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Kaitlynn Conwright
**Principal
High School**
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AGENDA

Harlem Children's Zone (HCZ) Promise Academy II
Board of Trustees Meeting
Tuesday, April 30th, 2024
at
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. HCZ Promise Academy II Updates
 - i. Elementary School (*Amanda Neal*)
 - ii. Middle School (*Ryan Carroll*)
 - iii. High School (*Kaitlynn Conwright*)
- V. Financial Report (*Ralph Stefano*)

**Harlem Children's Zone (HCZ) Promise Academy II Charter School
Board Meeting
Wednesday, March 20, 2024
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, LaKiesha George, Madelaine German-Schultz, Iraisia Jones, Jenn Klein, Katherine Martinez, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Ralph Stefano, Toya Stilley, and Ryan Warren.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from February 13 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that he met with HCZ Promise Academy principals to receive feedback on what they need to be successful. Mr. Owusu-Kesse thanked the principals for their transparency and for the opportunity to connect with them.

In early March, Mr. Owusu-Kesse and HCZ senior leaders spent three days in Austin, Texas, for HCZ's first time at SXSW EDU, a conference that brings together the brightest minds in education to share ideas, network, and create the future of teaching and learning. Mr. Owusu-Kesse and HCZ Founder Geoffrey Canada hosted the world premiere screening of Harlem Rising, a documentary about the history of HCZ, and presented how practices developed in Harlem are leading to scalable solutions and systems change impacting over one million young people.

Mr. Owusu-Kesse also reported that he was invited to New York University for a leadership discussion.

In March, PJT Partners invited Mr. Owusu-Kesse to a fireside chat with HCZ Board member and Co-Founder of Dynasty Equity K. Don Cornwell about economic mobility, wealth building, leadership pathways, board governance, and national impact.

On March 20, 19 superintendents who represent over 1.2 million scholars from across the country will visit HCZ for a two-day summit to learn about the organization's cradle-to-career work.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,160 for HCZ Promise Academy I and 1,014 for HCZ Promise Academy II.

The Schools participated in Read Across America week with special guests visiting to read to HCZ Promise Academy Elementary School scholars.

Dr. Petit thanked Deputy Superintendent Dr. Saskia Brown and the Development Team for their support in applying for Summer Boost, a program designed to help rising first through ninth-grade scholars in charter schools achieve academic progress.

Dr. Petit introduced 16 HCZ Promise Academy staff members who have gone above and beyond in supporting scholars academically, working with them during Academic Hour, Saturday Academy, and tutoring sessions to help scholars meet benchmarks. The Board of Trustees introduced themselves to the team and thanked them for their hard work and dedication. Staff members who were thanked by the Board of Trustees included Director of Special Services Gissell Scottborgh, Special Education Coach Hadiyah James-Abraham, Special Education Coach Samara Pelt, Training and Development (T&D) Coach Scott Kercher, Literacy Coach Kelsey Shroyer, PBIS Manager Allison Colacchi, Special Education Coach Stefany Rios, Education Direction Kathryn Okonji, T&D Coach Thurmeke Ward, Director of T&D Dr. Veroniqua Delva, Education Director Jessica Benzian, Assistant Principal Alyssa Solomon, Education Director Chakiya Coles, Education Director LaRen Bierria, Assistant Principal Deborah Pryor and Literacy Coach Carrie Thomas-Carlson.

HCZ Promise Academy II Elementary School (Amanda Neal)

Principal Amanda Neal reported the Elementary School's attendance was 91% for February. The Elementary School continues efforts to communicate the importance of attendance to parents.

Scholars in grades three through five prepared for tests, with teachers optimizing instructional blocks. Scholars have also engaged in Pear Assessments, which have been beneficial.

Staff also participated in Good to Great Coaching, an internal coaching structure that allows the Administrative Team to focus on support needs for all scholar-facing staff.

The Elementary School participated in Read Across America with HCZ staff members and families coming to read to scholars.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 93% for February.

On February 8, the Middle School hosted a professional development day, which featured a session on Positive Behavioral Interventions and Supports (PBIS) systems. The PBIS team went over strategies to be used in partnership with the new system of classroom management strategies. These strategies can be used to improve classroom culture. School leaders also reviewed testing protocols for staff members who will be proctoring the New York State exams.

The Middle School celebrated scholar achievements during the second marking period. Teachers presented awards to scholars and spoke about their accomplishments to their classmates.

Principal Ryan Carroll acknowledged the Middle School team for successfully mobilizing their classrooms and lesson plans during the remote snow day on

February 13. Staff provided support throughout the school day as scholars completed their assignments.

HCZ Promise Academy II High School (Kaitlynn Conwright)

Principal Kaitlynn Conwright reported that the High School's attendance was 93% for February.

The High School hosted an honor roll ceremony and breakfast for bronze, silver, and gold honor roll scholars.

The High School hosted a vision board event for parents, who had the opportunity to talk about their goals for the next year and create their own vision boards.

The High School hosted a Black History Month event with an art display, historical posters, and interactive visuals created by scholars. The event also featured readings from Black historical figures of the Harlem Renaissance and a fashion show.

The High School Boys Basketball team won the annual varsity game against the HCZ Promise Academy I Boys Basketball Team.

Financial Update (Ralph Stefano)

CFO Ralph Stefano reported that HCZ Promise Academy II's January enrollment is 1,021, which is 34 unfavorable versus the budget. The school's revenue is \$0.3M unfavorable at \$13.1M. Expenses are \$1.8M favorable, at \$11.6M. HCZ has not made a contribution through eight months of FY24.

HCZ Promise Academy II March 2024 Attendance Report

Date	HCZ PAII Elementary School			HCZ PAII Middle School			HCZ PAII High School		
	Number of Students		% of Students	Number of Students		% of Students	Number of Students		% of Students
	Absent	Enrollment	Present	Absent	Enrollment	Present	Absent	Enrollment	Present
3/1	49	550	91%	18	260	93%	16	207	92%
3/4	31	549	94%	13	260	95%	12	207	94%
3/5	18	549	97%	15	260	94%	15	207	93%
3/6	33	548	94%	9	260	97%	15	207	93%
3/7	30	548	95%	13	260	95%	15	207	93%
3/8	35	548	94%	13	260	95%	17	207	92%
3/11	46	548	92%	17	260	93%	13	207	94%
3/12	41	548	93%	10	260	96%	19	206	91%
3/13	32	548	94%	7	260	97%	12	206	94%
3/14	141	548	74%	35	260	87%	20	206	90%
3/15	57	548	90%	19	260	93%	17	206	92%
3/18	42	548	92%	12	260	95%	12	206	94%
3/19	42	548	92%	18	260	93%	16	206	92%
3/20	36	548	93%	6	260	98%	14	206	93%
3/21	33	548	94%	11	260	96%	14	206	93%
3/22	42	548	92%	12	260	95%	23	206	89%
3/25	35	548	94%	10	260	96%	9	206	96%
3/26	37	548	93%	12	260	95%	7	206	97%
3/27	29	548	95%	14	260	95%	12	206	94%
3/28	61	548	89%	26	260	90%	18	206	91%
Average	44	548	92%	15	260	94%	15	206	93%



Promise Academy II

FY 2024 February YTD Budget vs. Actual

		Budget	Actual	Fav/(Unfav)	Full Year Budget
Enrollment @ Feb 29	(a)	1,055	1,018	(37)	1,055
DOE and other gov't funding	(b)	\$ 15.4	\$ 14.9	\$ (0.4)	\$ 23.1
Expenses:					
Salaries		9.8	8.5	1.3	14.7
Benefits		3.0	2.5	0.5	4.5
OTPS		2.6	2.3	0.3	3.9
Total Expenses	(c)	15.4	13.3	2.1	23.0
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Enrollment as of Mar 31: 1,014

(b) Excludes funding from Federal ESSER and Robertson Foundation.

(c) Excludes PA Initiatives, bonus, growth fund, COVID/Emergency relief & other HCZ allocations.