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LaKiesha George
**Principal
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New York, NY 10027
Tel 212.360.3232

Madelaine German-Schultz
**Principal
Middle School**
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New York, NY 10027
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Amy Deal
**Principal
High School**
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AGENDA

Harlem Children's Zone (HCZ) Promise Academy I
Board of Trustees Meeting
Thursday, September 19th, 2024
at
245 West 129th Street
New York, NY

- I. Acceptance of the Minutes
- II. CEO Report (*Kwame Owusu-Kesse*)
- III. Superintendent's Updates (*Saskia Brown*)
- IV. State Testing Results (*Saskia Brown*)
- V. HCZ Promise Academy I Updates
 - i. Elementary School (*LaKiesha George*)
 - ii. Middle School (*Madelaine German-Schultz*)
 - iii. High School (*Amy Deal*)
- VI. Financial Report (*Kwame Owusu-Kesse*)

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Annual Board Meeting
Tuesday, June 18, 2024
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Ralph Stefano, and Toya Stilley.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM and a motion to approve the meeting minutes from April 30 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse announced that the HCZ Promise Academy High School graduation will take place at 10 AM on June 26, 2024, at The HCZ Armory.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,151 for HCZ Promise Academy I and 1,010 for HCZ Promise Academy II.

Dr. Petit reported that Ryan Carroll, Principal of HCZ Promise Academy II Middle School, will transition from the organization after 11 years of service. Mr. Carroll started as a math teacher, rose to the role of a math coach, and finally became the middle school principal. Dr. Petit thanked Mr. Carroll for his commitment and service.

Dr. Petit also reported that Kaitlynn Conwright, principal of HCZ Promise Academy II High School, will become Director of STEM. Mrs. Conwright began her career at HCZ Promise Academy as a chemistry teacher, later became education director, and finally became principal in 2021. Dr. Petit thanked Mrs. Conwright for her service.

Dr. Petit announced two new hires. Dr. Tracy Smith will be the principal of HCZ Promise Academy II Middle School, and Shannon Ortiz-Wong will be the principal of HCZ Promise Academy II High School. Both principals will be introduced at the next board meeting.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 92% for April and May. The school continues to reach out to families to improve attendance.

The Elementary School began preparation for enrollment season in April and is close to filling all available seats.

On June 15, the Elementary School hosted an open house for new families with scholars who will attend kindergarten in September. Parents filled out home language surveys, toured the school building, and met with school leaders to ask questions.

In April and May, third- through fifth-grade scholars took State exams

On May 22, the Elementary School hosted a half-day of professional development on vertical alignment and articulation of the curriculum. Principal George thanked Managing Director of Curriculum and Instruction Katherine Martinez and Director of Positive Behaviors and Intervention Systems Naeemah Cranston for their support.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for April and May.

In May, Wealth Builds hosted Middle School Career Day. During the event, High School scholars and industry professionals led panels and sessions to provide scholars with information to shape their career trajectories. Principal German-Schultz thanked the Wealth Builds team for hosting the event.

HCZ Promise Academy I Middle School scholars joined their HCZ Promise Academy II Middle School peers for a boys and girls trip to Bowlero in Chelsea Piers.

The Middle School hosted a session for scholars from sixth through eighth grade to present to fifth-grade Elementary School scholars to develop their leadership and public speaking skills.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 93% for April and May.

Scholars took Advanced Placement exams in May.

Graduating high school scholars attended their senior trip to Busch Gardens.

The High School hosted an orientation series for rising ninth-grade scholars. School staff met with Middle School scholars to review their credits and answer questions about their transition into high school.

On June 18, the High School will host a meet-and-greet parent event to welcome the families of incoming scholars for the 2024/2025 school year. A formal orientation event will take place in August.

The High School hosted a senior banquet for graduating scholars and their families, and scholars attended their Senior Prom. Principal Deal thanked her team for planning the events.

Financial Update (Ralph Stefano)

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy I's projected enrollment is 1,165, which is 10 favorable versus the budget. The school's revenue is anticipated to be \$0.3M favorable at \$24.7M. Expenses are anticipated to be \$0.8M favorable, at \$23.0M. HCZ has not made a contribution through 11 months of FY24.

FY25 Budget (Ralph Stefano)

A motion was called to approve the HCZ Promise Academy I Charter School budget for the fiscal year 2025. The Board unanimously approved the resolution. A detailed version of the resolution can be found in the June 18, 2024, Board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

PAI Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy I Board of Trustee members Geoffrey Canada, Stanley Druckenmiller, Kenneth Langone, Kwame Owusu-Kesse, Aisha Tomlinson, and Alfonso Wyatt. The Board unanimously approved the resolution. A detailed list of the approved re-elected Board members can be found in the June 18, 2024, board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

HCZ Promise Academy District-wide & Building-level Safety Plans (Candice Ashby)

A motion was called to approve the HCZ Promise Academy District-wide and HCZ Promise Academy I Building-level Safety Plans for the 2024-2025 academic year. The motion was approved. The District-wide Safety Plan can be found on the HCZ Promise Academy website.

<https://hczpromise.org/community/>

HCZ Promise Academy Family Handbook (Candice Ashby)

A motion was called to approve the 2024-2025 HCZ Promise Academy Family Handbook. The motion was approved. The updated handbook can be found on the HCZ Promise Academy website.

<https://hczpromise.org/for-parents/>

HCZ Promise Academy I June 2024 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
6/3	53	635	92%	13	262	95%	16	254	94%
6/4	34	635	95%	12	262	95%	18	254	93%
6/5	35	635	94%	14	262	95%	19	254	93%
6/10	50	635	92%	8	262	97%	16	254	94%
6/11	35	635	94%	9	262	97%	10	254	96%
6/12	33	635	95%	13	262	95%	10	254	96%
6/13	27	635	96%	11	262	96%	8	254	97%
6/14	56	635	91%	15	262	94%	2	254	99%
6/18	68	635	89%	36	262	86%	2	254	99%
6/20	88	635	86%	45	262	83%	2	254	99%
6/21	106	635	83%	39	262	85%	3	254	99%
6/24	No Instruction for K-8			No Instruction for K-8			REGENTS EXAMS		
6/25									
6/26									
Average	53	635	92%	20	262	93%	10	254	96%

HCZ Promise Academy I Summer 2024 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI & PAII High School		
	Number of Students		% of Students	Number of Students		% of Students	Number of Students		% of Students
	Absent	Enrollment	Present	Absent	Enrollment	Present	Absent	Enrollment	Present
07/08	69	236	71%	61	218	72%	9	70	87%
07/09	53	236	78%	26	218	88%	5	70	93%
07/10	43	236	82%	54	218	75%	8	70	89%
07/11	57	236	76%	47	218	78%	22	70	69%
07/12	69	236	71%	68	218	69%	14	70	80%
07/15	75	236	68%	51	218	77%	19	70	73%
07/16	50	236	79%	44	218	80%	12	70	83%
07/17	52	236	78%	41	218	81%	9	70	87%
07/18	48	236	80%	36	218	83%	6	70	91%
07/19	63	236	73%	49	218	78%	6	70	91%
07/22	66	236	72%	52	218	76%	13	70	81%
07/23	61	236	74%	53	218	76%	12	70	83%
07/24	64	236	73%	37	218	83%	14	70	80%
07/25	61	236	74%	46	218	79%	16	70	77%
07/26	72	236	69%	65	218	70%	14	70	80%
07/29	73	236	69%	64	218	71%	9	70	87%
07/30	56	236	76%	66	218	70%	10	70	86%
07/31	69	236	71%	64	218	71%	9	70	87%
08/01	83	236	65%	78	218	64%	6	70	91%
08/02	103	236	56%	77	218	65%	7	70	90%
Average	64	236	73%	54	218	75%	11	70	84%



Promise Academy I

FY 2025 July YTD Budget vs. Actual

		Budget	Actual	Fav/(Unfav)	Full Year Budget
2025 Budgeted Average Enrollment	(a)	1,161	1,161	-	1,161
DOE and other gov't funding	(b)	\$ 2.1	\$ 2.1	\$ (0.0)	\$ 25.3
Expenses:					
Salaries		1.2	1.2	(0.0)	15.7
Benefits		0.4	0.4	0.0	4.8
OTPS		0.3	0.2	0.1	4.1
Total Expenses	(c)	1.9	1.8	0.1	24.6
Expenses in excess of public funding		-	-	-	-
Contribution Components:					
HCZ Contribution		-	-	-	-
per student (whole \$)		\$ -	\$ -	\$ -	\$ -

(a) Enrollment as of Sept 13: 1,184 (Historically we experience some loss during the year).

(b) Excludes PA Initiatives, bonus, growth fund, & other HCZ allocations.