

BOARD OF TRUSTEES

Geoffrey Canada
Chairman

Kwame Owusu-Kesse
President/CEO

Mitch Kurz
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Ellanor (Bodie) Brizendine
Stanley Druckenmiller
Denise Fuller
Willie Mae Lewis
Keith Meister
Aisha Tomlinson
Alfonso Wyatt

Achil Petit
Superintendent

Saskia Brown
Deputy Superintendent

LaKiesha George
**Principal
Elementary School**
245 West 129th Street
New York, NY 10027
Tel 212.360.3232

Madelaine German-Schultz
**Principal
Middle School**
245 West 129th Street
New York, NY 10027
Tel 212.360.3233

Amy Deal
**Principal
High School**
245 West 129th Street
New York, NY 10027
Tel 212.360.3234

AGENDA

Harlem Children's Zone (HCZ) Promise Academy I
Board of Trustees Meeting
Tuesday, June 18th, 2024
at
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. HCZ Promise Academy I Updates
 - i. Elementary School (*LaKiesha George*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- V. Financial Report (*Ralph Stefano*)
- VI. Resolutions
 - i. FY 25 Budget (*Ralph Stefano*)
 - ii. Board Elections (*Candice Ashby*)
 - iii. Building-wide and District-level Safety Plans (*Candice Ashby*)
 - iv. HCZ Promise Academy Family Handbook (*Candice Ashby*)

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Tuesday, April 30, 2024
245 West 129th Street**

Attendees: Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, LaKiesha George, Madelaine German-Schultz, Irais Jones, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Ralph Stefano, Toya Stillely, and Ryan Warren.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM and a motion to approve the meeting minutes from March 20 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the Harlem Children's Zone Friend of the Children Award Dinner was held on April 24. It honored Aneel Bhusri, co-founder and executive chair of Workday and Eat.Learn.Play. HCZ Promise Academy Board Members shared highlights of the event.

Mr. Owusu-Kesse also reported that HCZ high school seniors will be honored on National College Signing Day, which will be held May 1 at The HCZ Armory.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,162 for HCZ Promise Academy I and 1,018 for HCZ Promise Academy II.

Dr. Petit also reported that currently, approximately 210 new scholars are enrolled at HCZ Promise Academy I and II for the new school year. He thanked the Central Office for working with schools to enroll scholars.

The New York State Education Department conducted an Education Stimulus Fund Monitoring review, focusing on programmatic and fiscal compliance. As a result of the review, both HCZ Promise Academy Charter Schools received confirmation from the state that they are in compliance.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 93% for March.

On March 14, the Elementary School hosted a half-day of professional development exercises. Kindergarten through second-grade teachers reviewed i-Ready, and third to fifth-grade teachers completed test preparation for the New York State exams. Teachers, deans, and administrators also continued coaching cycles.

Principal George thanked Deputy Superintendent Dr. Saskia Brown and Director of Compliance & Reporting Candice Ashby for their operational support of the administrative staff.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for March.

In March, the Middle School prepared scholars for testing season.

The Middle School celebrated attendance for Academic Hour and Saturday Academy.

Scholars took a field trip to the United Nations. Promise Academy After School and Promise Academy eighth-grade scholars attended an overnight trip to universities around the country, including Howard University, Michigan State University, and the University of Maryland.

The Middle School hosted its Sweetheart Dance as a positive behavior bi-monthly incentive.

The Middle School celebrated March Madness and hosted a pep rally, followed by a staff-versus-scholar basketball game to kick off test preparation season.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 94% for March.

High School leaders are conducting teacher observations to ensure that instructors receive consistent feedback and support. Dr. Deal thanked Dr. Petit for directly supporting math teachers and the math team.

High School art scholars hosted a paint-and-sip night for parents.

HCZ Promise Academy and Wealth Builds scholars from both high schools are participating in the Career Trek program.

Financial Update (Ralph Stefano)

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy I's February 29 enrollment is 1,162, which is seven favorable versus the budget. The

school's revenue is \$0.2M favorable at \$16.5M. Expenses are \$0.6M favorable, at \$15.3M. HCZ has not made a contribution through nine months of FY24.

HCZ Promise Academy I May 2024 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students		% of Students	Number of Students		% of Students	Number of Students		% of Students
	Absent	Enrollment	Present	Absent	Enrollment	Present	Absent	Enrollment	Present
5/1	22	637	97%	8	262	97%	17	254	93%
5/2	43	637	93%	15	262	94%	12	254	95%
5/3	44	637	93%	13	262	95%	22	254	91%
5/6	49	637	92%	10	262	96%	14	254	94%
5/7	37	637	94%	11	262	96%	10	254	96%
5/8	28	637	96%	12	262	95%	16	254	94%
5/9	33	637	95%	15	262	94%	23	254	91%
5/10	72	637	89%	32	262	88%	30	254	88%
5/13	63	637	90%	14	262	95%	18	254	93%
5/14	51	637	92%	6	262	98%	9	254	96%
5/15	59	637	91%	14	262	95%	12	254	95%
5/16	40	637	94%	15	262	94%	18	254	93%
5/17	51	636	92%	20	262	92%	34	254	87%
5/20	50	635	92%	8	262	97%	15	254	94%
5/21	35	635	94%	14	262	95%	48	254	81%
5/22	158	635	75%	42	262	84%	25	254	90%
5/23	34	635	95%	7	262	97%	15	254	94%
5/24	84	635	87%	22	262	92%	17	254	93%
5/28	40	635	94%	16	262	94%	8	254	97%
5/29	38	635	94%	20	262	92%	4	254	98%
5/30	27	635	96%	16	262	94%	12	254	95%
5/31	39	635	94%	20	262	92%	10	254	96%
Average	50	636	92%	16	262	94%	18	254	93%

HCZ Promise Academy I April 2024 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students		% of Students	Number of Students		% of Students	Number of Students		% of Students
	Absent	Enrollment	Present	Absent	Enrollment	Present	Absent	Enrollment	Present
4/1	97	639	85%	33	262	87%	32	255	87%
4/2	37	639	94%	9	262	97%	12	255	95%
4/3	38	639	94%	19	262	93%	19	255	93%
4/4	30	639	95%	8	262	97%	15	255	94%
4/5	37	639	94%	17	262	94%	18	255	93%
4/8	84	639	87%	32	262	88%	21	255	92%
4/9	34	639	95%	11	262	96%	22	255	91%
4/11	34	639	95%	8	262	97%	6	255	98%
4/12	46	639	93%	21	262	92%	6	255	98%
4/15	36	639	94%	9	262	97%	9	255	96%
4/16	34	638	95%	8	262	97%	4	255	98%
4/17	38	638	94%	14	262	95%	7	254	97%
4/18	45	638	93%	14	262	95%	31	254	88%
4/19	64	637	90%	24	262	91%	38	254	85%
4/29	68	637	89%	14	262	95%	25	254	90%
4/30	57	637	91%	7	262	97%	25	254	90%
Average	49	638	92%	16	262	94%	18	255	93%

Promise Academy I FY24 Budget vs Projection & FY25 Budget

	FY24 Full Year Budget	FY24 Full Year Projection	Fav/(Unfav)	FY25 Full Year Budget	FY25 vs. FY24 Budget Fav/(Unfav)
(\$ millions)					
Projected Average Enrollment	1,155	1,165	10.0	1,161	6.0
DOE and other gov't funding	(a) 24.4	24.7	0.3	25.3	0.9
Expenses:					
Salaries	15.0	14.6	0.4	15.7	(0.7)
Benefits	4.6	4.8	(0.2)	4.8	(0.2)
OTPS	4.2	3.6	0.6	4.1	0.1
Total Expense	(b) <u>23.8</u>	<u>23.0</u>	<u>0.8</u>	<u>24.6</u>	<u>(0.8)</u>
Expense in excess of public funding	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Contributions Components:					
HCZ Contribution	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
per student (whole \$)	-	-	-	-	-

(a) excludes funding from Federal ESSER and Robertson Foundation

(b) Excludes PA initiatives, bonus, growth fund, & other HCZ allocation

**RESOLUTION OF THE BOARD OF TRUSTEES OF HARLEM CHILDREN'S ZONE PROMISE
ACADEMY CHARTER SCHOOL TO APPROVE FY 2025 BUDGET**

THE BOARD OF TRUSTEES (the "Board") **OF HARLEM CHILDREN'S ZONE PROMISE
ACADEMY CHARTER SCHOOL**, a New York not-for-profit corporation (the "Corporation"), acting pursuant to the By-Laws of the Corporation (the "By-Laws") for the purpose of taking the following action relating to the adoption of the resolution set forth below, states that:

WHEREAS, the Board has reviewed the FY 2025 revenue and expense budget, which includes an operating expense budget of \$24,600,000 (the "FY 2025 Budget"), and an initiatives budget of \$1,500,000.

WHEREAS, after due deliberation and consideration, the Board has determined that adoption of the FY 2025 Budget is in the best interests of the Corporation; and

NOW, THEREFORE, IT HEREBY IS:

RESOLVED, that the FY 2025 Budget as presented is hereby approved.

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**HCZ Promise Academy I Annual Board Meeting
June 18, 2024**

Board of Trustees

Officers and Trustees for Re-Election

Geoffrey Canada, Chairman
Stanley Druckenmiller, Trustee
Kenneth Langone, Chairman Emeritus
Kwame Owusu-Kesse, CEO/President
Aisha Tomlinson, Parent Representative
Alfonso Wyatt, Trustee

Voting Trustees (5)

Geoffrey Canada
Mitchell Kurz
Willie Mae Lewis
Kwame Owusu-Kesse
Alfonso Wyatt

Advisory Trustees (6)

Ellanor Brizendine
Stanley Druckenmiller
Denise Fuller
Kenneth Langone
Keith Meister
Aisha Tomlinson