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New York, NY 10027
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Madelaine German-Schultz
**Principal
Middle School**
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Amy Deal
**Principal
High School**
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AGENDA

Harlem Children's Zone (HCZ) Promise Academy I
Board of Trustees Meeting
Tuesday, February 13th, 2024
at
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. HCZ Promise Academy I Updates
 - i. Elementary School (*LaKiesha George*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Ralph Stefano*)

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Tuesday, January 30, 2024
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, Connor Fournier, LaKiesha George, Madelaine German-Schultz, Irais Jones, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Ralph Stefano, Toya Stilley, and Ryan Warren.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from December 14, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reminded the board that HCZ's Chief Financial Officer Connor Fournier's last day with the organization is February 2. Mr. Owusu-Kesse thanked Mr. Fournier for his three years of service.

Mr. Owusu-Kesse introduced Ralph Stefano, Harlem Children's Zone's Interim CFO. Mr. Stefano joins HCZ with over 25 years of experience. He was the COO and CFO of the Edna McConnell Clark Foundation for 25 years. In 2015, he and other partners in the Foundation started Blue Meridian Partners, a pioneering and high-growth philanthropic model that addresses poverty in America.

Members of HCZ's Senior Leadership Team are working with Wealth Builds to provide college and career readiness support to scholars. The HCZ Scholarship Program process is in its final stages.

Mr. Owusu-Kesse, Deputy Superintendent Dr. Saskia Brown, Chief Development Officer Jennifer Klein, and Managing Director of College Success Office Kevin Dougherty conducted several meetings with college and university leaders to gain insight into preparing scholars for higher education. Mr. Owusu-Kesse thanked Ms. Klein for her support in this work.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,169 for HCZ Promise Academy I and 1,030 for HCZ Promise Academy II.

Dr. Petit thanked the board for participating in the charter renewal process and for meeting with the New York City Department of Education's Charter School Authorizing Team.

On January 29, Manhattan Regent Shino Tanikawa of the New York State Education Department visited HCZ Promise Academy II Elementary School. Ms. Tanikawa was given a tour of the new building and met with HCZ Promise Academy leaders to discuss both charter schools.

Dr. Petit thanked HCZ Promise Academy leaders for their support.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 89% for December.

The Elementary School celebrated scholars who earned 80% or above for the first marking period.

The Elementary School hosted its Math Night, providing parents and scholars with math lessons so that parents can better assist their children with math at home.

More than 60 scholars attended Saturday Academy and Academic Hour and received additional support.

In collaboration with HCZ Promise Academy II Elementary School, leaders supported teachers by conducting classroom observations and offering feedback based on their findings. Both schools also offered joint professional development opportunities. Staff members shared academic benchmark data and best practices across grade levels.

The Elementary School engaged in team building with Success in Motion and the Social Emotional Learning team.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 93% for December.

The Middle School and Elementary School hosted a joint building tour for families with children on the HCZ Promise Academy enrollment waitlist.

The Middle School hosted an art show where scholars showcased their work and described their artistic vision.

The Middle School hosted a training session for scholars taking computer-based testing in the spring.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 93% for December.

Ten additional scholars were accepted into SUNY Oswego.

The High School hosted a door decorating contest.

The National Honor Society, the High School's student government, and HCZ Promise Academy After School hosted their Winter Wonderland event on December 22.

The High School hosted a staff potluck and professional development day with a focus on rigorous instruction.

The High School hosted a bingo night for parents.

Principal Dr. Deal announced that the Scholastic Aptitude Test and Advanced Placement exams will be administered on computers for the 2024-2025 school year.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that HCZ Promise Academy I's enrollment is 1,169, which is 14 favorable versus the budget. The school's revenue is \$0.2M favorable at \$12.4M. Expenses are \$0.4M favorable, at \$11.5M. HCZ has not made a contribution through six months of FY24.

HCZ Promise Academy I January 2024 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students		% of Students	Number of Students		% of Students	Number of Students		% of Students
	Absent	Enrollment	Present	Absent	Enrollment	Present	Absent	Enrollment	Present
1/3	59	648	91%	25	264	91%	23	257	91%
1/4	38	648	94%	13	263	95%	15	257	94%
1/5	58	648	91%	16	263	94%	20	257	92%
1/8	50	648	92%	14	263	95%	7	257	97%
1/9	50	648	92%	8	263	97%	17	257	93%
1/10	35	648	95%	5	263	98%	13	257	95%
1/11	40	648	94%	5	263	98%	9	257	96%
1/12	58	648	91%	7	263	97%	23	257	91%
1/16	111	648	83%	30	263	89%	34	257	87%
1/17	41	648	94%	17	263	94%	13	257	95%
1/18	36	648	94%	9	263	97%	9	257	96%
1/19	42	648	94%	11	263	96%	17	257	93%
1/22	57	648	91%	19	263	93%	18	257	93%
1/23	36	648	94%	18	263	93%	Regents Exams		
1/24	37	648	94%	11	263	96%			
1/25	42	648	94%	14	263	95%			
1/26	53	648	92%	19	263	93%			
1/29	50	648	92%	10	262	96%	10	257	96%
1/30	33	647	95%	10	262	96%	6	257	98%
1/31	38	647	94%	8	262	97%	15	256	94%
Average	48	648	93%	13	263	95%	16	257	94%



Promise Academy I

FY 2024 December YTD Budget vs. Actual

\$ millions

		Budget	Actual	Fav/(Unfav)	Full Year Budget
Enrollment		1,155	1,169	14	1,155
DOE and other gov't funding	(a)	\$ 12.2	\$ 12.4	\$ 0.2	\$ 24.4
Expenses:					
Salaries		7.5	7.0	0.5	15.0
Benefits		2.3	2.4	(0.1)	4.6
OTPS		2.1	2.0	0.1	4.2
Total Expenses	(b)	11.9	11.5	0.4	23.8
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Excludes funding from Federal ESSER and Robertson Foundation.

(b) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.