

Application: 84M284 Harlem Children's Zone Promise Academy I Charter School

Candice Ashby - candice.ashby@hczpromise.org
2023-2024 Annual Report

Summary

ID: 0000000174

Status: Annual Report Submission

Last submitted: Nov 1 2024 05:22 PM (EDT)

Entry 1 – School Information and Cover Page

Completed - Oct 31 2024

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2023-2024 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2024**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL 800000057519

b. Unofficial or Popular School Name

HCZ Promise Academy I

c. CHARTER AUTHORIZER (As of June 30th, 2024)

Please select the correct authorizer as of June 30, 2024 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

CSD # 5 - MANHATTAN

e. Date of Approved Initial Charter

May 1 2004

f. Date School First Opened for Instruction

Sep 1 2004

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

The mission of the Harlem Children's Zone Promise Academy Charter School (HCZ Promise Academy I) is to provide high-quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy I promotes high achievement in all subjects through a demanding curriculum, extensive supportive services, and the use of data-driven teaching methods. HCZ Promise Academy I is committed to promoting academic accomplishment, positive character development, healthy lifestyles, and leadership skills. In partnership with Harlem Children's Zone, HCZ Promise Academy I addresses the educational and developmental needs of each student.

Key Design Elements

Data-driven Instruction: HCZ Promise Academy believes that scholars have different instructional needs, and it is our job to find ways to identify and address those needs. We are committed to collecting and analyzing data both in and out of the classroom. Our goal is to place equal emphasis on quantitative and qualitative data as it pertains to academics and social development. We collect and effectively analyze scholar performance data and create actionable plans to address deficiencies.

Training and Professional Development: Professional development is a critical part of the daily functionality at Promise. Principals and teachers attend PD sessions to improve targeted practices and promote proficiency. Education directors and instructional coaches develop improvement plans for educators. Teachers participate in "Go Live" practice lessons where they receive feedback from an administrator. Teachers also have access to a large network of PD opportunities through our external partnerships.

Career and College Readiness: HCZ Promise Academy scholars will graduate ready for college and the career of their choice. The high school offers advanced placement courses that prepare scholars to meet college and career readiness standards during instruction. Scholars engage in community service, college exposures and a variety of internships to become culturally informed and are offered services from the Center for Higher Education and Career Support with advisors who help and guide them.

Pipeline of Services: We offer a pipeline of services such as healthy nutrition, access to social services, foster care prevention, and after-school with additional opportunities that ensure our scholars begin on the same playing field as children from more affluent communities. We also have a fully operational health center at our main building for

all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy scholars.

Social and Emotional Learning: SEL is embedded into school culture and drives school-wide practices and policies. Promise Academy uses five core competencies as its SEL framework: self-awareness; self-management; social awareness; relationship skills; and responsible decision making. All are directly and indirectly incorporated into core subjects. Promise has a long-term vision to implement K-12 sequential curriculum and programming to support SEL development in Promise Academy scholars.

Response to Intervention (RTI): HCZ Promise Academy uses Response to Intervention (RTI), a multi-tiered approach that ensures early identification of scholars who need support to succeed academically. Teachers first identify scholars who are scoring below 80 percent or who are exhibiting behavioral challenges. They monitor the scholars' progress and provide evidence-based interventions, which are continuously reviewed, assessed, and adjusted depending on each scholar's responsiveness.

Recruitment & Retention: The recruitment team finds quality candidates and works with leadership using strategies: attending/hosting teacher recruitment fairs and events, internet job postings, advertisements, employee referrals, and partnering with programs such as Teach for America. Student-teachers from reputable universities are trained in Promise classrooms with a focus on a data-driven positive school culture. The team works with school and network leaders to support strategies for retaining high-quality talents.

Parent Engagement: Promise Academy has a strong focus on connecting with the parents of its scholars, who are instrumental in the educational process. There are four parent coordinators across the school that assist with parent outreach and engagement. The Promise Academy Parent Association (PAPA) helps to maintain strong ties between staff and families. The school also has a parent representative on the board of trustees to ensure that families always have a voice.

h. School Website Address

www.hczpromise.org

i. Total Approved Charter Enrollment for 2023-2024 School Year

1250

j. Total Enrollment on June 30, 2024 - excluding Pre-K program enrollment

1151

k. Grades Served

Grades served during the 2023-2024 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten

1

2

3

4

5

6

7

8

9

10

11

12

I. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES: Owned, rented, leased to educate students

Will the school maintain or operate multiple sites in 2024-2025?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.) | Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|---|--------------|--------------|--|--|--|
| Site 1 | 245 West 129th Street, New York, NY 10027 | 646-582-1200 | NYC CSD 5 | K-12 | K-12 | No |

m1a. Please provide the contact information for Site 1.

| | Name | Title | Work Phone | Alternate Phone | Email Address |
|---|------------------|--|------------|-----------------|---------------|
| School Leader | Dr. Saskia Brown | Superintendent / Deputy Superintendent | [REDACTED] | [REDACTED] | [REDACTED] |
| Operational Leader | Ari Browne | Director of Business Administration | [REDACTED] | [REDACTED] | [REDACTED] |
| Compliance Contact | Candice Ashby | Director of Compliance & Reporting | [REDACTED] | [REDACTED] | [REDACTED] |
| Complaint Contact | Candice Ashby | Director of Compliance & Reporting | [REDACTED] | [REDACTED] | [REDACTED] |
| DASA Coordinator | Toya Stilley | Director of Operations | [REDACTED] | [REDACTED] | [REDACTED] |
| Phone Contact for After Hours Emergencies | Reception | Receptionist | [REDACTED] | [REDACTED] | [REDACTED] |

m1b. Is site 1 in public space or in private space?

Private Space

m1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 1 Certificate of Occupancy (COO)

[84M284_PAI_Cert_Occpncy_245W_1Aug24.pdf](#)

Filename: 84M284_PAI_Cert_Occpncy_245W_1Aug24.pdf **Size:** 41.1 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[PAI_Fire_Safety_Inspection_Reports_2Jul24.pdf](#)

Filename: PAI_Fire_Safety_Inspection_Reports_2Jul24.pdf **Size:** 82.2 kB

n. List of owned, rented, leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

None

o1. Total Number of School Calendar Days

184

o2. Total Number of Instructional Hours by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

| | |
|----------------|-----|
| January 2024 | 160 |
| February 2024 | 124 |
| March 2024 | 156 |
| April 2024 | 128 |
| May 2024 | 172 |
| June 2024 | 88 |
| July 2023 | 152 |
| August 2023 | 16 |
| September 2023 | 128 |
| October 2023 | 164 |
| November 2023 | 155 |
| December 2023 | 123 |

CHARTER REVISIONS DURING THE 2023-2024 SCHOOL YEAR

p. Summary of Material and Non-Material Charter Revisions approved or pending in 2023-2024, including updates to the school's board of trustees' bylaws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revisions approved or pending?

Yes

p2. Summary of Charter Revisions

| | Category (Select Best Description) | Specific Revision (150 word limit) | Date Approved by BOT (if applicable) | Date Approved by Authorizer (if applicable) |
|---|------------------------------------|--|--------------------------------------|---|
| 1 | Other | HCZ Promise Academy I Charter School applied for a non-material revision to add two weighted preferences for waitlisted applicants who first have a sibling enrolled in the school and who second live in the Saint Nicholas Houses community. | 12/14/23 | 05/06/24 |
| 2 | Change in organizational structure | A new organizational chart was created to reflect the emergence of additional staff and teams that support learning loss and social-emotional learning. | | 05/06/24 |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

More revisions to add?

No

ATTESTATIONS

q. Name/Position of Person Completing/Submitting the 2023-2024 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

| | |
|-----------------|--|
| Name | Candice Ashby |
| Position | Director of Compliance & Reporting |
| Phone/Extension | ██████████ |
| Email | ██ |

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click [YES](#) to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

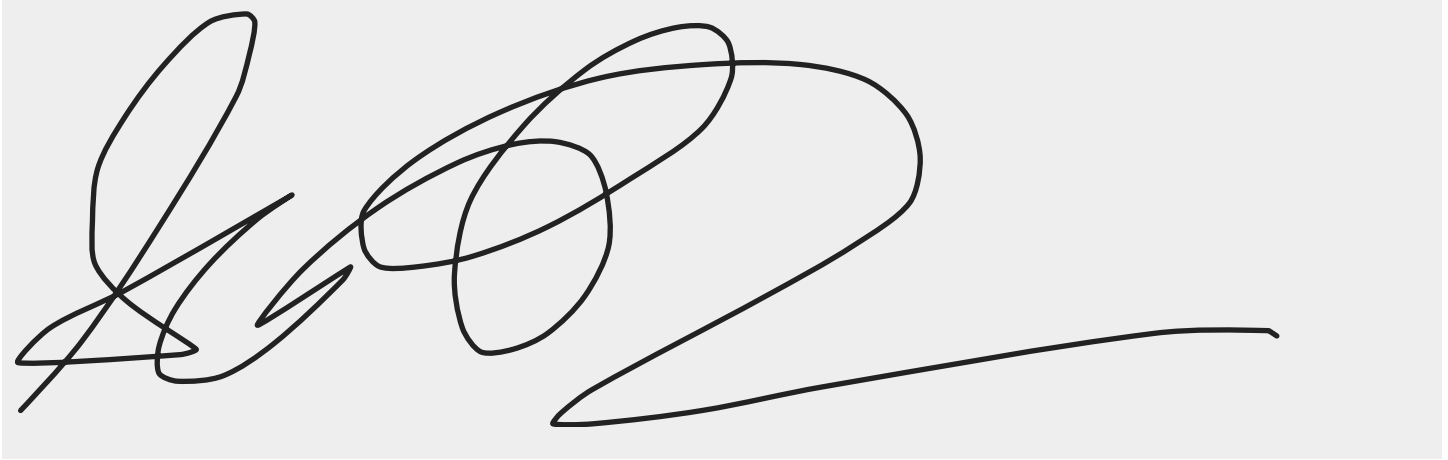
Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click [YES](#) to agree.

Responses Selected:

Yes

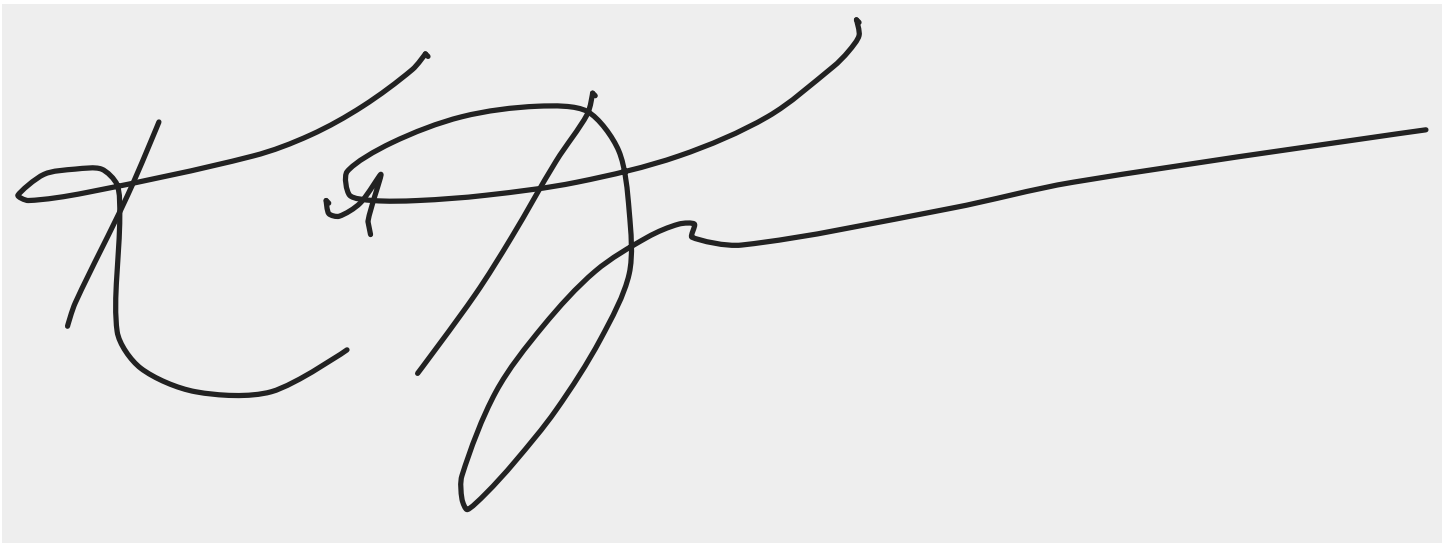
Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, starting with a large loop on the left and ending with a long, horizontal stroke on the right.

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, starting with a large loop on the left and ending with a long, horizontal stroke on the right.

Date

Oct 22 2024



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Nov 1 2024

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

1. Current Annual Report (i.e., 2023-2024 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law;[\[2\]](#) (Even if there is no school data yet reported, provide a direct web link to the most recent [New York State School Report Card](#) for the charter school.
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

[\[2\]](#) SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: 84M284 Harlem Children's Zone Promise Academy I Charter School

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

| | Link to Documents |
|--|---|
| 1. Current Annual Report (i.e., 2023-2024 Annual Report) | https://hczpromise.org/community/board-meeting-documents/annual-reports/ |
| 2. Board meeting notices, agendas and documents | https://hczpromise.org/community/board-meeting-documents/ |
| 3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law; (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school. | https://data.nysed.gov/essa.php?instid=800000057519&year=2023&createreport=1&OverallStatus=1&section_1003=1&EMStatus=1&EMIndicators=1&EMCore=1&EMWeighted=1&EMelp=1&EMchronic=1&EMpart=1&HSStatus=1&HSIndicators=1&HSCore=1&HSWeighted=1&HSgradrate=1&HSelp=1&HSchronic=1&HSpart=1 |
| 4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY) | https://hczpromise.org/wp-content/uploads/2024/10/24-25-Family-Handbook_1Oct24.pdf |
| 4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY) | https://hczpromise.org/wp-content/uploads/2024/10/24-25-Family-Handbook_1Oct24.pdf |
| 5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo | https://hczpromise.org/community/ |
| 6. Authorizer-approved FOIL Policy | https://hczpromise.org/community/ |
| 7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List) | https://hczpromise.org/community/ |

Thank you.



Entry 3 – Board of Trustees Disclosure of Financial Interest Form

Completed - Oct 31 2024

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2023-2024 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2024**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2023-2024 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[PAI 2023-24 financial disclosures](#)

Filename: PAI_2023-24_financial_disclosures.pdf Size: 2.7 MB

Entry 4 – Board of Trustees Membership Table

Completed - Oct 31 2024

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 4 – Board of Trustees Membership Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2023-2024 Board Member Information (Enter info for each BOT member)

| | Voting Trustee Name | Trustee Email Address | Position on the Board | Committee Affiliation (s) | Voting Member Per By-Laws (Y/N) | Number of Completed Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2023-2024 |
|---|-----------------------|-----------------------|-----------------------|---------------------------|---------------------------------|----------------------------------|---|---------------------------------------|--|
| 1 | Geoffrey Canada | [REDACTED] | Chair | Audit Committee | Yes | 11 | 06/18/2024 | 06/01/2026 | 8 |
| 2 | Kwame Owusu-Kesse | [REDACTED] | Other | Audit Committee | Yes | 2 | 06/18/2024 | 06/01/2026 | 9 |
| 3 | Mitch Kurz | [REDACTED] | Treasurer | Audit Committee | Yes | 11 | 06/06/2023 | 06/01/2025 | 9 |
| 4 | Kenneth Langone | [REDACTED] | Trustee/Member | None | No | 11 | 06/18/2024 | 06/01/2026 | 5 or less |
| 5 | Stanley Druckenmiller | [REDACTED] | Trustee/Member | None | No | 11 | 06/18/2024 | 06/01/2026 | 8 |
| 6 | Denise Fuller | [REDACTED] | Trustee/Member | None | No | 11 | 06/06/2023 | 06/15/2025 | 5 or less |
| 7 | Dr. Alfonso Wyatt | [REDACTED] | Trustee/Member | None | Yes | 11 | 06/18/2024 | 06/01/2026 | 8 |
| 8 | Aisha Tomlinson | [REDACTED] | Parent Rep | None | No | 16 | 06/18/2024 | 06/01/2025 | 5 or less |
| 9 | Willie Mae Lewis | [REDACTED] | Trustee/Member | N/A | Yes | 6 | 06/06/2023 | 06/01/2025 | 8 |

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

| | Voting Trustee Name | Trustee Email Address | Position on the Board | Committee Affiliation (s) | Voting Member Per By- Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/ YYYY) | End Date of Current Term (MM/DD/ YYYY) | Board Meetings Attended During 2023- 2024 |
|----|----------------------------------|-----------------------------|-----------------------------|---------------------------------|--|------------------------------|---|---|--|
| 10 | Ellanor (Bodie) Brizendine | [REDACTED] | Trustee/ Member | N/A | No | 3 | 06/06/20 23 | 06/01/20 25 | 5 or less |
| 11 | Keith Meister | [REDACTED] | Trustee/ Member | N/A | No | 2 | 06/06/20 23 | 06/01/20 25 | 6 |
| 12 | | | | | | | | | |
| 13 | | | | | | | | | |
| 14 | | | | | | | | | |
| 15 | | | | | | | | | |

1c. Are there more than 15 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2023-2024

9

3. Number of board meetings scheduled for the 2024-2025 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

| | |
|---|---|
| a. Total number of Voting Members on June 30, 2024 | 5 |
| b. Total number of Voting Members added during the 2023-2024 school year | 0 |
| c. Total number of Voting Members who left the board during 2023-2024 school year | 0 |
| d. Total Maximum Number of Voting Members in 2023-2024; as set by the board in bylaws, resolution, or minutes | 7 |

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

| | |
|--|---|
| a. Total number of Non-Voting Members on June 30, 2024 | 6 |
| b. Total number of Non-Voting Members added during the 2023-2024 school year | 0 |
| c. Total number of Non-Voting Members who left the board during the 2023-2024 school year | 0 |
| d. Total Maximum Number of Non-Voting members in 2023-2024, as set by the board in bylaws, resolution, or minutes set by the board in bylaws, resolution, or minutes | 4 |
| e. Board members attending 8 or fewer meetings during 2023-2024 | 9 |

Thank you.

Entry 5 – Board Meeting Minutes

Completed - Oct 31 2024

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2023-June 2024), which should match the number of meetings held during the 2023-2024 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2024**.

[PAI 23-24 Minutes](#)

Filename: PAI_23-24_Minutes.pdf Size: 440.3 kB

Entry 6 – Enrollment & Retention

Completed - Oct 31 2024

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2023-2024 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWD), English Language Learner(s) (ELL), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2024-2025.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

| | Describe Recruitment Efforts in 2023-2024 | Describe Recruitment Plans in 2024-2025 |
|----------------------------|---|---|
| Students with Disabilities | <p>During the 2023-2024 school year, we have engaged in our normal recruiting practices but have also created strategies that include the Communications team, HCZ programs, the Harlem community, and Promise Academy's Central Office staff. We have:</p> <ul style="list-style-type: none"> Streamlined our social media process, consistently posting information regarding the enrollment process. Created tracking systems using QR codes to identify trends. Increased our online presence Added more large physical banners at the new location at 70 East 112th Street to attract residents in Sendero Verde benefiting from the building's affordable housing tenants, as well as low-income community members in CSD 04. Implemented advertising at local businesses. Streamlined and centralized events calendar. Closely worked with HCZ programs, as well as other programs in Harlem, to draw potential applicants, including HCZ early childhood programs. Consistently communicated our lottery preferences throughout the year, which include a preference for low-income families. Held weekly open houses for interested families in the Harlem community. | <p>For the 2024-2025 school year, we plan to strengthen our use of HCZ's Communication department and increase our presence in digital and print advertising, with a particular focus on targeting low-income areas in CSD 04 and 05.</p> <p>HCZ Promise Academy Charter Schools will also leverage our connections by outreaching more frequently to the families whose scholars are attending HCZ programs (especially Harlem Gems pre-k programs) and designating a staff member at each program site to directly address parents who have questions regarding Promise schools.</p> <p>HCZ Promise Academy will continue to advertise our high level of support to families including free uniforms, free breakfast and lunch, free afterschool from 4 pm to 6 pm, and free academic support after school and on Saturdays.</p> <p>Finally, HCZ Promise Academy II Charter Schools has recently moved to a private site in the Sendero Verde buildings, which has over 700 units of affordable housing. We will seek to establish a relationship with the tenants in Sendero Verde to increase enrollment.</p> |
| English Language Learners | During the 2023-2024 school year, we have engaged in our normal | Building on the successful strategies implemented in the 2023-2024 |

| | | |
|----------------------------|--|---|
| | <p>recruiting practices but have also created strategies in partnership with the Communications team. We have:</p> <p>Streamlined our social media process, consistently posting information regarding the enrollment process.</p> <p>Created tracking systems using QR codes to identify trends.</p> <p>Increased our online presence implemented advertising at local businesses</p> <p>Streamlined and centralized events calendar</p> <p>Closely worked with HCZ programs, as well as other programs in Harlem, to draw potential applicants, including HCZ early childhood programs.</p> <p>Consistently communicated our lottery preferences throughout the year, which include a preference for english language learners families.</p> <p>Held weekly open house events with staff members who could translate to community members who are not comfortable speaking English.</p> <p>Trained Central Office personnel to complete Home Language Surveys to provide additional support to the recruitment and enrollment process.</p> | <p>school year, here are some new plans for 2024-2025 that we believe will further enhance the recruitment and enrollment process:</p> <p>Host regular virtual open houses and Q&A sessions to reach families who cannot attend in person.</p> <p>Use webinars to provide detailed information on special services and programs.</p> <p>Host themed open house events focusing on different aspects of the school, such as STEM programs, arts, sports, and special services.</p> <p>Introduce family-friendly activities and interactive sessions during these events.</p> <p>Develop multilingual marketing materials to cater to the diverse linguistic backgrounds of the community.</p> <p>Ensure all communication, including social media posts, is accessible to non-English speaking families.</p> <p>These plans aim to build on the momentum from the previous year, enhance recruitment efforts, and ensure a diverse and vibrant school community for 2024-2025.</p> |
| Economically Disadvantaged | <p>For the upcoming 2023-2024 school year, we continued practices from the previous year and added the following supports:</p> <p>SpEd Coaches attended information sessions to educate parents about Special Services.</p> <p>Increased in-person connections in the Harlem community.</p> <p>We have increased our in-person outreach to CSD 04 to accommodate families and acclimate them to our presence and new</p> | <p>Building on the successful strategies implemented in the 2023-2024 school year, we believe that our new plans for 2024-2025 will further enhance the recruitment and enrollment process:</p> <p>Expand information sessions to include workshops and interactive activities for parents.</p> <p>Provide online resources and virtual Q&A sessions to reach more families.</p> |

location at 70 East 112th Street.
Worked very closely with HCZ's Communications teams to increased digital online presence.
Communicated our special services to waitlisted applicants and their families, including our Integrated Co-teaching program, SETSS, speech, occupational therapy, and physical therapy.

Develop targeted social media campaigns and ads to enhance online engagement.
Establish a dedicated team to manage online content and respond to inquiries promptly.
Use webinars to provide detailed information on special services and programs.

Good Faith Efforts To Meet Retention Targets

| | Describe Retention Efforts in 2023-2024 | Describe Retention Plans in 2024-2025 |
|----------------------------|---|---|
| Students with Disabilities | <p>In the 2023-2024 school year, HCZ Promise Academy continued to reduce families' financial burdens by offering them free services, uniforms, breakfast, lunch, and opportunities to broaden their scope and knowledge.</p> <p>The development of the Positive Behaviors and Interventions team and their collaboration with the Social Emotional Learning team and HCZ's social services continued, working towards reducing the impact of behavioral issues caused by the lack of socialization during the quarantine and hybrid periods. We also focused on mental health issues, which were exacerbated by the pandemic.</p> <p>As HCZ Promise Academy leaders, we believe that addressing the biggest hurdles in our economically disadvantaged community encourages families to work and stay with us as we navigate these difficult times. Student debt has often been a hardship for our community and a hindrance for scholars who would like to study at schools that are ultimately too expensive. Besides the scholarship programs that HCZ provides for our graduating scholars, the Wealth Builds department, championed by our CEO, has created an audacious initiative for our scholars. Scholars participate in financial literacy classes and workshops while earning their college degrees,</p> | <p>In the 2024-2025 school year, HCZ Promise Academy scholars and families will continue to benefit from our Wealth Builds initiative, offering financial literacy and investment opportunities as our scholars transition into adulthood.</p> <p>HCZ's College Success Office will continue to provide our scholars with college and career support to and through college. This includes one-on-one coaching, academic, emotional, and financial support, check-ins with scholars while in college to ensure that they are progressing, visits from CSO staff to help scholars establish and maintain relationships with campus and community liaisons, and other supports.</p> <p>HCZ Promise Academy will continue to support families with free uniforms, free breakfast and lunch, free afterschool from 4 pm to 6 pm, and free academic support after school and on Saturdays.</p> |

| | | |
|-----------------------------------|---|--|
| | <p>ultimately receiving a \$10,000 allotment after graduating from college that may be used for a well-constructed list of possibilities including business entrepreneurship and other pursuits that fit the criteria for the program. This Youth Opportunity Fund is controlled by professional money managers and could accrue interest of about five percent a year.</p> | |
| <p>English Language Learners</p> | <p>For the upcoming 2023-2024 school year, we continued practices from the previous year and added the following supports: ENL teachers and trained Central Office staff supported the completion of Home Language Surveys to make sure that they are accurate. An additional ENL teacher has been added to HCZ Promise Academy Charter Schools. Trained Central The Managing Director of Curriculum & Instruction added common planning sessions for all teachers to ensure ELL scholars receive intentional support. Classroom teachers received professional development tailored to providing high-quality instruction to all scholars, including ELLs and SWDs.</p> | <p>For the upcoming 2024-2025 school year, we will continue our successful practices from previous years and enhance our efforts to improve student retention. An additional ENL teacher has been added to across Promise schools to further support the needs of English Language Learners and enhance their educational experience. We will organize regular parent-teacher meetings and workshops to keep parents engaged and informed about their child's progress and school activities. We will work with our Promise Academy Parent Association to encourage greater parental involvement in school events and activities. By focusing on these retention-enhancing strategies, we aim to create a supportive and engaging environment that encourages students to stay and thrive in our school community.</p> |
| <p>Economically Disadvantaged</p> | <p>For the 2023-2024 school year, we continued practices from the previous year and added the following supports: SpEd Coaches attended information sessions to educate parents about Special Services.</p> | <p>For 2024-2025, we will add these efforts: Expansion of ICT to first grade and continue to build the program one grade at a time in subsequent years. Conduct more frequent and</p> |

| | | |
|--|--|---|
| | <p>Increased in-person connections in the Harlem community. We have increased our in-person outreach to CSD 04 to accommodate families and acclimate them to our presence and new location at 70 East 112th Street. Working very closely with the HCZ Communications team to increase our online presence effectively. Integrated co-teaching consistent across kindergarten Classroom teachers received professional development tailored to provide high-quality instruction to all scholars, including ELLs and SWDs.</p> | <p>interactive information sessions for parents about Special Services. Develop online resources and webinars to reach more families. Increase the use of social media campaigns and targeted ads to boost online engagement. Create a dedicated team to manage online content and respond to inquiries promptly.</p> <p>By focusing on these retention-enhancing strategies, we aim to create a supportive and engaging environment that encourages students to stay and thrive in our school community.</p> |
|--|--|---|

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Oct 31 2024

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Oct 31 2024

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2023-2024 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Org Chart

Filename: Org_Chart_jHnxCTM.pdf Size: 66.2 kB

Entry 9 – School Calendar

Completed - Oct 31 2024

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit it **no later than 11:59 PM on August 1, 2024**. Charter schools must upload a final school calendar into the portal and may do so at any time but **no later than 11:59 PM on September 16, 2024**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

Sample Calendar:

12 Month Calendar 2021-2022
184 Instructional Days

July

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

January (20)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

August

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

February (15)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | | | | |

September (18)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | |

March (23)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

October (20)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

April (15)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

November (18)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | | | |

May (21)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

December (17)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

June (17)

| Mon | Tues | Wed | Thurs | Fri |
|-----|------|-----|-------|-----|
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | |

Staff Report - August 23rd
 Early Dismissal Days
 Holiday/Recess (No Students or Staff)

Superintendent's Conference Day (No School for Students)
 Regents and School-level Exams

September 8, 2021 All Grade Levels Report
 June 24, 2022 - Last Day of School

[2024-2025 Promise Calendar](#)

Entry 10 – Faculty/Staff Roster Template

Completed - Oct 31 2024

[INSTRUCTIONS](#)

Required of Regents, NYCDOE, and Buffalo BOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2023-2024 school year).

Use of the 2023-2024 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

| Roster Data Elements | Explanations |
|---|---|
| Authorizer NOTE: MUST BE DONE FIRST | Select your school's authorizer from the drop-down list first , before completing the roster. |
| School Name and Institution ID | Select your school's name from the drop-down list . |
| Faculty/Staff First Name | Enter the first name of the Faculty/Staff person. |
| Faculty/Staff Last Name | Enter the last name of the Faculty/Staff person. |
| TEACH ID | Enter the 7 digit TEACH ID for the Faculty/Staff person. |
| Role in School | Select the best choice of role of the Faculty/Staff person from the drop-down list . |
| CPR/AED Certification Status | Select the appropriate choice from the drop-down list . |
| Hire Date | Enter the date that the Faculty/Staff person was hired. |
| Start Date | Enter the date that the Faculty/Staff person actually began employment in this school. |
| Total Years' Experience in this Role | Enter Total Years of Experience that the Faculty/Staff person has in their current role. |
| Total Years at this School | Enter the Total Years that the Faculty/Staff person has been employed in this school. |
| Out-of-Certification Justification | Select the appropriate choice from the drop-down list . |
| Subject Taught | Select the appropriate choice from the drop-down list . |
| Notes | Optional |

[faculty-staff-roster-template-2024 PAI](#)

Filename: faculty-staff-roster-template-2024_PAI.xlsx Size: 38.6 kB

Entry 11 – Progress Toward Goals

Completed - Nov 1 2024

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system **no later than 11:59 PM on September 16, 2024**.

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 1, 2024.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2024.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2024.**

2023-2024 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|-----------------|---|---|---|---|
| Academic Goal 1 | For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located. (Relevant for schools serving grades 3-8) | NYS ELA Exam Results | Met | PAI = 59% CSD05 = 37% |
| Academic Goal 2 | For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8) | NYS ELA Exam Results | Met | PAI = 59% NYC = 50% |
| Academic Goal 3 | For each year of the school's renewal charter term, the | NYS Math Exam results | Met | PAI = 76% CSD05 = 34% |

| | | | | |
|-----------------|---|----------------------------------|------------------|--|
| | percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD). (Relevant for schools serving grades 3-8) | | | |
| Academic Goal 4 | For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8) | NYS Math Exam results | Met | PAI = 76% NYC = 53% |
| Academic Goal 5 | For each year of the school's renewal charter term, students in the relevant NYSED four-year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or state-wide pass rate on an English Regents Exam by the end of June of their fourth year in the cohort. (Relevant | NYS Regents English Exam results | Unable to Assess | State Regents scores have not been released yet. |

| | | | | |
|-----------------|--|----------------------------------|------------------|--|
| | for schools serving grades 9-12) | | | |
| Academic Goal 6 | For each year of the school's renewal charter term, students in the relevant NYSED four-year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or state-wide pass rate on a math Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12) | NYS Regents Math Exam results | Unable to Assess | State Regents scores have not been released yet. |
| Academic Goal 7 | For each year of the school's renewal charter term, students with disabilities in the relevant NYSED four-year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or state-wide pass rate for students with disabilities on an English Regents by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12) | NYS Regents English Exam results | Unable to Assess | State Regents scores have not been released yet. |
| Academic Goal 8 | For each year of the school's renewal charter term, students with disabilities in the | NYS Regents Math Exam results | Unable to Assess | State Regents scores have not been released yet. |

| | | | | |
|------------------|--|----------------------------------|------------------|--|
| | <p>relevant NYSED four- year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or state- wide pass rate for students with disabilities on a math Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)</p> | | | |
| Academic Goal 9 | <p>For each year of the school's renewal charter term, English language learners in the relevant NYSED four- year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or the state-wide pass rate for English language learners on an English Regents by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)</p> | NYS Regents English Exam results | Unable to Assess | State Regents scores have not been released yet. Also, we had only one test taker. |
| Academic Goal 10 | <p>For each year of the school's renewal charter term, English language learners in the relevant NYSED four- year graduation accountability cohort will have a pass rate of at least that of the</p> | NYS Regents Math Exam results | Unable to Assess | State Regents scores have not been released yet. Also, we had only one test taker. |

| | | | |
|---|--|--|--|
| city-wide pass rate or the state-wide pass rate for English language learners on a math Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12) | | | |
|---|--|--|--|

2. Do have more academic goals to add?

Yes

2023-2024 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | 2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure |
|------------------|---|---|---|---|
| Academic Goal 11 | For each year of the school's renewal charter term, students qualified for the Free or Reduced Price Lunch (FRPL) program in the relevant NYSED four-year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or state-wide pass rate for students qualified for FRPL on an English Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12) | NYS Regents English Exam results | Unable to Assess | State Regents scores have not been released yet. |
| Academic Goal 12 | For each year of the school's renewal charter term, students qualified for the Free or Reduced Price Lunch (FRPL) program in the relevant NYSED four-year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or | NYS Regents Math Exam results | Unable to Assess | State Regents scores have not been released yet. |

| | | | | |
|------------------|--|----------------------------------|------------------|---|
| | state-wide pass rate for students qualified for FRPL on a math Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12) | | | |
| Academic Goal 13 | In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination. (Relevant for schools serving grades 3-8) | NYS ELA Exam results | Unable to Assess | This is the first year of the charter term and State Regents scores have not been released yet. |
| Academic Goal 14 | In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination. (Relevant for schools serving grades 3-8) | NYS Math Exam results | Unable to Assess | This is the first year of the charter term and State Regents scores have not been released yet. |
| Academic Goal 15 | In each year of the charter term, the school will demonstrate increased four year cohort pass rates for cohort pass rates on an English Regents Exam. (Relevant for schools serving grades 9-12) | NYS Regents English Exam results | Unable to Assess | N/A: This is the first year of the charter term. |
| Academic Goal 16 | In each year of the charter term, the school will | NYS Regents Math Exam results | Unable to Assess | N/A: This is the first year of the charter term. |

| | | | | |
|------------------|---|---|------------------|--|
| | demonstrate increased four year cohort pass rates on a mathematics Regents Exam. (Relevant for schools serving grades 9-12) | | | |
| Academic Goal 17 | In each year of the charter term, the school will demonstrate increased four year cohort pass rates on a history Regents Exam. (Relevant for schools serving grades 9-12) | NYS Regents History Exam results | Unable to Assess | N/A: This is the first year of the charter term. |
| Academic Goal 18 | In each year of the charter term, the school will demonstrate increased four year cohort pass rates on a science Regents Exam. (Relevant for schools serving grades 9-12) | NYS Science Regents Exams (grades 9-12) results | Unable to Assess | N/A - First cohort year. |
| Academic Goal 19 | Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for | NYS ELA Exam results | Unable to Assess | N/A - First cohort year. |

| | | | | |
|------------------|--|----------------------|------------------|--------------------------|
| | schools serving grades 3-8) | | | |
| Academic Goal 20 | Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS ELA Exam results | Unable to Assess | N/A - First cohort year. |

3. Do have more academic goals to add?

Yes

2023-2024 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Meet | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------------|---|---|---------------------------------------|---|
| Academic Goal 21 | Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8) | NYS ELA Exam results | Unable to Assess | N/A - First cohort year. |
| Academic Goal 22 | Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable | NYS Math Exam results | Unable to Assess | N/A - First cohort year. |

| | | | | |
|------------------|---|-----------------------|------------------|--------------------------|
| | <p>population in each year of the charter term. (Relevant for schools serving grades 3-8)</p> | | | |
| Academic Goal 23 | <p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p> | NYS Math Exam results | Unable to Assess | N/A - First cohort year. |
| Academic Goal 24 | <p>Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for</p> | NYS Math Exam results | Unable to Assess | N/A - First cohort year. |

| | | | | |
|------------------|--|--|------------------|------------------------|
| | schools serving grades 3-8) | | | |
| Academic Goal 25 | For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12) | Cohort graduation rate vs data.nysed.gov | Unable to Assess | Data not yet available |
| Academic Goal 26 | For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for English language learners as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12) | Cohort graduation rate vs data.nysed.gov | Unable to Assess | Data not yet available |
| Academic Goal 27 | For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12) | Cohort graduation rate vs data.nysed.gov | Unable to Assess | Data not yet available |
| Academic Goal 28 | For each year of the school's renewal | Cohort graduation rate vs | Unable to Assess | Data not yet available |

| | | | | |
|------------------|--|--|------------------|------------------------|
| | <p>charter term, the school's 4-year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages. (Applicable if the city begins reporting on this; relevant for schools serving grades 9-12)</p> | data.nysed.gov | | |
| Academic Goal 29 | <p>For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)</p> | Quality Report | Unable to Assess | Data not yet available |
| Academic Goal 30 | <p>For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as</p> | Quality Report | Unable to Assess | Data not yet available |

| | | | | |
|------------------|---|----------------|------------------|------------------------|
| | reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12) | | | |
| Academic Goal 31 | For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12) | Quality Report | Unable to Assess | Data not yet available |
| Academic Goal 32 | | | | |
| Academic Goal 33 | | | | |
| Academic Goal 34 | | | | |
| Academic Goal 35 | | | | |
| Academic Goal 36 | | | | |
| Academic Goal 37 | | | | |
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| Academic Goal 40 | | | | |
| Academic Goal 41 | | | | |
| Academic Goal 42 | | | | |
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| Academic Goal 45 | | | | |

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| Academic Goal 46 | | | | |
| Academic Goal 47 | | | | |
| Academic Goal 48 | | | | |
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| Academic Goal 50 | | | | |
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| Academic Goal 67 | | | | |
| Academic Goal 59 | | | | |
| Academic Goal 60 | | | | |
| Academic Goal 61 | | | | |
| Academic Goal 62 | | | | |

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

| | Organizational Goal | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------|--|--|--|---|
| Org Goal 1 | Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades. | | Unable to Assess | Data not yet available. |
| Org Goal 2 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners. | https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm vs 2023-24 SIRS-313 | Not Met | Goal not met (6.9%). PAI missed the enrollment goal for ELL scholars by 3.7%. However, we believe that our recruitment of ELLs has been much more effective than our numbers indicate. We hold our initial lottery for HCZ Promise Academy scholars the year they turn three, two years before they enter |

kindergarten. In the two intervening years, families that win the lottery are encouraged to participate in our early childhood programs. This includes a full year of intensive pre-kindergarten when the children are four. HCZ's Harlem Gems pre-k is an all-day pre-kindergarten program that prepares children for kindergarten. Classes have a 6:1 child-to-adult ratio, teach English, Spanish, and French, and run from 8:00 AM to 6:00 PM. Participation in this early intervention seems to help Promise kindergarteners successfully pass the NYSITELL and not be designated as ELL when they enter school. We also have an ELL preference for lottery applicants. Last year, we revised our charter to include a weighted preference for waitlisted applicants. We believe this will ensure that siblings of ELL scholars will

| | | | | |
|------------|---|--|---------|---|
| | | | | more likely be enrolled in PAI. |
| Org Goal 3 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities. | https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm vs 2023-24 SIRS-313 | Not Met | Goal not met (21.1%). Not Met: PAI missed the enrollment goal for SWD scholars by 2.1%. For the 24-25 school year, we expanded Integrated Co-Teaching (ICT) from kindergarten through first grade to ensure that young scholars receive specifically designed instruction before testing grades. We plan to expand ICT to the second grade in 25-26 and will communicate these changes during outreach efforts for potential SWD applicants. Additionally, the managing director of teaching and learning and the director of special services have added common planning sessions for all teachers to ensure that scholars receive adequate support. |
| Org Goal 4 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the | https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm vs comparison of SIRS- | Met | Goal met (91.3% exceeds goal by 7.5%) |

| | | | | |
|------------|---|--|-----|--|
| | Board of Regents, for students eligible for the Free or Reduced Price Lunch program. | 313 in 2023-24 and 2024-25 | | |
| Org Goal 5 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners. | https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm vs comparison of SIRS-313 in 2023-24 and 2024-25 | Met | Goal met (71 of 82, or 88.9%, exceeds goal by 1.4%). Calculation excludes 12th grade graduates. |
| Org Goal 6 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities. | https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm vs comparison of SIRS-313 in 2023-24 and 2024-25 | Met | Goal met (217 of 241, or 90.0%, exceeds target by 3.8%). Calculation excludes 12th grade graduates. |
| Org Goal 7 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program. | https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm vs comparison of SIRS-313 in 2023-24 and 2024-25 | Met | Goal met (923 of 1032, or 88.9%, exceeds target by 2.0%). Calculation excludes 12th grade graduates. |
| Org Goal 8 | In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of | https://secure.panoramaed.com/nycdoe | Met | 1.8000% average above NYC across all categories on 2023 NYC School Survey |

| | | | | |
|-------------|--|--|-----|--|
| | <p>parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.</p> | | | |
| Org Goal 9 | <p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.</p> | <p>https://secure.panoramaed.com/nycdoe</p> | Met | <p>0.7895% average above NYC across all categories on 2023 NYC School Survey</p> |
| Org Goal 10 | <p>In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide</p> | <p>https://secure.panoramaed.com/nycdoe</p> | Met | <p>3.1667% average above NYC across all categories on 2023 NYC School Survey</p> |

| | | | | |
|-------------|---|--|--|--|
| | averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Relevant for schools serving grades 6-12 only) | | | |
| Org Goal 11 | | | | |
| Org Goal 12 | | | | |
| Org Goal 13 | | | | |
| Org Goal 14 | | | | |
| Org Goal 15 | | | | |
| Org Goal 16 | | | | |
| Org Goal 17 | | | | |
| Org Goal 18 | | | | |
| Org Goal 19 | | | | |
| Org Goal 20 | | | | |

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|------------------|---|-----------------------------------|---------------------------------------|---|
| Financial Goal 1 | Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit. | | Met | |
| Financial Goal 2 | Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues | | Met | |
| Financial Goal 3 | Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. | SIRS-313 | Met | 94%: 1179/1250 |
| Financial Goal 4 | | | | |
| Financial Goal 5 | | | | |

7. Do have more financial goals to add?

No

Thank you.

Entry 12 – Audited Financial Statements

Completed - Nov 1 2024

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system **no later than 11:59 PM on November 1, 2024**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the Annual Report Portal **no later than 11:59 PM on November 1, 2024**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2024 but will be identified as a required task thereafter and due on November 1, 2024. This is a required task, and it is marked optional for administrative purposes only.

[84M284 PAI Audited Financial Statements 1Nov24](#)

Filename: 84M284_PAI_Audited_Financial_State_Db2JinS.pdf Size: 236.2 kB

Entry 12c – Additional Financial Documents

Completed - Nov 1 2024

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit **no later than 11:59 PM on November 1, 2024**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[PAI 84M284 EscrowAgreement 1Oct24](#)

Filename: PAI_84M284_EscrowAgreement_1Oct24.pdf Size: 6.3 MB

Entry 12d – Financial Contact Information

Completed - Nov 1 2024

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 1, 2024**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

| | School Based Fiscal Contact Name | School Based Fiscal Contact Email | School Based Fiscal Contact Phone |
|--|----------------------------------|-----------------------------------|-----------------------------------|
| | Ralph Stefano | [REDACTED] | [REDACTED] |

2. Audit Firm Contact Information

| | School Audit Contact Name | School Audit Contact Email | School Audit Contact Phone | Years Working With This Audit Firm |
|--|---------------------------|----------------------------|----------------------------|------------------------------------|
| | Brian Hopkins | [REDACTED] | [REDACTED] | 11 |

3. If applicable, please provide contact information for the school's outsourced financial services firm.

| | Firm Name | Contact Person | Mailing Address | Email | Phone | Years With Firm |
|--|-----------|----------------|-----------------|-------|-------|-----------------|
| | | | | | | |

Entry 13 – Fiscal Year 2024-2025 Budget

Completed - Oct 31 2024

SUNY-authorized charter schools should download the [2024-2025 Budget and Quarterly Report Template and the 2024-2025 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due no later than 11:59 PM on November 1, 2024.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY25 Budget using the [2024-2025 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due no later than 11:59 PM on November 1, 2024.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[PAI 84M284 24-25 Approved Budget](#)

Filename: PAI_84M284_24-25_Approved_Budget.xlsx Size: 37.5 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Alfonso Wyatt

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signed by:
Alfonso Wyatt
35D960E81D254BF...

7/27/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ellanor (Bodie) Brizendine

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSigned by:
Ellanor Brizendine
CDDA849B96E7445...

7/28/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Aisha Tomlinson

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signed by:
Aisha Tomlinson
4EC6E621333E415...

10/21/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Geoffrey Canada

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chairman

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

President of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2014; \$500,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| Harlem Children's Zone; President; institutional partnership with the school | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-360-3255

Business Address:


HCZ, 35 East 125th Street, New York, NY 10035

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

DocuSigned by:

3F688350D83C4CE...

10/15/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Denise Fuller

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

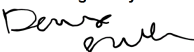
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSigned by:

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7/26/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kwame Owusu-Kesse

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chief Executive Officer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Parent of a student. Student does not benefit from my participation on the board.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2020; \$750,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest in or engaging in transaction and relationship to you |
|---------|--|--|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| Harlem Children's Zone; Chief Executive Officer; institutional partnership with the school | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-360-3255

Business Address:

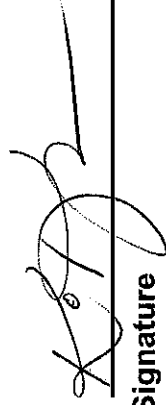
HCZ, 35 East 125th Street, New York, NY 10035

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:


Signature

10/22/24

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kenneth Langone

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chairman Emeritus

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| Harlem Children's Zone; trustee; institutional partnership with the school | | | | |

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Business Telephone:

[Redacted] _____

Business Address:

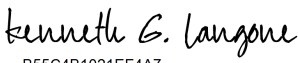
[Redacted] _____

E-mail Address:

[Redacted] _____

Home Telephone:

Home Address:

Signed by:

B55C4B1021EF4A7...

7/30/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Keith Meister

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None.**

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
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| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| Harlem Children's Zone; chairman; institutional partnership with the school | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted]

[Redacted]

Email Address:
[Redacted]

Home Telephone:

Home Address:

KT

6/18/24

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Mitch Kurz

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer / Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| Harlem Children's Zone; secretary; institutional partnership with the school | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Mitchell A. Kurz

Signature

6/18/24

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Stanley Druckenmiller

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|----------------|---|---|---|
| | | | |

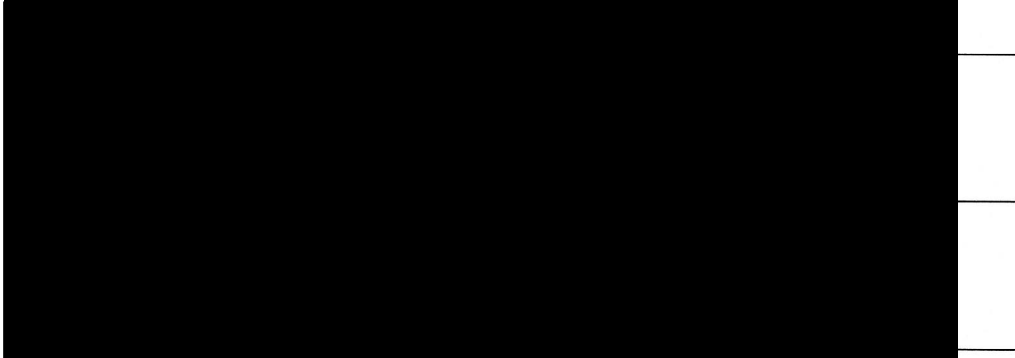
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|-------------------------------------|--|--|--|
| Harlem Children's Zone; chairman emeritus; institutional partnership with the school | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:



Home Telephone:

Home Address:

A handwritten signature in blue ink, appearing to be 'S. Druckenmiller', is written over a horizontal line.

7/30/24

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Willie Mae Lewis

Name of Charter School Education Corporation:

Harlem Children's Zone Promise Academy I Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
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Willie Mae Lewis

Signature

6/18/2024

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

HCZ Promise Academy Board Meeting Notice

Please be advised that the July 19, 2023, HCZ Promise Academy I and II board meetings were canceled. It was determined that a full quorum would not be reached, and the HCZ Promise Academy I and II Board of Trustees will reconvene at the next board meeting held on August 15, 2023.

HCZ Promise Academy Board Meeting Notice

Please be advised that the August 15, 2023, HCZ Promise Academy I and II board meetings were canceled. It was determined that a full quorum would not be reached, and the HCZ Promise Academy I and II Board of Trustees will reconvene at the next board meeting held on September 13, 2023.

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Wednesday, September 13, 2023
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Ken Langone, Willie Mae Lewis, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, Connor Fournier, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Anna Owusu, Achil Petit, and Toya Stilley.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the HCZ Promise Academy High School Graduation was held on June 23, with 100% of seniors being accepted to college.

Mr. Owusu-Kesse also reported that HCZ's William Julius Wilson Institute (WJWI) partnered with EdRedesign Lab at Harvard Graduate School of Education to host Transforming Place Through Neighborhood Leadership. Hosted for the second year in a row on the campus of Harvard University, the event brought together more than 200 leaders for panels, workshops, and community building, focusing on accelerating the impact of organizations advancing place-based cradle-to-career solutions. Mr. Owusu-Kesse, HCZ President and Founder Geoffrey Canada, and members of the WJWI team spoke at the event.

On August 9, HCZ held its 29th Annual Rasuli Lewis Children's March for Peace. At the event, thousands of scholars, parents, and HCZ staff members marched through the streets, demanding an end to gun violence in the community. Following the march, attendees gathered at the HCZ Armory for inspiring performances and remarks from HCZ scholars, staff, and community members. The late Mr. Lewis was a leader at HCZ who organized the annual March for Peace.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,188 for HCZ Promise Academy I and 1,034 for HCZ Promise Academy II.

Dr. Petit thanked Deputy Superintendent Dr. Brown and school leadership for their work over the last year to help scholars meet benchmarks and graduate from high school.

Dr. Petit introduced LaKiesha George, the new principal of HCZ Promise Academy I Elementary School. Ms. George said a few words about her career in education:

Ms. George is devoted to fostering innovation and evolving education to help young people reach the highest levels of excellence. She holds a BA in Psychology from Lehman College and a Master's in Education from Mercy College. Ms. George has 18 years of experience in education, including eight years as a principal. She is looking forward to continuing her work to transform education for our scholars.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 74% for the summer.

During the summer, Ms. George introduced herself to scholars and gave them the opportunity to get to know her.

The Elementary School is holding Back-to-School Night on September 14, where families are invited to meet teachers and visit their scholars' classrooms. In addition to the in-person event, the Elementary School has planned Just a Moment, a virtual session to be held on September 21 for parents to meet with Ms. George and Assistant Principal Kelly Willinger to share their concerns and give feedback.

The Elementary School partnered with Human Resources to fulfill most of their recruitment needs.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 83% for the summer.

The Middle School held a pep rally to welcome scholars back to school.

In partnership with Central Office, the Middle School hosted training sessions for new teachers during the week of August 21. During their first week, teachers received information on school best practices to familiarize themselves with HCZ Promise Academy's community and school culture.

The Middle School held a luau-themed celebration for incoming sixth-graders, with 84% of parents attending. During the event, school leaders spoke about the school's systems and routines.

The Middle School retained 96% of its teachers for the 2023-2024 school year.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 77% for the summer.

The High School held new teacher training sessions hosted by Central Office. During the training sessions, school leaders introduced this year's school theme, "Pride."

The High School held an orientation for more than 90 family members to support ninth-grade scholars. Parents had the opportunity to learn about New York State requirements for graduating high school and received HCZ Promise Academy swag.

School leaders received positive feedback about the new school uniforms.

The High School hosted the first round of athletic tryouts on September 12, beginning with girls volleyball. Boys volleyball tryouts will be held the following week.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that HCZ Promise Academy I's revenue is on budget at an enrollment of 1,188. Expenses are \$0.9M favorable, at \$3M. HCZ has not made a contribution through two months of FY24.

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Wednesday, October 4, 2023
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, Connor Fournier, LaKiesha George, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Justin Maker, Katherine Martinez, Liam McCarthy, Amanda Neal, Achil Petit, and Toya Stilley.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that he joined Superintendent Dr. Achil Petit and Deputy Superintendent Dr. Saskia Brown in over 200 meetings with bonus-eligible employees to set expectations for the new school year, build culture and discuss resources staff members need to be successful.

Mr. Owusu-Kesse also reported that HCZ's William Julius Wilson Institute will host Power of Place: Heart and Science of Cradle-to-Career October 18-20 in New Orleans, Louisiana. The second annual event will bring together hundreds of cross-sector leaders, practitioners, and policymakers in the place-based field to share best practices and build community.

School leaders presented new uniforms to the Board.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,182 for HCZ Promise Academy I and 1,050 for HCZ Promise Academy II.

Dr. Petit and Dr. Brown launched a leadership development program to support employees in advancing to senior positions. The program, which lasts from September to June, provides instruction on HCZ Core Beliefs and Values, systems of learning, resource management, and innovation. Four candidates are participating in the program during the current school year.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 94% for September.

The Elementary School held its first HCZ Promise Academy Parent Association meeting of the school year to welcome new school representatives.

The Elementary School held a movie night in September for families and scholars.

Principal George thanked the Training and Development team for beginning coaching cycles with new teachers. The Elementary School will collaborate with the team to launch formal observations and coaching opportunities for returning teachers.

The Elementary School completed benchmark i-Ready testing for grades three to five in ELA and math. School leaders are analyzing the data to identify scholars in

need of additional academic support and provide them with tiered instructional blocks, Saturday Academy, and Academic Hour.

The Elementary School is working with the Training & Development and Literacy teams to create professional development around data analysis and best practices in creating small groups of internal instructors.

HCZ Promise Academy I Middle School (Dr. Saskia Brown)

Dr. Saskia Brown reported that the Middle School's attendance was 94% for September.

The Middle School hosted a back-to-school night with 150 parents attending.

Student government launched this month, and scholars are campaigning for election.

The Middle School leadership team is looking at data and working with the Positive Behaviors and Support team to identify and support scholars who are at risk by creating social groups promoting self-esteem, self-efficacy, and social-emotional competencies.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 95% for September.

In conjunction with the Central Office, High School leaders have conducted walkthroughs and informal observations of teachers and provided them with feedback.

The High School hosted a senior night for 12th-grade scholars, with almost 90% of their families attending. Scholars and families reviewed the college application process and completed paperwork for applications. Seniors also met with the City University of New York, University of Rochester, Syracuse, SUNY Albany, and Columbia University representatives to learn about the benefits of each school. Junior and senior scholars are also attending a college fair at the Jacob Javits Convention Center on Thursday, October 5, and Friday, October 6.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that HCZ Promise Academy I's enrollment is 1,182, which is 27 favorable versus the budget. The school's revenue is on budget at \$6.1M. Expenses are \$0.4M favorable, at \$5.5M. HCZ has not made a contribution through three months of FY24.

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Thursday, November 16, 2023
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt, Candice Ashby, Sabrica Barnett, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, Connor Fournier, LaKiesha George, Jenn Klein, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Toya Stilley, and Ryan Warren.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve previous meeting minutes was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that on November 14 and 15, he attended and was a guest speaker at the Concrete Rose Capital Annual Summit. The Summit brings together tech and social impact leaders committed to expanding access to technology and entrepreneurship by closing wealth gaps for underserved communities.

Mr. Owusu-Kesse introduced two new HCZ colleagues: Harvard Business School Fellow Ryan Warren and Chief Program Officer Michelle Paige.

In November, HCZ honored Mr. Canada for his 40 years at the organization with a celebration at the Geoffrey Canada Community Center. Hundreds of Mr. Canada's family, friends, HCZ alumni, and staff, including Grammy Award-winning musician and entrepreneur Pharell Williams, attended the event.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,179 for HCZ Promise Academy I and 1,044 for HCZ Promise Academy II.

Dr. Petit presented the New York State test results for third through eighth-grade scholars.

HCZ Promise Academy I and II increased ELA proficiency rates by 7% and 2%, respectively, from 2022. Both schools outperformed their peers in New York City (NYC) Community School District 5 (CSD05) and citywide in ELA. HCZ Promise Academy I and II outperformed their NYC peers in every grade. Additionally, HCZ Promise Academy scholars with disabilities outperformed students with disabilities in NYC in every grade.

HCZ Promise Academy I and II increased math proficiency rates by 23% and 17%, respectively, from 2022. HCZ Promise Academy I and II outperformed students in CSD05 and citywide, and HCZ Promise Academy I outperformed their NYC white

peers. Four out of six HCZ Promise Academy grade levels outperformed their NYC peers by 15% or more. HCZ Promise Academy scholars with disabilities' math proficiency increased by 18% from the previous year, and they outperformed NYC students with disabilities by 13%.

Dr. Petit attributed both schools' academic success to the HCZ Promise Academy leadership team, staff, and HCZ's pipeline of comprehensive services. He also thanked Deputy Superintendent Dr. Saskia Brown for her support.

Mr. Owusu-Kesse thanked Managing Director of Research and Evaluation Dr. Sabrica Barnett and her team for analyzing and presenting the New York State testing data.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 94% for October.

In October, 408 families attended parent-teacher conferences.

The Elementary School hosted a movie night in September for families and scholars.

Scholars in grades three through five received free vision screenings and glasses as needed.

Principal George hosted a Just A Moment session where families asked questions and received information about school activities.

On October 28, the HCZ Promise Academy After School team hosted HCZ's annual Boo Bash at the Geoffrey Canada Community Center. Scholars and their families dressed in costumes and enjoyed a haunted house, treats, and other fun activities.

Elementary School leaders completed the majority of their formal observations in October using the Classroom Assessment Scoring System. The data gathered will help Elementary School leaders refine their instructional plans. Principal George thanked the Literacy Team for hosting targeted instructional development for teachers on November 7.

Approximately 90 scholars attended Saturday Academy in early November.

Principal George thanked her fellow HCZ Promise Academy principals for providing support as she adapted to her new role.

HCZ Promise Academy I Middle School (Dr. Saskia Brown)

Dr. Saskia Brown reported that the Middle School's attendance was 96% for October.

Last month, Middle School leaders conducted classroom observations to provide feedback to teachers on student engagement.

The HCZ Promise Academy Teen After School Team hosted its Spooky Soiree.

Middle School leadership participated in a day of professional development focused on restorative practice training, student discourse, and co-planning.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 94% for October.

Seniors attended the annual college tour, visiting Syracuse University, University at Albany (SUNY), SUNY Oswego, and the University at Buffalo (SUNY). Principal Deal thanked Operations Director Jenny Arias for arranging a trip to Niagara Falls for the senior class.

Some seniors received early admission to colleges and universities, including Temple University, Clark Atlanta, Delaware State University, Virginia State University, SUNY Plattsburgh, Livingston, and SUNY Delhi.

The High School hosted parent-teacher conferences.

HCZ Promise Academy I Boys and Girls Basketball Teams won junior varsity games hosted by the Charter School Athletic Association.

On November 2, high school scholars attended the first HCZ Wealth Builds High School Career Fair, where they discovered professional opportunities and networked with career fair visitors.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that HCZ Promise Academy I's enrollment is 1,179, which is 24 favorable versus the budget. The school's revenue is \$0.1M favorable at \$8.2M. Expenses are \$0.1M favorable, at \$7.8M. HCZ has not made a contribution through four months of FY24.

HCZ Promise Academy Family Handbook (Candice Ashby)

A motion was called to approve an update to the grading criteria in the HCZ Promise Academy Family Handbook. The motion was approved. The updated handbook can be found on the [HCZ Promise Academy website](#).

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Thursday, December 14, 2023
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Ellanor (Bodie) Brizendine, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Connor Fournier, LaKiesha George, Madelaine German-Schultz, Irais Jones, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Toya Stilley, and Ryan Warren.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from November 16, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse introduced Irais Jones, Harlem Children's Zone's new Chief Human Resources Officer. Ms. Jones joins HCZ with over 20 years of experience. Most recently, she worked as Vice President for Human Resources at Vindex, a technology company, and as the Chief People Officer for C Space, a market research organization.

Mr. Owusu-Kesse also announced that a team of volunteers began reviewing 250 HCZ Scholarship applications submitted from across the Zone.

Mr. Owusu-Kesse returned to his alma mater, Harvard University, to teach a case on his leadership at HCZ to 1000-plus students from Harvard Business School and Harvard Kennedy School.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,174 for HCZ Promise Academy I and 1,037 for HCZ Promise Academy II.

Dr. Petit reported that HCZ Promise Academy I and II are in the second phase of their charter renewal periods. As part of this process, the Charter School Authorization team from the New York City Department of Education (DOE) will visit HCZ Promise Academy I on December 18 and HCZ Promise Academy II on December 19, and each school's Board of Trustees will visit on December 20. A public hearing will take place in January.

Dr. Petit thanked school leaders for their hard work in managing this process.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 91% for November.

The Elementary School celebrated 311 scholars in third through fifth grades as Top Performers. About 40% of those scholars earned 80% or above for the first marking period.

The Elementary School hosted a half-day of professional development with the Training and Development team, focusing on ELA and math.

Principal George announced that she recently earned the Classroom Assessment Scoring System certification for leaders. The Scoring System is an evidence-based tool that helps identify the effectiveness of teacher-child relationships and interactions.

A reading specialist will join the Elementary School in January.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for November.

Also in November, the Middle School hosted an Honor Roll Ceremony, with 75% of scholars earning 80% or higher for the marking period.

Middle School scholars participated in community service, including serving food during Thanksgiving and wrapping Christmas gifts for children.

The School distributed turkeys for Thanksgiving to families.

Principal Schultz thanked the Middle School's administrative staff for their hard work during the first marking period.

HCZ Promise Academy I High School (Dr. Saskia Brown)

Deputy Superintendent Dr. Saskia Brown reported that the High School's attendance was 94% for November.

Seniors took their class pictures on November 6.

In November, the Junior Varsity Girls Basketball team won the Charter School Athletic Association championship.

Seniors received college acceptance letters from The State University of New York (SUNY), Monroe College, and Clark Atlanta University.

To celebrate the holidays, the High School created a "warm and fuzzy" wall decorated with notes thanking teachers and staff members for their hard work. Scholars are competing in door decorating contests for their respective classrooms.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that HCZ Promise Academy I's enrollment is 1,174, which is 19 favorable versus the budget. The school's revenue is \$0.1M favorable at \$10.3M. Expenses are \$0.7M favorable, at \$9.2M. HCZ has not made a contribution through five months of FY24.

HCZ Promise Academy Waitlist Applicants' Weighted Preference (Candice Ashby)

A motion was called to approve a revision to the HCZ Promise Academy I Charter, which would implement weighted preferences for waitlisted applicants who are residents of Saint Nicholas Housing or have siblings enrolled in HCZ Promise Academy I Charter School. The motion was approved, and the revision was submitted to the School's authorizer to obtain approval from the New York State Education Department.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School
Board Meeting
Tuesday, January 30, 2024
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, Connor Fournier, LaKiesha George, Madelaine German-Schultz, Irais Jones, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Ralph Stefano, Toya Stilley, and Ryan Warren.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from December 14, 2023, was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reminded the board that HCZ's Chief Financial Officer Connor Fournier's last day with the organization is February 2. Mr. Owusu-Kesse thanked Mr. Fournier for his three years of service.

Mr. Owusu-Kesse introduced Ralph Stefano, Harlem Children's Zone's Interim CFO. Mr. Stefano joins HCZ with over 25 years of experience. He was the COO and CFO of the Edna McConnell Clark Foundation for 25 years. In 2015, he and other partners in the Foundation started Blue Meridian Partners, a pioneering and high-growth philanthropic model that addresses poverty in America.

Members of HCZ's Senior Leadership Team are working with Wealth Builds to provide college and career readiness support to scholars. The HCZ Scholarship Program process is in its final stages.

Mr. Owusu-Kesse, Deputy Superintendent Dr. Saskia Brown, Chief Development Officer Jennifer Klein, and Managing Director of College Success Office Kevin Dougherty conducted several meetings with college and university leaders to gain insight into preparing scholars for higher education. Mr. Owusu-Kesse thanked Ms. Klein for her support in this work.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,169 for HCZ Promise Academy I and 1,030 for HCZ Promise Academy II.

Dr. Petit thanked the board for participating in the charter renewal process and for meeting with the New York City Department of Education's Charter School Authorizing Team.

On January 29, Manhattan Regent Shino Tanikawa of the New York State Education Department visited HCZ Promise Academy II Elementary School. Ms. Tanikawa was given a tour of the new building and met with HCZ Promise Academy leaders to discuss both charter schools.

Dr. Petit thanked HCZ Promise Academy leaders for their support.

HCZ Promise Academy II Elementary School (Amanda Neal)

Principal Amanda Neal reported the Elementary School's attendance was 89% for December.

The Elementary School hosted Reindeer Games, a holiday celebration for staff.

The Elementary School partnered with HCZ Promise Academy After School to host Winter Fest, where scholars danced, created art, and received gifts.

Over 150 families attended parent-teacher conferences at the beginning of the year.

Fourth- and fifth-grade scholars won the Charter Schools Athletic Association co-ed basketball championship.

HCZ Promise Academy II Middle School (Ryan Carroll)

Principal Ryan Carroll reported that the Middle School's attendance was 92% for December.

Staff members came together to celebrate the holidays.

On December 6, the Middle School hosted a professional development session. Staff members reviewed Panorama survey results designed to identify scholars' social-emotional learning competencies, and teachers created plans to address any learning gaps.

Scholars attended a field trip to the Metropolitan Museum of Art.

In December, the Middle School hosted a school picture day.

The Middle School completed i-Ready mid-year screening assessments and used data from the assessments to generate a new curriculum for extended learning in preparation for testing season.

The Middle School hosted parent-teacher conferences.

HCZ Promise Academy II High School (Kaitlynn Conwright)

Principal Kaitlynn Conwright reported that the High School's attendance was 89% for December.

In December, the High School hosted a door decorating contest.

The High School hosted a half-day of professional development.

As part of holiday celebrations, High School leaders and administrative staff provided a free period for teachers by substituting for their classes.

The High School completed its college application season.

Financial Update (Connor Fournier)

CFO Connor Fournier reported that HCZ Promise Academy I's enrollment is 1,030, which is 25 unfavorable versus the budget. The school's revenue is \$0.3M unfavorable at \$11.2M. Expenses are \$1.7M favorable, at \$9.8M. HCZ has not made a contribution through six months of FY24.

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Tuesday, February 13, 2024
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Keith Meister, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, LaKiesha George, Madelaine German-Schultz, Iraisia Jones, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Ralph Stefano, Toya Stille, and Ryan Warren.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from January 30 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that on Tuesday, February 13, HCZ Promise Academy Charter Schools pivoted to remote instruction due to inclement weather. Mayor Eric Adams and Chancellor David Banks also transitioned New York City Department of Education public schools to remote instruction for the day. Mr. Owusu-Kesse reported that select employees will be supporting at each School's location to redirect parents who may have missed the communication.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,165 for HCZ Promise Academy I and 1,023 for HCZ Promise Academy II.

Dr. Petit reported that attendance improved in January and thanked Deputy Superintendent Dr. Saskia Brown for leading the effort to ensure that scholars come to school every day on time.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 93% for January.

Principal George thanked Dr. Petit for supporting Go Lives, an initiative in which coaches develop teachers through observation during classes with scholars and by providing instructional feedback. She also thanked Managing Director of Curriculum & Instruction Katherine Martinez, Director of Educational Training and Development Dr. Veroniqua Delva, and the Literacy Team, who supported educators in rehearsing lessons and reviewing data during common planning meetings.

Scholars took i-Ready assessment tests, which will provide School leaders with the data to make appropriate instructional changes to support scholars.

Principal George thanked Ms. Martinez, HCZ Promise Academy II Elementary School Principal Amanda Neal, and HCZ Promise Academy II Elementary School Science teacher Tyler Sanders for providing workshops in Amplify Science for HCZ Promise Academy I Elementary School kindergarten through second-grade science teachers.

At the end of the second marking period, families received report cards, and staff identified 190 top performers, a slight increase from the previous marking period.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for January.

During finals week, Middle School scholars completed assessments in all four major academic classes. The Middle school launched a Positive Behaviors and Interventions System school store where scholars could redeem Scholar Bucks for good behavior.

The Middle School celebrated its top performers, with 76% of scholars on the honor roll.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 94% for January.

The High School, in partnership with Wealth Builds, hosted FAFSA night for families. During the event, laptops were set up for parents to fill out applications.

The High School partnered with College Success Office to host a college panel. Alumni participated on the panel and spoke to juniors and seniors about their college experiences.

The High School worked with HCZ Promise Academy II High School, administering Advanced Placement mock exams to scholars during Regents and finals week.

Financial Update (Ralph Stefano)

CFO Ralph Stefano reported that HCZ Promise Academy I's enrollment is 1,169, which is 14 favorable versus the budget. The school's revenue is \$0.2M favorable at \$12.4M. Expenses are \$0.4M favorable, at \$11.5M. HCZ has not made a contribution through seven months of FY24.

HCZ Promise Academy's Literacy Program (Dr. Saskia Brown)

Deputy Superintendent Dr. Saskia Brown reported on the structure of the HCZ Promise Academy literacy program. The Schools' literacy instruction is grounded in the science of reading and is built on five instructional pillars: phonics, phonemic awareness, fluency, vocabulary, and comprehension.

Using a balanced literacy approach, scholars participate in 90 minutes of literacy and writing instruction. Scholars in kindergarten through second grade receive an

additional 30 minutes of foundational skills practice. The instructional block is built on direct instruction, time-guided practice, and independent practice. Within the instructional block, scholars are provided with tiered intervention for more targeted instruction.

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Wednesday, March 20, 2024
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, LaKiesha George, Madelaine German-Schultz, Iraisia Jones, Jenn Klein, Katherine Martinez, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Ralph Stefano, Toya Stilley, and Ryan Warren.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM, and a motion to approve the meeting minutes from February 13 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that he met with HCZ Promise Academy principals to receive feedback on what they need to be successful. Mr. Owusu-Kesse thanked the principals for their transparency and for the opportunity to connect with them.

In early March, Mr. Owusu-Kesse and HCZ senior leaders spent three days in Austin, Texas, for HCZ's first time at SXSW EDU, a conference that brings together the brightest minds in education to share ideas, network, and create the future of teaching and learning. Mr. Owusu-Kesse and HCZ Founder Geoffrey Canada hosted the world premiere screening of Harlem Rising, a documentary about the history of HCZ, and presented how practices developed in Harlem are leading to scalable solutions and systems change impacting over one million young people.

Mr. Owusu-Kesse also reported that he was invited to New York University for a leadership discussion.

In March, PJT Partners invited Mr. Owusu-Kesse to a fireside chat with HCZ Board member and Co-Founder of Dynasty Equity K. Don Cornwell about economic mobility, wealth building, leadership pathways, board governance, and national impact.

On March 20, 19 superintendents who represent over 1.2 million scholars from across the country will visit HCZ for a two-day summit to learn about the organization's cradle-to-career work.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,160 for HCZ Promise Academy I and 1,014 for HCZ Promise Academy II.

The Schools participated in Read Across America week with special guests visiting to read to HCZ Promise Academy Elementary School scholars.

Dr. Petit thanked Deputy Superintendent Dr. Saskia Brown and the Development Team for their support in applying for Summer Boost, a program designed to help rising first through ninth-grade scholars in charter schools achieve academic progress.

Dr. Petit introduced 16 HCZ Promise Academy staff members who have gone above and beyond in supporting scholars academically, working with them during Academic Hour, Saturday Academy, and tutoring sessions to help scholars meet benchmarks. The Board of Trustees introduced themselves to the team and thanked them for their hard work and dedication. Staff members who were thanked by the Board of Trustees included Director of Special Services Gissell Scottborgh, Special Education Coach Hadiyah James-Abraham, Special Education Coach Samara Pelt, Training and Development (T&D) Coach Scott Kercher, Literacy Coach Kelsey Shroyer, PBIS Manager Allison Colacchi, Special Education Coach Stefany Rios, Education Direction Kathryn Okonji, T&D Coach Thurmeke Ward, Director of T&D Dr. Veroniqua Delva, Education Director Jessica Benzian, Assistant Principal Alyssa Solomon, Education Director Chakiya Coles, Education Director LaRen Bierria, Assistant Principal Deborah Pryor and Literacy Coach Carrie Thomas-Carlson.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 92% for February.

The Elementary School partnered with Managing Director of Curriculum and Instruction Katherine Martinez and the Literacy Team to revise their lesson plans to an annotative structure to strengthen teacher content knowledge. School leaders continue to focus on strengthening instruction and reflecting on data during analysis and common planning meetings.

The Elementary School is focusing on test preparation for grades three through five and creating instructional blocks for exam planning.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 95% for February.

In February, the Middle School celebrated Black History Month with door-decorating contests, spirit week, and words of affirmation.

The Middle School hosted its Sweetheart Dance as its positive behavior bi-monthly incentive.

The Middle School celebrated March Madness and hosted a pep rally, followed by a staff-versus-scholar basketball game to kick off test preparation season.

HCZ Promise Academy I High School (Dr. Saskia Brown)

Deputy Superintendent Dr. Saskia Brown reported that the High School's attendance was 94% for February. The School continues to use incentives to improve attendance.

Dr. Deal is working closely with Dr. Petit on daily informal classroom observations and providing teachers feedback.

High School scholars hosted a Black Excellence celebration to honor Black History Month.

School leaders celebrated scholars who had perfect attendance.

Financial Update (Ralph Stefano)

CFO Ralph Stefano reported that HCZ Promise Academy I's January enrollment is 1,165, which is ten favorable versus the budget. The school's revenue is \$0.2M favorable at \$14.4M. Expenses are \$0.4M favorable, at \$13.4M. HCZ has not made a contribution through eight months of FY24.

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Board Meeting
Tuesday, April 30, 2024
245 West 129th Street**

Attendees: Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, LaKiesha George, Madelaine German-Schultz, Irais Jones, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Ralph Stefano, Toya Stillely, and Ryan Warren.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM and a motion to approve the meeting minutes from March 20 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse reported that the Harlem Children's Zone Friend of the Children Award Dinner was held on April 24. It honored Aneel Bhusri, co-founder and executive chair of Workday and Eat.Learn.Play. HCZ Promise Academy Board Members shared highlights of the event.

Mr. Owusu-Kesse also reported that HCZ high school seniors will be honored on National College Signing Day, which will be held May 1 at The HCZ Armory.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,162 for HCZ Promise Academy I and 1,018 for HCZ Promise Academy II.

Dr. Petit also reported that currently, approximately 210 new scholars are enrolled at HCZ Promise Academy I and II for the new school year. He thanked the Central Office for working with schools to enroll scholars.

The New York State Education Department conducted an Education Stimulus Fund Monitoring review, focusing on programmatic and fiscal compliance. As a result of the review, both HCZ Promise Academy Charter Schools received confirmation from the state that they are in compliance.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 93% for March.

On March 14, the Elementary School hosted a half-day of professional development exercises. Kindergarten through second-grade teachers reviewed i-Ready, and third to fifth-grade teachers completed test preparation for the New York State exams. Teachers, deans, and administrators also continued coaching cycles.

Principal George thanked Deputy Superintendent Dr. Saskia Brown and Director of Compliance & Reporting Candice Ashby for their operational support of the administrative staff.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for March.

In March, the Middle School prepared scholars for testing season.

The Middle School celebrated attendance for Academic Hour and Saturday Academy.

Scholars took a field trip to the United Nations. Promise Academy After School and Promise Academy eighth-grade scholars attended an overnight trip to universities around the country, including Howard University, Michigan State University, and the University of Maryland.

The Middle School hosted its Sweetheart Dance as a positive behavior bi-monthly incentive.

The Middle School celebrated March Madness and hosted a pep rally, followed by a staff-versus-scholar basketball game to kick off test preparation season.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 94% for March.

High School leaders are conducting teacher observations to ensure that instructors receive consistent feedback and support. Dr. Deal thanked Dr. Petit for directly supporting math teachers and the math team.

High School art scholars hosted a paint-and-sip night for parents.

HCZ Promise Academy and Wealth Builds scholars from both high schools are participating in the Career Trek program.

Financial Update (Ralph Stefano)

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy I's February 29 enrollment is 1,162, which is seven favorable versus the budget. The

school's revenue is \$0.2M favorable at \$16.5M. Expenses are \$0.6M favorable, at \$15.3M. HCZ has not made a contribution through nine months of FY24.

HCZ Promise Academy Board Meeting Notice

Please be advised that the May 14, 2024, HCZ Promise Academy I and II board meetings were canceled. It was determined that a full quorum would not be reached, and the HCZ Promise Academy I and II Board of Trustees will reconvene at the next board meeting held on June 18, 2024.

**Harlem Children's Zone (HCZ) Promise Academy I Charter School
Annual Board Meeting
Tuesday, June 18, 2024
245 West 129th Street**

Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Candice Ashby, Saskia Brown, Ari Browne, Ryan Carroll, Kaitlynn Conwright, Amy Deal, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Liam McCarthy, Amanda Neal, Michelle Paige, Achil Petit, Ralph Stefano, and Toya Stilley.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:30 AM and a motion to approve the meeting minutes from April 30 was unanimously approved.

CEO Report (Kwame Owusu-Kesse)

Chief Executive Officer Kwame Owusu-Kesse announced that the HCZ Promise Academy High School graduation will take place at 10 AM on June 26, 2024, at The HCZ Armory.

Superintendent's Update (Dr. Achil Petit)

Superintendent Dr. Achil Petit reported that enrollment is 1,151 for HCZ Promise Academy I and 1,010 for HCZ Promise Academy II.

Dr. Petit reported that Ryan Carroll, Principal of HCZ Promise Academy II Middle School, will transition from the organization after 11 years of service. Mr. Carroll started as a math teacher, rose to the role of a math coach, and finally became the middle school principal. Dr. Petit thanked Mr. Carroll for his commitment and service to the school.

Dr. Petit also reported that Kaitlynn Conwright, principal of HCZ Promise Academy II High School, will become Director of STEM. Mrs. Conwright began her career at HCZ Promise Academy as a chemistry teacher, later became education director, and finally became principal in 2021. Dr. Petit thanked Mrs. Conwright for her service.

Dr. Petit announced two new hires. Dr. Tracy Smith will be the principal of HCZ Promise Academy II Middle School, and Shannon Ortiz-Wong will be the principal of HCZ Promise Academy II High School. Both principals will be introduced at the next board meeting.

HCZ Promise Academy I Elementary School (LaKiesha George)

Principal LaKiesha George reported the Elementary School's attendance was 92% for April and May. The school continues to reach out to families to improve attendance.

The Elementary School began preparation for enrollment season in April and is close to filling all available seats.

On June 15, the Elementary School hosted an open house for new families with scholars who will attend kindergarten in September. Parents filled out home language surveys, toured the school building, and met with school leaders to ask questions.

In April and May, third- through fifth-grade scholars took State exams

On May 22, the Elementary School hosted a half-day of professional development on vertical alignment and articulation of the curriculum. Principal George thanked Managing Director of Curriculum and Instruction Katherine Martinez and Director of Positive Behaviors and Intervention Systems Naeemah Cranston for their support.

HCZ Promise Academy I Middle School (Madelaine German-Schultz)

Principal Madelaine German-Schultz reported that the Middle School's attendance was 94% for April and May.

In May, Wealth Builds hosted Middle School Career Day. During the event, High School scholars and industry professionals led panels and sessions to provide scholars with information to shape their career trajectories. Principal German-Schultz thanked the Wealth Builds team for hosting the event.

HCZ Promise Academy I Middle School scholars joined their HCZ Promise Academy II Middle School peers for a boys and girls trip to Bowlero in Chelsea Piers.

The Middle School hosted a session for scholars from sixth through eighth grade to present to fifth-grade Elementary School scholars to develop their leadership and public speaking skills.

HCZ Promise Academy I High School (Dr. Amy Deal)

Principal Dr. Amy Deal reported that the High School's attendance was 93% for April and May.

Scholars took Advanced Placement exams in May.

Graduating high school scholars attended their senior trip to Busch Gardens.

The High School hosted an orientation series for rising ninth-grade scholars. School staff met with Middle School scholars to review their credits and answer questions about their transition into high school.

On June 18, the High School will host a meet-and-greet parent event to welcome the families of incoming scholars for the 2024/2025 school year. A formal orientation event will take place in August.

The High School hosted a senior banquet for graduating scholars and their families, and scholars attended their Senior Prom. Principal Deal thanked her team for planning the events.

Financial Update (Ralph Stefano)

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy I's projected enrollment is 1,165, which is 10 favorable versus the budget. The school's revenue is anticipated to be \$0.3M favorable at \$24.7M. Expenses are anticipated to be \$0.8M favorable, at \$23.0M. HCZ has not made a contribution through 11 months of FY24.

FY25 Budget (Ralph Stefano)

A motion was called to approve the HCZ Promise Academy I Charter School budget for the fiscal year 2025. The Board unanimously approved the resolution. A detailed version of the resolution can be found in the June 18, 2024, Board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

PAI Board Elections (Candice Ashby)

A motion was called to re-elect HCZ Promise Academy I Board of Trustee members Geoffrey Canada, Stanley Druckenmiller, Kenneth Langone, Kwame Owusu-Kesse, Aisha Tomlinson and Alfonso Wyatt. The Board unanimously approved the resolution. A detailed list of the approved re-elected Board members can be found in the June 18, 2024, board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

HCZ Promise Academy District-wide and PAI Building-level Safety Plans (Candice Ashby)

A motion was called to approve the HCZ Promise Academy District-wide and HCZ Promise Academy I Building-level Safety Plans for the 2024-2025 academic year. The motion was approved. The District-wide Safety Plan can be found on the HCZ Promise Academy website.

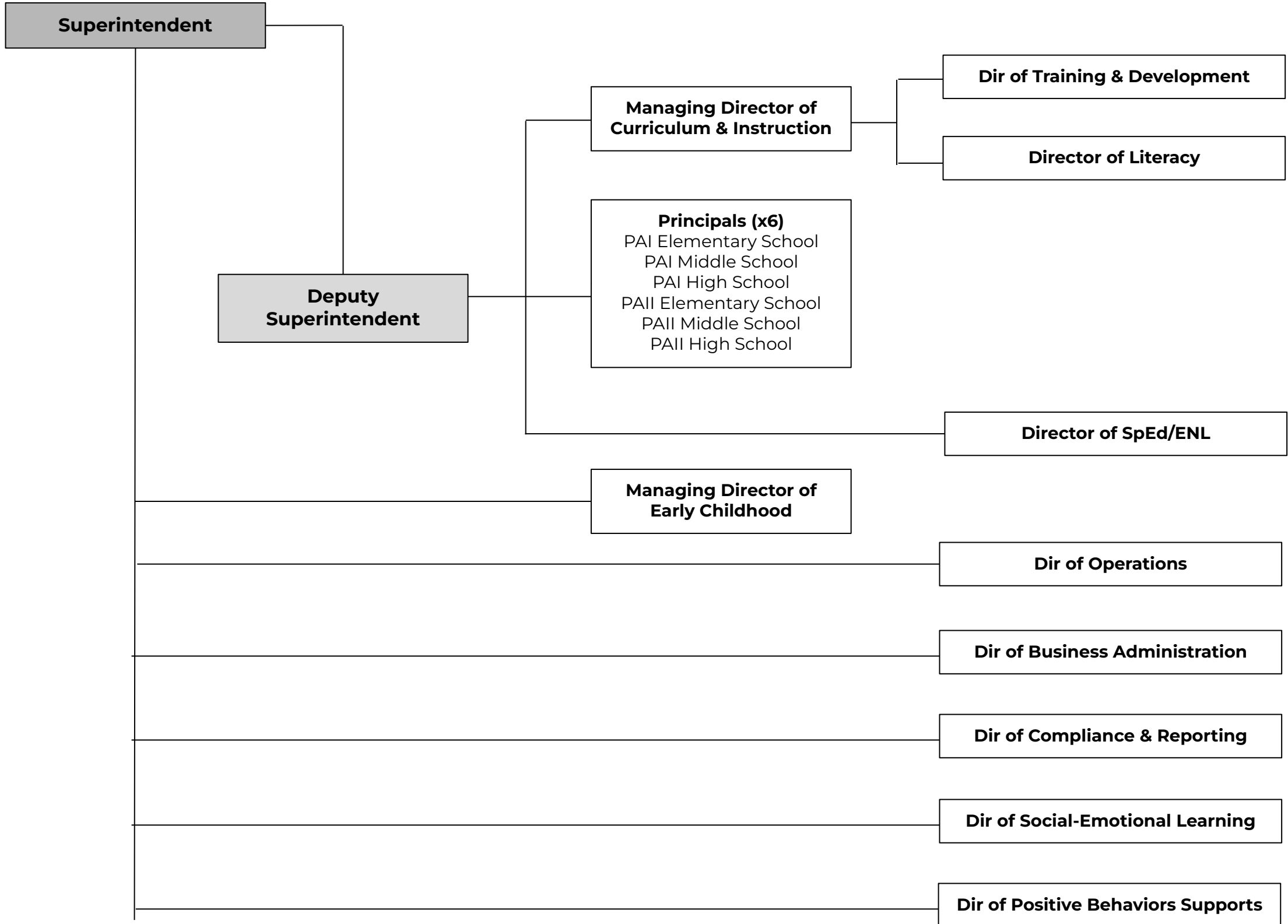
<https://hczpromise.org/community/>

HCZ Promise Academy Family Handbook (Candice Ashby)

A motion was called to approve the 2024-2025 HCZ Promise Academy Family Handbook. The motion was approved. The updated handbook can be found on the HCZ Promise Academy website.

<https://hczpromise.org/for-parents/>

Superintendent Reporting Structure (Org Chart)



Promise Academy School Level

Principal

For Grades 6-12 Only

Education Director

Operations Director

Teachers
Teaching Fellows
Teacher's Assistants
Academic Dean (MS Only)

Office Manager

Parent Coordinator

Deans

Office Manager

Guidance Counselor

Attendance Coordinator
(High School Only)

For Grades K-5 Only

Principal

Education Director (Grades K - 2)
Education Director (Grades 3 - 5)

All School Staff

2024-2025

HCZ Promise Academy Calendar (K-12)
THIS CALENDAR IS FOR FAMILIES & SCHOLARS

| Sep 2024 | | | | | | | Oct 2024 | | | | | | | Nov 2024 | | | | | | | Dec 2024 | | | | | | |
|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | | 27 | 28 | 29 | 30 | 31 | | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | |

| Jan 2025 | | | | | | | Feb 2025 | | | | | | | Mar 2025 | | | | | | | Apr 2025 | | | | | | |
|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 | | | | | | 1 | | | | | | 1 | | 1 | 2 | 3 | 4 | 5 | 6 | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | |

| May 2025 | | | | | | | Jun 2025 | | | | | | | Jul 2025 | | | | | | | Aug 2025 | | | | | | |
|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | 1 | 2 | 3 | 4 | 5 | | | | | | 1 | 2 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | | | | | | 27 | 28 | 29 | 30 | 31 | | | 24 | 25 | 26 | 27 | 28 | 29 | 30 |

Notes
 First day of instruction is September 4 - last day is June 27.
 Please note that a new holiday, Diwali, has been added to the calendar for November 1
 HS scholars who need Regents prep and credit recovery attend in August.
 Yom Kippur is excluded since it falls on a Friday night/Saturday
 Please note that HS scholars who need Regents prep and credit recovery attend in August.

| School closed for all Promise (students, teachers & staff) | |
|--|--|
| Sep 2 | Labor Day |
| Oct 3-4 | Rosh Hashanah |
| Oct 14 | Indigenous Peoples' / Italian Heritage Day |
| Nov 1 | Diwali |
| Nov 28- 29 | Thanksgiving Holiday |
| Dec 25 | Christmas Day |
| Jan 1 | New Year's Day |
| Jan 20 | Dr. Martin Luther King, Jr. Day |
| Feb 17 | President's Day |
| Mar 31 | Eid al-Fitr |
| Apr 18 | Good Friday |
| May 26 | Memorial Day |
| Jun 5 | Eid al-Adha |
| Jun 19 | Juneteenth |
| Jul 4 | Independence Day |

| School closed for students and teachers only* | |
|---|------------------|
| Nov 11 | Veterans Day |
| Dec 23 - 31 | Winter Recess |
| Jan 29 | Lunar New Year |
| Feb 17 - 21 | Midwinter Recess |
| Mar 31 - April 4 | Spring Recess |
| Jun 30 - Jul 4 | Intermission |

| School closed for students only* | |
|----------------------------------|----------------------|
| Jan 2 | Superintendent's Day |
| Jun 6 | Clerical Day |

| Additional dates to consider* | |
|-------------------------------|-------------------------------------|
| Sep 23 - Jun 20 | HCZ After-School Program Operations |
| Oct 26 | GCCC Annual Boo Bash/35 East |
| Jul 7 - Aug 1 | HCZ PA Mandatory Summer Programming |
| TBD | HCZ Annual Summer Games |
| Aug 4 - 15 | HCZ Summer Camp |

| Important Dates (school is open) | |
|----------------------------------|--|
| Sep 4 | 24-25 School Year begins |
| Sep 23 | First Day of HCZ Promise After-School |
| Oct 29 | Half day (Scholars dismissed at noon) |
| Nov 27 | Scholars dismissed at 3PM |
| Dec 10 | Half day (Scholars dismissed at noon) |
| Feb 11 | 100th Day of School |
| Mar 18 | Half day (Scholars dismissed at noon) |
| May 6 | Teacher Appreciation Day |
| May 13 | Half day (Scholars dismissed at noon) |
| Jun 20 | HCZ Promise After School ends until July 7 |
| Jun 24 | Last Day of School for K-8 Scholars Only |
| Jun 25 | Moving Up/Graduation for PAIES & PAIMS |
| Jun 26 | Moving Up/Graduation for PAIES & PAIMS |
| Jun 27 | Graduation & Last Day for HS Scholars |
| Jun 27 | Last day of School for All Staff |
| Jul 7 | First day of Summer Session |
| Aug 1 | Last day of Summer Session |

| Testing Dates | |
|------------------|-------------------------------|
| Jan 21 - 24 | January Regents Exams |
| Apr 14 - May 23 | NYSESLAT |
| Apr 22 - 30 | NYS ELA Exams (Grades 3 - 8) |
| May 1 - May 8 | NYS Math Exams (Grades 3 - 8) |
| Jun 17 - 26 | NYS Regents Exams |
| Mar 31 - April 4 | Spring Recess |
| Aug 19 - 20 | August Regents Exams |
| TBD | Advanced Placement Testing |

| Marking Period Dates | |
|----------------------|-----------------------|
| Sep 4 - Nov 8 | First Marking Period |
| Nov 12 - Jan 29 | Second Marking Period |
| Jan 30 - Apr 14 | Third Marking Period |
| Apr 15 - Jun 24 | Fourth Marking Period |

Financial Statements and Reports of
Independent Certified Public
Accountants

Harlem Children's Zone
Promise Academy Charter School

June 30, 2024 and 2023

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REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Trustees of
Harlem Children's Zone Promise Academy Charter School

Report on the financial statements**Opinion**

We have audited the financial statements of Harlem Children's Zone Promise Academy Charter School (the "School"), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for opinion

We conducted our audits of the financial statements in accordance with auditing standards generally accepted in the United States of America (US GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or

error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with US GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with US GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other reporting required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2024 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



**Harlem Children's Zone
Promise Academy Charter School**

STATEMENTS OF FINANCIAL POSITION

June 30,

| | 2024 | 2023 |
|---|----------------------|----------------------|
| ASSETS | | |
| Cash | \$ 13,247,513 | \$ 7,679,597 |
| Restricted cash | 70,869 | 70,855 |
| Government grants and contracts receivable | 2,081,596 | 4,962,381 |
| Due from related parties | 849,583 | 1,061,863 |
| Due from Harlem Children's Zone - deferred compensation plans | 6,029,735 | 5,803,808 |
| Property and equipment, net | 576,917 | 400,040 |
| Right-of-use lease assets - operating | 21,583 | 44,907 |
| Right-of-use lease assets - finance | 76,559 | 118,318 |
| Other assets | 466,975 | 368,794 |
| Contribution receivable - contributed space | 54,959,372 | 56,791,351 |
| Total assets | \$ 78,380,702 | \$ 77,301,914 |
| LIABILITIES AND NET ASSETS | | |
| Liabilities | | |
| Accounts payable and accrued expenses | \$ 3,058,244 | \$ 3,557,408 |
| Operating lease liabilities, net | 25,725 | 49,569 |
| Finance lease liabilities, net | 78,760 | 119,994 |
| Deferred compensation payable | 5,879,257 | 5,092,717 |
| Total liabilities | 9,041,986 | 8,819,688 |
| Contingencies | | |
| Net assets | | |
| Without donor restrictions | 14,379,344 | 11,690,875 |
| With donor restrictions | 54,959,372 | 56,791,351 |
| Total net assets | 69,338,716 | 68,482,226 |
| Total liabilities and net assets | \$ 78,380,702 | \$ 77,301,914 |

The accompanying notes are an integral part of these financial statements.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF ACTIVITIES

Year ended June 30, 2024

| | <u>Without Donor Restrictions</u> | <u>With Donor Restrictions</u> | <u>Total</u> |
|---------------------------------------|---------------------------------------|------------------------------------|----------------------|
| Revenue and support | | | |
| Revenue | | | |
| Government grants and contracts | \$ 27,991,011 | \$ - | \$ 27,991,011 |
| Other income | 31,550 | - | 31,550 |
| | <u>28,022,561</u> | <u>-</u> | <u>28,022,561</u> |
| Support | | | |
| Contributions | | | |
| Related parties | 2,727,608 | - | 2,727,608 |
| Others | 1,000,000 | - | 1,000,000 |
| Contributions in-kind | | | |
| Related parties | 770,070 | - | 770,070 |
| Others | 89,540 | - | 89,540 |
| | <u>4,587,218</u> | <u>-</u> | <u>4,587,218</u> |
| Net assets released from restrictions | <u>1,831,979</u> | <u>(1,831,979)</u> | <u>-</u> |
| | <u>34,441,758</u> | <u>(1,831,979)</u> | <u>32,609,779</u> |
| Expenses | | | |
| Program services | | | |
| Regular education | 25,119,433 | - | 25,119,433 |
| Special education | 4,891,645 | - | 4,891,645 |
| | <u>30,011,078</u> | <u>-</u> | <u>30,011,078</u> |
| Management and general | <u>1,742,211</u> | <u>-</u> | <u>1,742,211</u> |
| | <u>31,753,289</u> | <u>-</u> | <u>31,753,289</u> |
| CHANGE IN NET ASSETS | 2,688,469 | (1,831,979) | 856,490 |
| Net assets, beginning of year | <u>11,690,875</u> | <u>56,791,351</u> | <u>68,482,226</u> |
| Net assets, end of year | <u>\$ 14,379,344</u> | <u>\$ 54,959,372</u> | <u>\$ 69,338,716</u> |

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF ACTIVITIES

Year ended June 30, 2023

| | Without Donor Restrictions | With Donor Restrictions | Total |
|---------------------------------------|---------------------------------------|------------------------------------|---------------|
| Revenue and support | | | |
| Revenue | | | |
| Government grants and contracts | \$ 26,862,272 | \$ - | \$ 26,862,272 |
| Other income | 300 | - | 300 |
| Total revenue | 26,862,572 | - | 26,862,572 |
| Support | | | |
| Contributions | | | |
| Related parties | 2,367,220 | - | 2,367,220 |
| Others | 500,000 | - | 500,000 |
| Contributions in-kind | | | |
| Related parties | 834,273 | - | 834,273 |
| Others | 98,511 | - | 98,511 |
| Total support | 3,800,004 | - | 3,800,004 |
| Net assets released from restrictions | 1,831,979 | (1,831,979) | - |
| Total revenue and support | 32,494,555 | (1,831,979) | 30,662,576 |
| Expenses | | | |
| Program services | | | |
| Regular education | 24,747,786 | - | 24,747,786 |
| Special education | 4,520,088 | - | 4,520,088 |
| Total program services | 29,267,874 | - | 29,267,874 |
| Management and general | 1,507,990 | - | 1,507,990 |
| Total expenses | 30,775,864 | - | 30,775,864 |
| CHANGE IN NET ASSETS | 1,718,691 | (1,831,979) | (113,288) |
| Net assets, beginning of year | 9,972,184 | 58,623,330 | 68,595,514 |
| Net assets, end of year | \$ 11,690,875 | \$ 56,791,351 | \$ 68,482,226 |

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2024

| | <u>Regular Education</u> | <u>Special Education</u> | <u>Management and General</u> | <u>Total</u> |
|--|------------------------------|------------------------------|-----------------------------------|----------------------|
| Salaries | \$ 14,564,881 | \$ 2,836,299 | \$ 1,091,163 | \$ 18,492,343 |
| Payroll taxes | 1,272,921 | 247,883 | 95,364 | 1,616,168 |
| Employee benefits | 2,435,744 | 474,326 | 182,480 | 3,092,550 |
| Retirement plan contribution | 249,186 | 48,525 | 18,668 | 316,379 |
| Total personnel services | <u>18,522,732</u> | <u>3,607,033</u> | <u>1,387,675</u> | <u>23,517,440</u> |
| Admissions | 31,492 | 6,133 | 2,359 | 39,984 |
| Classroom supplies | 158,716 | 30,908 | - | 189,624 |
| Contracted services | 1,328,499 | 258,706 | 99,528 | 1,686,733 |
| Depreciation | 66,114 | 12,875 | 4,953 | 83,942 |
| Equipment rental and maintenance | 176,214 | 34,315 | 13,202 | 223,731 |
| Food | 1,254,799 | 244,354 | - | 1,499,153 |
| Insurance | 218,861 | 42,620 | 16,397 | 277,878 |
| Occupancy | 2,118,121 | 412,473 | 158,684 | 2,689,278 |
| Office supplies and furniture | 207,821 | 40,470 | 15,569 | 263,860 |
| Printing, publications, and memberships | 61,986 | 12,071 | 4,644 | 78,701 |
| Software and hardware | 198,760 | 38,706 | 14,891 | 252,357 |
| Special client services and incentives | 162,834 | 31,710 | - | 194,544 |
| Staff travel | 3,627 | 706 | 272 | 4,605 |
| Student travel | 172,986 | 33,686 | - | 206,672 |
| Telecommunications | 24,468 | 4,765 | 1,833 | 31,066 |
| Training | 258,450 | 50,329 | 19,362 | 328,141 |
| Uniforms | 115,009 | 22,396 | - | 137,405 |
| Miscellaneous | 37,944 | 7,389 | 2,842 | 48,175 |
| Total other than personnel services | <u>6,596,701</u> | <u>1,284,612</u> | <u>354,536</u> | <u>8,235,849</u> |
| Total expenses | <u>\$ 25,119,433</u> | <u>\$ 4,891,645</u> | <u>\$ 1,742,211</u> | <u>\$ 31,753,289</u> |

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2023

| | <u>Regular Education</u> | <u>Special Education</u> | <u>Management and General</u> | <u>Total</u> |
|--|------------------------------|------------------------------|-----------------------------------|----------------------|
| Salaries | \$ 13,592,810 | \$ 2,482,673 | \$ 899,684 | \$ 16,975,167 |
| Payroll taxes | 1,096,692 | 200,307 | 72,588 | 1,369,587 |
| Employee benefits | 3,187,813 | 582,242 | 210,996 | 3,981,051 |
| Retirement plan contribution | 253,336 | 46,271 | 16,768 | 316,375 |
| Total personnel services | <u>18,130,651</u> | <u>3,311,493</u> | <u>1,200,036</u> | <u>22,642,180</u> |
| Admissions | 24,950 | 4,557 | 1,651 | 31,158 |
| Classroom supplies | 253,252 | 46,255 | - | 299,507 |
| Contracted services | 1,097,389 | 200,434 | 72,634 | 1,370,457 |
| Depreciation | 47,387 | 8,655 | 3,136 | 59,178 |
| Equipment rental and maintenance | 94,728 | 17,302 | 6,270 | 118,300 |
| Food | 1,221,337 | 223,072 | - | 1,444,409 |
| Insurance | 266,318 | 48,642 | 17,627 | 332,587 |
| Occupancy | 2,164,393 | 395,318 | 143,257 | 2,702,968 |
| Office supplies and furniture | 187,433 | 34,234 | 12,406 | 234,073 |
| Printing, publications, and memberships | 63,474 | 11,593 | 4,201 | 79,268 |
| Software and hardware | 322,633 | 58,928 | 21,354 | 402,915 |
| Special client services and incentives | 159,123 | 29,063 | - | 188,186 |
| Staff travel | 12,411 | 2,267 | 821 | 15,499 |
| Student travel | 199,915 | 36,514 | - | 236,429 |
| Telecommunications | 81,173 | 14,826 | 5,373 | 101,372 |
| Training | 242,155 | 44,229 | 16,028 | 302,412 |
| Uniforms | 130,759 | 23,883 | - | 154,642 |
| Miscellaneous | 48,305 | 8,823 | 3,196 | 60,324 |
| Total other than personnel services | <u>6,617,135</u> | <u>1,208,595</u> | <u>307,954</u> | <u>8,133,684</u> |
| Total expenses | <u>\$ 24,747,786</u> | <u>\$ 4,520,088</u> | <u>\$ 1,507,990</u> | <u>\$ 30,775,864</u> |

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone
Promise Academy Charter School**

STATEMENTS OF CASH FLOWS

Years ended June 30,

| | 2024 | 2023 |
|---|----------------------|---------------------|
| Cash flows from operating activities: | | |
| Change in net assets | \$ 856,490 | \$ (113,288) |
| Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities: | | |
| Depreciation | 83,942 | 59,178 |
| Lease amortization | 57,197 | 65,478 |
| Change in contribution receivable - contributed space | 1,831,979 | 1,831,979 |
| Changes in assets and liabilities: | | |
| Decrease (increase) in government grants and contracts receivable | 2,880,785 | (2,800,116) |
| Decrease (increase) in due from related parties | 212,280 | (1,883,654) |
| (Increase) decrease in due from Harlem Children's Zone - deferred compensation plans | (225,927) | 1,609,347 |
| (Increase) decrease in other assets | (98,181) | 74,966 |
| (Decrease) increase in accounts payable and accrued expenses | (499,164) | 86,973 |
| Increase (decrease) in deferred compensation payable | 786,540 | (640,390) |
| Decrease in lease liabilities | (15,958) | (19,056) |
| | 5,869,983 | (1,728,583) |
| Cash flows from investing activities: | | |
| Purchases of property and equipment | (260,819) | (146,071) |
| Cash flows from financing activities: | | |
| Principal payments made under finance leases | (41,234) | (40,084) |
| NET INCREASE (DECREASE) IN CASH AND RESTRICTED CASH | 5,567,930 | (1,914,738) |
| Cash and restricted cash, beginning of year | 7,750,452 | 9,665,190 |
| Cash and restricted cash, end of year | \$ 13,318,382 | \$ 7,750,452 |

The accompanying notes are an integral part of these financial statements.

**Harlem Children’s Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS

June 30, 2024 and 2023

NOTE 1 - NATURE OF OPERATIONS

Harlem Children’s Zone Promise Academy Charter School (the “School”) is a public charter school that is open to all New York City public school children via a lottery. Opened in 2004, the School features small class sizes, an extended day and year, high expectations, and access to an extended support system through its Institutional Partner, Harlem Children’s Zone, Inc. (“HCZ”).

HCZ is a not-for-profit organization that offers a wide array of education and social programs to the children and families of Harlem. Created in 1970 as a truancy prevention agency (then called “Rheedlen Centers for Children and Families”), HCZ has expanded its services to address the needs of children from birth through college, and as part of that mission, it also works to strengthen families and the surrounding community.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (“U.S. GAAP”).

The School classifies its net assets in the following categories:

Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed stipulations and are, therefore, available for the general operations of the School.

Net Assets With Donor Restrictions

Represent net assets which are subject to donor-imposed restrictions whose use is restricted by time and/or purpose. Net assets with donor restrictions are subject to donor-imposed restrictions that require the School to use or expend the gifts as specified, based on purpose or passage of time. When donor restrictions expire, that is, when a purpose restriction is fulfilled or a time restriction ends, such net assets are reclassified to net assets without donor restrictions and reported on the statement of activities as net assets released from restrictions.

Net assets with donor restrictions also includes the corpus of gifts, which must be maintained in perpetuity, but allows for the expenditure of net investment income and gains earned on the corpus for either specified or unspecified purposes in accordance with donor stipulations. At June 30, 2024 and 2023, the School did not possess any funds required to be maintained in perpetuity.

Functional Expenses

The costs of providing the various programs and other activities of the School have been summarized on a functional basis in the statements of activities and functional expenses, which includes all operating expenses incurred during the year. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management allocates the direct costs of its operations to its programs and services on an equitable basis based on either financial or non-financial data, such as the percentage of direct labor costs charged to each program and supporting services by the School staff.

**Harlem Children’s Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2024 and 2023

Property and Equipment

Property and equipment purchased for a value greater than \$5,000 and with depreciable lives greater than one year are carried at cost, net of depreciation. Significant additions or improvements extending asset lives are capitalized; normal maintenance and repair costs are expensed as incurred. Leasehold improvements are amortized based on the lesser of the estimated useful life or remaining lease term.

Property and equipment used in operations are depreciated over their estimated useful lives using the straight-line method, as follows:

| | <u>Useful Life (Years)</u> |
|------------------------------------|--------------------------------|
| Furniture, fixtures, and equipment | 5 |
| Leasehold improvements | 5 - 31.5 |

Revenue

The School derives its revenue principally from the New York State and New York City governments, through the New York City Department of Education (“DOE”) Office of Charter Schools, based on pupil enrollment for regular and special education. The balance of the revenue and support is derived from contributions and other government grants and contracts.

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by explicit donor-imposed restrictions. Revenues based on pupil enrollment are recognized over the period earned. Revenue from grants and contracts is recognized as the related expenses are incurred, or services performed, in accordance with the terms of the respective grant or contract agreement. Amounts received in advance are reported as deferred revenue.

The School records contributions of cash and other assets when an unconditional promise to give such assets is received from a donor. Contributions are recorded at the fair market value of the assets received and are classified as either support without donor restrictions or with donor restrictions, depending on whether the donor has imposed a restriction on the use of such assets. When a donor restriction expires (i.e., when a stipulated time restriction ends and/or a purpose restriction is accomplished), such net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

The School determines whether a contribution is conditional based on whether an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor’s obligation to transfer assets. If the agreement (or a referenced document) includes both, the recipient is not entitled to the transferred assets (or a future transfer of assets) until it has overcome the barriers in the agreement.

The School received a conditional contribution in the amount of \$3,000,000 during the year ended June 30, 2021. This gift was conditioned upon the satisfaction of certain milestones and other requirements stipulated within the related agreement. The School recognized revenue under this agreement in the amount of \$1,000,000 and \$500,000 during the years ended June 30, 2024 and 2023, respectively. The remaining \$250,000 of conditional support related to this pledge will be recognized as revenue as the milestones and other requirements stipulated within the agreement are satisfied.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2024 and 2023

Receivables

Receivables contain some level of uncertainty surrounding timing and amount at collection. Therefore, management provides an allowance for expected credit losses based on the consideration of the type of receivable, responsible party, the known financial condition of the respective party, historical collection patterns and comparative aging. These allowances are maintained at a level management considers adequate to provide for subsequent adjustments and expected credit losses. These estimates are reviewed periodically and, if the financial condition of a party changes significantly, management will evaluate the recoverability of any receivables from that organization and write off any amounts that are no longer considered to be recoverable. Any payments subsequently collected on such written-off receivables are recorded as income in the period received. As of June 30, 2024 and 2023, no allowance for expected credit losses was required. Receivables as of June 30, 2024 and 2023 are expected to be collected within one year.

Contributions In-Kind

The School receives certain nonfinancial assets that meet the criteria established by U.S. GAAP for recognition as contributions. Such contributions, which are primarily professional services, space and utilities, are recognized at fair value within contributions in-kind in the statements of activities with corresponding amounts recorded within expenses as they were utilized during the same fiscal year. During the years ended June 30, 2024 and 2023, the School received donations of books and software with a fair value of \$89,540 and \$98,511, respectively, which were utilized in operations during those fiscal years and are reflected as contributions in-kind - other on the accompanying statements of activities. The fair value of contributions in-kind was determined based upon the purchase price to acquire equivalent goods and services in similar markets. Contributions in-kind received from related parties are detailed in Note 8. Contributions in-kind received during the years ended June 30, 2024 and 2023 did not carry any donor-imposed restrictions.

Leases

The School determines if an arrangement is a lease or contains a lease at inception of a contract. A contract is determined to be or contain a lease if the contract conveys the right to control the use of identified property, plant, or equipment (an identified asset) in exchange for consideration. The School determines these assets are leased because the School has the right to obtain substantially all of the economic benefit from and the right to direct the use of the identified asset. Assets in which the supplier or lessor has the practical ability and right to substitute alternative assets for the identified asset and would benefit economically from the exercise of its right to substitute the asset are not considered to be or contain a lease because the School determines it does not have the right to control and direct the use of the identified asset. The School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

In evaluating its contracts, the School separately identifies lease and non-lease components, such as common area and other maintenance costs, in calculating the right-of-use ("ROU") assets and lease liabilities for its office space. The School has elected the practical expedient to not separate lease and non-lease components and classifies the contract as a lease if consideration in the contract allocated to the lease component is greater than the consideration allocated to the non-lease component.

Leases result in the recognition of ROU assets and lease liabilities on the statement of financial position. ROU assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments arising from the lease, measured on a discounted basis. The School determines lease classification as operating or finance at the lease commencement date.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2024 and 2023

At lease inception, the lease liability is measured at the present value of the lease payments over the lease term. The ROU asset equals the lease liability adjusted for any initial direct costs, prepaid or deferred rent, and lease incentives. The School has made a policy election to use a risk-free rate per U.S. Treasury instrument for the initial and subsequent measurement of all lease liabilities. The risk-free rate is determined using a period comparable with the lease term.

The portion of payments on operating lease liabilities related to interest, along with the amortization of the related ROU, is recognized as occupancy expense. This occupancy expense is recognized on a straight-line basis over the term of the lease. The portion of payments on finance lease liabilities related to interest and the amortization of the ROU assets under finance leases are reflected within occupancy expense on the accompanying statement of functional expenses.

The lease term may include options to extend or to terminate the lease that the School is reasonably certain to exercise. Lease expense is generally recognized on a straight-line basis over the lease term.

The School has elected not to record leases with an initial term of 12 months or less on its statement of financial position. Lease expense on such leases is recognized on a straight-line basis over the lease term.

Accounting for Income Taxes

The School recognizes the tax effects from an uncertain tax position in the financial statements only if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

The School is exempt from federal income tax under Internal Revenue Code ("IRC") section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the IRC. The School has processes presently in place to ensure the maintenance of its tax-exempt status, to identify and report unrelated income, to determine its filing and tax obligations in jurisdictions for which it has nexus, and to identify and evaluate other matters that may be considered tax positions. The School has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements for the years ended June 30, 2024 or 2023.

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Adopted Accounting Pronouncement

On July 1, 2023, the School adopted ASU No. 2016-13, *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments* ("CECL"), or ASU No. 2016-13, using the modified retrospective approach. The measurement of expected credit losses under the CECL methodology is applicable to financial assets measured at amortized cost, including government grants and contracts receivable. Following the adoption of the new standard, the School's process of estimating expected credit losses remains materially consistent with its historical practice. Therefore, the adoption did not have a material effect on reported assets, liabilities, or net assets in the accompanying financial statements.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2024 and 2023

NOTE 3 - CASH

The School maintains cash balances in financial institutions, which generally exceed the amount insured by the Federal Depository Insurance Corporation and subject the School to credit risk. The School monitors this risk on a regular basis and has not experienced, nor does it anticipate, nonperformance by any of these financial institutions.

NOTE 4 - RESTRICTED CASH

Pursuant to an addendum to the Charter Agreement dated May 14, 2014 with the DOE, the School is required to set up an escrow of at least \$70,000. In the event of termination of the Charter, whether prematurely or otherwise, the School shall establish and follow procedures consistent with those required by Section 2851(2)(t) of the New York State Education Law in its use of the escrow.

NOTE 5 - PUPIL ENROLLMENT AND OTHER REVENUES FROM GOVERNMENT AGENCIES

Under the School's Charter Agreement and the Charter Schools Act, the School is entitled to receive funding from state and federal sources that are available to public schools. These funds include New York City pupil enrollment funds, federal food subsidies, and Title I and Title II funds. The calculation of the amounts to be paid to the School under these programs is determined by the State and is based on complex laws and regulations, enrollment levels, and economic information related to the home school districts of the children enrolled in the School. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

The amounts received and receivable from government agencies and included as revenue in the financial statements consisted of the following as of and for the years ended June 30, 2024 and 2023:

| | 2024 | | 2023 | |
|--|----------------------|---------------------|----------------------|---------------------|
| | Revenues | Receivable | Revenues | Receivable |
| Per Pupil Funding | \$ 22,994,438 | \$ 265,280 | \$ 21,042,686 | \$ 299,633 |
| Employee Retention Credit | 2,670,658 | - | 1,154,088 | - |
| Title I | 677,672 | 413,946 | 398,103 | 128,525 |
| Title II | 88,011 | 39,498 | 30,087 | 13,781 |
| Title IV | 37,537 | 24,355 | 31,436 | 9,127 |
| ESSER | 334,705 | 1,152,335 | 2,759,812 | 3,935,635 |
| Food Service - Federal and State of New York | 1,090,613 | 186,183 | 1,082,375 | 261,945 |
| Emergency Connectivity Fund | 97,377 | - | 313,735 | 313,735 |
| Charter School Remote Learning | - | - | 49,950 | - |
| Total government grants and contracts | \$ 27,991,011 | \$ 2,081,596 | \$ 26,862,272 | \$ 4,962,381 |

**Harlem Children’s Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2024 and 2023

NOTE 6 - PROPERTY AND EQUIPMENT, NET

At June 30, 2024 and 2023, property and equipment consisted of the following:

| | 2024 | 2023 |
|--------------------------------|------------|------------|
| Equipment | \$ 693,206 | \$ 494,369 |
| Leasehold improvements | 339,384 | 277,398 |
| Furniture and fixtures | 64,534 | 64,534 |
| | 1,097,124 | 836,305 |
| Less: accumulated depreciation | (520,207) | (436,265) |
| Total | \$ 576,917 | \$ 400,040 |

Depreciation expense for the years ended June 30, 2024 and 2023 amounted to \$83,942 and \$59,178, respectively.

NOTE 7 - RETIREMENT PLAN

The School maintains the Alerus Tax Deferred Annuity Plan (the “Plan”) with Alerus Retirement Solutions for all eligible employees. The Plan is non-contributory and employees become eligible once they have reached age 21 and have completed one year of service. Employees participating in the Plan will be fully vested after completing six years of service. Employer contributions made to the Plan are discretionary. For each of the years ended June 30, 2024 and 2023, contributions made to the Plan amounted to \$316,379 and \$316,375, respectively.

NOTE 8 - RELATED-PARTY TRANSACTIONS

Contributions

Deferred Compensation Plans

HCZ maintains a discretionary 457(f) plan and a Supplemental Bonus Plan for Teachers (effective January 1, 2016) for certain eligible employees of the School. Employees become eligible to participate in these plans based solely at the discretion of the School’s Board of Trustees. The amounts contributed to the 457(f) plan and the Supplemental Bonus Plan for Teachers become vested five and three years, respectively, after the date of the initial contribution for all eligible employees. Amounts contributed to these plans are paid to eligible employees when vested. Terminated employees become vested immediately at the date of their termination. HCZ provides the School with an annual subsidy to cover this cost by contributing to a HCZ investment account. During fiscal 2024 and 2023, HCZ provided a net subsidy of \$1,152,655 and \$1,144,082, respectively, for contributions to these plans. These amounts are recorded within contributions - related parties and a corresponding expense on the accompanying statements of activities. The cumulative amount due from HCZ relating to these plans totaled \$6,029,735 and \$5,803,808 at June 30, 2024 and 2023, respectively. The cumulative amount due to eligible employees totaled \$5,879,257 and \$5,092,717 at June 30, 2024 and 2023, respectively. Amounts due from HCZ in excess of amounts due to eligible employees represents reimbursements of amounts already paid by the School in advance of receiving the funds from HCZ.

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2024 and 2023

Other

Certain expenses are shared amongst the School, HCZ and Harlem Children's Zone Promise Academy II Charter School ("PA II"). Shared expenses primarily relate to prorated salaries and other expenses that are allocated amongst the School, HCZ and PA II. Amounts may also be received by the School on behalf of HCZ or PA II, and amounts may also be granted to the School from HCZ. At June 30, 2024 and 2023, due from related parties totaled \$849,583 and \$1,061,863, respectively, pertaining to these related party transactions.

HCZ also provided the School with grants in the amount of \$1,574,953 and \$1,223,138 in fiscal years 2024 and 2023, respectively, which are included within contributions - related parties on the accompanying statements of activities.

Contributed Services

HCZ provides the School with certain services at no cost. For the years ended June 30, 2024 and 2023, the School recognized revenues and corresponding expenses for contributed services of \$770,070 and \$834,273, respectively.

Contributed services are valued and reported at their estimated fair values based on current rates for similar services. Contributed space and utilities are valued at their estimated fair values based on current rates for the use of similar space and associated utilities.

Contribution Receivable - Contributed Space

During the fiscal year ended June 30, 2011, HCZ entered into agreements for the construction of a new charter school (the "School Project"). The agreements provided that the New York School Construction Authority contribute up to \$60,000,000 towards the School Project, with the estimated balance of approximately \$40,000,000, to be contributed by HCZ or other donors. After completion of construction and issuance of the certificate of occupancy, title to the School Project was transferred to the DOE, leased back to HCZ, and portions of the premises sub-leased to the School. The lease agreement designates HCZ and the School as initial users of the premises.

Upon execution of the sublease agreement in fiscal year 2015, the School recorded \$73,279,162 as a contribution receivable - contributed space and recognized contribution revenue with donor restrictions, which represents the imputed fair value of the space under the lease. The receivable is being amortized to rent expense, and the related net assets with donor restrictions are released from restrictions over the term of the lease. For each of the years ended June 30, 2024 and 2023, amortization expense totaled \$1,831,979. The sub-lease is for a period of 40 years and will expire in August 2054. Under the terms of the lease, the School is not required to pay any consideration for use of the space. Net assets with donor restrictions of \$54,959,372 and \$56,791,351 as of June 30, 2024 and 2023, respectively, represent the unamortized receivable pertaining to the sublease agreement.

NOTE 9 - LEASES

The School has entered into lease commitments for the use of space and IT equipment. These lease agreements expire on various dates through January 2026.

**Harlem Children’s Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2024 and 2023

The lease cost and other required information relevant to the lease commitments for the years ended June 30, 2024 and 2023 are:

| | 2024 | 2023 |
|--|------------|------------|
| Lease cost | | |
| Operating lease cost | \$ 15,958 | \$ 19,343 |
| Finance lease cost | | |
| Amortization of right-of-use assets | 41,760 | 41,760 |
| Interest on lease liabilities | 2,822 | 3,972 |
| Total lease cost | \$ 60,540 | \$ 65,075 |
| Operating cash flows from operating leases | \$ 16,115 | \$ 19,056 |
| Operating cash flows from finance leases | 2,822 | 3,972 |
| Financing cash flows from finance leases | 41,234 | 40,084 |
| Weighted-average remaining lease term: | | |
| Operating leases | 1.59 years | 2.59 years |
| Finance leases | 1.83 years | 2.84 years |
| Weighted-average discount rate: | | |
| Operating leases | 2.88% | 2.88% |
| Finance leases | 2.88% | 2.88% |

Future minimum payments under the School’s operating and finance leases are due as follows for the years ended June 30,:

| | Operating Leases | Finance Leases |
|--|---------------------|-------------------|
| 2025 | \$ 16,023 | \$ 44,056 |
| 2026 | 10,268 | 36,714 |
| Total future undiscounted lease payments | 26,291 | 80,770 |
| Less: interest | (566) | (2,010) |
| Lease liabilities, net | \$ 25,725 | \$ 78,760 |

NOTE 10 - CONCENTRATION OF RISK

The School is dependent on various government agencies for funding and is responsible for meeting the requirements of such agencies. If the School were to lose students or the related government funding, it could have a substantial effect on the School’s ability to continue operations.

As discussed in Note 8, HCZ makes contributions to the School and donates services. If this relationship were to change or cease, such change could have a substantial effect on the School’s ability to continue operations.

**Harlem Children’s Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2024 and 2023

NOTE 11 - CONTINGENCIES

Government Agency Audits

The School participates in a number of federal and state programs. These programs require that the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from any such audits of government contracts by government agencies is presently not determinable, it should not, in the opinion of management, have a material effect on the School’s financial position or change in net assets. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

Litigation

The School, in the normal course of its operations, is a party to various legal proceedings and claims. While it is not feasible to predict the ultimate outcomes of such matters, management of the School is not aware of any claims or contingencies that would have a material adverse effect on the School’s financial position or change in net assets.

NOTE 12 - LIQUIDITY AND AVAILABILITY OF RESOURCES

The School closely monitors cash flows to ensure adequate resources are available at any given time to meet current and upcoming obligations. Strong emphasis on budget and treasury management is undertaken in an effort to anticipate organizational needs during both the short- and long-term.

Government grant revenue represents the majority of funding received for School operations. As such, the School puts considerable focus on grants management to make certain that necessary funding is both calculated accurately and received timely.

Finally, if significant unforeseen liquidity issues arise, the School would seek funding and assistance from its Instructional Partner, Harlem Children’s Zone, Inc., to address potential shortfalls, mitigate any operational issues that could result, and develop a long-term remedy.

The School’s financial assets available within one year of June 30, 2024 for general expenditure are as follows:

| | |
|---|----------------------|
| Cash | \$ 13,247,513 |
| Due from related parties | 849,583 |
| Government grants and contracts receivable | <u>2,081,596</u> |
| Financial assets available for general expenditures within one year | <u>\$ 16,178,692</u> |

The School’s financial assets available within one year of June 30, 2023 for general expenditure are as follows:

| | |
|---|----------------------|
| Cash | \$ 7,679,597 |
| Due from related parties | 1,061,863 |
| Government grants and contracts receivable | <u>4,962,381</u> |
| Financial assets available for general expenditures within one year | <u>\$ 13,703,841</u> |

**Harlem Children's Zone
Promise Academy Charter School**

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2024 and 2023

NOTE 13 - SUBSEQUENT EVENTS

The School evaluated its June 30, 2024 financial statements for subsequent events through November 1, 2024, the date the financial statements were available to be issued. The School is not aware of any subsequent events which would require recognition or disclosure in the financial statements.

GRANT THORNTON LLP

757 Third Avenue
9th Floor
New York, New York 10017

D +1 212 599 0100

REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

To the Board of Trustees of
Harlem Children's Zone Promise Academy Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (Government Auditing Standards), the financial statements of Harlem Children's Zone Promise Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 1, 2024.

Report on internal control over financial reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on compliance and other matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Grant Thornton LLP

New York, New York
November 1, 2024

**Harlem Children's Zone
Promise Academy Charter School**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year ended June 30, 2024

None noted.



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

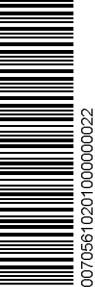
August 01, 2024 through August 30, 2024
Account Number: **000002922761222**

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
Service Center: **1-877-425-8100**
Para Espanol: **1-888-622-4273**
International Calls: **1-713-262-1679**
We accept operator relay calls

00070561 DRE 802 210 24424 NNNNNNNNNN 1 000000000 66 0000

HCZ PROMISE ACADEMY I
CHARTER SCHOOL-ESCROW A/C
35 E 125TH ST
NEW YORK NY 10035-2805



000705610201000000022

We're updating our Deposit Account Agreement, including the Arbitration section

On November 17, 2024, we're updating section *X. Arbitration; Resolving Disputes* in the Deposit Account Agreement. We've included excerpts of the more significant updates at the end of this statement. The Arbitration section explains how potential disputes and claims are handled between us. **You can opt out of arbitration any time before January 16, 2025, by calling us at 1-800-242-7338.**

You can view the full updated section in the Deposit Account Agreement which will be available on November 17 at chase.com/business/disclosures or by visiting a branch. The new agreement will include these changes as well as any additional updates occurring at this time.

If you have any questions, please call the number on this statement. We accept operator relay calls.

SAVINGS SUMMARY

Chase Business Select High Yield Savings

| | INSTANCES | AMOUNT |
|--|-----------|--------------------|
| Beginning Balance | | \$70,870.07 |
| Deposits and Additions | 1 | 1.15 |
| Ending Balance | 1 | \$70,871.22 |
| Annual Percentage Yield Earned This Period | | 0.02% |
| Interest Paid This Period | | \$1.15 |
| Interest Paid Year-to-Date | | \$9.37 |

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

| DATE | DESCRIPTION | AMOUNT | BALANCE |
|-------|--------------------------|-------------|--------------------|
| | Beginning Balance | | \$70,870.07 |
| 08/30 | Interest Payment | 1.15 | 70,871.22 |
| | Ending Balance | | \$70,871.22 |

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Performance Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.



August 01, 2024 through August 30, 2024
Account Number: **000002922761222**

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, see your deposit account agreement or other applicable agreements that govern your account for details.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your deposit account agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC

The following are excerpts of the more significant updates to *Section X. Arbitration; Resolving Disputes* to be published November 17, 2024:

- **What claims or disputes subject to arbitration?:**
 Claims or disputed factual or legal issues that arise out of or in any way relate in any way to any aspect of our relationship or interactions with each other, including but not limited to your deposit account, transactions involving your deposit account, whether actual, potential, canceled, or other transactions, any related product, service, or agreement with, or interactions of any kind with Chase employees are subject to arbitration.
- **Can I (customer) cancel or opt out of this agreement to arbitrate?:**
 You have the right to opt out of this agreement to arbitration if you tell us within sixty (60) days of opening your account, or by January 16, 2025, whichever is later. The exclusive way to opt out is by calling us at 1-800-242-7338. Any other method, form, or means of opting out will be treated as invalid or ineffective. Requests to opt out made more than sixty (60) days after opening your account or by January 16, 2025, whichever is later will be invalid.
- **Does arbitration apply to Claims involving third parties?:**
 For purposes of arbitration, “you” includes any person who is listed on your account or claims a right or interest in your account, and “we” and “us” includes JPMorgan Chase Bank, N.A., all its affiliates, third-party beneficiaries of this agreement and all third parties who are regarded as agents or representatives of ours in connection with a Claim.
- **How does arbitration work?:**
 Arbitration between us shall be administered by the American Arbitration Association (“AAA”), which will apply its Consumer Arbitration Rules in effect at the time the arbitration is commenced and the Mass Arbitration Supplementary Rules to mass arbitration matters. A single arbitrator shall conduct proceedings under the Consumer Arbitration Rules, and a Process Arbitrator and single Merits Arbitrator shall conduct each mass arbitration case. The Parties agree that, upon motion by either of us, the arbitrator or Merits Arbitrator shall have the power to decide dispositive issues of law prior to hearing, consistent with Federal Rules of Civil Procedure 12 and 56. All pleadings, information and documents exchanged, and the arbitrator’s ruling shall be treated as confidential and have no precedential value. However, if either Party seeks to confirm the arbitrator’s decision in court, the Parties agree that the documents necessary for such confirmation need not be filed under seal.

Who will pay for costs?:

Each Party will be responsible for the arbitration costs as allocated by the applicable AAA rules (www.adr.org). However, except for claims filed as part of a mass arbitration, if the arbitrator ultimately rules in your favor, you will be entitled to reimbursement by Chase for all fees you paid to the AAA.

NEW SECTION: What about mass arbitration matters?:

You agree that these additional requirements (“Mass Arbitration Procedures”) shall apply to your Claim if it is filed as part of a “mass arbitration,” which means twenty-five (25) or more arbitration claims involving the same or similar subject matter and/or issues of law or fact, and where representation of all claimants is the same or coordinated across the cases. You agree to these procedures even though they may delay the arbitration of your individual claim. If at any point you are unsatisfied with the speed by which your matter is proceeding, you are free to withdraw your arbitration demand and proceed in small claims court if the Claim is in that court’s jurisdiction and proceeds on an individual basis.

1. Mass Arbitration Filing Requirements:

In addition to the requirements set forth in the AAA Mass Arbitration Supplementary Rules, you agree that upon commencing a case with the AAA, you will provide your name, full Chase account number, mailing address, telephone number, email address, a factual description of every disputed transaction for which you seek compensation (date, amount, and transaction type) and/or event (date, location, and individuals involved), explanation of the basis of your Claim, an itemized calculation of all alleged damages, and, if represented by counsel, a signed statement authorizing us to share information regarding your account and the Claim with them. You agree and understand that failure to provide this information may result in dismissal of your Claim, though you have the right to refile once you provide the information described in the previous sentence.

2. Process Arbitrator Appointment:

You and Chase agree that before an arbitrator is assigned to determine the merit of your claim, a “Process Arbitrator” will be appointed. The Process Arbitrator will have the authority to ensure these Mass Arbitration Procedures and the AAA rules are followed. The Parties agree that the Process Arbitrator will be selected by the process set forth in AAA Mass Arbitration Supplementary Rule MA-7(a). In short, each Party will receive a list of proposed Process Arbitrators provided by the AAA and will meet and confer to identify a mutually-agreeable candidate. If the Parties cannot agree, they will submit their preferences to the AAA, and the AAA will select a Process Arbitrator.



3. Matters To Be Decided by a Process Arbitrator:

In addition to the authority outlined in AAA Mass Arbitration Supplementary Rules, the parties agree that the Process Arbitrator shall be empowered to resolve any dispute regarding whether your Claim should be dismissed because, for example, you failed to comply with the Mass Arbitration Filing Requirements, any other requirements outlined in this agreement, or any other reason. You agree that if the Process Arbitrator finds you failed to comply with any requirement, your claim will be dismissed, without prejudice to refiling once the deficiencies are remedied. The Process Arbitrator will also have the power to decide whether, based on the information submitted in the Mass Arbitration Filing Requirements, other threshold eligibility issues for your case to proceed, including but not limited to whether you had an account at Chase, experienced the transaction, fee, or event at issue, or otherwise cannot pursue the claim due to a clear legal or factual deficiency, and to dismiss your claim as appropriate. The Process Arbitrator shall have the power to determine whether or not a given dispute regarding these Mass Arbitration Filing Requirements and/or Procedures are within their jurisdiction. The Process Arbitrator shall be authorized to afford any relief or impose any sanctions available under Federal Rule of Civil Procedure 11, 28 U.S.C. § 1927, or any applicable state law.

4. Mass Arbitration Procedures:

Following the resolution of any disputes within the jurisdiction of the Process Arbitrator, if any, counsel for the claimants and counsel for Chase shall each select fifteen (15) cases (per side) to proceed first in individual arbitration proceedings on the merits of each claim. Unless the Parties otherwise agree, in no event shall any individual Merits Arbitrator be assigned more than three (3) cases. No AAA per case fee shall be assessed in connection with any case until they are selected to proceed to individual arbitration proceedings as part of the process identified in this section. The Parties agree that each side shall have the right to have fifteen (15) cases of their choosing proceed to final hearing before the process described in this section moves forward. After the first thirty (30) cases are resolved, counsel will meet and confer regarding ways to improve the efficiency of the proceedings, including whether to mediate or change the number of cases filed in each stage. If the Parties are unable to resolve the remaining cases after the conclusion of the initial thirty (30) proceedings and conferring in good faith, each side shall select another fifteen (15) cases (per side) to proceed to individual arbitration proceedings. Each of these thirty (30) cases shall be assigned to a different Merits Arbitrator, though if the Parties otherwise agree, a single Merits Arbitrator may be assigned up to three (3) cases. No AAA per case fee shall be assessed in connection with the remaining cases until they are selected to proceed to individual arbitration proceedings as part of the process identified in this section. After this second set of thirty (30) cases are resolved, counsel will again meet and confer regarding ways to improve the efficiency of the proceedings, including whether to mediate or change the number of cases filed in each stage. If the Parties do not reach a global resolution after the second set of cases are resolved, on either Party's motion, the Process Arbitrator can decide to expedite the proceedings by forgoing more rounds of case selection and instead assigning Merits Arbitrators to all of the remaining cases at once. If no motion is made, this Mass Arbitration Procedure shall continue with thirty (30) cases in each set of proceedings, consistent with the parameters identified above. You and Chase agree to engage in these Mass Arbitration Procedures in good faith, which includes an agreement to pay the Parties' respective case fee if your case is selected. Any dispute regarding any aspect of the specific Mass Arbitration Procedures outlined in this section shall be resolved by the Process Arbitrator.

5. Interpretation and Enforcement of Mass Arbitration Provision:

Any dispute regarding the interpretation or enforcement of these mass arbitration procedures shall be decided by the Process Arbitrator or, in cases that have been released to merits proceedings, the Merits Arbitrator. Their decisions regarding the mass arbitrations process and procedures shall be considered interlocutory in nature and not subject to immediate judicial review. If any terms of these Mass Arbitration Procedures are found to be legally unenforceable for any reason, then the proceedings shall otherwise continue in arbitration in accordance with AAA's Mass Arbitration Supplementary rules.



FDNY

Oct 30, 2024

PROMISE ACADEMY I ELEMENTARY SCHOOL CHARTER SCHOOL

245 West 129 Street
New York, NY 10027--1953

Re: Fire Safety Inspection Report

BIN: 1089330

FDNY Account: 42038414

DCID:

Facility Type: Charter School

DBA: PROMISE ACADEMY I ELEMENTARY SCHOOL CHARTER SCHOOL

Premises: 245 WEST 129 STREET MANHATTAN NY 10027

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 07/02/2024 at 01:57 PM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org> Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.

- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire
Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857



FDNY

Oct 30, 2024

PROMISE ACADEMY I MIDDLE SCHOOL CHARTER SCHOOL
245 West 129 Street
New York, NY 10027--1953

Re: Fire Safety Inspection Report

BIN: 1089330

FDNY Account: 42038356

DCID:

Facility Type: Charter School

DBA: PROMISE ACADEMY I MIDDLE SCHOOL CHARTER SCHOOL

Premises: 245 WEST 129 STREET MANHATTAN NY 10027

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 07/02/2024 at 01:52 PM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org> Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.

- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire
Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857



FDNY

Oct 30, 2024

PROMISE ACADEMY I HIGH SCHOOL CHARTER SCHOOL

245 West 129 Street
New York, NY 10027--1953

Re: Fire Safety Inspection Report

BIN: 1089330

FDNY Account: 42038299

DCID:

Facility Type: Charter School

DBA: PROMISE ACADEMY I HIGH SCHOOL CHARTER SCHOOL

Premises: 245 WEST 129 STREET MANHATTAN NY 10027

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 07/02/2024 at 01:58 PM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>
Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.

- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire
Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857

Certificate of Occupancy

CO Number: 122430850F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

| | | | |
|--|---|----------------------------------|-----------------------------------|
| A. | Borough: Manhattan | Block Number: 01933 | Certificate Type: Final |
| | Address: 245 WEST 129 STREET | Lot Number(s): 20 | Effective Date: 06/12/2017 |
| | Building Identification Number (BIN): 1089330 | Building Type: Altered | |
| This building is subject to this Building Code: 2008 Code | | | |
| <i>For zoning lot metes & bounds, please see BISWeb.</i> | | | |
| B. | Construction classification: | 1-B | (2014/2008 Code) |
| | Building Occupancy Group classification: | E | (2014/2008 Code) |
| | Multiple Dwelling Law Classification: | None | |
| | No. of stories: 5 | Height in feet: 77 | No. of dwelling units: 0 |
| C. | Fire Protection Equipment: Fire alarm system, Sprinkler system | | |
| D. | Type and number of open spaces: None associated with this filing. | | |
| E. | This Certificate is issued with the following legal limitations: None | | |
| Borough Comments: None | | | |



Borough Commissioner




Commissioner

Certificate of Occupancy

CO Number: 122430850F

| Permissible Use and Occupancy | | | | | | |
|--|----------------------------------|----------------------------------|--------------------------------------|----------------------------------|-------------------------|--|
| All Building Code occupancy group designations below are 2008 designations. | | | | | | |
| Floor From To | Maximum persons permitted | Live load lbs per sq. ft. | Building Code occupancy group | Dwelling or Rooming Units | Zoning use group | Description of use |
| CEL | 242 | OG | E | | 3 | CLASSROOMS, LOCKERS, OFFICES, WORKSHOPS, STORAGE, BIKE STORAGE |
| CEL | 3 | OG | F-2 | | 3 | TELECOM ROOM, LAUNDRY |
| CEL | 4 | OG | S-1 | | 3 | STORAGE |
| CEL | 3 | OG | H-3 | | 3 | EMERGENCY GENERATOR ROOM, GAS SERVICE ROOM |
| CEL | 17 | OG | B | | 3 | HEALTH CARE, EXAM ROOMS, DENTAL ROOMS, OFFICES, LOCKERS |
| 001 | 37 | 60 | A-3 | | 3 | STAGE |
| 001 | 419 | 100 | A-3 | | 3 | CAFETERIA |
| 001 | | 100 | F-2 | | 3 | TELECOM ROOM |
| 001 | 519 | OG | A-3 | | 3 | MULTI-PURPOSE ROOM-NON-SIMULTANEOUS USE AS A GYMNASIUM |
| 001 | 692 | OG | A-3 | | 3 | MUTIPURPOSE ROOM - NON-SIMULTANEOUS USE AS AUDITORIUM |
| 001 | 91 | 100 | E | | 3 | STORAGE, KITCHEN, LOCKERS, OFFICES, AFTER SCHOOL MULTI-PURPOSE ROOM, CONFERENCE ROOM |
| 001 | 22 | 60 | B | | 3 | HEALTH CENTER, RECEPTION, WAITING AREA, OFFICES |
| 002 | 10 | 60 | B | | 3 | OFFICES, CONFERENCE ROOM |



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 122430850F

| Permissible Use and Occupancy | | | | | | |
|---|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|---------------------------------------|
| All Building Code occupancy group designations below are 2008 designations. | | | | | | |
| Floor From To | Maximum persons permitted | Live load lbs per sq. ft. | Building Code occupancy group | Dwelling or Rooming Units | Zoning use group | Description of use |
| 002 | 544 | 60 | E | | 3 | CLASSROOMS |
| 002 | | 100 | F-2 | | 3 | TELECOM ROOM |
| 002 | 144 | 100 | A-3 | | 3 | PLAY/TERRACE |
| 003 | 243 | 100 | A-3 | | 3 | PLAY/TERRACE |
| 003 | 16 | 60 | B | | 3 | OFFICES, CONFERENCE ROOM |
| 003 | 516 | 60 | E | | 3 | CLASSROOMS, LIBRARY, TEACHER'S LOUNGE |
| 003 | | 100 | F-2 | | 3 | TELECOM ROOM |
| 004 | | 100 | F-2 | | 3 | TELECOM ROOM |
| 004 | 526 | 60 | E | | 3 | CLASSROOMS, LIBRARY |
| 004 | 15 | 60 | B | | 3 | OFFICES, CONFERENCE ROOM |
| 005 | 583 | 60 | E | | 3 | CLASSROOMS, TEACHER'S LOUNGE |
| 005 | | 100 | F-2 | | 3 | TELECOM ROOM |
| 005 | 14 | 60 | B | | 3 | OFFICES |



Borough Commissioner

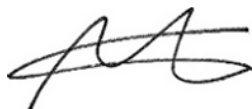


Commissioner

Certificate of Occupancy

CO Number: 122430850F

| Permissible Use and Occupancy | | | | | | |
|---|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|--------------------|
| All Building Code occupancy group designations below are 2008 designations. | | | | | | |
| Floor From To | Maximum persons permitted | Live load lbs per sq. ft. | Building Code occupancy group | Dwelling or Rooming Units | Zoning use group | Description of use |
| RO F | 5 | 100 | F-2 | | 3 | MECHANICAL ROOMS |
| END OF SECTION | | | | | | |



Borough Commissioner



Commissioner