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Madelaine German-Schultz
**Principal
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Amy Deal
**Principal
High School**
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AGENDA

Harlem Children's Zone (HCZ) Promise Academy I
Board of Trustees Meeting
Wednesday, October 4th, 2023
at
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. HCZ Promise Academy I Updates
 - i. Elementary School (*LaKiesha George*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Connor Fournier*)
- VI. Resolution
 - i. HCZ Promise Academy Family Handbook (*Candice Ashby*)

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Wednesday, September 13, 2023
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Ken Langone, Willie Mae Lewis, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, Connor Fournier, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, and Toya Stilley.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the HCZ Promise Academy High School Graduation was held on June 23, with 100% of seniors being accepted to college.

Mr. Owusu-Kesse also reported that HCZ's William Julius Wilson Institute (WJWI) partnered with EdRedesign Lab at Harvard Graduate School of Education to host Transforming Place Through Neighborhood Leadership. Hosted for the second year in a row on the campus of Harvard University, the event brought together more than 200 leaders for panels, workshops, and community building, focusing on accelerating the impact of organizations advancing place-based cradle-to-career solutions. Mr. Owusu-Kesse, HCZ President and Founder Geoffrey Canada, and members of the WJWI team spoke at the event.

On August 9, HCZ held its 29th Annual Rasuli Lewis Children's March for Peace. At the event, thousands of scholars, parents, and HCZ staff members marched through the streets, demanding an end to gun violence in the community. Following the march, attendees gathered at the HCZ Armory for inspiring performances and remarks from HCZ scholars, staff, and community members. The late Mr. Lewis was a leader at HCZ who organized the annual March for Peace.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,188 for HCZ Promise Academy I and 1,034 for HCZ Promise Academy II.

Dr. Petit thanked Deputy Superintendent Dr. Brown and school leadership for their work over the last year to help scholars meet benchmarks and graduate from high school.

Dr. Petit introduced LaKiesha George, the new principal of HCZ Promise Academy I Elementary School. Ms. George said a few words about her career in education:

Ms. George is devoted to fostering innovation and evolving education to help young people reach the highest levels of excellence. She holds a BA in Psychology from Lehman College and a Master's in Education from Mercy College. Ms. George has 18 years of experience in education, including eight years as a principal. She is looking forward to continuing her work to transform education for our scholars.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 74% for the summer.

During the summer, Ms. George introduced herself to scholars and gave them the opportunity to get to know her.

The Elementary School is holding Back-to-School Night on September 14, where families are invited to meet teachers and visit their scholars' classrooms. In addition to the in-person event, the Elementary School has planned Just a Moment, a virtual session to be held on September 21 for parents to meet with Ms. George and Assistant Principal Kelly Willinger to share their concerns and give feedback.

The Elementary School partnered with Human Resources to fulfill most of their recruitment needs.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 83% for the summer.

The Middle School held a pep rally to welcome scholars back to school.

In partnership with Central Office, the Middle School hosted training sessions for new teachers during the week of August 21. During their first week, teachers received information on school best practices to familiarize themselves with HCZ Promise Academy's community and school culture.

The Middle School held a luau-themed celebration for incoming sixth-graders, with 84% of parents attending. During the event, school leaders spoke about the school's systems and routines.

The Middle School retained 96% of its teachers for the 2023-2024 school year.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 77% for the summer.

The High School held new teacher training sessions hosted by Central Office. During the training sessions, school leaders introduced this year's school theme, "Pride."

The High School held an orientation for more than 90 family members to support ninth-grade scholars. Parents had the opportunity to learn about New York State requirements for graduating high school and received HCZ Promise Academy swag.

School leaders received positive feedback about the new school uniforms.

The High School hosted the first round of athletic tryouts on September 12, beginning with girls volleyball. Boys volleyball tryouts will be held the following week.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that HCZ Promise Academy I's revenue is on budget at an enrollment of 1,188. Expenses are \$0.9M favorable, at \$3M. HCZ has not made a contribution through two months of FY24.

HCZ Promise Academy I

September 2023 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students		% of Students	Number of Students		% of Students	Number of Students		% of Students
	Absent	Enrollment	Present	Absent	Enrollment	Present	Absent	Enrollment	Present
9/6	57	653	91%	27	269	90%	16	269	94%
9/7	52	653	92%	24	267	91%	12	264	95%
9/8	52	653	92%	24	267	91%	10	262	96%
9/11	22	654	97%	18	267	93%	8	261	97%
9/12	23	654	96%	14	267	95%	9	261	97%
9/13	35	654	95%	15	267	94%	10	261	96%
9/14	38	654	94%	12	267	96%	13	260	95%
9/18	57	655	91%	22	267	92%	12	259	95%
9/19	26	655	96%	6	267	98%	20	259	92%
9/20	23	655	96%	9	267	97%	13	259	95%
9/21	34	655	95%	8	267	97%	13	259	95%
9/22	42	656	94%	18	267	93%	16	259	94%
9/26	51	656	92%	17	267	94%	12	259	95%
9/27	29	656	96%	17	267	94%	12	259	95%
9/28	30	656	95%	11	267	96%	10	259	96%
9/29	91	656	86%	31	267	88%	20	259	92%
Average	41	655	94%	17	267	94%	13	261	95%



Promise Academy I

FY 2024 September YTD Budget vs. Actual

\$ millions

		Budget	Actual	Fav/(Unfav)	Full Year Budget
Enrollment		1,155	1,182	27	1,155
DOE and other gov't funding	(a)	\$ 6.1	\$ 6.1	\$ 0.0	\$ 24.4
Expenses:					
Salaries		3.8	3.8	(0.0)	15.0
Benefits		1.2	1.1	0.1	4.6
OTPS		1.1	0.6	0.4	4.2
Total Expenses	(b)	6.0	5.5	0.4	23.8
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.