, TELEPHONE/DATA/ELECTRICAL ROOM
001	47	100	G		3	FLEXIBLE SPACE
001	50	100	G		3	LIBRARY
001	241	100	F-3		3	BANQUET
001	281	100	F-4		3	DANCE
001	289	100	F-2		3	LECTURE
001		100	B-2		3	LOADING DOCK
002	271	100	G		3	CLASSROOMS
002	102	100	F-2		3	OUTDOOR PLAY AREA
002	12	100	E		3	ACC. OFFICES
002		100	D-2		3	TELEPHONE/DATA/ELECTRICAL, ROOM
003	271	100	G		3	CLASSROOMS
003	15	100	E		3	ACC. OFFICES



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

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003		100	D-2		3	TELEPHONE /DATA/ELECTRICAL , ROOM
004	271	100	G		3	CLASSROOMS
004	45	100	E		3	ACC. OFFICES
004		100	D-2		3	TELEPHONE,/DATA ROOMM
005	102	100	E		3	ACC. OFFICES
005		100	B-2		3	TELEPHONE/DATA ROOM
006	62	100	E		3	ACC.OFFICES
RO F		100	G		3	ROOF TERRACE
RO F		150	D-2		3	ELEV.MACH. RM
ZONING EXHIBITS 1 AND 3 DOCUMENT ID#2003050701498001 ONE TAX LOT:7 BLOCK 1750, NEW BIN # 1087811						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

Certificate of Occupancy

CO Number: 103325643F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

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No. of stories: 6 Height in feet: 84 No. of dwelling units: 0		
C. Fire Protection Equipment: None associated with this filing.		
D. Type and number of open spaces: None associated with this filing.		
E. This Certificate is issued with the following legal limitations: None		
Borough Comments: None		



Borough Commissioner



Commissioner

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Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	654	OG	F-3		3	LECTURE
CEL	5	OG	B-2		3	LAUNDRY ROOM
CEL	5	OG	B-2		3	STORAGE
CEL	654	OG	F-3		3	GYMNASIUM
CEL	5	100	E		3	ACC.OFFICES
CEL	637	OG	F-4		3	DANCE
CEL	450	OG	F-3		3	SPORTING EVENT
CEL	5	OG	G		3	EXERCISE ROOM
CEL	5	OG	D-2		3	LOCKER RMS,MECH RM/STORAGE
CEL	533	OG	F-4		3	BANQUET
001	100	100	B-2		3	STORAGE
001	289	100	F-3		3	CAFETERIA
001	9	100	D-2		3	KITCHEN



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number:

103325643F

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Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
001	5	100	D-2		3	LOCKER ROOM, TELEPHONE/DATA/ELECTRICAL ROOM
001	47	100	G		3	FLEXIBLE SPACE
001	50	100	G		3	LIBRARY
001	241	100	F-3		3	BANQUET
001	281	100	F-4		3	DANCE
001	289	100	F-2		3	LECTURE
001		100	B-2		3	LOADING DOCK
002	271	100	G		3	CLASSROOMS
002	102	100	F-2		3	OUTDOOR PLAY AREA
002	12	100	E		3	ACC. OFFICES
002		100	D-2		3	TELEPHONE/DATA/ELECTRICAL, ROOM
003	271	100	G		3	CLASSROOMS
003	15	100	E		3	ACC. OFFICES



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Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
003		100	D-2		3	TELEPHONE /DATA/ELECTRICAL , ROOM
004	271	100	G		3	CLASSROOMS
004	45	100	E		3	ACC. OFFICES
004		100	D-2		3	TELEPHONE,/DATA ROOMM
005	102	100	E		3	ACC. OFFICES
005		100	B-2		3	TELEPHONE/DATA ROOM
006	62	100	E		3	ACC.OFFICES
RO F		100	G		3	ROOF TERRACE
RO F		150	D-2		3	ELEV.MACH. RM
ZONING EXHIBITS 1 AND 3 DOCUMENT ID#2003050701498001 ONE TAX LOT:7 BLOCK 1750, NEW BIN # 1087811						
END OF SECTION						



Borough Commissioner



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END OF DOCUMENT