

Application: 84M284 Harlem Children's Zone Promise Academy I Charter School

Candice Ashby - candice.ashby@hczpromise.org
2022-2023 Annual Report

Entry 1 School Info and Cover Page

Completed - Nov 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL 800000057519

a1. Popular School Name

HCZ Promise Academy I

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD # 5 - MANHATTAN

e. Date of Approved Initial Charter

May 1 2004

f. Date School First Opened for Instruction

Sep 1 2004

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

The mission of the Harlem Children's Zone Promise Academy Charter Schools (HCZ Promise Academy) is to provide high quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy promotes high achievement in all subjects through a demanding curriculum, extensive supportive services and the use of data-driven teaching methods. HCZ Promise Academy is committed to promoting academic accomplishment, positive character development, healthy lifestyles, and leadership skills. In partnership with the Harlem Children's Zone, HCZ Promise Academy addresses the educational and developmental needs of each scholar.

Data-Driven Instruction:

HCZ Promise Academy believes that all students have different instructional needs, and it is our job to find ways to identify and address those needs. We are committed to collecting and analyzing data both in and out of the classroom. Our goal is to place equal emphasis on quantitative and qualitative data as it pertains to academics and social development. We collect and effectively analyze scholar performance data and create actionable plans to address deficiencies.

Training and Professional Development:

Professional development is a critical part of the daily functionality at HCZ Promise Academy. The Training & Development Team provides ongoing professional learning for Promise educators. By providing cyclical, high-quality coaching to new and struggling teachers and leading network-wide PDs, the T&D Team increases the educational capacity of Promise teachers to deliver high-quality instruction. Our staff also have access to a large network of PD opportunities through external partnerships.

Career and College Readiness:

HCZ Promise Academy scholars will graduate ready for college and the career of their choice. The high school offers advanced placement courses that prepare scholars to meet college and career readiness standards during instruction. Scholars engage in community service, college exposures and a variety of internships to become culturally informed and are offered services from the Center for Higher Education and Career Support with advisors who help and guide them before, during and after college.

Pipeline of Services:

We offer a pipeline of services such as healthy nutrition, access to social services, foster care prevention, and after-school with additional opportunities that ensure our students begin on the same playing field as children from more affluent communities. We also have a fully operational health center for all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy scholars.

Social and Emotional Learning (SEL):

SEL is embedded into school culture and drives school-wide practices and policies. Promise Academy uses five core competencies as its SEL framework: self-awareness; self-management; social awareness; relationship skills; and responsible decision making. All are directly and indirectly incorporated into core subjects. Promise has a long-term vision to implement K-12 sequential curriculum and programming to support SEL development in HCZ Promise Academy scholars.

Response to Intervention (RTI):

HCZ Promise Academy uses Response to Intervention (RTI), an approach that ensures early identification of scholars who need support to succeed academically and emotionally. Teachers use data to identify scholars who are experiencing barriers to learning. They monitor the scholars' progress and provide evidence-based interventions, which are continuously reviewed, assessed and adjusted depending on each scholar's responsiveness.

Recruitment & Retention:

The recruitment team finds quality candidates and works with leadership using strategies: attending/hosting teacher recruitment fairs and events, internet job postings, advertisements, employee referrals, and partnering with programs such as Teach for America. Student teachers from reputable universities are trained in Promise classrooms with a focus on a data-driven positive school culture. The team works with school and network leaders to support strategies for retaining high-quality talents.

h. School Website Address

www.hczpromise.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

1250

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

1048

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k
1
2
3
4
5
6
7
8

9
10
11
12

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

	No, just one site.
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	245 West 129th Street, NYC 10027 6	646-582-1200	NYC CSD 5	K-12	K-12	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Achil Petit / Dr. Saskia Brown	Superintendent / Deputy Superintendent	646-582-1200	212-360-3230	[REDACTED] [REDACTED]
Operational Leader	Ari Browne	Director of Information of Systems	212-360-3230	[REDACTED]	[REDACTED] [REDACTED]
Compliance Contact	Candice Ashby	y Director of Compliance & Reporting	212-360-3230	[REDACTED]	[REDACTED] [REDACTED]
Complaint Contact	Candice Ashby	y Director of Compliance & Reporting	212-360-3230	[REDACTED]	[REDACTED] [REDACTED]
DASA Coordinator	Toya Stilley	Director of Operations	212-360-3230	[REDACTED]	[REDACTED] [REDACTED]
Phone Contact for After Hours Emergencies	Reception	Receptionist	212-360-3255	[REDACTED]	[REDACTED] [REDACTED]

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[84M284_PA1_Cert_Occpncy_245W_1Oct21.pdf](#)

Filename: 84M284_PA1_Cert_Occpncy_245W_1Oct21.pdf **Size:** 41.1 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[245 W 129 st 2023 \(2\).pdf](#)

Filename: 245 W 129 st_2023 (2).pdf **Size:** 153.5 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Candice Ashby
Position	Director of Compliance & Reporting
Phone/Extension	
Email	

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click [YES](#) to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

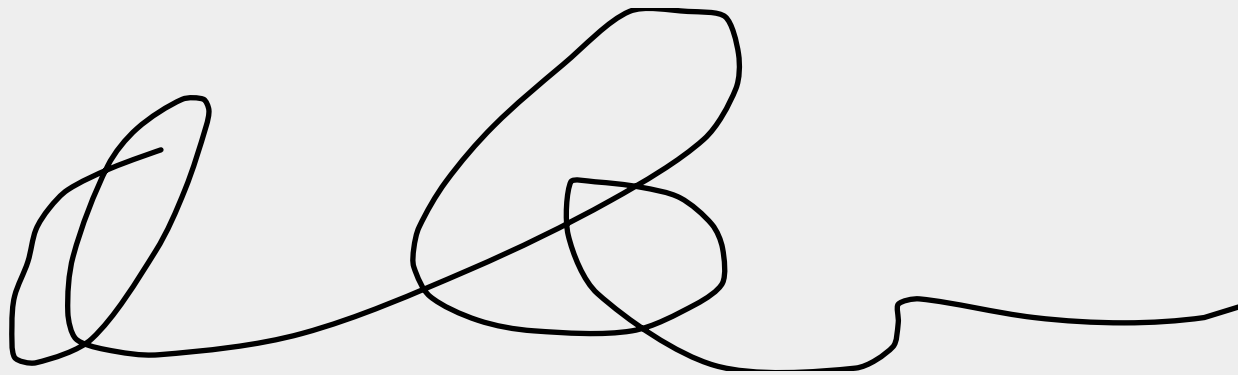
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

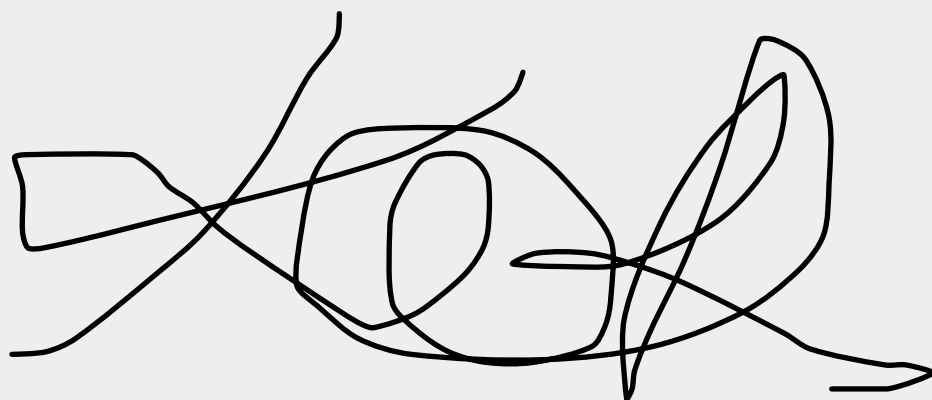
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is fluid and cursive, starting with a large loop on the left, followed by several overlapping loops and a long horizontal stroke extending to the right.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, featuring multiple overlapping loops and a long horizontal stroke extending to the right.

Date

Oct 3 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Nov 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy, and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: 84M284 Harlem Children's Zone Promise Academy I Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://hczpromise.org/community/board-meeting-documents/annual-reports/
2. Board meeting notices, agendas and documents	https://hczpromise.org/community/board-meeting-documents/
3. New York State School Report Card	https://data.nysed.gov/essa.php?instid=800000057519&year=2022&createreport=1&OverallStatus=1&section_1003=1&EMStatus=1&EMIndicators=1&EMCore=1&EMWeighted=1&EMelp=1&EMchronic=1&EMpart=1&HSStatus=1&HSIndicators=1&HSCore=1&HSWeighted=1&HSgradrate=1&HSelfp=1&HSchronic=1&HSpert=1&38ELA=1&38MATH=1&48SCI=1&regents=1&cohort=1&nyseslat=1&naep=1&expend=1&staffqual=4&gradrate=1&postSecondary=1&feddata=1
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://hczpromise.org/wp-content/uploads/2023/07/Draft-23-24-Family-Handbook.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://hczpromise.org/for-parents/
6. Authorizer-approved FOIL Policy	https://hczpromise.org/for-parents/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://hczpromise.org/wp-content/uploads/2022/10/Promise-Academy-FOIL-Act-Notice.pdf

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located. (Relevant for schools serving grades 3-8)	New York State ELA Exam	Met	62% (CSD5 - 35%)
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	New York State ELA Exam	Met	Met: 62% (NYC - 52%)
Academic Goal 3	For each year of the school's renewal charter term, the	New York State Math Exam	Met	Met: 72% (CSD5 - 30%)

	percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD). (Relevant for schools serving grades 3-8)			
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	New York State Math Exam	Met	Met: 72% (NYC - 50%)
Academic Goal 5	For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of	English Regents Exam	Unable to Assess	Unable to assess due to exemptions.

	<p>their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant for schools serving grades 9-12)</p>			
Academic Goal 6	<p>For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam</p>	Math Regents Exam	Not Met	<p>2% of students in a 4-year graduation cohort earned earned 75% on a math Regents by June of their 4th year. We revamped the math curriculum for Algebra I and Geometry during the summer of 2023 to increase rigor and depth of content knowledge. We believe that this will increase proficiency. We plan to do the same with Algebra II for the summer of 2024. We've also created a STEM director role to support curriculum and instruction in math and science. Additionally, we</p>

	<p>during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. (Relevant for schools serving grades 9-12)</p>			<p>expanded i-Ready to the high school level to target Academic Hour and Saturday Academy scholars and using data to identify scholars in need of additional support.</p>
Academic Goal 7	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be</p>	English Regents Exam	Unable to Assess	Unable to assess due to exemptions.

	<p>counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years.</p> <p>(Relevant for schools serving grades 9-12)</p>			
Academic Goal 8	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only</p>	Math Regents Exam	Not Met	<p>No scholars classified as students with disabilities earned 75% or more by June of their 4th year on a math Regents. We revamped the math curriculum for Algebra I and Geometry during the summer of 2023 to increase rigor and depth of content knowledge. We believe that this will increase proficiency. We plan to do the same with Algebra II for the summer of 2024. We've also created a STEM director role to support curriculum and instruction in math and science. Additionally, we expanded i-Ready to the high school level to target Academic</p>

	<p>math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years.</p> <p>(Relevant for schools serving grades 9-12)</p>			Hour and Saturday Academy scholars and using data to identify scholars in need of additional support.
Academic Goal 9	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam</p> <p>(Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively</p>	English Regents Exam	Unable to Assess	Only one test taker due to exemptions.

	<p>enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>			
Academic Goal 10	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if</p>	Math Regents Exam	Unable to Assess	No test takers due to exemptions.

they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)			
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2. Do have more academic goals to add?

Yes

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be	English Regents Exam	Unable to Assess	Only one test taker due to exemptions.

	<p>counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>			
Academic Goal 12	<p>For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the</p>	Math Regents Exam	Not Met	<p>3% of economically disadvantaged scholars earned 75 or more by June of their 4th year. We revamped the math curriculum for Algebra I and Geometry during the summer of 2023 to increase rigor and depth of content knowledge. We believe that this will increase proficiency. We plan to do the same with Algebra II for the summer of 2024. We've also created a STEM director role to support curriculum and instruction in math and science. Additionally, we expanded i-Ready to the high school level to target Academic Hour and Saturday Academy scholars and using data to identify scholars in</p>

	<p>school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years. (Relevant for schools serving grades 9-12)</p>			need of additional support.
Academic Goal 13	<p>In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination. (Relevant for schools serving grades 3-8)</p>	New York State ELA Exams	Met	62% (2022 - 55%)
Academic Goal 14	<p>In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination. (Relevant for schools serving grades 3-8)</p>	New York State Math Exams	Met	72% (2022 - 49%)
Academic Goal 15	<p>In each year of the charter term, the school will demonstrate increased pass rates</p>	English Regents Exam	Unable to Assess	Only one test taker due to exemptions.

	<p>on either the Comprehensive or Common Core English Regents Exam. This goal will be applicable if, for at least two consecutive years, six or more students take either exam. (Relevant for schools serving grades 9-12)</p>			
Academic Goal 16	<p>In each year of the charter term, the school will demonstrate increased pass rates on either the Integrated Algebra or Common Core Algebra I Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exam	Unable to Assess	No test takers due to exemptions.
Academic Goal 17	<p>In each year of the charter term, the school will demonstrate increased pass rates on either the Geometry or Common Core Geometry Regents Exam. Goal will be applicable if six or more students take either exam, and the</p>	Math Regents Exam	Unable to Assess	No test takers due to exemptions.

	<p>same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>			
Academic Goal 18	<p>In each year of the charter term, the school will demonstrate increased pass rates on either the Algebra II/Trigonometry or Common Core Algebra II Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	Math Regents Exam	Unable to Assess	No data in previous year of cohort.
Academic Goal 19	<p>In each year of the charter term, the school will demonstrate increased pass rates on at least one history Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>	History Regents Exam	Unable to Assess	No test takers due to exemptions.
Academic Goal 20	<p>In each year of the charter term, the</p>	Science Regents Exam	Unable to Assess	Only four test takers due to exemptions.

	<p>school will demonstrate increased pass rates on at least one science Regents Exam. Goal will be applicable if six or more students take the same science Regents Exam in each year of the charter term, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>			
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3. Do have more academic goals to add?

Yes

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	ELA State Exam	Not Met	Though we did not meet the goal for growth in ELA for our scholars classified as English Language Learners, the proficiency rate of our ELLs on the ELA State exam was steady from the previous year. We are implementing a supplemental program to provide added support to English Language acquisition. We are also planning to add Academic Hour to our program three times a week specifically for ENLs, to increase proficiency.
Academic Goal 22	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA	ELA State Exam	Met	45% (2022 - 33%)

	examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)			
Academic Goal 23	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	ELA State Exam	Met	61% (2022 - 53%)
Academic Goal 24	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each	Math State Exam	Not Met	Not Met: 35% (2022 - 43%) The proficiency rate of our ELLs on the ELA State exam was eight percentage points less than the previous year. We are implementing a supplemental program to provide added support to English Language acquisition. We are also planning to add

	year of the charter term. (Relevant for schools serving grades 3-8)			Academic Hour to our program three times a week specifically for ENLs, to increase proficiency.
Academic Goal 25	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	Math State Exam	Met	41% (2022 - 19%)
Academic Goal 26	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for	Math State Exam	Met	71% (2022 - 49%)

	schools serving grades 3-8)			
Academic Goal 27	For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	Data not yet available.
Academic Goal 28	For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year for English language learners as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	Data not yet available.
Academic Goal 29	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)	Cohort Graduation Rate	Unable to Assess	Data not yet available.
Academic Goal 30	For each year of the school's renewal	Cohort Graduation Rate	Unable to Assess	Data not yet available.

	<p>charter term, the school's 4-year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages.</p> <p>(Applicable if the city begins reporting on this; relevant for schools serving grades 9-12)</p>			
Academic Goal 31	<p>For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.</p> <p>(Relevant for schools serving grades 9-12)</p>	NYC DOE Quality Report	Unable to Assess	Data not yet available.
Academic Goal 32	<p>For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as</p>	NYC DOE Quality Report	Unable to Assess	Data not yet available.

	reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)			
Academic Goal 33	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	NYC DOE Quality Report	Unable to Assess	Data not yet available.
Academic Goal 34	Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located.	ELA State Exams	Met	Met: all grades 3rd - 50% (CSD5 - 34%) 4th - 65% (CSD5 - 35%) 5th - 65% (CSD5 - 30%) 6th - 54% (CSD5 - 30%) 7th - 67% (CSD5 - 37%) 8th - 76% (CSD5 - 42%)
Academic Goal 35	Each year, the percent of students in grades 3-8 performing at or above Level 3 on the State math exam	Math State Exams	Met	Met: all grades 3rd - 50% (CSD5 - 37%) 4th - 76% (CSD5 - 34%)

	in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located.			5th - 66% (CSD5 - 30%) 6th - 71% (CSD5 - 21%) 7th - 85% (CSD5 - 35%) 8th - 91% (CSD5 - 18%)
Academic Goal 36	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in the same grades in New York City.	ELA State Exams	Met	Black Met: all grades Hispanic Met: all grades 3rd - 50% (Black - 38%, Hispanic - 34%) 4th - 65% (Black - 41%, Hispanic - 39%) 5th - 65% (Black - 37%, Hispanic - 38%) 6th - 54% (Black - 36%, Hispanic - 35%) 7th - 67% (Black - 41%, Hispanic - 40%) 8th - 76% (Black - 49%, Hispanic - 50%)
Academic Goal 37	Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students tested in	Math State Exams	Met	Black Met: all grades Hispanic Met: all grades 3rd - 50% (Black - 42%, Hispanic - 40%) 4th - 76% (Black - 37%, Hispanic - 37%) 5th - 66% (Black -

	the same grades in New York City.			34%, Hispanic - 36%) 6th - 71% (Black - 28%, Hispanic - 31%) 7th - 85% (Black - 35%, Hispanic - 37%) 8th - 91% (Black - 30%, Hispanic - 33%)
Academic Goal 38	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State.	New York State ELA Exams	Unable to Assess	NYC Met: all grades NYS Met: data not yet available 3rd - 50% (NYC - 48%, NYS - TBD) 4th - 65% (NYC - 53%, NYS - TBD) 5th - 65% (NYC - 50%, NYS - TBD) 6th - 54% (NYC - 48%, NYS - TBD) 7th - 67% (NYC - 52%, NYS - TBD) 8th - 76% (NYC - 60%, NYS - TBD)
Academic Goal 39	Each year, the percent of students performing at or above Level 3 on the State math exam in each tested grade will, in the majority of grades, exceed the performance of students tested in the same grades in New York City and New York State.	New York State Math Exams	Unable to Assess	NYC Met: all grades, except 3rd NYS Met: data not yet available 3rd - 50% (NYC - 55%, NYS - TBD) 4th - 76% (NYC - 52%, NYS - TBD) 5th - 66% (NYC - 51%, NYS - TBD) 6th - 71% (NYC - 46%, NYS - TBD) 7th - 85% (NYC - 51%, NYS - TBD) 8th - 91% (NYC - 42%, NYS - TBD)

Academic Goal 40	Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who qualify for free and reduced lunch tested in the Community School District in which the school is located.	New York State ELA Exams	Met	61% (CSD5 FRPL - 31%)
Academic Goal 41	Each year, the percent of students who qualify for free and reduced lunch performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who qualify for free and reduced lunch tested in the Community School District in which the school is located.	New York State Math Exams	Met	Met: 72% (CSD5 FRPL - 26%)
Academic Goal 42	Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of	New York State ELA Exams	Met	Met: 45% (CSD5 SWD - 18%)

	students with disabilities tested in the Community School District in which the school is located.			
Academic Goal 43	Each year, the percent of students with disabilities performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students with disabilities tested in the Community School District in which the school is located.	New York State Math Exams	Met	Met: 41% (CSD5 SWD - 14%)
Academic Goal 44	Each year, the percent of students who are English language learners performing at or above Level 3 across the entire school on the State ELA exam will exceed the performance of students who are English language learners tested in the Community School District in which the school is located.	New York State ELA Exams	Met	Met: 35% (CSD5 ELL - 8%)
Academic Goal 45	Each year, the percent of students who are English language learners	New York State Math Exams	Met	Met: 57% (CSD5 ELL - 13%)

	performing at or above Level 3 across the entire school on the State math exam will exceed the performance of students who are English language learners tested in the Community School District in which the school is located.			
Academic Goal 46	Each year, 75% of student in each cohort (as defined by NYSED) who have been in high school for 3 or 4 years will have scored at least 65 on the New York State Regents examination in ELA.	ELA Regents Exams	Unable to Assess	Only one test taker due to exemptions.
Academic Goal 47	Each year, 75% of students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Math.	Math Regents Exams	Not Met	32% earned 65 or more. We revamped the math curriculum for Algebra I and Geometry during the summer of 2023 to increase rigor and depth of content knowledge. We believe that this will increase proficiency. We plan to do the same with Algebra II for the summer of 2024. We've also created a STEM director role to support curriculum and instruction in

				math and science. Additionally, we expanded i-Ready to the high school level to target Academic Hour and Saturday Academy scholars and using data to identify scholars in need of additional support.
Academic Goal 48	Each year, 75% students in each cohort who have been in high school for 1 to 4 years will have scored at least 65 on a New York State Regents examination in Science.	Science Regents Exams	Unable to Assess	Only four test takers due to exemptions.
Academic Goal 49	Each year, 75% of students in each cohort who have been in high school for 3 or 4 years will have scored at least 65 on a New York State Regents examination in History.	History Regents Exams	Unable to Assess	No test takers due to exemptions.
Academic Goal 50	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in English language arts at a rate higher than the same	ELA Regents Exams	Unable to Assess	Comparison data is not available for this cohort.

	cohort of New York State students.			
Academic Goal 51	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in mathematics at a rate higher than the same cohort of New York State students.	Math Regents Exams	Unable to Assess	Comparison data is not available for this cohort.
Academic Goal 52	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in science at a rate higher than the same cohort of New York State students.	Science Regents Exams	Unable to Assess	Comparison data is not available for this cohort.
Academic Goal 53	Each year, students in each cohort who have been in high school for 4 years will have passed a New York State Regents examination in social studies at a rate higher than the same cohort of New York State students.	Social Studies Regents Exams	Unable to Assess	Comparison data is not available for this cohort.
Academic Goal 54	Each year, at least 75% students in each student cohort graduates within five years.	Cohort Graduation Rate	Met	92%

Academic Goal 55	Each year, each cohort of students who have been in high school for 4 years will graduate high school and enroll in college or other postsecondary programs within six months at a rate higher than New York City students.	Cohort Graduation Rate	Unable to Assess	Data not yet available.
Academic Goal 56				
Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Infinite Campus	Unable to Assess	2022-2023 CSD comparison data is not available.
Org Goal 2	Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades.	ATS	Unable to Assess	2022-2023 CSD comparison data is not available.
Org Goal 3	Each year, the school will meet or	Enrollment target calculator at TBD	Not Met	Although we did not meet the enrollment

	exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.			goal for ELLs, we have seen growth in this area over the past few years of our current charter term. In 18-19, the first year of our current charter term, we added an ELL preference to our lottery. Since that time, our ELL enrollment rate has risen from 3.1% to 7.7%. We will continue to make efforts as described in the enrollment and retention portion of the NYSED Annual Report.
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	Enrollment target calculator at TBD	Met	Met: Goal exceeded by 1.4% (19.6%)
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	Enrollment target calculator at TBD	Met	Met: Goal exceeded by 4.7% (90.6%)
Org Goal 6	Each year, the school will meet or exceed any	Enrollment target calculator at TBD	Met	Met: Goal exceeded by 4.5% (91.7%)

	applicable student retention targets, as prescribed by the Board of Regents, for English language learners.			
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	Enrollment target calculator at TBD	Not Met	Not Met: 86.4%. We slightly missed the goal (by 1.6%). For the 23-24 school year, we will be partnering with the Training & Development team and the Literacy team to ensure that Learning Specialists receive ongoing content coaching to improve their pedagogy. We've added an ICT classroom for kindergarten to ensure that all scholars receive specifically designed instruction. The managing director of curriculum has added common planning sessions for all teachers to ensure that scholars receive adequate support.
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible	Enrollment target calculator at TBD	Met	Goal exceeded by 0.3% (89.1%)

	for the Free or Reduced Price Lunch program.			
Org Goal 9	Each year, 95% of all students enrolled on the last day of the school year who do not move out of district will return the following September.	ATS	Met	Met: 97%
Org Goal 10	Each year, the percent of K-8 students with 90% attendance or better will exceed the percent of K-8 students with 90% attendance or better across New York City.	ATS	Unable to Assess	2022-2023 NYC comparison data not available.
Org Goal 11	Each year, the percent of HS students with 90% attendance or better will exceed the percent of HS students with 90% attendance or better across New York City.	ATS	Unable to Assess	2022-2023 NYC comparison data not available.
Org Goal 12	Each year, the attendance rate of K-8 students will exceed the attendance rate of K-8 students across New York City.	ATS	Unable to Assess	2022-2023 NYC comparison data not available.
Org Goal 13	Each year, the attendance rate of HS students will exceed the attendance rate of	ATS	Unable to Assess	2022-2023 NYC comparison data not available.

	HS students across New York City.			
Org Goal 14	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.	2022-2023 NYC DOE School Survey Report	Met	50% of parents participated with a 93% satisfaction rate. (NYC - 91%)
Org Goal 15	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.	2022-2023 NYC DOE School Survey Report	Met	64% of parents participated with a 78% satisfaction rate. (NYC - 77%)

Org Goal 16	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Relevant for schools serving grades 6-12 only)	2022-2023 NYC DOE School Survey Report	Not Met	Only 43% of students participated, falling seven percentage points short of the threshold. However, 75% of those scholars express satisfaction, exceeding NYC by 4%.
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.		Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.		Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. (This goal applies only to schools that are no longer "growing" grades within the current charter term.)	ATS	Met	
Financial Goal 4	Each year, the school when combined with Harlem Children's Zone (pursuant to its Institutional		Met	

	Partnership Agreement with Harlem Children's Zone), will maintain 60 days unrestricted cash on hand.			
Financial Goal 5	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed non-cash expenditures.		Met	

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

[84M284 PAI FY23 Audited Financial Statement](#)

Filename: 84M284_PAI_FY23_Audited_Financial__OZDxh47.pdf Size: 983.7 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2023

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[84M284 PAI Audit Template NYSED Final](#)

Filename: 84M284_PAI_Audit_Template_NYSED_Final.xlsx **Size:** 83.7 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2023

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[PAI Escrow Agreement](#)

Filename: PAI_Escrow_Agreement.pdf **Size:** 59.9 kB

Entry 4d - Financial Contact Information

Completed - Nov 1 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Connor Fournier	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Brian Hopkins	[REDACTED]	[REDACTED]	10

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Nov 1 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[84M284 PAI 2023-2024 Budget Template](#)

Filename: 84M284_PAI_2023-2024_Budget_Template.xlsx Size: 37.9 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a

Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[PAI Disclosure-Fin-Interest-2023](#)

Filename: PAI_Disclosure-Fin-Interest-2023.pdf Size: 3.1 MB

[PAI BOT Disclosures - 2023](#)

Filename: PAI_BOT_Disclosures_-_2023.pdf Size: 1.1 MB

Entry 7 BOT Membership Table

Completed - Nov 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Geoffrey Canada	[REDACTED]	Chair	Audit Committee	Yes	10	06/15/2022	06/15/2024	10
2	Kwame Owusu-Kesse	[REDACTED]	Other	Audit Committee	Yes	1	06/15/2022	06/15/2024	10
3	Mitch Kurz	[REDACTED]	Treasurer	Audit Committee	Yes	11	6/6/2023	06/15/2025	10
4	Kenneth Langone	[REDACTED]	Trustee/Member	None	Yes	10	06/15/2022	06/15/2024	5 or less
5	Stanley Druckenmiller	[REDACTED]	Trustee/Member	None	Yes	10	06/15/2022	06/15/2024	8
6	Denise Fuller	[REDACTED]	Trustee/Member	None	No	9	06/06/2023	06/15/2025	5 or less
7	Dr. Alfonso Wyatt	[REDACTED]	Trustee/Member	None	Yes	10	06/15/2022	06/15/2024	8
8	Aisha Tomlinson	[REDACTED]	Parent Rep	None	No	15	06/06/2023	06/15/2024	6
9	Willie Mae Lewis	[REDACTED]	Trustee/Member	None	Yes	6	06/06/2023	06/15/2025	8

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022- 2023
10	Ellanor (Bodie) Brizendine	[REDACTED]	Trustee/ Member	None	No	3	06/06/2023	06/15/2025	6
11	Keeith Meister	[REDACTED]	Trustee/ Member	None	No	2	06/06/2023	06/15/2025	9
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	11
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	11

3. Number of Board meetings held during 2022-2023

10

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

7

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

7

Total number of Non-Voting Members on June 30, 2023:

4

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

20

Board members attending 8 or fewer meetings during 2022-2023

4

Thank you.

Entry 8 Board Meeting Minutes

Completed - Nov 1 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

PAI 22-23 Board Minutes

Filename: PAI_22-23_Board_Minutes.pdf Size: 730.0 kB

Entry 9 Enrollment & Retention

Completed - Nov 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>HCZ Promise Academy consistently targets “the Zone,” which is 97 blocks of Harlem, an underserved community. Additionally, we give preference in our lottery for low-income residents, and for our HCZ Promise Academy I located at 245 West 129th Street, we give preference in our lottery for St. Nicholas residents.</p> <p>However, the effects of Covid continue to play a significant role as families change residents, jobs, and overall circumstances in order to navigate an ever-shifting post-pandemic world. The economically disadvantaged, in particular, have been affected by Covid disproportionately, sometimes causing severe disruption in a family's living situation. Finally, the latest recession continues to challenge the low-income community that we serve, as the Harlem community is plagued with rent increases and the gentrification of Harlem. To support the needs of our families and to communicate with them effectively about our services and support, HCZ Promise Academy has worked very closely with the HCZ Communication Department - which recently redeveloped to meet the growing needs of the organization. In 2023, HCZ hired a director of marketing who focuses primarily on recruiting new HCZ Promise Academy staff and students using newly developed marketing</p>	<p>HCZ Promise Academy has engaged in its normal recruiting practices for the upcoming school year but has also created strategies in partnership with the Director of Marketing. There are plans to:</p> <ul style="list-style-type: none"> - Redesign our HCZ Promise Academy website to align with HCZ's branding - Streamline our social media process - Increase our online presence - Direct enrollment requests and applications from the main HCZ website - Add more large physical banners at the new location at 70 East 112th Street - Implement advertising at local businesses - Streamline and centralize events calendar <p>Further, we will work closely with HCZ programs and other programs in Harlem to draw potential applicants, including HCZ's Baby College, 3-Year-Old Journey, Gems, and others.</p> <p>Finally, we anticipate that communicating our lottery preferences which include low-income families more consistently, will continue to act as an incentive for low-income families.</p>

and branding tools created by the Comms team. Further, with the opening in January 2023 of our new location at the Sendero Verde building, the Communications Department and HCZ Promise Academy Charter Schools expanded their efforts to CSD 04.

We also engaged the following additional recruiting practices:

- Consistent communication to waitlist applicants via SchoolMint
- Flyers and online events that inform the community that our pipeline of services is free of charge (including one uniform per child, breakfast, lunch, social services, etc.)
- Working collaboratively with preschools and agencies that serve low-income families
- Partnered with Comms Dept for support with advertising, social media, and other methods and platforms.
- Door-to-door visits with translators who give parents information and answer questions they may have about our services.
- Connecting with former participants to encourage referrals.
- Connecting with the Promise Academy Parent Association (PAPA) board to communicate effectively with other parents.
- Collaborate efforts at every level, including HCZ's pre-k Gems program to ensure that similar language is being used to communicate our services.

English Language Learners

HCZ Promise Academy has a kindergarten lottery preference for English Language Learners, with the intention of drawing applicants

For the upcoming 2023-2024 school year, we will continue practices from the previous year and add the following supports:

	<p>who speak a different language at home.</p> <p>HCZ Promise Academy's Central Office team also worked with the PAPA board to communicate our services to parents of potential applicants.</p> <p>In 2022-2023, we have also partnered with HCZ's Communications team to:</p> <ul style="list-style-type: none"> - interview and recruit an employee who will market our services to the Harlem community and - Work towards making sure that all of our marketing materials (both printed and virtual) are in Spanish and French (the primary language of those who speak another language at home in the community we serve). -Increase our online presence overall. 	<ul style="list-style-type: none"> - ENL teachers will support the completion of Home Language Surveys to make sure that they are accurate. -An additional ENL teacher has been added to the district.
Students with Disabilities	<p>HCZ Promise Academy continued practices from the previous year, adding more in-person events and connections to parents while also keeping safety measures in place with the understanding that not all families have a Covid vaccination. Yet, we understand the importance of connecting with families in-person, in order to properly communicate and connect with parents on challenging issues and questions. Balancing these important perspectives has been an ongoing challenge. In 2023-2024, we increased in-person outreach throughout the community but also had virtual sessions that families could join to mitigate the risk of an outbreak.</p>	<p>For the upcoming 2023-2024 school year, we will continue practices from the previous year and add the following supports:</p> <ul style="list-style-type: none"> - SpEd Coaches will attend information sessions to educate parents about Special Services. - Increased in-person connections in the Harlem community. - Increased in-person outreach to CSD 04 to accommodate families and acclimate them to our presence and new location at 70 East 112th Street. - Working very closely with the new Director of Marketing to communicate online effectively.

We worked closely with the PAPA board, educating them about the services we provide so that families within the community could learn by word-of-mouth.

With the addition of a Communications department, including a Director of Marketing who will work closely with Promise Academy. The Director of Marketing and his/her team will strategize and implement campaigns to reach special populations in the Harlem community.

We worked closely with the PAPA board, educating them about the services we provide so that families within the community could learn by word-of-mouth.

With the addition of a Communications department, including a Director of Marketing who will work closely with Promise Academy. The Director of Marketing and his/her team will strategize and implement campaigns to reach special populations in the Harlem community.

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>Our intention is to mitigate the financial burdens on our applicants and their families.</p> <p>For the 2022-2023 school year, we provided the following for our scholars:</p> <ul style="list-style-type: none"> - Free breakfast and lunch every day and free uniforms every year - Wrap-around services for our families, including social work intervention, free after-school services, tax preparation, free legal services, and much more. <p>We also consistently communicate the free services that we offer during the enrollment season so that our new families are incentivized to remain with us.</p> <p>HCZ Promise Academy Charter School strives to maintain a healthy school culture so that scholars have a pleasant experience. This year, we expanded our Positive Behaviors and Interventions team, adding two new members. The team is charged with supporting scholars' behavioral, academic, social, emotional, and mental health to help them thrive in the school environment. The PBIS Director works closely with the Director of Social Emotional Learning and HCZ's social services team to support scholars.</p> <p>In addition to the offerings we provided last year, we:</p> <ul style="list-style-type: none"> - Worked with the Communications department to distribute key 	<p>HCZ Promise Academy will continue to reduce the financial burden for families by offering them free services, uniforms, breakfast, and lunch and opportunities that broaden their scope and knowledge.</p> <p>As we further develop our Positive Behaviors and Interventions team and their collaboration with the Social Emotional Learning team and HCZ's social services, we will work towards reducing the impact of behavioral issues caused by Covid and the lack of socialization during the quarantine and hybrid periods. We also seek address the increase of mental health issues caused by Covid.</p> <p>As HCZ Promise Academy leaders, we believe that addressing the biggest hurdles in our economically disadvantaged community will encourage families to work and stay with us as we navigate these difficult times. Student debt has often been a hardship for our community and a hindrance for scholars who would like to study at schools that are ultimately too expensive. Besides the scholarship programs that HCZ provides for our graduating scholars, our Wealth Builds department is working towards creating programs that will reduce and even eliminate student debt for HCZ Promise Academy scholars. More information regarding the work of HCZ Wealth</p>

	<p>information about our services to existing scholars and families</p> <ul style="list-style-type: none"> - Attended internal events for families and scholars with information about our services. - Worked with our development to provide external engagement opportunities for our scholars - Worked with the Promise Academy Parent Association (PAPA) to communicate with parents and resolve any issues they may have - Used restorative practice to resolve any issues between scholars, providing a safe environment <p>Finally, we understand how important financial literacy is to an underserved, low-income community. Our institutional partnership with HCZ's multiple programs allows us to provide additional supports for our scholars as they prepare for higher learning opportunities, including:</p> <ul style="list-style-type: none"> HCZ scholarship programs College Success Office supports to and through college Tools and resources upon graduation that can be used in college The matching of \$150 a year per scholar for HCZ Promise Academy's NYS 529 program Consistent financial literacy learning opportunities through HCZ Wealth Builds. 	<p>Builds will be provided as this work develops.</p>
English Language Learners	<p>In the past year, HCZ Promise Academy has added a Director of Training & Development to the Central Office team, along with several T&D coaches. The T&D team has completed the planning phase and will implement consistent training for all teachers, which includes ensuring that teachers and</p>	<p>For the 2023-2024 school year, we will continue to use our past methods.</p> <p>In addition, we will be partnering with the Literacy and Training & Development team to make sure that Learning Specialists receive ongoing content coaching in order</p>

	<p>staff are knowledgeable about ENL services and using consistent language to communicate those services to parents.</p> <p>Additionally, there were ongoing parent information sessions, including:</p> <ul style="list-style-type: none"> - Including strategies to help support their children's academic and social development, - Increased number of ENL teachers to provide individualized instruction in smaller groups - Data-driven sessions to speak to students' growth. 	<p>to improve their pedagogy.</p> <ul style="list-style-type: none"> - The managing director of curriculum has added common planning sessions for all teachers to ensure that all students receive adequate support. - Classroom teachers will receive PDs that are tailored to providing instruction to all students through Specifically Designed Instruction. - All teachers will receive training on how to analyze data to inform instruction.
Students with Disabilities	<p>For the 2022-2023 school year, we:</p> <ul style="list-style-type: none"> - had guest speakers who were classified as Students with Disabilities inform parents of their own successes; - hosted activities where parents were taught how to educate their scholars at home, and - trained and developed staff to strengthen teacher practices. <p>We also held ongoing parent information sessions, including:</p> <ul style="list-style-type: none"> - strategies to help support their children's academic and social development - a description of services - staff members paired with parents of scholars with IEPs to support them for the school year. - connections to Special Education Managers with smaller groups of teachers to allow more focus on teacher development - differentiated instruction, allowing students to access the curriculum at all times. 	<p>For the 2023-2024 school year, we will continue to use our past efforts.</p> <p>In addition, we will partner with the Literacy and Training and Development team to ensure that Learning Specialists receive ongoing content coaching to improve their pedagogy.</p> <ul style="list-style-type: none"> - We have also added an ICT classroom for Kindergarten to ensure that all students receive specifically designed instruction. - The managing director of the curriculum has added common planning sessions for all teachers to ensure that all students receive adequate support. - Classroom teachers will receive PDs tailored to provide instruction to all students through Specifically Designed Instruction. - All teachers will receive training on how to analyze data to inform instruction.

Entry 10 – Teacher and Administrator Attrition

Completed - Nov 1 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Nov 1 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	1
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	4
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	4.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	2
Total Category C: not to exceed 5	2.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	11

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	62

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	73

Thank you.



Entry 12 Organization Chart

Completed - Nov 1 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[HCZ Promise Academy Superintendent Organization Chart](#)

Filename: HCZ_Promise_Academy_Superintendent_je5COgL.pdf Size: 15.2 kB

Entry 13 School Calendar

Completed - Nov 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2023-2024 HCZ Promise Academy Calendar Final](#)

Filename: 2023-2024_HCZ_Promise_Academy_Cale_yPxz1vG.pdf Size: 113.2 kB

Entry 14 Staff Roster

Completed - Nov 1 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[faculty-staff-roster-template-2023 PAI](#)

Filename: faculty-staff-roster-template-2023_PAI.xlsx Size: 37.3 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Financial Statements and Reports of
Independent Certified Public
Accountants

Harlem Children's Zone
Promise Academy Charter School

June 30, 2023 and 2022

Contents

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GRANT THORNTON LLP

757 Third Ave., 9th Floor
New York, NY 10017

D +1 212 599 0100

REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Trustees of
Harlem Children's Zone Promise Academy Charter School

Report on the financial statements**Opinion**

We have audited the financial statements of Harlem Children's Zone Promise Academy Charter School (the "School"), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for opinion

We conducted our audits of the financial statements in accordance with auditing standards generally accepted in the United States of America (US GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable

assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with US GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with US GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other reporting required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2023 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



**Harlem Children's Zone
Promise Academy Charter School**

STATEMENTS OF FINANCIAL POSITION

June 30,

	2023	2022
ASSETS		
Cash	\$ 7,679,597	\$ 9,594,348
Restricted cash	70,855	70,842
Government grants and contracts receivable	4,962,381	2,162,265
Due from related parties	1,061,863	-
Due from Harlem Children's Zone - deferred compensation plans	5,803,808	7,413,155
Property and equipment, net	400,040	313,147
Right-of-use lease assets - operating	44,907	-
Right-of-use lease assets - finance	118,318	-
Other assets	368,794	443,760
Contribution receivable - contributed space	56,791,351	58,623,330
	<u>56,791,351</u>	<u>58,623,330</u>
Total assets	<u>\$ 77,301,914</u>	<u>\$ 78,620,847</u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable and accrued expenses	\$ 3,557,408	\$ 3,470,435
Due to related parties	-	821,791
Operating lease liabilities, net	49,569	-
Finance lease liabilities, net	119,994	-
Deferred compensation payable	5,092,717	5,733,107
	<u>5,092,717</u>	<u>5,733,107</u>
Total liabilities	<u>8,819,688</u>	<u>10,025,333</u>
Contingencies		
Net assets		
Without donor restrictions	11,690,875	9,972,184
With donor restrictions	56,791,351	58,623,330
	<u>56,791,351</u>	<u>58,623,330</u>
Total net assets	<u>68,482,226</u>	<u>68,595,514</u>
Total liabilities and net assets	<u>\$ 77,301,914</u>	<u>\$ 78,620,847</u>

The accompanying notes are an integral part of these financial statements.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF ACTIVITIES

Year ended June 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and support			
Revenue			
Government grants and contracts	\$ 26,862,272	\$ -	\$ 26,862,272
Other income	300	-	300
	<hr/>	<hr/>	<hr/>
Total revenue	26,862,572	-	26,862,572
Support			
Contributions			
Related parties	2,367,220	-	2,367,220
Others	500,000	-	500,000
Contributions in-kind			
Related parties	834,273	-	834,273
Others	98,511	-	98,511
	<hr/>	<hr/>	<hr/>
Total support	3,800,004	-	3,800,004
Net assets released from restrictions	1,831,979	(1,831,979)	-
	<hr/>	<hr/>	<hr/>
Total revenue and support	32,494,555	(1,831,979)	30,662,576
Expenses			
Program services			
Regular education	24,747,786	-	24,747,786
Special education	4,520,088	-	4,520,088
	<hr/>	<hr/>	<hr/>
Total program services	29,267,874	-	29,267,874
Management and general	1,507,990	-	1,507,990
	<hr/>	<hr/>	<hr/>
Total expenses	30,775,864	-	30,775,864
	<hr/>	<hr/>	<hr/>
CHANGE IN NET ASSETS	1,718,691	(1,831,979)	(113,288)
Net assets, beginning of year	9,972,184	58,623,330	68,595,514
	<hr/>	<hr/>	<hr/>
Net assets, end of year	<u>\$ 11,690,875</u>	<u>\$ 56,791,351</u>	<u>\$ 68,482,226</u>

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF ACTIVITIES

Year ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and support			
Revenue:			
Government grants and contracts	\$ 24,118,143	\$ -	\$ 24,118,143
Other income	52,636	-	52,636
	<hr/>	<hr/>	<hr/>
Total revenue	24,170,779	-	24,170,779
Support:			
Contributions:			
Related parties	2,544,198	-	2,544,198
Others	1,250,000	-	1,250,000
Contributions in-kind:			
Related parties	518,346	-	518,346
Others	70,715	-	70,715
	<hr/>	<hr/>	<hr/>
Total support	4,383,259	-	4,383,259
Net assets released from restrictions	1,831,979	(1,831,979)	-
	<hr/>	<hr/>	<hr/>
Total revenue and support	30,386,017	(1,831,979)	28,554,038
Expenses			
Program services:			
Regular education	24,256,377	-	24,256,377
Special education	4,462,106	-	4,462,106
	<hr/>	<hr/>	<hr/>
Total program services	28,718,483	-	28,718,483
Management and general	1,281,912	-	1,281,912
	<hr/>	<hr/>	<hr/>
Total expenses	30,000,395	-	30,000,395
	<hr/>	<hr/>	<hr/>
CHANGE IN NET ASSETS	385,622	(1,831,979)	(1,446,357)
Net assets, beginning of year	9,586,562	60,455,309	70,041,871
	<hr/>	<hr/>	<hr/>
Net assets, end of year	<u>\$ 9,972,184</u>	<u>\$ 58,623,330</u>	<u>\$ 68,595,514</u>

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2023

	Regular Education	Special Education	Management and General	Total
Salaries	\$ 13,592,810	\$ 2,482,673	\$ 899,684	\$ 16,975,167
Payroll taxes	1,096,692	200,307	72,588	1,369,587
Employee benefits	3,187,813	582,242	210,996	3,981,051
Retirement plan contribution	253,336	46,271	16,768	316,375
Total personnel services	18,130,651	3,311,493	1,200,036	22,642,180
Admissions	24,950	4,557	1,651	31,158
Classroom supplies	253,252	46,255	-	299,507
Contracted services	1,097,389	200,434	72,634	1,370,457
Depreciation	47,387	8,655	3,136	59,178
Equipment rental and maintenance	94,728	17,302	6,270	118,300
Food	1,221,337	223,072	-	1,444,409
Insurance	266,318	48,642	17,627	332,587
Occupancy	2,164,393	395,318	143,257	2,702,968
Office supplies and furniture	187,433	34,234	12,406	234,073
Printing, publications, and memberships	63,474	11,593	4,201	79,268
Software and hardware	322,633	58,928	21,354	402,915
Special client services and incentives	159,123	29,063	-	188,186
Staff travel	12,411	2,267	821	15,499
Student travel	199,915	36,514	-	236,429
Telecommunications	81,173	14,826	5,373	101,372
Training	242,155	44,229	16,028	302,412
Uniforms	130,759	23,883	-	154,642
Miscellaneous	48,305	8,823	3,196	60,324
Total other than personnel services	6,617,135	1,208,595	307,954	8,133,684
Total expenses	\$ 24,747,786	\$ 4,520,088	\$ 1,507,990	\$ 30,775,864

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2022

	Regular Education	Special Education	Management and General	Total
Salaries	\$ 13,033,971	\$ 2,397,677	\$ 744,084	\$ 16,175,732
Payroll taxes	977,719	179,857	55,816	1,213,392
Employee benefits	4,003,920	736,545	228,576	4,969,041
Retirement plan contribution	254,926	46,895	14,553	316,374
Total personnel services	18,270,536	3,360,974	1,043,029	22,674,539
Admissions	13,451	2,474	768	16,693
Classroom supplies	207,009	38,081	-	245,090
Contracted services	966,990	177,884	55,204	1,200,078
Depreciation	6,761	1,244	386	8,391
Equipment rental and maintenance	124,378	22,880	7,101	154,359
Food	1,096,776	201,759	-	1,298,535
Insurance	138,728	25,520	7,920	172,168
Occupancy	2,050,268	377,159	117,046	2,544,473
Office supplies and furniture	155,905	28,680	8,897	193,482
Printing, publications, and memberships	48,784	8,974	2,785	60,543
Software and hardware	517,389	95,177	29,537	642,103
Special client services and incentives	258,934	47,632	-	306,566
Staff travel	2,972	547	170	3,689
Student travel	99,639	18,329	-	117,968
Telecommunications	77,524	14,261	4,426	96,211
Training	81,326	14,960	4,643	100,929
Uniforms	139,007	25,571	-	164,578
Total other than personnel services	5,985,841	1,101,132	238,883	7,325,856
Total expenses	\$ 24,256,377	\$ 4,462,106	\$ 1,281,912	\$ 30,000,395

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENTS OF CASH FLOWS

Years ended June 30,

	<u>2023</u>	<u>2022</u>
Cash flows from operating activities:		
Change in net assets	\$ (113,288)	\$ (1,446,357)
Adjustments to reconcile change in net assets to net cash (used in) provided by operating activities:		
Depreciation	59,178	8,391
Lease amortization	46,422	-
Change in contribution receivable - contributed space	1,831,979	1,831,979
Changes in assets and liabilities:		
Increase in government grants and contracts receivable	(2,800,116)	(1,697,935)
(Increase) decrease in due from/to related parties	(1,883,654)	1,687,573
Decrease in due from Harlem Children's Zone - deferred compensation plans	1,609,347	822,512
Decrease (increase) in other assets	74,966	(304,782)
Increase in accounts payable and accrued expenses	86,973	358,071
Decrease in deferred compensation payable	(640,390)	(110,904)
Decrease in refundable advance	-	(500,000)
Net cash (used in) provided by operating activities	<u>(1,728,583)</u>	<u>648,548</u>
Cash flows from investing activities:		
Purchases of property and equipment	<u>(146,071)</u>	<u>(315,639)</u>
Cash flows from financing activities:		
Principal payments made under finance leases	<u>(40,084)</u>	<u>-</u>
NET (DECREASE) INCREASE IN CASH AND RESTRICTED CASH	(1,914,738)	332,909
Cash and restricted cash, beginning of year	<u>9,665,190</u>	<u>9,332,281</u>
Cash and restricted cash, end of year	<u><u>\$ 7,750,452</u></u>	<u><u>\$ 9,665,190</u></u>

The accompanying notes are an integral part of these financial statements.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS

June 30, 2023 and 2022

NOTE 1 - NATURE OF OPERATIONS

Harlem Children's Zone Promise Academy Charter School (the "School") is a public charter school that is open to all New York City public school children via a lottery. Opened in 2004, the School features small class sizes, an extended day and year, high expectations, and access to an extended support system through its Institutional Partner, Harlem Children's Zone, Inc. ("HCZ").

HCZ is a not-for-profit organization that offers a wide array of education and social programs to the children and families of Harlem. Created in 1970 as a truancy prevention agency (then called "Rheedlen Centers for Children and Families"), HCZ has expanded its services to address the needs of children from birth through college, and as part of that mission, it also works to strengthen families and the surrounding community.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The School classifies its net assets in the following categories:

Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed stipulations and are, therefore, available for the general operations of the School.

Net Assets With Donor Restrictions

Represent net assets which are subject to donor-imposed restrictions whose use is restricted by time and/or purpose. Net assets with donor restrictions are subject to donor-imposed restrictions that require the School to use or expend the gifts as specified, based on purpose or passage of time. When donor restrictions expire, that is, when a purpose restriction is fulfilled or a time restriction ends, such net assets are reclassified to net assets without donor restrictions and reported on the statement of activities as net assets released from restrictions.

Net assets with donor restrictions also includes the corpus of gifts, which must be maintained in perpetuity, but allows for the expenditure of net investment income and gains earned on the corpus for either specified or unspecified purposes in accordance with donor stipulations. At June 30, 2023 and 2022, the School did not possess any funds required to be maintained in perpetuity.

Functional Expenses

The costs of providing the various programs and other activities of the School have been summarized on a functional basis in the statements of activities and functional expenses, which includes all operating expenses incurred during the year. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management allocates the direct costs of its operations to its programs and services on an equitable basis based on either financial or non-financial data, such as the percentage of direct labor costs charged to each program and supporting services by the School staff.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2023 and 2022

Property and Equipment

Property and equipment purchased for a value greater than \$5,000 and with depreciable lives greater than one year are carried at cost, net of depreciation. Significant additions or improvements extending asset lives are capitalized; normal maintenance and repair costs are expensed as incurred. Leasehold improvements are amortized based on the lesser of the estimated useful life or remaining lease term.

Property and equipment used in operations are depreciated over their estimated useful lives using the straight-line method, as follows:

	Useful Life (Years)
Furniture, fixtures, and equipment	5
Leasehold improvements	5 - 31.5

Revenue

The School derives its revenue principally from the New York State and New York City governments, through the New York City Department of Education ("DOE") Office of Charter Schools, based on pupil enrollment for regular and special education. The balance of the revenue and support is derived from contributions and other government grants and contracts.

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by explicit donor-imposed restrictions. Revenues based on pupil enrollment are recognized over the period earned. Revenue from grants and contracts is recognized as the related expenses are incurred, or services performed, in accordance with the terms of the respective grant or contract agreement. Amounts received in advance are reported as deferred revenue.

The School records contributions of cash and other assets when an unconditional promise to give such assets is received from a donor. Contributions are recorded at the fair market value of the assets received and are classified as either support without donor restrictions or with donor restrictions, depending on whether the donor has imposed a restriction on the use of such assets. When a donor restriction expires (i.e., when a stipulated time restriction ends and/or a purpose restriction is accomplished), such net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

The School follows guidance which requires organizations to determine whether a contribution is conditional based on whether an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets. If the agreement (or a referenced document) includes both, the recipient is not entitled to the transferred assets (or a future transfer of assets) until it has overcome the barriers in the agreement.

The School received a conditional contribution in the amount of \$3,000,000 during the year ended June 30, 2021. This gift was conditioned upon the satisfaction of certain milestones and other requirements stipulated within the related agreement. The School recognized revenue under this agreement in the amount of \$500,000 and \$1,250,000 during the years ended June 30, 2023 and 2022, respectively. The remaining \$1,250,000 of conditional support related to this pledge will be recognized as revenue as the milestones and other requirements stipulated within the agreement are satisfied.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2023 and 2022

Receivables

Receivables contain some level of uncertainty surrounding timing and amount at collection. Therefore, management provides an allowance for doubtful accounts based on the consideration of the type of receivable, responsible party, the known financial condition of the respective party, historical collection patterns and comparative aging. These allowances are maintained at a level management considers adequate to provide for subsequent adjustments and potential uncollectible accounts. These estimates are reviewed periodically and, if the financial condition of a party changes significantly, management will evaluate the recoverability of any receivables from that organization and write off any amounts that are no longer considered to be recoverable. Any payments subsequently collected on such written-off receivables are recorded as income in the period received. As of June 30, 2023 and 2022, no allowance for doubtful accounts was required. Receivables as of June 30, 2023 and 2022 are expected to be collected within one year.

Contributions In-Kind

The School receives certain nonfinancial assets that meet the criteria established by U.S. GAAP for recognition as contributions. Such contributions, which are primarily professional services, space and utilities, are recognized at fair value within contributions in-kind in the statements of activities with corresponding amounts recorded within expenses as they were utilized during the same fiscal year. During the years ended June 30, 2023 and 2022, the School received donations of books and software with a fair value of \$98,511 and \$70,715, respectively, which were utilized in operations during those fiscal years and are reflected as contributions in-kind - other on the accompanying statements of activities. The fair value of contributions in-kind was determined based upon the purchase price to acquire equivalent goods and services in similar markets. Contributions in-kind received from related parties are detailed in Note 8. Contributions in-kind received during the years ended June 30, 2023 and 2022 did not carry any donor-imposed restrictions.

Accounting for Income Taxes

The School recognizes the tax effects from an uncertain tax position in the financial statements only if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

The School is exempt from federal income tax under Internal Revenue Code ("IRC") section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the IRC. The School has processes presently in place to ensure the maintenance of its tax-exempt status, to identify and report unrelated income, to determine its filing and tax obligations in jurisdictions for which it has nexus, and to identify and evaluate other matters that may be considered tax positions. The School has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements for the years ended June 30, 2023 or 2022.

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2023 and 2022

Adopted Accounting Pronouncement (Change in Accounting Principle)

In February 2016, the FASB issued ASU 2016-02, *Leases (Topic 842)*. This ASU requires lessees to recognize a lease liability and a right-of-use ("ROU") asset on a discounted basis, for substantially all leases, as well as additional disclosures regarding leasing arrangements. Disclosures are required to enable users of financial statements to assess the amount, timing and uncertainty of cash flows arising from leases. In July 2018, the FASB issued ASU 2018-11, *Leases (Topic 842): Targeted Improvements*, which provided an optional transition method for applying the new lease standard. Topic 842 can be applied using either a modified retrospective approach at the beginning of the earliest period presented or, as permitted by ASU 2018-11, at the beginning of the period in which it is adopted, (i.e., the comparatives under Accounting Standards Codification ("ASC") 840 option).

The School adopted Topic 842 on July 1, 2022 (the effective date), using the comparatives approach under ASC 840 transition method, which applies Topic 842 at the beginning of the period in which it is adopted. Prior period amounts have not been adjusted in connection with the adoption of this standard. The School similarly elected the package of practical expedients under the new standard, which permits entities to not reassess lease classification, lease identification or initial direct costs for existing or expired leases prior to the effective date.

The School determines if an arrangement is a lease or contains a lease at inception of a contract. A contract is determined to be or contain a lease if the contract conveys the right to control the use of identified property, plant, or equipment (an identified asset) in exchange for consideration. The School determines these assets are leased because the School has the right to obtain substantially all of the economic benefit from and the right to direct the use of the identified asset. Assets in which the supplier or lessor has the practical ability and right to substitute alternative assets for the identified asset and would benefit economically from the exercise of its right to substitute the asset are not considered to be or contain a lease because the School determines it does not have the right to control and direct the use of the identified asset. The School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

In evaluating its contracts, the School separately identifies lease and non-lease components, such as common area and other maintenance costs, in calculating the ROU assets and lease liabilities for its office space. The School has elected the practical expedient to not separate lease and non-lease components and classifies the contract as a lease if consideration in the contract allocated to the lease component is greater than the consideration allocated to the non-lease component.

Leases result in the recognition of ROU assets and lease liabilities on the statement of financial position. ROU assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments arising from the lease, measured on a discounted basis. The School determines lease classification as operating or finance at the lease commencement date.

At lease inception, the lease liability is measured at the present value of the lease payments over the lease term. The ROU asset equals the lease liability adjusted for any initial direct costs, prepaid or deferred rent, and lease incentives. The School has made a policy election to use a risk-free rate per U.S. Treasury instrument for the initial and subsequent measurement of all lease liabilities. The risk-free rate is determined using a period comparable with the lease term.

The portion of payments on operating lease liabilities related to interest, along with the amortization of the related ROU, is recognized as occupancy expense. This occupancy expense is recognized on a straight-line basis over the term of the lease. The portion of payments on finance lease liabilities related to interest and the amortization of the ROU assets under finance leases are reflected within occupancy expense on the accompanying statement of functional expenses.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2023 and 2022

The lease term may include options to extend or to terminate the lease that the School is reasonably certain to exercise. Lease expense is generally recognized on a straight-line basis over the lease term.

The School has elected not to record leases with an initial term of 12 months or less on its statement of financial position. Lease expense on such leases is recognized on a straight-line basis over the lease term.

The most significant impact of adoption was the recognition of operating lease ROU assets and operating lease liabilities of \$65,827, and finance lease ROU assets and finance lease liabilities of \$160,078. The standard did not significantly affect the School's changes in net assets or cash flows.

NOTE 3 - CASH

The School maintains cash balances in financial institutions, which generally exceed the amount insured by the Federal Depository Insurance Corporation and subject the School to credit risk. The School monitors this risk on a regular basis and has not experienced, nor does it anticipate, nonperformance by any of these financial institutions.

NOTE 4 - RESTRICTED CASH

Pursuant to an addendum to the Charter Agreement dated May 14, 2014 with the DOE, the School is required to set up an escrow of at least \$70,000. In the event of termination of the Charter, whether prematurely or otherwise, the School shall establish and follow procedures consistent with those required by Section 2851(2)(t) of the New York State Education Law in its use of the escrow.

NOTE 5 - PUPIL ENROLLMENT AND OTHER REVENUES FROM GOVERNMENT AGENCIES

Under the School's Charter Agreement and the Charter Schools Act, the School is entitled to receive funding from state and federal sources that are available to public schools. These funds include New York City pupil enrollment funds, federal food subsidies, and Title I and Title II funds. The calculation of the amounts to be paid to the School under these programs is determined by the State and is based on complex laws and regulations, enrollment levels, and economic information related to the home school districts of the children enrolled in the School. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2023 and 2022

The amounts received and receivable from government agencies and included as revenue in the financial statements consisted of the following as of and for the years ended June 30, 2023 and 2022:

	2023		2022	
	Revenues	Receivable	Revenues	Receivable
Per Pupil Funding	\$ 21,042,686	\$ 299,633	\$ 20,725,417	\$ 218,743
Employee Retention Credit	1,154,088	-	-	-
Title I	398,103	128,525	457,651	301,237
Title II	30,087	13,781	52,308	43,903
Title IV	31,436	9,127	37,748	8,330
ESSER	2,759,812	3,935,635	1,678,561	1,175,817
Food Service - Federal and State of New York	1,082,375	261,945	1,111,648	414,235
ARP Homeless	-	-	5,306	-
Emergency Connectivity Fund	313,735	313,735	49,504	-
Charter School Remote Learning	49,950	-	-	-
Total government grants and contracts	<u>\$ 26,862,272</u>	<u>\$ 4,962,381</u>	<u>\$ 24,118,143</u>	<u>\$ 2,162,265</u>

NOTE 6 - PROPERTY AND EQUIPMENT, NET

At June 30, 2023 and 2022, property and equipment consisted of the following:

	2023	2022
Equipment	\$ 494,369	\$ 348,297
Leasehold improvements	277,398	277,398
Furniture and fixtures	64,534	64,538
	<u>836,305</u>	<u>690,233</u>
Less: accumulated depreciation	<u>(436,265)</u>	<u>(377,086)</u>
Total	<u>\$ 400,040</u>	<u>\$ 313,147</u>

Depreciation expense for the years ended June 30, 2023 and 2022 amounted to \$59,178 and \$8,391, respectively.

NOTE 7 - RETIREMENT PLAN

The School maintains the Alerus Tax Deferred Annuity Plan (the "Plan") with Alerus Retirement Solutions for all eligible employees. The Plan is non-contributory and employees become eligible once they have reached age 21 and have completed one year of service. Employees participating in the Plan will be fully vested after completing six years of service. Employer contributions made to the Plan are discretionary. For each of the years ended June 30, 2023 and 2022, contributions made to the Plan amounted to \$316,375 and \$316,374, respectively.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2023 and 2022

NOTE 8 - RELATED-PARTY TRANSACTIONS

Contributions

Deferred Compensation Plans

HCZ maintains a discretionary 457(f) plan and a Supplemental Bonus Plan for Teachers (effective January 1, 2016) for certain eligible employees of the School. Employees become eligible to participate in these plans based solely at the discretion of the School's Board of Trustees. The amounts contributed to the 457(f) plan and the Supplemental Bonus Plan for Teachers become vested five and three years, respectively, after the date of the initial contribution for all eligible employees. Amounts contributed to these plans are paid to eligible employees when vested. Terminated employees become vested immediately at the date of their termination. HCZ provides the School with an annual subsidy to cover this cost by contributing to a HCZ investment account. During fiscal 2023 and 2022, HCZ provided a net subsidy of \$1,144,082 and \$1,254,590, respectively, for contributions to these plans. These amounts are recorded within contributions - related parties and a corresponding expense on the accompanying statements of activities. The cumulative amount due from HCZ relating to these plans totaled \$5,803,808 and \$7,413,155 at June 30, 2023 and 2022, respectively. The cumulative amount due to eligible employees totaled \$5,092,717 and \$5,733,107 at June 30, 2023 and 2022, respectively. Amounts due from HCZ in excess of amounts due to eligible employees represents reimbursements of amounts already paid by the School in advance of receiving the funds from HCZ.

Other

Certain expenses are shared amongst the School, HCZ and Harlem Children's Zone Promise Academy II Charter School ("PA II"). Shared expenses primarily relate to prorated salaries and other expenses that are allocated amongst the School, HCZ and PA II. Amounts may also be received by the School on behalf of HCZ or PA II, and amounts may also be granted to the School from HCZ. At June 30, 2023 and 2022, due from (to) related parties totaled \$1,061,863 and \$(821,791), respectively, pertaining to these related party transactions.

HCZ also provided the School with grants in the amount of \$1,223,138 and \$1,289,608 in fiscal years 2023 and 2022, respectively, which are included within contributions - related parties on the accompanying statements of activities.

Contributed Services

HCZ provides the School with certain services at no cost. For the years ended June 30, 2023 and 2022, the School recognized revenues and corresponding expenses for contributed services of \$834,273 and \$518,346, respectively.

Contributed services are valued and reported at their estimated fair values based on current rates for similar services. Contributed space and utilities are valued at their estimated fair values based on current rates for the use of similar space and associated utilities.

Contribution Receivable - Contributed Space

During the fiscal year ended June 30, 2011, HCZ entered into agreements for the construction of a new charter school (the "School Project"). The agreements provided that the New York School Construction Authority contribute up to \$60,000,000 towards the School Project, with the estimated balance of approximately \$40,000,000, to be contributed by HCZ or other donors. After completion of construction and issuance of the certificate of occupancy, title to the School Project was transferred to the DOE, leased back to HCZ, and portions of the premises sub-leased to the School. The lease agreement designates HCZ and the School as initial users of the premises.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2023 and 2022

Upon execution of the sublease agreement in fiscal year 2015, the School recorded \$73,279,162 as a contribution receivable - contributed space and recognized contribution revenue with donor restrictions, which represents the imputed fair value of the space under the lease. The receivable is being amortized to rent expense, and the related net assets with donor restrictions are released from restrictions over the term of the lease. For each of the years ended June 30, 2023 and 2022, amortization expense totaled \$1,831,979. The sub-lease is for a period of 40 years and will expire in August 2054. Under the terms of the lease, the School is not required to pay any consideration for use of the space. Net assets with donor restrictions of \$56,791,351 and \$58,623,330 as of June 30, 2023 and 2022, respectively, represent the unamortized receivable pertaining to the sublease agreement.

NOTE 9 - LEASES

The School has entered into lease commitments for the use of space and IT equipment. These lease agreements expire on various dates through January 2026.

The lease cost and other required information relevant to the lease commitments for the year ended June 30, 2023 are:

Lease cost	
Operating lease cost	\$ 19,343
Finance lease cost	
Amortization of right-of-use assets	41,760
Interest on lease liabilities	3,972
	<hr/>
Total lease cost	\$ 65,075
	<hr/>
Operating cash flows from operating leases	\$ 19,056
Operating cash flows from finance leases	3,972
Financing cash flows from finance leases	40,084
Right-of-use assets, obtained in exchange for new operating lease liabilities	-
Right-of-use assets, obtained in exchange for new finance lease liabilities	-
Weighted-average remaining lease term:	
Operating leases	2.59 years
Finance leases	2.84 years
Weighted-average discount rate:	
Operating leases	2.88%
Finance leases	2.88%

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2023 and 2022

Future minimum payments under the School's operating and finance leases are due as follows:

	Operating Leases	Finance Leases
2024	\$ 19,533	\$ 44,056
2025	20,021	44,056
2026	<u>11,848</u>	<u>36,713</u>
Total future undiscounted lease payments	51,402	124,825
Less: interest	<u>(1,833)</u>	<u>(4,831)</u>
Lease liabilities	<u>\$ 49,569</u>	<u>\$ 119,994</u>

NOTE 10 - CONCENTRATION OF RISK

The School is dependent on various government agencies for funding and is responsible for meeting the requirements of such agencies. If the School were to lose students or the related government funding, it could have a substantial effect on the School's ability to continue operations.

As discussed in Note 8, HCZ makes contributions to the School and donates services. If this relationship were to change or cease, such change could have a substantial effect on the School's ability to continue operations.

NOTE 11 - CONTINGENCIES

Government Agency Audits

The School participates in a number of federal and state programs. These programs require that the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from any such audits of government contracts by government agencies is presently not determinable, it should not, in the opinion of management, have a material effect on the School's financial position or change in net assets. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

Litigation

The School, in the normal course of its operations, is a party to various legal proceedings and claims. While it is not feasible to predict the ultimate outcomes of such matters, management of the School is not aware of any claims or contingencies that would have a material adverse effect on the School's financial position or change in net assets.

NOTE 12 - LIQUIDITY AND AVAILABILITY OF RESOURCES

The School closely monitors cash flows to ensure adequate resources are available at any given time to meet current and upcoming obligations. Strong emphasis on budget and treasury management is undertaken in an effort to anticipate organizational needs during both the short- and long-term.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2023 and 2022

Government grant revenue represents the majority of funding received for School operations. As such, the School puts considerable focus on grants management to make certain that necessary funding is both calculated accurately and received timely.

Finally, if significant unforeseen liquidity issues arise, the School would seek funding and assistance from its Instructional Partner, Harlem Children's Zone, Inc., to address potential shortfalls, mitigate any operational issues that could result, and develop a long-term remedy.

The School's financial assets available within one year of June 30, 2023 for general expenditure are as follows:

Cash	\$ 7,679,597
Due from related parties	1,061,863
Government grants and contracts receivable	<u>4,962,381</u>
Financial assets available for general expenditures within one year	<u>\$ 13,703,841</u>

The School's financial assets available within one year of June 30, 2022 for general expenditure are as follows:

Cash	\$ 9,594,348
Government grants and contracts receivable	<u>2,162,265</u>
Financial assets available for general expenditures within one year	<u>\$ 11,756,613</u>

NOTE 13 - SUBSEQUENT EVENTS

The School evaluated its June 30, 2023 financial statements for subsequent events through November 1, 2023, the date the financial statements were available to be issued. The School is not aware of any subsequent events which would require recognition or disclosure in the financial statements.

GRANT THORNTON LLP

757 Third Ave., 9th Floor
New York, NY 10017

D +1 212 599 0100

**REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT
AUDITING STANDARDS**

To the Board of Trustees of
Harlem Children's Zone Promise Academy Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of Harlem Children's Zone Promise Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 1, 2023.

Report on internal control over financial reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on compliance and other matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this report is not suitable for any other purpose.



New York, New York
November 1, 2023

**Harlem Children's Zone
Promise Academy Charter School**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year ended June 30, 2023

None noted.



JPMorgan Chase Bank N.A.
P.O. Box 182051
Columbus, OH 43218-2051

June 01 2023 through June 30 2023

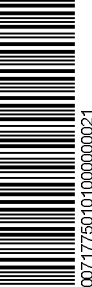
Account Number: **000002922761222**

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
Service Center: **1-877-425-8100**
Para Espanol: **1-888-622-4273**
International Calls: **1-713-262-1679**
We accept operator relay calls

00071775 DRE 802 210 18223 NNNNNNNNNN 1 000000000 66 0000

HCZ PROMISE ACADEMY I
CHARTER SCHOOL-ESCROW A/C
35 E 125TH ST
NEW YORK NY 10035-2805



SAVINGS SUMMARY

Chase Business Select High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		\$70,854.32
Deposits and Additions	1	1.15
Ending Balance	1	\$70,855.47
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.15
Interest Paid Year-to-Date		\$6.96

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$70,854.32
06/30	Interest Payment	1.15	70,855.47
	Ending Balance		\$70,855.47

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Performance Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.



June 01 2023 through June 30 2023
Account Number: **000002922761222**

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about and why you think it is an error or want more information; and
- The amount of the suspected error

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts see your deposit account agreement or other applicable agreements that govern your account for details.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your deposit account agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC



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Acrobat X or Adobe Reader X, or later.**

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Aisha Tomlinson

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

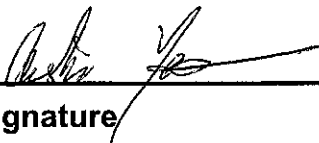
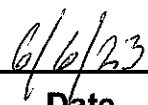
Business Address:

E-mail Address:

atomlinson@ep.com

Home Telephone:

Home Address:

 
Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Alfonso Wyatt

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Harlem Children's Zone Promise Academy I Charter School

- Alfonso Wyatt

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Business Telephone:

917-744-1671

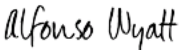
Business Address:

E-mail Address:

alfonsow Wyatt09@gmail.com

Home Telephone:

Home Address:

DocuSigned by:

33D000C07B234B1 ...

Signature

Date

Acceptable signature formats include:

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Ellanor (Bodie) Brizendine

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

6469962226

Business Address:

376 Carpenter Rd.

E-mail Address:


bbrizendine222@gmail.org

Home Telephone:

646-996-2226

Home Address:

376 Carpenter Road, Ghent, NY 12075

DocuSigned by:

C0B8A5D5061445...

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Denise Fuller

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Harlem Children's Zone Promise Academy I Charter School

- Denise Fuller

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

718-254-6022

Business Address:

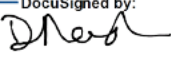
271A Cadman Plaza East, Brooklyn, NY 11201

E-mail Address:

kingdomteacher@yahoo.com

Home Telephone:

Home Address:

DocuSigned by:

SEY004B074FCM7A...

09/04/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Geoffrey Canada

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

President of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2014; \$422,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NexGen Education ----- Harlem Children's Zone; President; institutional partnership with the school	EdTech pilot -----	\$0 ----	Geoffrey Canada ----	HCZ board oversight -----

Harlem Children's Zone Promise Academy I Charter School

- Geoffrey Canada

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Business Telephone:

212-360-3255

Business Address:


HCZ, 35 East 125th Street, New York, NY 10035

E-mail Address:

tfountain@hcz.org

Home Telephone:

Home Address:

DocuSigned by:

D6693E3CD669421...

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Kenneth Langone

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman Emeritus

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; trustee; institutional partnership with the school				

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Keith Meister

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; chairman; institutional partnership with the school				

Harlem Children's Zone Promise Academy I Charter School

- Keith Meister

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Business Telephone:

212-474-6720

Business Address:

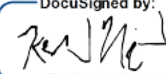
Corvex Management, LP, 667 Madison Avenue, New York, NY 10065

E-mail Address:

go@corvexcap.com

Home Telephone:

Home Address:

DocuSigned by:

6172D2C613C11K1...

Signature

Date

Acceptable signature formats include:

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Kwame Owusu-Kesse

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chief Executive Officer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2020; \$650,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; Chief Executive Officer; institutional partnership with the school				

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Business Telephone:

212-360-3255

Business Address:

HCZ, 35 East 125th Street, New York, NY 10035

E-mail Address:

kkesse@hcz.org

Home Telephone:

Home Address:

DocuSigned by:
Kwame Owusu-Kesse
F2DFF9EA679043C...

7/27/2023

Signature

Date

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Mitch Kurz

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer / Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; secretary; institutional partnership with the school				

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Business Telephone:

Business Address:

E-mail Address:

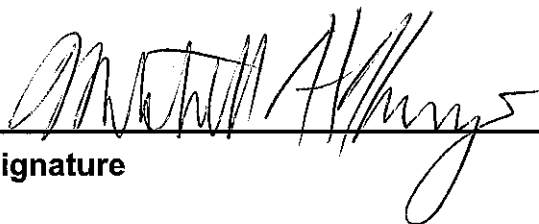
mitch_kurz@att.net

Home Telephone:

917-678-0167

Home Address:

176 East 71st St. Apt. 15F, NY, NY 10021

 6/6/23

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Stanley Druckenmiller

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people **doing business with the school(s) operated by the education corporation and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; chairman emeritus; institutional partnership with the school				

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-830-6650

Business Address:


40 West 57th Street, 25th Floor, New York, NY 10019

E-mail Address:

rchong@duquesne.com

Home Telephone:

Home Address:



Signature

6/6/2023

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Willie Mae Lewis

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

wmaelewis@yahoo.com

Home Telephone:

Home Address:

Willie M. Lewis 4/6/2023

Signature

Date

Acceptable signature formats include:

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last revised 04/2022

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, September 13, 2022

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Linda Ibuzor, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Hayling Price, Madelaine Schultz, Troy Smith, Toya Stille, and Jenny Zhou.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that safety protocols were changed beginning on the first day of school, September 6, 2022. The School eliminated surveillance testing and daily COVID-19 questionnaires from the arrival process. However, COVID-19 testing is still available at the HCZ Armory. If a scholar exhibits COVID-like symptoms, they will be redirected to one of the exclusion rooms, and they will be sent home to take a rapid test. Their parent(s) will also be contacted. Additionally, the Return and Recovery Committee (RRC) will continue to monitor any spikes in COVID-19 symptoms or positive cases.

Mr. Owusu-Kesse also reported that the construction of the Sendero Verde building is complete. Promise Academy II Elementary School (PAIES) will move to the new location once all permits are approved by the city.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,154 for Promise Academy I and 1,002 for Promise Academy II.

Dr. Petit announced that former Assistant Principal Amanda Neal had accepted the Principal role at PAIES and introduced Ms. Neal to the Board. The following is a transcript of the remarks, edited for clarity:

"Amanda Neal started working at Promise Academy 13 years ago as a third-grade teacher. She's held several positions within the organization, including math coach, education director, and, most recently, assistant principal. Ms. Neal shared that she appreciates the opportunity and is excited to continue her great work in her capacity as principal."

Dr. Petit reported that the HCZ Promise Academy High School Graduation was held on June 24, 2022, at the HCZ Armory. Parents appreciated the opportunity to honor their scholars for their accomplishments.

Deputy Superintendent Dr. Saskia Brown reported that staff orientation began on August 22, with 50 new Promise Academy staff members attending the first week and over 310 staff members attending the second week. The theme of the orientation was "Back to Basics," and the sessions included team-building exercises focusing on leadership development and setting expectations. Mr. Owusu-Kesse interviewed Board Chairman Geoffrey Canada at the closing ceremony on Friday, September 1.

Dr. Brown thanked HCZ teams, including Maintenance, Safety, IT, and senior leaders, for their support during the first week of instruction.

Dr. Brown introduced the new Director of Curriculum and Instruction, Katherine Martinez, to the Board. The following is a transcript of the remarks, edited for clarity:

"Katherine Martinez's career journey evolved around New Jersey urban school districts. Her many achievements include designing and implementing the overhaul of Language Arts and Literacy programs

and coordinating the professional development of over 600 teachers. Ms. Martinez said she is grateful for the opportunity to work at HCZ Promise Academy.”

Dr. Brown reported that this summer, approximately 460 HCZ Promise Academy scholars rising to grades one through nine participated in the Bloomberg Philanthropies Summer Boost NYC program. As part of the 20-day summer program, scholars studied English language arts and mathematics at public charter schools in New York City.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 87% for June and 79% for the summer.

During the summer, the Elementary School held a virtual orientation for all new scholars.

Elementary School teachers responded positively to the staff orientation held in August. The meetings also gave the Elementary School's leadership the opportunity to discuss best practices.

Dr. Cordero attended the graduation ceremony of several of his staff members in the Relay Graduate School of Education program. The graduates have transitioned to lead teachers in Promise Academy Elementary School classrooms for the 2022-2023 school year.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for June and 75% for the summer.

Middle School leaders held a catered gathering for the families of incoming sixth graders to meet staff and ask questions.

Principal Schultz thanked the Central Office team for providing professional development and team-building opportunities for new teachers in August.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 89% for June and 77% for the summer.

High School scholars participated in Summer Exposure Opportunities at higher learning institutions, including Adelphi University, Brown University, Columbia University, Emory University, the Fashion Institute of Technology, Georgetown University, Harvard University, Howard University, Johns Hopkins University, Syracuse University, Tufts University, UCLA, and Williamson College of the Trades.

The High School held a ninth-grade orientation for scholars and gave them backpacks. Parents received snapback hats. High School staff were also welcomed back to school with team-building activities, breakfast, snacks, lunch, and school gear.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that Promise Academy I's revenue is on budget at an enrollment of 1,132. Expenses are \$0.4M favorable at \$3.2M. HCZ has not made a contribution through two months of FY22.

Promise Academy Family Handbook (Candice Ashby)

The Board unanimously approved the 2022-2023 Promise Academy Family Handbook by written resolution on October 19, 2022. The updated handbook can be found on the Promise Academy website.

<https://hczpromise.org/for-parents/>

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Wednesday, October 19, 2022

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conley, Joseph Cordero, Amy Deal, Connor Fournier, Linda Ibuzor, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, Troy Smith, Toya Stilley, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 a.m., and a motion to approve the meeting minutes from September 13, 2022, and June 15, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that during the COVID-19 pandemic, the organization made the following achievements.

The Baby College held its 100th cycle this year. A foundational program of HCZ, it provides parenting education and support to families in Central Harlem. More than 650 parents have graduated from the program in the last three years.

HCZ Promise Academy celebrated 100% of its 300 scholars being accepted to college.

HCZ released the documentary *Harlem Rising*, which chronicles the organization's efforts to end generational poverty in Harlem.

Thanks to Mr. Canada's leadership, HCZ's William Julius Wilson Institute continues to scale the organization's impact nationally.

Plans to move Promise Academy II Elementary School to the Sendero Verde building in the winter are underway.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,142 for Promise Academy I and 1,016 for Promise Academy II.

Dr. Petit reported that Deputy Superintendent Dr. Saskia Brown conducted walk-throughs with the administrative teams in each of the Promise Academy schools to ensure that practices and procedures were consistent and lessons were enriching and engaging.

State Test Scores

Dr. Petit reported the results of state exams for grades three through eight, comparing pre-pandemic test results and current test results to demonstrate the impact of remote learning on scholars. Test results for 2021 dropped 22 percent in math for Promise Academy I and 32 percent in Promise Academy II compared with 2019 test results.

Despite the significant decline in math exam scores, Promise Academy outperformed its peers in the following groups: District 5, Black students, and students in New York City.

Promise Academy scholars were as proficient in English Language Arts (ELA) pre and post-pandemic. Promise Academy scholars outperformed their peers in the following groups: District 5, NYC Black students, and New York City students.

State comparison groups are not yet available.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 94% for September.

The character trait celebrated for the month was "individuality," highlighted by the book of the month, *I Color Myself Different* by Colin Kaepernick.

Elementary School scholars engaged in i-Ready and Independent Reading Level testing to identify those who may need additional support to meet academic benchmarks.

School leaders attended Promise Academy Parent Association (PAPA) meetings to support parent engagement and answer questions from families about practices and procedures at the Elementary School.

Dr. Cordero continues to hold virtual jam sessions with approximately 100 parents attending weekly.

Female scholars in grades two through four continue to participate in coding sessions with the Spence School for Girls. Terysa Ridgeway, Google's technical program manager and author of the children's book, *Think Like a Computer*, will present to the scholars next month.

The Elementary School started a culture committee for teachers to build community and morale.

Elementary School scholars received vision screening from Helen Keller International and the New York State Department of Health. Scholars who require them will receive glasses.

Dr. Cordero thanked CHECS, Community Pride, and a group of Promise Academy High School scholars for assisting the Elementary Schools with recruitment efforts at the Sendero Verde property.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for September.

The Middle School held parent-teacher conferences, offering a virtual option for parents who could not attend in person. 70% of parents attended the parent-teacher conferences.

The Middle School also held a Student Council election. Scholars gave speeches to campaign for their elections.

The Health Center continues to be an important resource for Middle School scholars who need health services.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 94% for September.

To encourage positive behaviors and set expectations, the High School used Kickboard, an app used to highlight academic success, positive interactions, behavioral trends, and other daily activities with scholars and families. Scholars who gain points in Kickboard are able to use them to buy items from the school store.

The High School held a back-to-school night with parents to engage with college representatives from SUNY Oswego, Dartmouth, and Boston College. Over 30 scholars attended a college fair at the Javitz Center. Seniors will attend a college tour in the coming months.

Scholars are currently campaigning for positions in the student government.

The National Honor Society met with high school scholars. Scholars also engaged in community service, helping the Elementary School with lunch and dismissals.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,142, which is ten favorable versus the budget. The school's revenue is on track with the budget at \$5.7M. Expenses are \$0.1M unfavorable at \$5.5M. HCZ has not made a contribution through three months of FY22.

Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Wednesday, November 16, 2022

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Sabrica Barnett, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, Toya Stilley, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM and a motion to approve the meeting minutes from October 19, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that on November 3, 2022, Harlem Children's Zone (HCZ) held an alumni event focused on economic mobility and narrowing the racial wealth gap. The talk was led by Director of the Charles Stewart Mott Foundation Benita Melton, Mr. Owusu-Kesse, and HCZ Founder and President Geoffrey Canada.

Mr. Owusu-Kesse congratulated Anna Owusu on her promotion to managing director of Social Services and welcomed Dr. Sabrica Barnett to the role of managing director of Research and Evaluation.

Anna Owusu has been part of the HCZ Promise Academy Social Services team for eight years and said that she is looking forward to expanding her work with HCZ.

Dr. Sabrica Barnett joined HCZ in April 2022, and she was previously the director of the Girl Scout Research Institute for 10 years. Dr. Barnett has a Ph.D. in Social Psychology.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,133 for Promise Academy I and 1,008 for Promise Academy II.

Dr. Petit also reported that he and Deputy Superintendent Dr. Saskia Brown held a leadership retreat on November 11, 2022, focusing on the theme of "Excellence." Dr. Petit thanked Ms. Owusu and the Social Work team for facilitating some of the sessions during the event.

State Test Scores (Dr. Achil Petit / Dr. Saskia Brown)

Dr. Petit reported exam results for HCZ Promise Academy scholars and compared them to those of public school and charter school students across New York State (NYS) for grades three through eight.

In ELA, HCZ Promise Academy scholars outperformed NYS charter schools, NYS Black students, NYS white students, and NYS students as a whole. HCZ Promise Academy scholars also performed comparably to other New York City (NYC) charter schools. HCZ Promise Academy Middle School scholars outperformed their NYC and NYS peers by five or more percentage points, while HCZ Promise Academy Elementary School scholars' scores were comparable to their NYS peers. Additionally, HCZ Promise Academy scholars with disabilities had a proficiency rate of 32% in ELA and they outperformed their peers in the city and state.

Dr. Brown spoke about ELA key strategies and initiatives implemented this year to target areas in need of improvement among scholars on the state exams and other assessments. School leaders created small

groups focusing on strategies based on formative data analysis. To prepare scholars, school leaders also increased independent practice time in literacy blocks.

The School implemented targeted teacher supports, including instructional rounds to identify gaps, guidance to normalize the instructional lens, and develop teachers' foundational skills. To leverage the school's extended day programs, the School further developed strategic planning and support for Saturday School and Academic Hour for the 22-23 school year

Dr. Petit reported that HCZ Promise Academy scholars exceeded both their NYC and NYS peers in proficiency and performed comparably to other NYC and NYS charter school students in their math test results. HCZ Promise Academy seventh and eighth graders outperformed their NYC peers by five or more percentage points. Scholars with disabilities outperformed their peers in NYC overall.

Dr. Brown reported the current school year's key math strategies and initiatives included targeted scholar supports that strengthen their mastery of content. The school also implemented teacher supports, including weekly data reviews and reteach opportunities, targeted coaching, and increased feedback and teacher collaboration.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 94% for October.

The Elementary School celebrated the character trait of "generosity" for the month, highlighted by the book of the month, *Mela and the Elephant* by Dow Phumiruk.

The ELA and Math teams held 663 parent-teacher conferences with families.

The Elementary School celebrated Black Solidarity Day.

The Elementary School held an ELA night with 76 parents attending to gain an understanding of what their scholars are learning.

Dr. Cordero gave appreciation for the Leadership event held on Veteran's Day.

The Elementary School gave out over 200 turkeys to families this week in celebration of Thanksgiving.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for October.

Middle School scholars visited the Museum of Natural History to conceptualize the lessons in their African American Studies class. Scholars also visited the African Burial Ground, the oldest and largest known excavated burial ground in North America for both free and enslaved Africans.

The Middle School partnered with Global Scholars, a program of Bloomberg Philanthropies that enables scholars from ages 10 to 13 to communicate directly with peers from all over the world. In the program, scholars are encouraged to discuss issues that affect the world and collaborate to come up with solutions.

The Middle School launched a newsletter that gives scholars a platform to express their thoughts and talk about current events.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 94% for October.

Promise Academy I and II High School scholars attended a three-day college tour in which they visited college campuses and engaged in fun activities.

College acceptance season has begun and the Promise Academy I and II High Schools arranged for visits from higher education institutions including Virginia State, which awarded two HCZ Promise Academy scholars \$40,000 scholarships based on their Scholastic Aptitude Test scores. Additionally, 28 scholars received conditional acceptances to Monroe College. Scholars also attended the Historically Black College and University (HBCU) Fair.

In celebration of the holiday season, the High School created a Warm and Fuzzy wall where scholars wrote kind notes to the staff.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,133, which is one favorable versus the budget. The school's revenue is \$0.1M unfavorable at \$7.5M. Expenses are \$0.1M favorable at \$7.0M. HCZ has not made a contribution through four months of FY22.

Harlem Children's Zone (HCZ) Promise Academy I Charter School

Board Meeting

Tuesday, December 13, 2022

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, Toya Stilley, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from November 16, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that HCZ hosted "The Life and Legacy of Mr. Troy Smith," who passed away unexpectedly in late October 2022. Hundreds of colleagues, mentees, graduates, and families throughout the Zone gathered at the HCZ Armory for the event. Mr. Smith, who served as Senior Managing Director of Programs, began his career with HCZ in 2010. During his 12 years with the organization, Mr. Smith served in various capacities and mentored many young scholars in programs across HCZ. Mr. Owusu-Kesse thanked everyone who participated in the event – "a moving testament" to Mr. Smith's many connections and contributions to the HCZ community.

Mr. Owusu-Kesse also reported that HCZ Promise Academy II Elementary School plans to move into the newly constructed property at 70 East 112th Street on January 4, 2023.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,131 for Promise Academy I and 1,003 for Promise Academy II.

Dr. Petit also reported that he and Deputy Superintendent Dr. Saskia Brown plan to celebrate staff members who have perfect attendance.

The HCZ Promise Academy II girls' basketball team was crowned junior varsity champions by the New York City Charter School Athletic Association.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 92% for November. Some scholars contracted the flu and similar illnesses, which led to a drop in attendance.

Dr. Cordero thanked the HCZ Promise Academy Board of Trustees, HCZ's Development Team, and Chief of Staff Jazmine Lewis for providing scholars tickets to the Broadway show *Wicked* on November 12.

HCZ Promise Academy I Parent Association (PAPA I) held informative meetings for parents.

The Elementary School celebrated Spirit Day just before Thanksgiving break.

The Elementary School held its Top Performers Honors Dinner with 316 guests and 159 scholars. Dr. Cordero thanked Chef Andrew Benson and the Food Services team for providing food for the event. He also thanked the HCZ Promise Academy High School Student Council for their support.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 93% for November. Some scholars contracted the flu and similar illnesses, which led to a drop in attendance.

The Middle School held an Honor Roll ceremony, celebrating scholars who showed academic improvement. More than 150 HCZ Promise Academy family members attended the event.

The Middle School had a field trip to Dave & Buster's to celebrate scholars who showed excellent behavior and attendance for the first marking period.

The Middle School launched a teacher mentorship program in which veteran teachers support and guide less experienced teachers.

Many middle school scholars received extra help in Academic Hour and Saturday Academy.

Principal Schultz thanked Director of Positive Behaviors Naeemah Cranston, who launched a mentoring program for girls. Several female staff members across HCZ joined the program to mentor middle school girls.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 92% for November. Some scholars contracted the flu and similar illnesses, which led to a drop in attendance.

The High School gave 80 turkeys to scholars and their families for Thanksgiving.

The High School held a professional development event for grade-level staff to ensure continuity and alignment in instruction across grades.

High School leaders organized a potluck for staff members to celebrate the holiday season.

High School counselors attended the New York State School Counselor Association Annual Conference in Albany. Counselors continue to incorporate what they learned at the conference in their work at HCZ Promise Academy.

Noel Wallace, Chief Executive Officer of Colgate-Palmolive, and members of his executive team visited the High School on November 29 to connect with 40 scholars. Scholars asked thoughtful questions about mental health and other relevant questions on navigating business. Board member Alfonso Wyatt emceed the event.

The High School's Student Council and National Honors Society scholars supported HCZ Promise Academy I Elementary School with their holiday activities.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,131, which is one unfavorable versus the budget. The school's revenue is \$0.1M unfavorable at \$9.4M. Expenses are \$0.4M favorable at \$8.5M. HCZ has not made a contribution through five months of FY23.

Harlem Children's Zone (HCZ) Promise Academy I Charter School

Board Meeting

Wednesday, January 18, 2023

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, Toya Stille, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from December 13, 2022, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that in January, HCZ's William Julius Wilson Institute (WJWI) met with UP Partnership, a San Antonio, Texas-based non-profit organization that ensures that at least 70% of Bexar County's high school students matriculate to college. WJWI also conferred with San Antonio's middle and high school leadership, superintendents, community college leaders, and business leaders.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,128 for Promise Academy I and 999 for Promise Academy II.

Dr. Petit also reported that Promise Academy II Elementary School moved to 70 East 112th Street during the winter break and welcomed families and staff to the opening of the building on January 3. Scholars began instruction at the site on January 4 and were greeted by the HCZ Executive Team, senior leadership, and the Promise Academy Central Office team. Dr. Petit thanked all staff members who joined the school to help unpack boxes and set up classrooms. He also thanked the Safety, Facilities, and IT teams for their support.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 90% for December.

A photographer took photographs of the scholars and the school. The Elementary School created and displayed posters in the hallway.

Parent participation at Promise Academy Parent Association meetings has continued to grow. A meeting held on January 17 focused on financial leadership.

The Elementary School held Spirit Week in celebration of the holiday season. Staff gave out toys to the scholars, and school leaders gave gifts to staff members to show appreciation for their hard work.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 92% for December.

Staff leaders partnered with Director of Curriculum and Instruction Katherine Martinez to train teachers to close the learning gap for low-performing scholars by implementing learning interventions. The Middle School has seen a steady increase in scholars' academic proficiency.

The Middle School held an African Countries Cultural Fair in which scholars presented information on African tribes.

The Middle School held Spirit Week to celebrate the holidays, and school leaders gave teachers gifts to show appreciation.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 90% for December.

The High School held Spirit Week and a door decorating contest for the holidays. The Student Council also held a winter celebration with games and activities for the scholars. Assistant Principal Anna Spoden facilitated a fun activity in which teachers had to find photographs of the school office manager hidden around the school. Winners of the activity received a free lunch.

Scholars in the High School's Advanced Placement Literature course attended a matinee performance of *Death of a Salesman*, which is related to their first-semester classwork.

The High School held parent/teacher conferences, and teachers met with freshmen scholars to discuss their transcripts.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,128, which is four unfavorable versus the budget. The school's revenue is on target at \$11.4M. Expenses are \$0.6M favorable at \$10.1M. HCZ has not made a contribution through six months of FY23.

Harlem Children's Zone (HCZ) Promise Academy I Charter School

Board Meeting

Wednesday, February 15, 2023

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Madelaine Schultz, and Toya Stilley.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from January 18, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that HCZ Promise Academy graduating scholars are scheduled to be photographed with leadership on February 15 at the Apollo Theater.

Mr. Owusu-Kesse also reported that he visited ELlevation, a mission-driven company dedicated to supporting English Language Learners. Mr. Owusu-Kesse spoke to 200 ELlevation employees in Arizona about innovative practices and culture-building.

Mr. Owusu-Kesse met with 100 HCZ Promise Academy High School juniors and seniors to discuss economic mobility as part of HCZ's Wealth Builds initiative.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,122 for HCZ Promise Academy I and 988 for HCZ Promise Academy II.

Dr. Petit visited Harlem Gems on January 24 and February 14 to read to scholars.

Dr. Petit and Deputy Superintendent Dr. Saskia Brown will host a luncheon for staff members who have perfect attendance to thank them for their dedication.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 95% for January.

The Elementary School held parent/teacher conferences with 345 parents attending.

Elementary School leaders continue to meet with the HCZ Promise Academy I Parent Association (PAPA I) Board of Trustees.

Dr. Cordero's Just a Moment sessions have been well attended by parents who have questions about school operations and their scholar's progress.

The Elementary School held a winter showcase of K-5 scholar artwork.

The Elementary School held an Honor Roll Dinner for top-performing scholars, with over 300 guests attending.

Elementary School leaders held meetings to strategize enrollment efforts for the 2023-2024 school year.

The Elementary School continued to partner with the Spence School for Girls, completing a round of Code Camp for third-grade scholars. Additionally, Teresa Ridgeway, a programmer at Google and the author of *Think Like a Computer*, visited, read to scholars, and taught them how to debug a computer. Fourth-grade scholars begin Code Camp in April.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for January.

To strengthen outreach efforts, school leaders invited parents of middle school-age scholars on the HCZ Promise Academy waitlist to visit and tour the school. Parents asked questions about operations and scholars' learning.

The Middle School held a dance to celebrate scholars who have had fewer than two behavior infractions and fewer than three tardies during the past 45 days.

The Middle School boys group met to engage in team-building activities and discuss their goals and the barriers to achieving them. The Middle School's deans and operations director facilitated the event.

Saturday Academy continues to be successful, with as many as 117 scholars attending to receive academic support.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 94% for January.

The High School hosted a professional development session for staff members focusing on the theme of "keeping small things small." The workshop was designed to teach staff members how to better manage interactions with scholars and set intentions.

In January, the High School's student government hosted a pep rally and gave out awards to teachers and scholars. Scholars in the student government group also supported HCZ Promise Academy I Elementary School's award ceremony by decorating the space and handing out awards.

Principal Deal thanked Operations Director Jenny Arias for coordinating the photography sessions at the Apollo Theater for graduating seniors.

The High School hosted a senior breakfast with Dr. Petit.

Scholars from both HCZ Promise Academy high schools will compete in a basketball game on February 16 at the 245 West 129th Street gymnasium.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,122, which is ten unfavorable versus the budget. The school's revenue is \$0.1M unfavorable at \$13.2M. Expenses are \$0.6M favorable at \$11.9M. HCZ has not made a contribution through seven months of FY23.

Harlem Children's Zone (HCZ) Promise Academy I Charter School

Board Meeting

Wednesday, March 15, 2023

Video Conference

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Toya Stilley, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from February 15, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that he recently launched a clarification of Harlem Children's Zone's (HCZ) Core Beliefs and Values: Children First, Servant Leadership, and Place Matters. The HCZ team developed a rollout plan, which included town halls for staff to ask questions. Mr. Owusu-Kesse thanked the Communications and Executive teams for their hard work and contributions to this initiative.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,113 for HCZ Promise Academy I and 984 for HCZ Promise Academy II.

Dr. Petit also reported that the HCZ Promise Academy Elementary School team collaborated with the Early Childhood team to discuss enrollment strategies. In addition, open house events were held to inform the community about HCZ Promise Academy Charter Schools and answer parents' questions.

Deputy Superintendent Dr. Saskia Brown held a luncheon for five school staff members with perfect attendance. They also received an Amazon gift card for their dedication.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 95% for February.

Leading up to mid-winter recess, the Elementary School held Spirit Week, which included the 100th Day of school, Army of Love Day, Pan-African Day, Black Solidarity Day, and Divine 9 Day celebrations.

The Elementary School held All-Star Awards for scholars in grades K-5 who made a strong effort to meet academic requirements.

Parents attended HCZ Promise Academy Parent Association I (PAPA I) and Just A Moment sessions to stay informed about Elementary School events and operations.

The Elementary School contacted prospective parents in preparation for enrollment season. Dr. Cordero thanked Assistant Principal Kelly Willinger for her efforts in connecting with parents over the break.

HCZ Promise Academy I Middle School (Dr. Saskia Brown)

Dr. Brown reported that the Middle School's attendance was 95% for February.

The Middle School held Black History Month celebrations, including a door decorating contest, a scavenger hunt, and a Black History-themed Jeopardy game. The Middle School also held Spirit Week leading up to the mid-winter break.

In partnership with Naeemah Cranston, Director of Positive Behaviors and Intervention Supports, Middle School administrators held a Valentine's Day Dance to celebrate scholars who reduced their behavior infractions.

The Middle School held a staff versus scholars basketball game as a prelude to the standardized testing season. The Middle School is preparing for State standardized testing during Academy Hour and Saturday Academy.

HCZ Promise Academy I High School (Amy Deal)

Principal Amy Deal reported that the High School's attendance was 94% for February.

High School scholars used their School Store points to purchase Valentine's Day gifts. Scholars earn store points by helping their peers or helping office staff with tasks.

On February 28, Promise Academy High Schools hosted Black Excellence, a talent show where scholars read poetry, sang, and performed comedy.

High School seniors began receiving college acceptances. The High School is currently decorating a wall that will celebrate the seniors and the colleges they've chosen to attend.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,113, which is 19 unfavorable versus the budget. The school's revenue is \$0.2M unfavorable at \$15.1M. Expenses are \$0.9M favorable at \$13.5M. HCZ has not made a contribution through eight months of FY23.

Harlem Children's Zone (HCZ) Promise Academy I Charter School

Board Meeting

Tuesday, April 18, 2023

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Amy Deal, Connor Fournier, Madelaine German-Schultz, Jenn Klein, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, and Toya Stilley.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from March 15, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the Harlem Children's Zone Friend of the Children Award Dinner was held on April 13, honoring Sam Reeves, president and founder of Pinnacle Trading, LLC. HCZ Promise Academy Board Members shared highlights of the event.

Mr. Owusu-Kesse also reported that HCZ will award scholarships to scholars.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,111 for HCZ Promise Academy I and 980 for HCZ Promise Academy II.

Dr. Petit also reported that the HCZ Promise Academy Central Office and Elementary School principals are working together to meet scholar enrollment targets. Two events were held to welcome families and allow them to tour the school building.

Dr. Petit and Deputy Superintendent Dr. Brown are holding a Spring Leadership Retreat on April 24 for HCZ Promise Academy teams to share best practices, strengthen the school curricula, and align on department Objectives and Key Results (OKRs).

In celebration of National Week of the Young Child, HCZ Promise Academy hosted early childhood programs, including parent/child activities, Game Day, Read-to-Me Wednesday, a healthy juice sip and paint, and Love Letter Day, where parents wrote and read love letters to their children.

English Language Arts (ELA) state testing begins on April 19. Dr. Petit thanked HCZ Promise Academy staff members for their support during Academic Hour, Saturday Academy, and other efforts that help to prepare scholars for exams.

Dr. Petit congratulated HCZ Promise Academy I High School Principal Dr. Amy Deal and Training and Development Coach Dr. Veronique Delva for successfully defending their doctoral dissertations.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 93% for March.

Elementary School staff have been focusing on enrollment for the new school year, giving school tours to incoming families.

The Elementary School held a pep rally to encourage scholars in grades three through five scheduled to take the ELA state exams on April 19 and 20. Dr. Cordero continued the annual tradition of letting a scholar pie him in the face during the Elementary School's pep rally.

Scholars who achieved good grades for the third marking period made the honor roll and were rewarded with a bowling trip.

On March 24, the Elementary School held an event to reward scholars who displayed positive behavior for the month. Scholars attended the Elementary School's Sneaker Ball, which included fun activities.

The Elementary School held parent-teacher conferences for 546 parents.

Elementary School leaders held a Social-Emotional Learning (SEL) professional development meeting with staff to discuss expectations for school culture.

Elementary School leaders took staff members with perfect attendance out for lunch.

On April 15, the Elementary School started its second-grade code camp in partnership with the Spence School for Girls.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 93% for March.

The Middle School celebrated 70 scholars with high attendance in Academic Hour and Saturday Academy.

The Middle School held test preparation for ELA, math, and science state exams.

Staff members received training from the International Institute for Restorative Practices to reinforce HCZ Promise Academy's intervention policies. In addition, school leaders have been working with the Director of Positive Behaviors and Interventions, Naeemah Cranston, and her team to set up intervention plans for scholars who have difficulties adapting to middle school. The efforts have led to a decrease in behavior infractions.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 93% for March.

Principal Deal relayed thanks from the family of one of her scholars who was awarded a full-ride scholarship to the college or university of his choice from HCZ's scholarship program.

The HCZ Promise Academy I High School basketball team won the New York City Charter School Athletic Association Championship.

Senior scholars from HCZ Promise Academy I and II High Schools took a trip to Dave and Buster's. Also, 10th and 11th-grade scholars are scheduled to take Scholastic Aptitude Tests (SATs) and Preliminary SATs. Ninth-grade scholars engaged in fun activities at The HCZ Armory with HCZ wellness partner Success in Motion.

100% of graduating scholars have been accepted to a college or university. School counselors are working with seniors and their families to discuss financial aid packages and to identify the institutions they will attend.

Juniors are finalizing plans for Summer Exposure Opportunities with counselors and school leaders. Scholars are visiting Syracuse University, Harvard University, Yukon University, Emory University, Brown University, Tufts University, and other universities and colleges.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,111, which is 21 unfavorable versus the budget. The school's revenue is \$0.2M, unfavorable at \$17M. Expenses are \$0.5M, favorable at \$15.7M. HCZ has not made a contribution through nine months of FY23.

Harlem Children's Zone (HCZ) Promise Academy I Charter School

Board Meeting

Tuesday, May 16, 2023

245 West 129th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Nana Annan, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Joseph Cordero, Connor Fournier, Madelaine German-Schultz, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, Toya Stilley, and Jenny Zhou.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from April 18, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse attended Harlem Children's Zone's College Signing Day event at the HCZ Armory, which hosted nearly 200 scholars. The families and scholars expressed gratitude and excitement.

Mr. Owusu-Kesse also reported that on May 15, he attended Robin Hood's Annual Benefit. The Robin Hood Foundation, New York City's largest poverty-fighting organization, partners with over 250 nonprofits to support food, housing, education, and more across all five boroughs.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,108 for HCZ Promise Academy I and 978 for HCZ Promise Academy II.

Dr. Petit also reported that both HCZ Promise Academy Charter Schools are beginning their charter renewal process. Senior Director Dr. Raisa Schwanbeck, from the New York City Department of Education's Charter School Office, visited in May with her team. The charter renewal applications for both Schools are due on September 1, 2023.

Scholars took the state math exams in the first week of May. Dr. Petit thanked the HCZ Promise Academy Central Office for supporting schools during the exams.

HCZ Promise Academy held a Spring Leadership Retreat, allowing School leaders to work on Objectives and Key Results (OKRs) and align with the organization's strategic plans.

HCZ Promise Academy celebrated staff during Teacher Appreciation Week. Board Chair Geoffrey Canada, Dr. Petit, and Deputy Superintendent Dr. Saskia Brown made a video thanking everyone for their hard work and announced a special treat for all staff. The video will be released on May 22.

At the end of June, Dr. Joseph Cordero will leave his role as Principal of HCZ Promise Academy I Elementary School. Dr. Petit thanked Dr. Cordero for his 12 years of service. Dr. Cordero expressed his love for the scholars and the community.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 94% for April.

The Elementary School held a Spring Fling for scholars whose behavior improved. Scholars played games and created artwork.

Scholars took class pictures for the school year.

Second-grade scholars took a trip to the HCZ Armory, where they engaged in fun activities.

School leaders attended the HCZ Promise Academy Leadership Retreat and discussed their OKRs for the upcoming school year.

The Elementary School held a pep rally to promote positive engagement for the state math exams.

The Elementary School celebrated Teacher Appreciation Week with daily raffles, breakfast, lunch, and a snack cart for teachers and staff.

The enrollment period was successful, with more than 90% of all kindergarten scholars fully enrolled for the new school year. School administrators continue to work on enrolling scholars from the waitlists of the remaining elementary grades.

The principal continues to hold Just A Moment sessions to give parents the opportunity to ask questions.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for April.

With the support of the Social Work Team, the Middle School has partnered with Educational Alliance to create community-based prevention programs to teach scholars about substance abuse. Educational Alliance offers services to diverse communities to enhance well-being and socioeconomic opportunities.

The Middle School partnered with the Social Emotional Learning team to create a platform that teaches parents different ways to help their scholars navigate social issues, such as the appropriate use of social media.

The Middle School initiated bi-weekly Fun Fridays to reward scholars for their hard work on the state exams.

HCZ Promise Academy I High School (Dr. Saskia Brown)

Deputy Superintendent Dr. Saskia Brown reported that the High School's attendance was 93% for April.

For Teacher's Appreciation Week, the High School held several events to honor teachers and administrators, including the Warm and Fuzzy Notes wall, where scholars left appreciative notes for the staff. School leaders also provided breakfast, lunch, and snacks during celebrations.

On May 11, seniors attended HCZ's College Signing Day, hosted by the Center for Higher Education and Career Support at the HCZ Armory.

Financial Update (Connor Fournier)

CFO, Connor Fournier, reported that Promise Academy I's enrollment is 1,108, which is 24 unfavorable versus the budget. The school's revenue is \$0.2M unfavorable, at \$18.9M. Expenses are \$0.9M favorable, at \$17M. HCZ has not made a contribution through ten months of FY23.

Harlem Children's Zone (HCZ) Promise Academy I Charter School
Annual Board Meeting
Tuesday, June 6, 2023
70 East 112th Street

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Aisha Tomlinson, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Joseph Cordero, Connor Fournier, Madelaine German-Schultz, Amanda Neal, Achil Petit, and Toya Stilley.

Acceptance of Minutes (Geoffrey Canada)

The annual board meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from May 16, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the HCZ Annual Leadership Retreat was held on May 18 and 19 in Hamburg, NJ, for 160 employees. Staff members engaged in activities around leadership development, core competencies, and team building.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,106 for HCZ Promise Academy I and 974 for HCZ Promise Academy II.

Dr. Petit also reported that LaKiesha George will be the new principal of HCZ Promise Academy I Elementary School. Ms. George has 18 years of experience in education, including eight years as a principal. Ms. George will attend the next board meeting.

Dr. Petit and Deputy Superintendent Dr. Brown created a staff development program aimed at career advancement.

The HCZ Promise Academy I and II High School graduation will be held at the HCZ Armory on Friday, June 23, at 10 AM.

Dr. Petit and Dr. Brown thanked the Principals and HCZ Promise Leadership for their hard work during the school year.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

Principal Dr. Joseph Cordero reported the Elementary School's attendance was 93% for May.

The Elementary School hosted Career Day, with 23 professionals presenting their careers to scholars.

Elementary School scholars attended a field trip over two days at River Bank Park.

School leaders held Elementary and Middle School Just a Moment (JAM) sessions, at which families of scholars transitioning to sixth grade asked questions.

Scholars in grades two through five performed in a production of "The Wiz," with more than 500 parents attending. The show included a "Wiz"-themed art installation made out of recyclable materials.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for May.

The Middle School celebrated Teacher Appreciation Week, providing gifts to staff. Principal Schultz thanked Central Office staff members for their contributions to the celebration.

Middle School leaders collaborated with PAI Elementary School on JAM sessions to engage with families of scholars who will be transitioning to Middle School in the 2023-2024 school year.

The Middle School held a career day, with 27 professionals presenting their careers to scholars.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 93% for May.

The High School hosted its annual Senior Trip at Split Rock Resort in the Poconos. Scholars enjoyed a bowling alley, ping pong tables, basketball and tennis courts, and a movie theater.

The High School held a Regents exam information session for ninth-grade scholars and their parents.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that HCZ Promise Academy I's enrollment is 1,106, which is 26 unfavorable versus the budget. As a result, the School's revenue is anticipated to be \$0.2M unfavorable, at \$22.7M. Expenses are anticipated to be \$1.1M favorable, at \$20.5M. HCZ has not made a contribution through 11 months of FY23.

FY24 Budget (Connor Fournier)

A motion was called to approve the HCZ Promise Academy I Charter School budget for the fiscal year 2024. The Board unanimously approved the resolution. A detailed version of the resolution can be found in the June 6, 2023, Board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

PAI Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy I Board of Trustee members Ellanor (Bodie) Brizendine, Denise Fuller, Mitchell Kurz, Willie Mae Lewis, Keith Meister, and Aisha Tomlinson. The Board unanimously approved the resolution. A

detailed list of the approved re-elected Board members can be found in the June 6, 2023, board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

HCZ Promise Academy District-wide and PAI Building-level Safety Plans (Candice Ashby)

A motion was called to approve the HCZ Promise Academy District-wide and HCZ Promise Academy I Building-level Safety Plans for the 2023-2024 academic year. The motion was approved. The District-wide Safety Plan can be found on the HCZ Promise Academy website.

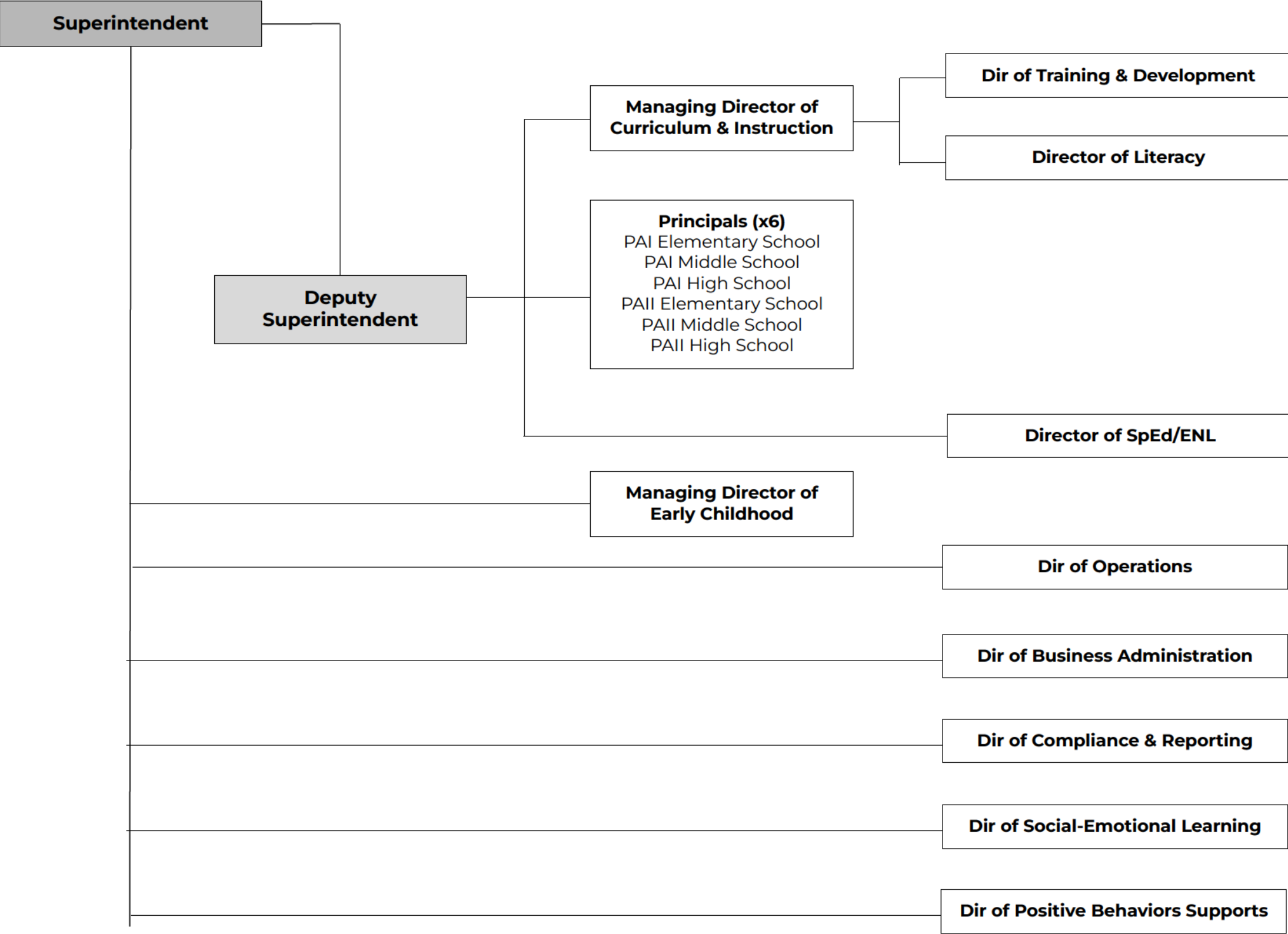
<https://hczpromise.org/community/>

HCZ Promise Academy Family Handbook (Candice Ashby)

A motion was called to approve the 2023-2024 HCZ Promise Academy Family Handbook. The motion was approved. The updated handbook can be found on the HCZ Promise Academy website.

<https://hczpromise.org/for-parents/>

Superintendent Reporting Structure (Org Chart)



2023-2024

HCZ Promise Academy Calendar (K-12) THIS CALENDAR IS FOR SCHOLARS & FAMILIES

Sep 2023	Oct 2023	Nov 2023	Dec 2023
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
Jan 2024	Feb 2024	Mar 2024	Apr 2024
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May 2024	Jun 2024	Jul 2024	Aug 2024
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Notes

First day of instruction is Sep 6 - the last day is Jun 21 for K-8, and Jun 26 for high school scholars.

Chancellor's Conference & Clerical Days are June 6 and 7, respectively.

Lunar New Year & Veterans Day are excluded because they fall on weekends in 2023 & 2024.

Graduation/moving Up ceremonies will be held on Jun 24 for PAIES & PAIMS, on Jun 25 for PAIIES & PAIIMS.

NYS Science exams for grades 5 and 8 are computer-based only this year.

ELA and math exams for grades 5 and 8 are computer-based only this year.

Please note that HS scholars who need Regents prep and credit recovery attend in August.

School closed for all Promise (students, teachers & staff)

Sep 4	Labor Day
Sep 15	Rosh Hashanah
Sep 25	Yom Kippur
Oct 9	Indigenous Peoples' Day
Nov 23 - 24	Thanksgiving Ho iday
Dec 25	Christmas Day
Jan 1	New Year's Day
Jan 15	Dr. Martin Luther King, Jr. Day
Feb 19	President's Day
Mar 29	Good Friday
Apr 10	Eid al-Fitr
May 27	Memorial Day
Jun 17	Eid al-Adha
Jun 19	Juneteenth
Jul 4	Independence Day

School closed for students and teachers only

Dec 25 - Jan 1	Winter Recess
Feb 19 - 23	Midwinter Recess
Apr 22 - 26	Spring Recess
Jun 27 - Jul 5	Summer 2024 Intermission

School closed for students only

Sep 1 & 5	Staff Training and Preparation
Jan 2	Superintendent's Day / PD
Jun 6	Chancellor's Conference Day
Jun 7	Clerical Day / Full PD Day

Additional dates to consider

Sep 18 - Jun 14	HCZ After-School Program Operations
Jul 8 - Aug 2	HCZ Promise Extended School Year
July 24 - 25	HCZ Annual Summer Games
Aug 5 - 16	HCZ Summer Camp

Important date (school is open)

Sep 6	23-24 School Year begins
Oct 11	SAT (11th/12th grades) & PSAT (10th)
Oct 18	Ha f PD days (Students dismissed at noon)
Nov 7	Ha f PD days (Students dismissed at noon)
Nov 22	3PM Early Dismissal
Dec 6	Ha f PD day (Students dismissed at noon)
Dec 22	3PM Early Dismissal
Jan 23 - 26	Jan Regents Exams & Mock AP Testing
Feb 7	100th Day of School
Feb 8	Ha f PD Day (Students dismissed at noon)
Mar 14	Ha f PD Day (Students dismissed at noon)
Mar 14	SAT School Day (10th/11grade)
Apr 11 - 12	NYS ELA Exam (paper, grades 3,4,6,7)
Apr 11 - 12	Mock AP and Regents Testing
Apr 16 - 17	NYS Science Exam (computer, grades 5 & 8)
Apr 16 - 17	Mock AP and Regents Testing
Apr 30 - May 1	NYS ELA Exam (computer, grades 5 & 8)
May 6	Teacher Appreciation Day
May 7 - 8	NYS Math Exam (paper, grades 3,4,6,7)
May 7 - 8	AP Prep/Virtual Instruction for HS
May 8	AP Testing: Eng Lit and Composition
May 9 - 10	NYS Math Exam (computer-based)
May 10	AP Testing: US History
May 13	AP Testing: Calculus AB and BC
May 14	AP Testing: English Language & Comp
May 14	AP Testing: African American Studies
May 15	AP Testing: World History (Modern)
May 16	AP Testing: Biology
May 22	Ha f PD day (Students dismissed at noon)
May 24	3PM Early Dismissal
Jun 14 - 26	June Regents Exams
Jun 21	Last day of school for K-8 Scholars Only
Jun 24	Moving Up/Graduation for PAIES & PAIMS
Jun 25	Moving Up/Graduation for PAIIES & PAIIMS
Jun 26	Graduation & Last Day for HS scholars
Jun 26	Last Day of School for All Staff
Jul 8	First day of Summer Session
Aug 2	Last day of Summer Session
Aug 19 - 20	August Regents Exams



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 08.16.2023.

PREMISES

Harlem Children's Zone Promise Academy
245 West 129th Street
New York NY 10027

Harlem Children's Zone Promise Academy
245 West 129th Street
New York NY 10027

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **08.01.2023**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

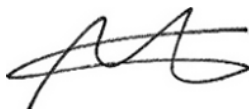
Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

Certificate of Occupancy

CO Number: 122430850F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Manhattan	Block Number: 01933	Certificate Type: Final
	Address: 245 WEST 129 STREET	Lot Number(s): 20	Effective Date: 06/12/2017
	Building Identification Number (BIN): 1089330	Building Type: Altered	
This building is subject to this Building Code: 2008 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification:	1-B	(2014/2008 Code)
	Building Occupancy Group classification:	E	(2014/2008 Code)
	Multiple Dwelling Law Classification:	None	
	No. of stories: 5	Height in feet: 77	No. of dwelling units: 0
C.	Fire Protection Equipment: Fire alarm system, Sprinkler system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner

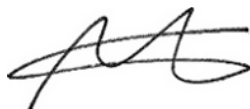


Commissioner

Certificate of Occupancy

CO Number: 122430850F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	242	OG	E		3	CLASSROOMS, LOCKERS, OFFICES, WORKSHOPS, STORAGE, BIKE STORAGE
CEL	3	OG	F-2		3	TELECOM ROOM, LAUNDRY
CEL	4	OG	S-1		3	STORAGE
CEL	3	OG	H-3		3	EMERGENCY GENERATOR ROOM, GAS SERVICE ROOM
CEL	17	OG	B		3	HEALTH CARE, EXAM ROOMS, DENTAL ROOMS, OFFICES, LOCKERS
001	37	60	A-3		3	STAGE
001	419	100	A-3		3	CAFETERIA
001		100	F-2		3	TELECOM ROOM
001	519	OG	A-3		3	MULTI-PURPOSE ROOM-NON-SIMULTANEOUS USE AS A GYMNASIUM
001	692	OG	A-3		3	MUTIPURPOSE ROOM - NON-SIMULTANEOUS USE AS AUDITORIUM
001	91	100	E		3	STORAGE, KITCHEN, LOCKERS, OFFICES, AFTER SCHOOL MULTI-PURPOSE ROOM, CONFERENCE ROOM
001	22	60	B		3	HEALTH CENTER, RECEPTION, WAITING AREA, OFFICES
002	10	60	B		3	OFFICES, CONFERENCE ROOM



Borough Commissioner

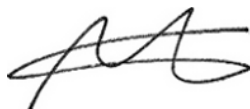


Commissioner

Certificate of Occupancy

CO Number: 122430850F

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Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002	544	60	E		3	CLASSROOMS
002		100	F-2		3	TELECOM ROOM
002	144	100	A-3		3	PLAY/TERRACE
003	243	100	A-3		3	PLAY/TERRACE
003	16	60	B		3	OFFICES, CONFERENCE ROOM
003	516	60	E		3	CLASSROOMS, LIBRARY, TEACHER'S LOUNGE
003		100	F-2		3	TELECOM ROOM
004		100	F-2		3	TELECOM ROOM
004	526	60	E		3	CLASSROOMS, LIBRARY
004	15	60	B		3	OFFICES, CONFERENCE ROOM
005	583	60	E		3	CLASSROOMS, TEACHER'S LOUNGE
005		100	F-2		3	TELECOM ROOM
005	14	60	B		3	OFFICES



Borough Commissioner



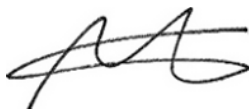
Commissioner

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Certificate of Occupancy

CO Number: 122430850F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
RO F	5	100	F-2		3	MECHANICAL ROOMS
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT