

# Application: Harlem Children's Zone Promise Academy II Charter School

Candice Ashby - candice.ashby@hczpromise.org  
2024-2025 Annual Report

## Entry 1 – School Information and Cover Page

Completed - Nov 3 2025

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2025)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

Harlem Children's Zone Promise Academy II Charter School

**b. Unofficial or Popular School Name**

HCZ Promise Academy II

**c. CHARTER AUTHORIZER (As of June 30th, 2025)**

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. School Unionized**

Is your charter school unionized?

No

**d. District/CSD of Location**

New York City Community School District # 4

**e. Date of Approved Initial Charter**

Apr 1 2005

**f. Date School First Opened for Instruction**

Sep 1 2005

## **g. Approved School Mission**

*(Regents, NYCDOE, and Buffalo BOE-authorized schools only)*

The mission of the Harlem Children's Zone Promise Academy Charter Schools (HCZ Promise Academy) is to provide high quality, standards-based academic programs for students, grades K-12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy II promotes high achievement in all subjects through a demanding curriculum, extensive supportive services, and the use of data-driven teaching methods. HCZ Promise Academy II is committed to promoting academic accomplishment, positive character development, healthy lifestyles, and leadership skills. In partnership with the Harlem Children's Zone, HCZ Promise Academy II addresses the educational and developmental needs of each student.

## **h. Approved Key Design Elements**

*(Regents, NYCDOE, and Buffalo BOE-authorized schools only)*

**Data-driven Instruction:** Promise Academy believes that all scholars have different instructional needs, and it is our job to find ways to identify and address those needs. We are committed to collecting and analyzing data both in and out of the classroom. Our goal is to place equal emphasis on quantitative and qualitative data as it pertains to academics and social development. We collect and effectively analyze scholar performance data and create actionable plans to address deficiencies.

**Training and Professional Development:** Professional development is a critical part of the daily functionality at Promise. Principals and teachers attend PD sessions to improve targeted practices and promote proficiency. Education directors and instructional coaches develop improvement plans for educators. Teachers participate in "Go Live" practice lessons where they receive feedback from an administrator. Teachers also have access to a large network of PD opportunities through our external partnerships.

**Career and College Readiness:** HCZ Promise Academy scholars will graduate ready for college and the career of their choice. The high school offers Advanced Placement courses that prepare scholars to meet college and career readiness standards during instruction. Scholars engage in community service, college exposures, and a variety of internships to become culturally informed and are offered services from the College Success Office with advisors who help and guide them.

**Pipeline of Services:** We offer a pipeline of services such as healthy nutrition, access to social services, foster care prevention, and after-school programs with additional opportunities that ensure our scholars begin on the same playing field as children from more affluent communities. We also have a fully operational health center at our main building for all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy scholars.

**Social and Emotional Learning:** SEL is embedded into school culture and drives school-wide practices and policies. Promise Academy uses five core competencies as its SEL framework: self-awareness; self-management; social awareness; relationship skills; and responsible decision making. All are directly and indirectly incorporated into core subjects. Promise has a long-term vision to implement a K-12 sequential curriculum and programming to support SEL development in Promise Academy scholars.

**Response to Intervention (RTI):** HCZ Promise Academy uses Response to Intervention (RTI), a multi-tiered approach that ensures early identification of scholars who need support to succeed academically. Teachers first



identify scholars who are scoring below 80 percent or who are exhibiting behavioral challenges. They monitor the scholars' progress and provide evidence-based interventions, which are continuously reviewed, assessed, and adjusted depending on each scholar's responsiveness.

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**i. School Website Address**

[www.hczpromise.org](http://www.hczpromise.org)

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**j. Authorized Charter Enrollment for 2024-2025 School Year**

1175

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**k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment**

976

I. Grades Served

Grades served during the 2024-2025 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
5
6
7
8
9
10
11
12

m. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased to educate students

Will the school maintain or operate multiple sites in 2025-2026?

	Yes, 2 sites
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School Site 1 (Primary)

n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	70 East 112th Street, NY, NY 10029	212-360-3232	New York City Community School District # 4	K-5	K-5	No

**n1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Saskia Brown	Superintendent / Deputy Superintendent	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
Operational Leader	Ari Browne	Director of Business Administration	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
Compliance Contact	Candice Ashby	Director of Compliance & Reporting	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
Complaint Contact	Shannon Benson	Deputy Superintendent	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED] [REDACTED]
DASA Coordinator	Toya Stilley	Director of Operations	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
Phone Contact for After Hours Emergencies	Reception	Receptionist	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]

**n1b. Is site 1 in public space or in private space?**

Private Space

**n1c. Is site 1 in a co-located or not in a co-located facility?**

**Responses Selected:**

Not Co-Located

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.

### Site 1 Certificate of Occupancy (COO)

[TCO 70 7.22.25.pdf](#)

**Filename:** TCO 70 7.22.25.pdf **Size:** 100.1 kB

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### Site 1 Fire Inspection Report

*This is required, marked optional for administrative purposes.*

[84M341\\_PAII\\_Fire-Inspection\\_3Nov25.pdf](#)

**Filename:** 84M341\_PAII\_Fire-Inspection\_3Nov25.pdf **Size:** 1.0 MB

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### School Site 2

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## n2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	35 E. 125th Street	212-360-3238	New York City Community School District # 5	6-12	6-12	No

**n2a. Please provide the contact information for Site 2.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Saskia Brown	Superintendent	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
Operational Leader	Ari Browne	Director of Business Administration	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
Compliance Contact	Candice Ashby	Director of Compliance & Reporting	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
Complaint Contact	Candice Ashby	Director of Compliance & Reporting	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
DASA Coordinator	Toya Stilley	Director of Operations	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
Phone Contact for After Hours Emergencies	Reception	Receptionist	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]

**n2b. Is site 2 in public space or in private space?**

Private Space

**n2c. Is site 2 in a co-located or not in a co-located facility?**

**Responses Selected:**

No Co-Located

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

n2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.

**Site 2 Certificate of Occupancy (COO)**

[84M341\\_PAII\\_Cert\\_Occ.pdf](#)

**Filename:** 84M341\_PAII\_Cert\_Occ.pdf **Size:** 908.6 kB

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**Site 2 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[84M341\\_PAII\\_Fire-Inspection\\_3Nov25.pdf](#)

**Filename:** 84M341\_PAII\_Fire-Inspection\_3Nov25.pdf **Size:** 1.0 MB

**o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.**

Separate by semi-colon (;)

None



**p1. Total Number of School Calendar Days**

180
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**p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)**

July 2025	80
August 2025	0
September 2025	144
October 2025	156
November 2025	139
December 2025	120
January 2026	148
February 2026	120
March 2026	164
April 2026	128
May 2026	136
June 2026	136

**CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR**

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**q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school’s board of trustees’ by-laws, enrollment policy, discipline policy, or complaint policy.**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

No

**ATTESTATIONS**

**r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

Name	Candice Ashby
Position	Director of Compliance & Reporting
Phone/Extension	
Email	

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

**Responses Selected:**

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

**Responses Selected:**

Yes

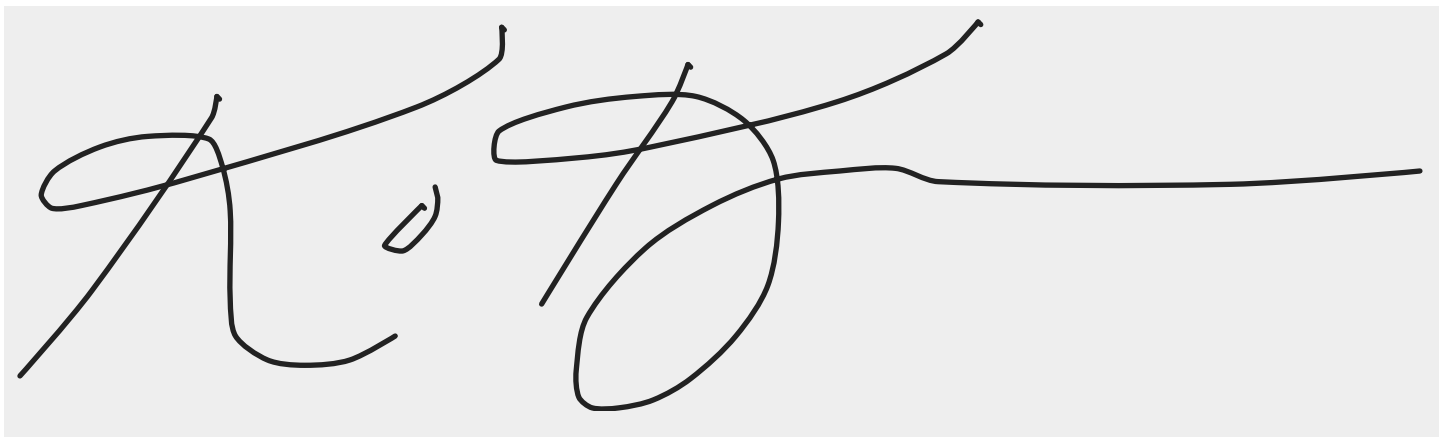
Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A large, stylized handwritten signature in black ink on a light gray background. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A large, stylized handwritten signature in black ink on a light gray background. The signature consists of several loops and a long horizontal stroke extending to the right.

Date

Oct 28 2025



Thank you.

## Entry 2 – Links to Critical Documents on School Website

Completed - Nov 3 2025

### Instructions

**Required of ALL Charter Schools** (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.[\[2\]](#) Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building-level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

## Entry 2 – Links to Critical Documents on School Website

School Name: Harlem Children's Zone Promise Academy II Charter School

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**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	<u><a href="https://hczpromise.org/community/board-meeting-documents/annual-reports/">https://hczpromise.org/community/board-meeting-documents/annual-reports/</a></u>
2. Board meeting notices, agendas, and documents, including board meeting minutes	<u><a href="https://hczpromise.org/community/board-meeting-documents/">https://hczpromise.org/community/board-meeting-documents/</a></u>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	<u><a href="https://data.nysed.gov/essa.php?instid=800000058981&amp;year=2024&amp;createreport=1&amp;OverallStatus=1&amp;section_1003=1&amp;EMStatus=1&amp;EMindicators=1&amp;EMCore=1&amp;EMWeighted=1&amp;EMelp=1&amp;EMchronic=1&amp;EMpart=1&amp;HSStatus=1&amp;HSindicators=1&amp;HSCore=1&amp;HSWeighted=1&amp;HSgradrate=1&amp;HSeip=1&amp;HSchronic=1&amp;HSpert=1">https://data.nysed.gov/essa.php?instid=800000058981&amp;year=2024&amp;createreport=1&amp;OverallStatus=1&amp;section_1003=1&amp;EMStatus=1&amp;EMindicators=1&amp;EMCore=1&amp;EMWeighted=1&amp;EMelp=1&amp;EMchronic=1&amp;EMpart=1&amp;HSStatus=1&amp;HSindicators=1&amp;HSCore=1&amp;HSWeighted=1&amp;HSgradrate=1&amp;HSeip=1&amp;HSchronic=1&amp;HSpert=1</a></u>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u><a href="https://hczpromise.org/wp-content/uploads/2025/06/25-26-Family-Handbook.pdf">https://hczpromise.org/wp-content/uploads/2025/06/25-26-Family-Handbook.pdf</a></u>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u><a href="https://hczpromise.org/wp-content/uploads/2025/06/25-26-Family-Handbook.pdf">https://hczpromise.org/wp-content/uploads/2025/06/25-26-Family-Handbook.pdf</a></u> cy Response Plan Memo) <u><a href="https://hczpromise.org/community/">https://hczpromise.org/community/</a></u>
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	<u><a href="https://hczpromise.org/community/">https://hczpromise.org/community/</a></u>
6. Authorizer-approved FOIL Policy	<u><a href="https://hczpromise.org/community/">https://hczpromise.org/community/</a></u>
7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)	<u><a href="https://hczpromise.org/wp-content/uploads/2022/10/Promise-Academy-FOIL-Act-">https://hczpromise.org/wp-content/uploads/2022/10/Promise-Academy-FOIL-Act-</a></u>

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

### Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.



Thank you.

## Entry 3 – Board of Trustees Membership Table

Completed - Nov 3 2025

### Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE**, and **BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

### Authorizer:

Who is the authorizer of your charter school?

NYCDOE

**1. 2024-2025 Board Member Information (Enter info for each BOT member)**

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2024- 2025
1	Geoffrey Canada	[REDACTED]	Chair	Audit Committee	Yes	11	06/18/2024	06/17/2026	10
2	Kwame Owusu- Kesse	[REDACTED]	Other	Audit Committee	Yes	2	06/18/2024	06/17/2026	9
3	Mitch Kurz	[REDACTED]	Treasurer	Audit Committee	Yes	12	06/24/2025	06/01/2027	9
4	Kenneth Langone	[REDACTED]	Other	None	No	11	06/18/2024	06/17/2026	5 or less
5	Stan Drucken miller	[REDACTED]	Other	None	No	11	06/18/2024	06/17/2026	5 or less
6	Denise Fuller	[REDACTED]	Trustee/ Member	None	No	11	06/06/2023	06/24/2025	5 or less
7	Dr. Alfonso Wyatt	[REDACTED]	Trustee/ Member	None	Yes	11	06/18/2024	06/17/2026	6
8	Fatime Cadoo	[REDACTED]	Parent Rep	None	No	9	06/18/2024	06/24/2025	8
9	Willie Mae Lewis	[REDACTED]	Trustee/ Member	None	Yes	6	06/24/2025	06/01/2027	10



1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2024- 2025
10	Ellanor (Bodie) Brizendine	[REDACTED]	Trustee/ Member	None	No	4	06/24/2025	06/01/2027	5 or less
11	Keith Meister	[REDACTED]	Trustee/ Member	None	No	3	06/24/2025	06/01/2027	8
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2024-2025

10

3. Number of board meetings scheduled for the 2025-2026 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	5
b. Total number of Voting Members added during the 2024-2025 school year	0
c. Total number of Voting Members who left the board during 2024-2025 school year	0
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	7
e. Board members attending 8 or fewer meetings during 2024-2025	1

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	5
b. Total number of Non-Voting Members added during the 2024-2025 school year	6
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	3
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	20

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 3 2025

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[FC - PAII - 2025](#)

Filename: FC\_-\_PAII\_-\_2025.pdf Size: 87.0 kB

[KK - PAII - 2025](#)

Filename: KK\_-\_PAII\_-\_2025.pdf Size: 91.8 kB

## [KM - PAII - 2025](#)

Filename: KM\_-\_PAII\_-\_2025.pdf Size: 556.6 kB

## [BB - PAII - 2025](#)

Filename: BB\_-\_PAII\_-\_2025.pdf Size: 558.0 kB

## [GC - PAII - 2025 \(1\)](#)

Filename: GC\_-\_PAII\_-\_2025\_1.pdf Size: 516.7 kB

## [KL- PAII - 2025](#)

Filename: KL-\_PAII\_-\_2025.pdf Size: 555.7 kB

## [WL - PAII - 2025](#)

Filename: WL\_-\_PAII\_-\_2025.pdf Size: 87.6 kB

## [MK- PAII - 2025](#)

Filename: MK-\_PAII\_-\_2025.pdf Size: 556.5 kB

## [SD - PAII - 2025](#)

Filename: SD\_-\_PAII\_-\_2025.pdf Size: 560.0 kB

## [DF - PAII](#)

Filename: DF\_-\_PAII\_f3jrID9.pdf Size: 554.6 kB

## [AW - PAII](#)

Filename: AW\_-\_PAII\_zYdS3ql.pdf Size: 573.3 kB

# Entry 5 – Board Meeting Minutes

Completed - Nov 3 2025

## Instructions

### Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

### [PAII Brd Mtg Minutes 24-25](#)

Filename: f64d05c5171d4de2828f0aa423e9b148.pdf Size: 605.9 kB

# Entry 6 – Enrollment & Retention

Completed - Nov 3 2025

## Instructions

### Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

## Entry 6 – Enrollment and Retention of Special Populations

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## Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	<p>For the 2024-2025 school year, we continued the following practices and supports:</p> <p>Expanded information sessions to include workshops and interactive activities for parents.</p> <p>Provided online resources and virtual Q&amp;A sessions to reach more families.</p> <p>Worked very closely with HCZ's Communications Team to develop targeted social media campaigns and ads to enhance online engagement.</p> <p>SpEd Coaches attended information sessions to educate parents about Special Services.</p> <p>Increased in-person connections in the Harlem community.</p> <p>Increased our in-person outreach to CSD 04 to accommodate families and acclimate them to our presence and new location at 70 East 112th Street.</p> <p>Communicated our special services to waitlisted applicants and their families, including our Integrated Co-teaching program, SETSS, speech, occupational therapy, and physical therapy.</p>	<p>Building on the successful strategies implemented in the 2024-2025 school year, here are some new plans for 2025-2026 that we believe will further enhance the recruitment and enrollment process:</p> <p>HCZ's Communications team has produced a commercial ad that was launched on social media in May to recruit scholars for the 2025-2026 school year.</p> <p>Currently recruiting a Director of MTSS to monitor and amplify student progress.</p> <p>Two admissions coordinators have been hired to oversee the enrollment process, assist with documentation, and coordinate student registrations, including Home Language Surveys.</p> <p>These plans aim to build on the momentum from the previous year, enhance recruitment efforts, and ensure a diverse and vibrant school community for 2025-2026.</p>
English Language Learners	<p>In the 2024-2025 school year, we implemented the following practices to ensure stronger recruitment:</p> <p>Hosted virtual open houses and Q&amp;A sessions to reach families who could not attend in person.</p> <p>Used webinars to provide detailed information on special services and programs.</p>	<p>Building on the successful strategies implemented in the 2024-2025 school year, here are some new plans for 2025-2026 that we believe will further enhance the recruitment and enrollment process:</p> <p>HCZ's Communications team has produced a commercial ad that was launched on social media in May to recruit scholars for the 2025-2026</p>

	<p>Hosted themed open house events focusing on different aspects of the school, such as STEM programs, arts, sports, and special services. Introduced family-friendly activities and interactive sessions during the aforementioned events.</p> <p>Developed multi-lingual marketing materials to cater to the diverse linguistic backgrounds of the community.</p> <p>Ensured that all communication, including social media posts, was accessible to non-English-speaking families.</p> <p>Implemented advertising at local businesses</p> <p>Streamlined and centralized events calendar</p> <p>Closely worked with HCZ programs, as well as other programs in Harlem, to draw potential applicants, including HCZ early childhood programs.</p> <p>Consistently communicated our lottery preferences throughout the year, which include a preference for ELL families.</p> <p>Trained Central Office personnel to complete Home Language Surveys to provide additional support to the recruitment and enrollment process.</p>	<p>school year.</p> <p>Currently recruiting a Director of Multi-tiered System of Supports (MTSS) to monitor and amplify student progress.</p> <p>Two admissions coordinators have been hired to oversee the enrollment process, assist with documentation, and coordinate student registrations, including Home Language Surveys.</p> <p>These plans aim to build on the momentum from the previous year, enhance recruitment efforts, and ensure a diverse and vibrant school community for 2025-2026.</p>
Economically Disadvantaged	<p>For the 2024-2025 school year, we partnered with the Harlem Children's Zone (HCZ) Communications team to increase our digital presence.</p> <p>We implemented our approved non-material charter revision to add weighted preferences for waitlisted applicants, which includes a preference for St. Nicholas Houses residents for Promise Academy I. St. Nicholas is a public housing project in Central Harlem, with housing for</p>	<p>HCZ's Communications team has produced a commercial ad that was launched on social media in May to recruit scholars for the 2025-2026 school year.</p> <p>HCZ Promise Academy will continue to advertise our high level of support to families, including free uniforms, free breakfast and lunch, free after-school care from 4 pm to 6 pm, and free academic support after school and on Saturdays.</p> <p>Additionally, to attract more scholars</p>

low- and moderate-income New York residents.

We leveraged our connections by outreaching more frequently to families whose scholars attend HCZ programs (especially Harlem Gems pre-K programs) and designated staff members at each program site to directly address parents who had questions regarding HCZ Promise Academy Charter Schools.

The PAII Elementary School Principal has been working with the Central Office's Director of Operations to establish connections with the new neighborhood in CSD4, which now houses our PAII K-5 scholars at 70 East 112th Street, Sendero Verde buildings. The 700 units of affordable housing in the buildings are a potential pathway to increase enrollment.

to our pipeline, we have initiated a 3K program this year. We believe this strategy will draw families to Promise Academy when their children are ready for kindergarten. Two admissions coordinators have been hired to oversee the enrollment process, assist with documentation, and coordinate student registrations, including Home Language Surveys.



## Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	<p>For the 2024-2025 school year, Promise Academy provided the following supports to retain SWD scholars:</p> <p>SpEd Coaches attended information sessions to educate parents about Special Services.</p> <p>In-person outreach to CSD 04 was implemented to accommodate families and acclimate them to our presence and new location at 70 East 112th Street.</p> <p>We worked closely with the HCZ Communications team to effectively increase our online presence.</p> <p>Integrated co-teaching was provided consistently across kindergarten classrooms.</p> <p>Classroom teachers received professional development tailored to provide high-quality instruction to all scholars, including ELLs and SWDs.</p> <p>ICT was expanded to the first grade.</p>	<p>For the 2025–2026 school year, we will continue building on our successful practices while enhancing supports for student retention and progress. New and continuing initiatives include:</p> <p>Expansion of Integrated Co-Teaching (ICT) to 2nd Grade to provide increased access to inclusive instruction for Students with Disabilities (SWD).</p> <p>Implementation of a Multi-Tiered System of Supports (MTSS) to ensure early identification and targeted interventions based on academic and behavioral data.</p> <p>Targeted Coaching Through a Humanities Lens to strengthen literacy instruction and close performance gaps across subgroups.</p> <p>Hiring of Additional Speech and Occupational Therapists to meet the growing needs of students and ensure mandated services are delivered effectively.</p> <p>Introduction of an ABA Therapist Role to support students with behavioral and emotional regulation through evidence-based practices.</p> <p>These strategic enhancements reflect our continued commitment to fostering inclusive, supportive, and academically rigorous environments where all students can thrive.</p>
English Language Learners	<p>For the 2024-2025 school year, Promise Academy provided the following supports to retain ELL scholars:</p> <p>ENL teachers and trained Central</p>	<p>For the 2025–2026 school year, we will continue building on successful practices from previous years while enhancing our efforts to improve student retention and academic</p>

	<p>Office staff supported the completion of Home Language Surveys to ensure their accuracy. An additional ENL teacher had been added to HCZ Promise Academy Charter Schools. The Managing Director of Teaching and Learning managed common planning sessions for all teachers to ensure ELL scholars receive intentional support. Classroom teachers received professional development tailored to provide a high quality of instruction to all scholars, including ELLs and SWDs. Parent-teacher meetings and workshops were scheduled to keep parents engaged and informed about their child's progress and activities.</p>	<p>growth. Key initiatives include: SIOP Training for instructional leaders and ENL teachers to strengthen instructional strategies for English Language Learners. Modified Lesson Plans that intentionally reinforce the development of Tier 2 and Tier 3 vocabulary to improve language acquisition and academic outcomes. Designated ENL Leads at both PAI and PAII to provide site-based support, alignment, and advocacy for the ENL program. Assigned Instructional Coach for all ENL teachers to deliver targeted coaching that enhances instructional practices and ensures high-quality teaching and learning experiences. These strategies reflect our commitment to ensuring that English Language Learners receive equitable, rigorous, and culturally responsive instruction that supports their academic success and overall growth.</p>
Economically Disadvantaged	<p>In the 2024-2025 school year, HCZ Promise Academy continued to alleviate families' financial burdens by providing them with free services, uniforms, breakfast, lunch, and opportunities to support families in their growth and development. The Positive Behavioral Interventions and Supports (PBIS) team, the Social-Emotional Learning (SEL) team, and HCZ's social services department continued their collaborative efforts to minimize the impact of behavioral challenges and equip scholars with effective coping strategies for self-regulation and emotional management.</p>	<p>In 2025-2026, HCZ Promise Academy will continue to benefit from our Wealth Builds initiative, offering financial literacy and investment opportunities as our scholars transition into adulthood. HCZ's College Success Office (CSO) will continue to provide our scholars with college and career support throughout their college journey. This includes one-on-one coaching, academic, emotional, and financial support, as well as regular check-ins with scholars while in college to ensure they are making progress. Additionally, CSO staff visits help scholars establish and maintain relationships with campus and</p>

	<p><b>Youth Opportunity Fund</b></p> <p>As part of our initiative to ensure that scholars are college, career, and life ready, we believe that addressing the most pressing challenges facing our economically disadvantaged community helps foster long-term trust and partnership with families—especially during difficult times. One significant barrier has been student debt, which often prevents scholars from attending the colleges of their choice due to cost.</p> <p>In addition to the scholarship programs offered to graduating seniors, HCZ's Wealth Builds department—championed by our CEO—has launched an ambitious new initiative: the Youth Opportunity Fund. While pursuing their college degrees, participating scholars engage in financial literacy courses and workshops. Upon graduation, they receive a \$10,000 allotment, which can be used toward approved pursuits such as entrepreneurship or other qualifying opportunities. Managed by professional investment advisors, the fund has the potential to accrue annual interest of approximately five percent, helping scholars build a solid financial foundation as they transition into adulthood.</p>	<p>community liaisons and provide other necessary supports.</p> <p>To further enhance scholar outcomes, we are actively recruiting a Director of Multi-Tiered System of Supports (MTSS), who will oversee the implementation of a tiered intervention framework that integrates Response to Intervention (RTI) and Positive Behavioral Interventions and Supports (PBIS). This role will be instrumental in identifying scholars' needs and coordinating targeted support across all levels.</p> <p>HCZ Promise Academy will continue to support families with free uniforms, free breakfast and lunch, free afterschool from 4 pm to 6 pm, and free academic support after school and on Saturdays.</p>
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## Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Nov 3 2025

### Instructions

#### Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

## Entry 7 – Employee Fingerprint Requirements Attestation

## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 8 – Organization Chart**

Completed - Nov 3 2025

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Upload the school's current approved **2024-2025 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

#### **[Promise Academy Organization Chart](#)**

**Filename:** Promise\_Academy\_Organization\_Chart\_7fOU3Aa.pdf **Size:** 20.1 kB

## **Entry 9 – School Calendar**

Completed - Nov 3 2025

### **Instructions**

#### **Required of ALL Charter Schools**

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools are also required to submit **school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. Schools must use a calendar format and ensure there is a monthly tally of instructional days.**

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:

[2025-2026 Promise Calendar](#)

Filename: 2025-2026\_Promise\_Calendar.pdf Size: 137.6 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Nov 3 2025

[INSTRUCTIONS](#)

**Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

**Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required.** Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer <b>NOTE: MUST BE DONE FIRST</b>	<b>Select</b> your school's authorizer from the <b>drop-down list first</b> , before completing the roster.
School Name and Institution ID	<b>Select</b> your school's name from the <b>drop-down list</b> .
Faculty/Staff First Name	Enter the <b>first name</b> of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the <b>last name</b> of the Faculty/Staff person.
TEACH ID	Enter the <b>7-digit TEACH ID</b> for the Faculty/Staff person; <b>verify the TEACH ID is correctly entered</b> .
Role at the School / Network	<b>Select</b> the best choice of role of the Faculty/Staff person from the <b>drop-down list</b> .
Total Years Experience in this Role	Enter <b>the number of years</b> of experience the Faculty/Staff person has <b>in the role selected</b> .
CPR/AED Certification Status	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Hire Date at the School / Network	Enter <b>the date</b> that the Faculty/Staff person was <b>hired at the school/network</b> .
Start Date at the School / Network	Enter <b>the date</b> that the Faculty/Staff person actually <b>began employment at this school/network</b> .
Date Employee Separated from Service (if applicable)	Enter <b>the date</b> that the Faculty/Staff person <b>separated from service at the school/network</b> .
Certification Status / Out-of-Certification Justification	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .

FOR TEACHERS ONLY: Choose Subject Taught

FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science

Notes

Select the appropriate choice from the drop-down list.

Select the appropriate choice from the drop-down list.

Optional

faculty-staff-roster-template-may-2025-PAII

Filename: faculty-staff-roster-template-may\_tvxlG9O.xlsx Size: 40.2 kB

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Completed - Nov 3 2025

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters no later than 11:59 PM on November 3, 2025.

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

Responses Selected:

Complete Provided Goals Tables

**PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

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**1. ACADEMIC STUDENT PERFORMANCE GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

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## 2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located. (Relevant for schools serving grades 3-8)	NYS ELA Exams results (grades 3-8)	Met	Met: 51% (CSD4 - 49%) (CSD5 - 47%)
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	NYS ELA Exams results (grades 3-8)	Not Met	Not Met: PAII - 51% vs NYC - 56%  During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted overall student outcomes. These staffing challenges were

compounded by a shortage of Teaching Fellows (TFs) and Teaching Assistants (TAs), several extended leaves of absence, and a limited candidate pool within high-need certification areas. To address these instructional gaps and strengthen academic consistency, the school has implemented several targeted strategies for the 2025–2026 school year: Multi-Tiered System of Supports (MTSS): The school has launched a comprehensive MTSS framework designed to identify and support scholars' academic and behavioral needs early, ensuring interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring. Tutoring and Supplemental

				<p>Support: Dedicated tutoring sessions have been added to provide both push-in classroom support and extended learning opportunities after school. Tutors will work alongside teachers during the final instructional block of the school day and continue to support scholars during a two-hour after-school program, focusing on reinforcing and accelerating foundational skills. These measures are expected to stabilize instructional delivery, improve scholar achievement, and ensure stronger academic growth trajectories across all grade levels in the coming school year.</p>
Academic Goal 3	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State	NYS Math Exam results (grades 3 - 8)	Not Met	<p>Not Met: 44% (CSD4 - 45%) Met: 44% (CSD5 - 42%)</p> <p>Grades kindergarten through five (Elementary) are in CSD4, while grades</p>

Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD).  
(Relevant for schools serving grades 3-8)

six through 12 are in CSD5. For this reason, we measure this goal against proficiency in both districts.

During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted overall student outcomes. These staffing challenges were compounded by a shortage of Teaching Fellows (TFs) and Teaching Assistants (TAs), several extended leaves of absence, and a limited candidate pool within high-need certification areas. To address these instructional gaps and strengthen academic consistency, the school has implemented several targeted strategies for the 2025–2026 school year: Multi-Tiered System of Supports (MTSS): The school has launched a

comprehensive MTSS framework designed to identify and support scholars' academic and behavioral needs early, ensuring interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring. Tutoring and Supplemental Support: Dedicated tutoring sessions have been added to provide both push-in classroom support and extended learning opportunities after school. Tutors will work alongside teachers during the final instructional block of the school day and continue to support scholars during a two-hour after-school program, focusing on reinforcing and accelerating foundational skills. These measures are expected to stabilize instructional delivery, improve scholar

				achievement, and ensure stronger academic growth trajectories across all grade levels in the coming school year.
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	NYS Math Exam results (grades 3 - 8)	Not Met	<p>Not Met: 44% (NYC - 57%)</p> <p>During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted overall student outcomes. These staffing challenges were compounded by a shortage of Teaching Fellows (TFs) and Teaching Assistants (TAs), several extended leaves of absence, and a limited candidate pool within high-need certification areas. To address these instructional gaps and strengthen</p>

academic consistency, the school has implemented several targeted strategies for the 2025–2026 school year:

**Multi-Tiered System of Supports (MTSS):** The school has launched a comprehensive MTSS framework designed to identify and support scholars' academic and behavioral needs early, ensuring interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring.

**Tutoring and Supplemental Support:** Dedicated tutoring sessions have been added to provide both push-in classroom support and extended learning opportunities after school. Tutors will work alongside teachers during the final instructional block of the school day and continue to

				<p>support scholars during a two-hour after-school program, focusing on reinforcing and accelerating foundational skills. These measures are expected to stabilize instructional delivery, improve scholar achievement, and ensure stronger academic growth trajectories across all grade levels in the coming school year.</p>
Academic Goal 5	<p>For each year of the school's renewal charter term, students in the relevant NYSED four-year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or state-wide pass rate on an English Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)</p>	<p>NYS English Regents Exam results (grades 9-12)</p>	<p>Unable to Assess</p>	<p>Data not yet available.</p>
Academic Goal 6	<p>For each year of the school's renewal charter term,</p>	<p>NYS Math Regents Exam results (grades 9-12)</p>	<p>Unable to Assess</p>	<p>Data not yet available.</p>



	<p>students in the relevant NYSED four-year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or state-wide pass rate on a math Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)</p>			
Academic Goal 7	<p>For each year of the school's renewal charter term, students with disabilities in the relevant NYSED four- year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or state- wide pass rate for students with disabilities on an English Regents by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)</p>	<p>NYS English Regents Exam results (grades 9-12)</p>	<p>Unable to Assess</p>	<p>Data not yet available.</p>
Academic Goal 8	<p>For each year of the school's renewal charter term, students with disabilities in the relevant NYSED four- year graduation accountability cohort will have a pass rate of at least that of the</p>	<p>NYS Math Regents Exam results (grades 9-12)</p>	<p>Unable to Assess</p>	<p>Data not yet available.</p>

	city-wide pass rate or state-wide pass rate for students with disabilities on a math Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)			
Academic Goal 9	For each year of the school's renewal charter term, English language learners in the relevant NYSED four- year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or the state-wide pass rate for English language learners on an English Regents by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)	NYS English Regents Exam results (grades 9-12)	Unable to Assess	No ELL students in cohort.
Academic Goal 10	For each year of the school's renewal charter term, English language learners in the relevant NYSED four- year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or the state-wide pass rate for English language learners on a math Regents	NYS Math Regents Exam results (grades 9-12)	Unable to Assess	No ELL students in cohort.

	Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)			
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2. Do have more academic goals to add?

Yes

## 2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	For each year of the school's renewal charter term, students qualified for the Free or Reduced Price Lunch (FRPL) program in the relevant NYSED four-year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or state-wide pass rate for students qualified for FRPL on an English Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)	NYS English Regents Exam results (grades 9-12)	Unable to Assess	Data is not yet available.
Academic Goal 12	For each year of the school's renewal charter term, students qualified for the Free or Reduced Price Lunch (FRPL) program in the relevant NYSED four-year graduation accountability cohort will have a pass rate of at least that of the city-wide pass rate or	NYS Math Regents Exams (grades 9-12) FRPL results	Unable to Assess	Data is not yet available.

	state-wide pass rate for students qualified for FRPL on a math Regents Exam by the end of June of their fourth year in the cohort. (Relevant for schools serving grades 9-12)			
Academic Goal 13	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination. (Relevant for schools serving grades 3-8)	NYS ELA Exam results (grades 3-8)	Not Met	Goal Not Met: 2024 - 52% vs 2025 - 51% During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted overall student outcomes. These staffing challenges were compounded by a shortage of Teaching Fellows (TFs) and Teaching Assistants (TAs), several extended leaves of absence, and a limited candidate pool within high-need certification areas. To address these instructional gaps and strengthen academic consistency, the school has implemented several targeted strategies

for the 2025–2026 school year:  
Multi-Tiered System of Supports (MTSS):  
The school has launched a comprehensive MTSS framework designed to identify and support scholars' academic and behavioral needs early, ensuring interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring. Tutoring and Supplemental Support: Dedicated tutoring sessions have been added to provide both push-in classroom support and extended learning opportunities after school. Tutors will work alongside teachers during the final instructional block of the school day and continue to support scholars during a two-hour after-school program, focusing on reinforcing and

				<p>accelerating foundational skills. These measures are expected to stabilize instructional delivery, improve scholar achievement, and ensure stronger academic growth trajectories across all grade levels in the coming school year.</p>
Academic Goal 14	<p>In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination. (Relevant for schools serving grades 3-8)</p>	NYS Math Exam results (grades 3-8)	Not Met	<p>Not Met: 2024 - 62% vs 2025 - 44% During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted overall student outcomes. These staffing challenges were compounded by a shortage of Teaching Fellows (TFs) and Teaching Assistants (TAs), several extended leaves of absence, and a limited candidate pool within high-need certification areas.</p>

To address these instructional gaps and strengthen academic consistency, the school has implemented several targeted strategies for the 2025–2026 school year:

**Multi-Tiered System of Supports (MTSS):** The school has launched a comprehensive MTSS framework designed to identify and support scholars' academic and behavioral needs early, ensuring interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring.

**Tutoring and Supplemental Support:** Dedicated tutoring sessions have been added to provide both push-in classroom support and extended learning opportunities after school. Tutors will work alongside teachers during the



				<p>final instructional block of the school day and continue to support scholars during a two-hour after-school program, focusing on reinforcing and accelerating foundational skills. These measures are expected to stabilize instructional delivery, improve scholar achievement, and ensure stronger academic growth trajectories across all grade levels in the coming school year.</p>
Academic Goal 15	<p>In each year of the charter term, the school will demonstrate increased four year cohort pass rates for cohort pass rates on an English Regents Exam. (Relevant for schools serving grades 9-12)</p>	<p>NYS English Regents Exams results (grades 9-12)</p>	Met	<p>Goal Met: 2024 - 76% 2025 - 84%</p> <p>Note: We are currently awaiting feedback regarding a discrepancy between information in <a href="https://data.nysed.gov">data.nysed.gov</a> versus SIRS Report</p>
Academic Goal 16	<p>In each year of the charter term, the school will demonstrate increased four year cohort pass rates on a mathematics Regents Exam. (Relevant for schools serving grades 9-12)</p>	<p>NYS Math Regents Exams results (grades 9-12)</p>	Met	<p>Goal Met: 2024 - 19% 2025 - 36%</p> <p>Note: We are currently awaiting feedback regarding a discrepancy between information</p>

				in <a href="https://data.nysed.gov">data.nysed.gov</a> versus SIRS Report
Academic Goal 17	In each year of the charter term, the school will demonstrate increased four year cohort pass rates on a history Regents Exam. (Relevant for schools serving grades 9-12)	NYS History Regents Exams results (grades 9-12)	Met	<p>Goal Met: 2024 - 69% 2025 - 78%</p> <p>Note: We are currently awaiting feedback regarding a discrepancy between information in <a href="https://data.nysed.gov">data.nysed.gov</a> versus SIRS Report</p>
Academic Goal 18	In each year of the charter term, the school will demonstrate increased four year cohort pass rates on a science Regents Exam. (Relevant for schools serving grades 9-12)	NYS Science Regents Exams results (grades 9-12)	Met	<p>Met: 2024 - 19% 2025 - 44%</p> <p>Note: We are currently awaiting feedback regarding a discrepancy between information in <a href="https://data.nysed.gov">data.nysed.gov</a> versus SIRS Report</p>
Academic Goal 19	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS ELA Exams results (ELL, grades 3-8)	Met	<p>Goal Met: 2024 - 23% 2025 - 26%</p>

Academic Goal 20	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS ELA Exams results (SWD, grades 3-8)	Met	Goal Met: 2024 - 30% 2025 - 32%
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3. Do have more academic goals to add?

Yes

## 2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS ELA Exams results (FRPL, grades 3-8)	Not Met	Goal Not Met: 2024 - 51% vs 2025 - 51% During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted overall student outcomes. These staffing challenges were compounded by a shortage of Teaching Fellows (TFs) and Teaching Assistants (TAs), several extended leaves of absence, and a limited candidate pool within high-need certification areas. To address these instructional gaps and strengthen academic consistency, the school has implemented several

targeted strategies for the 2025–2026 school year:

**Multi-Tiered System of Supports (MTSS):**

The school has launched a comprehensive MTSS framework designed to identify and support scholars' academic and behavioral needs early, ensuring interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring.

**Tutoring and Supplemental Support:** Dedicated tutoring sessions have been added to provide both push-in classroom support and extended learning opportunities after school. Tutors will work alongside teachers during the final instructional block of the school day and continue to support scholars during a two-hour after-school program, focusing

				<p>on reinforcing and accelerating foundational skills. These measures are expected to stabilize instructional delivery, improve scholar achievement, and ensure stronger academic growth trajectories across all grade levels in the coming school year.</p>
Academic Goal 22	<p>Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	<p>NYS Math Exam results (ELL grades 3-8)</p>	Not Met	<p>Not Met: 2024 - 51% vs 2025 - 18%</p> <p>During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted overall student outcomes. These staffing challenges were compounded by a shortage of Teaching Fellows (TFs) and Teaching Assistants (TAs), several extended leaves of absence, and a limited candidate pool within high-need certification areas. To address these instructional gaps and strengthen academic</p>

consistency, the school has implemented several targeted strategies for the 2025–2026 school year:

**Multi-Tiered System of Supports (MTSS):**

The school has launched a comprehensive MTSS framework designed to identify and support scholars' academic and behavioral needs early, ensuring interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring.

**Tutoring and Supplemental Support:** Dedicated tutoring sessions have been added to provide both push-in classroom support and extended learning opportunities after school. Tutors will work alongside teachers during the final instructional block of the school day and continue to support scholars

				<p>during a two-hour after-school program, focusing on reinforcing and accelerating foundational skills. These measures are expected to stabilize instructional delivery, improve scholar achievement, and ensure stronger academic growth trajectories across all grade levels in the coming school year.</p>
Academic Goal 23	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)</p>	NYS Math Exam results (SWD grades 3-8)	Not Met	<p>Goal Not Met: 2024 - 40% vs 2025 - 23%</p> <p>During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted overall student outcomes. These staffing challenges were compounded by a shortage of Teaching Fellows (TFs) and Teaching Assistants (TAs), several extended leaves of absence, and a limited candidate pool within high-need certification areas. To address these</p>



instructional gaps and strengthen academic consistency, the school has implemented several targeted strategies for the 2025–2026 school year: Multi-Tiered System of Supports (MTSS): The school has launched a comprehensive MTSS framework designed to identify and support scholars' academic and behavioral needs early, ensuring interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring. Tutoring and Supplemental Support: Dedicated tutoring sessions have been added to provide both push-in classroom support and extended learning opportunities after school. Tutors will work alongside teachers during the final instructional

				<p>block of the school day and continue to support scholars during a two-hour after-school program, focusing on reinforcing and accelerating foundational skills. Expanded Integrated Co-Teaching (ICT) to the second grade so that all lower elementary grades (K-2) now have ICT. These measures are expected to stabilize instructional delivery, improve scholar achievement, and ensure stronger academic growth trajectories across all grade levels in the coming school year.</p>
Academic Goal 24	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for</p>	<p>NYS Math Exam results (FRPL grades 3-8)</p>	Not Met	<p>Goal Not Met: 2024 - 61% vs 2025 - 43%</p> <p>During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted overall student outcomes. These staffing challenges were compounded by a</p>

schools serving  
grades 3-8)

shortage of Teaching Fellows (TFs) and Teaching Assistants (TAs), several extended leaves of absence, and a limited candidate pool within high-need certification areas. To address these instructional gaps and strengthen academic consistency, the school has implemented several targeted strategies for the 2025–2026 school year: Multi-Tiered System of Supports (MTSS): The school has launched a comprehensive MTSS framework designed to identify and support scholars' academic and behavioral needs early, ensuring interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring. Tutoring and Supplemental Support: Dedicated

				<p>tutoring sessions have been added to provide both push-in classroom support and extended learning opportunities after school. Tutors will work alongside teachers during the final instructional block of the school day and continue to support scholars during a two-hour after-school program, focusing on reinforcing and accelerating foundational skills. These measures are expected to stabilize instructional delivery, improve scholar achievement, and ensure stronger academic growth trajectories across all grade levels in the coming school year.</p>
Academic Goal 25	<p>For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)</p>	<p>Cohort Graduation Rate vs <a href="https://data.nysed.gov">data.nysed.gov</a></p>	Unable to Assess	Data not yet available.
Academic Goal 26	<p>For each year of the school's renewal</p>	<p>Cohort Graduation Rate vs</p>	Unable to Assess	Data not yet available.

	<p>charter term, the school's 4-year graduation rate as of June each year for English language learners as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)</p>	<a href="http://data.nysed.gov">data.nysed.gov</a> (ELLs)		
Academic Goal 27	<p>For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages. (Relevant for schools serving grades 9-12)</p>	<p>Cohort Graduation Rate vs <a href="http://data.nysed.gov">data.nysed.gov</a> (SWDs)</p>	Unable to Assess	Data not yet available.
Academic Goal 28	<p>For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages. (Applicable if the city begins reporting on this; relevant for schools serving grades 9-12)</p>	<p>Cohort Graduation Rate vs <a href="http://data.nysed.gov">data.nysed.gov</a> (FRPLs)</p>	Unable to Assess	Data not yet available.

Academic Goal 29	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	School Quality Report	Unable to Assess	Data not yet available.
Academic Goal 30	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)	School Quality Report	Unable to Assess	Data not yet available.
Academic Goal 31	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation	School Quality Report	Unable to Assess	Data not yet available.

	as reported in the NYC DOE School Quality Report. (Relevant for schools serving grades 9-12)			
Academic Goal 32				
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Academic Goal 34				
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Academic Goal 71				

## 2. ORGANIZATION GOALS

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## 2024-2025 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades.		Unable to Assess	Comparison data not yet available.
Org Goal 2	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	<a href="https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm">https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm</a> vs 2023-24 SIRS-313. Using D5 for PAI and D4 for PAII given primary intake grades.	Not Met	Goal Not Met: PAII missed the goal by 6.0 percentage points (7.0%). Although we did not meet our ELL goals, we have noted that the percentage of enrolled ELLs has risen for both schools from last year. This is an indication that our current strategy to target and enroll ELL scholars is working, particularly

in our efforts to connect with the community by hosting an increased number of open house sessions and providing multilingual marketing materials and personnel to engage with families who do not speak English at home. Building on our current successful strategies, we have also implemented a Multi-Tiered System of Supports (MTSS), designed to identify and support scholars' academic and behavioral needs early, ensuring that interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring. We believe that as we continue to roll out this new framework, it will attract families of multilingual learners, who will gain confidence in our ability to support their scholar. We know that when

MTTS is implemented effectively, ELL and students with disabilities (SWD) show measurable growth in reading, writing, and content mastery, which also lowers retention rates.

Further, our Communications team has produced a commercial ad, launched on social media in May 2025, to recruit scholars for the 2025-2026 school year. We are using the SEO data to inform future marketing strategies, ensuring that special populations such as ELL and students with disabilities are targeted effectively.

Finally, two admissions coordinators have been hired for the 2025-2026 school year, who dedicate their time to targeting and enrolling scholars. The coordinators assist families with the enrollment process, coordinate student registrations, and support families with the Home Language Surveys. They also conduct

				<p>outreach in the community and perform other recruitment and enrollment duties. We intentionally hired a multilingual admissions coordinator to ensure that families feel understood and supported.</p>
Org Goal 3	<p>Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.</p>	<p><a href="https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm">https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm</a> vs 2023-24 SIRS-313. Using D5 for PAI and D4 for PAII given primary intake grades</p>	Not Met	<p>Goal Not Met: The goal was missed by 2.1% PAII SWD enrollment was 23.0%. Although PAII did not meet the SWD enrollment target, we have noted that the percentage of enrolled SWDs has risen from last year by more than four percentage points. This is an indication that our current strategy to target and enroll students with disabilities is working, particularly in our efforts to communicate our special services to waitlisted applicants and their families and have our special education managers speak to families during open house sessions. Building on our current successful strategies, we have</p>

also implemented a Multi-Tiered System of Supports (MTSS), designed to identify and support scholars' academic and behavioral needs early, ensuring that interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring. We believe that as we continue to roll out this new framework, it will attract families of multilingual learners, who will gain confidence in our ability to support their scholar. We know that when MTSS is implemented effectively, ELL and students with disabilities (SWD) show measurable growth in reading, writing, and content mastery, which also lowers retention rates. Further, our Communications team has produced a commercial ad,

				launched on social media in May 2025, to recruit scholars for the 2025-2026 school year. We are using the SEO data to inform future marketing strategies, ensuring that special populations such as ELL and students with disabilities are targeted effectively. Finally, two admissions coordinators have been hired for the 2025-2026 school year, who dedicate their time to targeting and enrolling scholars. The coordinators assist families with the enrollment process, coordinate student registrations, connect families with special education managers, and support families with the Home Language Surveys. They also conduct outreach in the community and perform other recruitment and enrollment duties. We intentionally hired a multilingual admissions coordinator to ensure that families feel understood and supported.
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Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	<a href="https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm">https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm</a> vs 2023-24 SIRS-313. Using D5 for PAI and D4 for PAII given primary intake grades.	Met	Goal met (94.3% exceeds goal by 11.6%)
Org Goal 5	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	<a href="https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm">https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm</a> vs comparison of SIRS-313 in 2023-24 and 2024-25. Using D5 for PAI and D4 for PAII given primary intake grades.	Not Met	Goal not met: PAII retained 89.0%, missing the goal by 3.2 percentage points. During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted the retention of scholars. To address retention, we implemented the following strategies: SIOP Training for instructional leaders and ENL teachers to strengthen instructional strategies for English Language Learners. Modified Lesson Plans that intentionally reinforce the development of Tier

2 and Tier 3 vocabulary to improve language acquisition and academic outcomes. Designated ENL Leads at both PAI and PAII to provide site-based support, alignment, and advocacy for the ENL program. Assigned Instructional Coach for all ENL teachers to deliver targeted coaching that enhances instructional practices and ensures high-quality teaching and learning experiences. Additionally we have implemented a Multi-Tiered System of Supports (MTSS), designed to identify and support scholars' academic and behavioral needs early, ensuring that interventions are proactive rather than reactive. This structure not only supports differentiated instruction but also builds teacher capacity in data-driven planning and progress monitoring. We believe that as



we continue to roll out this new framework, it will attract families of multilingual learners, who will gain confidence in our ability to support their scholar. We know that when MTTs is implemented effectively, ELL and students with disabilities (SWD) show measurable growth in reading, writing, and content mastery, which also lowers retention rates.

Further, our Communications team has produced a commercial ad, launched on social media in May 2025, to recruit scholars for the 2025-2026 school year. We are using the SEO data to inform future marketing strategies, ensuring that special populations such as ELL and students with disabilities are targeted effectively.

Finally, two admissions coordinators have been hired for the 2025-2026 school year, who dedicate their time to targeting and

				<p>enrolling scholars. The coordinators assist families with the enrollment process, coordinate student registrations, and support families with the Home Language Surveys. They also conduct outreach in the community and perform other recruitment and enrollment duties. We intentionally hired at least one multilingual admissions coordinator to ensure that families feel understood and supported.</p>
Org Goal 6	<p>Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.</p>	<p><a href="https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm">https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-calculator.xlsm</a> vs comparison of SIRS-313 in 2023-24 and 2024-25. Using D5 for PAI and D4 for PAII given primary intake grades.</p>	Not Met	<p>Goal not met: PAII retained 78.8%, missing the goal by 8.6 percentage points. During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted the retention of scholars. To address retention, we implemented the following strategies:</p>

				<p>Expansion of Integrated Co-Teaching (ICT) to 2nd Grade to provide increased access to inclusive instruction for Students with Disabilities (SWD). Implementation of a Multi-Tiered System of Supports (MTSS) to ensure early identification and targeted interventions based on academic and behavioral data. Targeted Coaching Through a Humanities Lens to strengthen literacy instruction and close performance gaps across subgroups. Hiring of Additional Speech and Occupational Therapists to meet the growing needs of students and ensure mandated services are delivered effectively. Introduction of an ABA Therapist Role to support students with behavioral and emotional regulation through evidence-based practices.</p>
Org Goal 7	Each year, the school will meet or exceed any applicable student	<a href="https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-">https://www.newyorkcharters.org/wp-content/uploads/2024/04/new-enr-target-</a>	Not Met	Goal not met: PAII retained 85.0% FRPL scholars missing the goal by

retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.

[calculator.xlsm](#) vs comparison of SIRS-313 in 2023-24 and 2024-25. Using D5 for PAI and D4 for PAII given primary intake grades.

3.8%). During the 2024–2025 school year, Promise Academy experienced notable instructional instability due to teacher vacancies and mid-year turnover, which disrupted the continuity of learning and impacted the retention of scholars. To address retention, we implemented the following strategies: Expansion of Integrated Co-Teaching (ICT) to 2nd Grade to provide increased access to inclusive instruction for Students with Disabilities (SWD). Implementation of a Multi-Tiered System of Supports (MTSS) to ensure early identification and targeted interventions based on academic and behavioral data. Targeted Coaching Through a Humanities Lens to strengthen literacy instruction and close performance gaps across subgroups. Hiring of Additional Speech and Occupational

				<p>Therapists to meet the growing needs of students and ensure mandated services are delivered effectively. Introduction of an ABA Therapist Role to support students with behavioral and emotional regulation through evidence-based practices. HCZ's College Success Office (CSO) will continue to provide our scholars with college and career support throughout their college journey. This includes one-on-one coaching, academic, emotional, and financial support, as well as regular check-ins with scholars while in college to ensure they are making progress. Additionally, CSO staff visits help scholars establish and maintain relationships with campus and community liaisons and provide other necessary supports.</p>
Org Goal 8	In each year of the charter term, parents will express satisfaction with the school's program,	<a href="https://secure.panoramaed.com/nycdoe">https://secure.panoramaed.com/nycdoe</a>	Not Met	Goal not met. PAII reached 88.6 parent satisfaction, which is 5.1% lower than NYC.

based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.

According to NYC School Survey data, Promise Academy did not meet the citywide averages in overall parent satisfaction. While the majority of responding families (at least 85% across most indicators) reported positive experiences, one area of particular concern was Conflict Resolution. Several contributing factors were identified:

Instructional instability: During the 2024–2025 school year, Promise Academy experienced teacher vacancies and mid-year turnover that impacted classroom consistency and behavior management.

System transition: The Positive Behavior Interventions and Supports (PBIS) model was dissolved and replaced with a Multi-Tiered System of Supports (MTSS) framework, which is designed to create common expectations and routines across classrooms and

grade levels. However, the transition period has been challenging, as we are still in the process of staffing roles aligned to MTSS, including the Director of MTSS. Leadership transition at PAII Elementary: Over the past two years, PAIIES has experienced multiple changes in leadership. Additionally, in January 2023, grades K–5 relocated from a District 5 co-location after 17 years to a new facility in District 4. These shifts contributed to overall community adjustment and may have influenced family perceptions. We believe that full implementation of MTSS, coupled with the hiring of a new Deputy Superintendent last school year and additional targeted leadership supports at the school level, will strengthen school culture and improve family satisfaction moving forward.

Org Goal 9	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.</p>	<a href="https://secure.panoramaed.com/nycdoe">https://secure.panoramaed.com/nycdoe</a>	Not Met	<p>PAIL missed the goal by 13.8%.</p> <p>According to NYC School Survey data, Promise Academy did not meet the citywide averages in overall staff satisfaction. We particularly struggled in the areas of Classroom Behavior, Quality of Student Discussion, School Commitment, Classroom Behavior, Teacher Influence, and Preventing Bullying. These are all areas we believe were affected by:</p> <p>Instructional instability: During the 2024–2025 school year, Promise Academy experienced teacher vacancies and mid-year turnover that impacted classroom consistency and behavior management.</p> <p>System transition: The Positive Behavior Interventions and Supports (PBIS) model was dissolved and replaced with a Multi-Tiered System of Supports (MTSS) framework, which is designed to create common</p>
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expectations and routines across classrooms and grade levels. However, the transition period has been challenging, as we are still in the process of staffing roles aligned to MTSS, including the Director of MTSS. Leadership transition at PAII Elementary: Over the past two years, PAIIES has experienced multiple changes in leadership. Additionally, in January 2023, grades K–5 relocated from a District 5 co-location after 17 years to a new facility in District 4. These shifts contributed to overall community adjustment and may have influenced family perceptions. We believe that full implementation of MTSS, coupled with the hiring of a new Deputy Superintendent last school year and additional targeted leadership supports at the school level, will strengthen school culture and improve family

				satisfaction moving forward.
Org Goal 10	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Relevant for schools serving grades 6-12 only)	<a href="https://secure.panoramaed.com/nycdoe">https://secure.panoramaed.com/nycdoe</a>	Not Met	<p>PAIL missed the goal by 3.6%. (PAIL: 71.4% vs NYC 74.9%)</p> <p>According to NYC School Survey data, Promise Academy II did not meet the citywide averages in student satisfaction. Though most of the categories were comparable and even, twice, exceeded the NYC averages, a low percentage in Preventing Bullying was notable. We believe that this was due to:</p> <p>Instructional instability: During the 2024–2025 school year, Promise Academy experienced teacher vacancies and mid-year turnover that impacted classroom consistency and behavior management.</p> <p>System transition: The Positive Behavior Interventions and Supports (PBIS) model was dissolved and replaced with a Multi-Tiered System of Supports (MTSS) framework, which is</p>

designed to create common expectations and routines across classrooms and grade levels. However, the transition period has been challenging, as we are still in the process of staffing roles aligned to MTSS, including the Director of MTSS. Leadership transition at PAII Elementary: Over the past two years, PAIIES has experienced multiple changes in leadership. Additionally, in January 2023, grades K–5 relocated from a District 5 co-location after 17 years to a new facility in District 4. These shifts contributed to overall community adjustment and may have influenced family perceptions. We believe that full implementation of MTSS, coupled with the hiring of a new Deputy Superintendent last school year and additional targeted leadership supports at the school level, will strengthen school culture and

				improve family satisfaction moving forward.
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

### 3. FINANCIAL GOALS

## 2024-2025 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.		Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.		Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	SIRS-313	Met	Goal met (89%; 1050/1175)
Financial Goal 4				
Financial Goal 5				

### 7. Do have more financial goals to add?

No

Thank you.

## Entry 12 – Audited Financial Statements

Completed - Nov 3 2025

### Required of ALL Charter Schools

**ALL charter schools** must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025**. The statements, the independent auditor's report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

**ALL SUNY-authorized charter schools** must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

### [PA2 Audited Financial Report \(FINAL\)](#)

Filename: 989a400377da44d6a0b984c0c445640a.xlsx Size: 74.6 kB

## Entry 12b – Additional Financial Documents

Completed - Nov 3 2025

**Regents, NYCDOE, and Buffalo BOE-authorized schools** must upload financial documents and submit **no later than 11:59 PM on November 3, 2025**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a "Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.")

1. Advisory and/or Management Letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

### [2025 Harlem Childrens Zone Promise Academy II FS - Final as of 10-30-25](#)

Filename: a972a32a414a42ecbf224cba5d5b980c.pdf Size: 301.0 kB

## Entry 12c – Financial Contact Information

Completed - Nov 3 2025

**Regents, NYCDOE, and Buffalo BOE-authorized schools** should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025**.

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

## Form for "Financial Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Ralph Stefano	[REDACTED]	[REDACTED]

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Brian Hopkins	[REDACTED]	[REDACTED]	12

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 13 – Fiscal Year 2025-2026 Budget

Completed - Nov 3 2025

**SUNY-authorized charter schools** are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools** are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59 PM on November 3, 2025**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

### [PAII 25-26 Budget 3Nov25](#)

Filename: 52ad4d051214472faed49bcaa668cde6.xlsx Size: 162.1 kB

## Optional Additional Documents to Upload (BOR)

Incomplete

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Fatime Cadoo

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

████████████████████

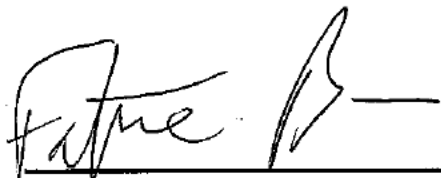
---

**Home Telephone:**

---

**Home Address:**

---



**Signature**

6/24/2025

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Kwame Owusu-Kesse

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Chief Executive Officer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO of the Harlem Children' s Zone, non-profit institutional partner, since 7/1/2020; \$800,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; Chief Executive Officer; institutional partnership with the school				



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

[REDACTED]

**Business Address:**

HCZ, 35 East 125th Street, New York, NY 10035

**E-mail Address:**

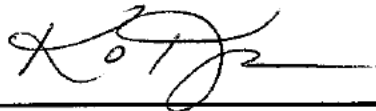
[REDACTED]

**Home Telephone:**

\_\_\_\_\_

**Home Address:**

\_\_\_\_\_



06/24/25

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Keith Meister

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; chairman; institutional partnership with the school				

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

[REDACTED]

**Business Address:**

[REDACTED]

**E-mail Address:**

[REDACTED]

**Home Telephone:**

\_\_\_\_\_

**Home Address:**

\_\_\_\_\_

DocuSigned by:  
*Keith Meister*  
8712D2C815C14A1

6/27/2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Ellanor (Bodie) Brizendine

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

[REDACTED]

---

**Home Telephone:**

---

**Home Address:**

[REDACTED]

---

DocuSigned by:  
  
[REDACTED]

7/6/2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Geoffrey Canada

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Chairman

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

President of the Harlem Children's Zone, non-profit institutional partner, since 7/1/2014; \$525,000 salary

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>
Harlem Children's Zone; President; institutional partnership with the school  Bloomberg Philanthropies  Robin Hood Foundation  New York City Charter School Center	Serves on Board			

Harlem Children's Zone Promise Academy II Charter School

- Geoffrey Canada

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

212-360-3255

**Business Address:**


HCZ, 35 East 125th Street, New York, NY 10035

**E-mail Address:**

[REDACTED]

**Home Telephone:**

**Home Address:**

DocuSigned by:  
  
5F068550B03C46E...

7/29/2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Kenneth Langone

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Chairman Emeritus

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harlem Children's Zone; trustee; institutional partnership with the school				

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**Business Telephone:**

[REDACTED]

**Business Address:**

[REDACTED]

**E-mail Address:**

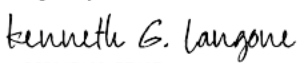
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**Home Telephone:**

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**Home Address:**

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Signed by:  
  
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6/27/2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Willie Mae Lewis

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Voting Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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☒ **None**

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☒ **None**

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**Business Telephone:**

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**Business Address:**

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**E-mail Address:**



**Home Telephone:**

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**Home Address:**

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Willie M. Lewis 6/24/2025  
**Signature** **Date**

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Mitch Kurz

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer / Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

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☒ **None**

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☒ **None**

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Harlem Children's Zone; secretary; institutional partnership with the school				

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**Business Telephone:**

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**Business Address:**

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**E-mail Address:**


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**Home Telephone:**

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**Home Address:**

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185519931193480

6/28/2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Stanley Druckenmiller

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

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☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



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☐ Yes ☒ No

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☐ Yes ☒ No

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☒ **None**

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☒ **None**

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Harlem Children's Zone; chairman emeritus; institutional partnership with the school				

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**Business Telephone:**

[REDACTED]

**Business Address:**

[REDACTED]

**E-mail Address:**

[REDACTED]

**Home Telephone:**

\_\_\_\_\_

**Home Address:**

\_\_\_\_\_

Signed by:  
Stanley F. Druckenmiller  
D471A5CDE3C0432

6/27/2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Denise Fuller

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Advisory Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

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[REDACTED]

**Business Address:**

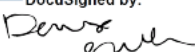
[REDACTED]

**E-mail Address:**

[REDACTED]

**Home Telephone:**

**Home Address:**

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7/26/2024

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Alfonso Wyatt

---

**Name of Charter School Education Corporation:**

Harlem Children's Zone Promise Academy II Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Voting Trustee

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Harlem Children's Zone Promise Academy II Charter School

- Alfonso Wyatt

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**Business Telephone:**

[REDACTED]

**Business Address:**

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**E-mail Address:**

[REDACTED]

**Home Telephone:**

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**Home Address:**

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Signed by:  
  
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10/18/2024

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

### **Board Meeting Cancellations**

The following board meeting minutes cover the period from September 2025 to June 2025. Please note that the Promise Academy Board Meetings scheduled for July 15, 2025, and August 19, 2025, were cancelled because a quorum could not be reached as there was not a sufficient number of voting members in attendance. The next meeting is scheduled for September 18, 2025, at 4:30 PM. Any agenda items will be addressed at that time.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School  
Board Meeting  
Thursday, September 19, 2024  
245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Saskia Brown, Ari Browne, Amy Chan, Amy Deal, Veroniqua Delva, Garraud Etienne, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Kiana Morris, Shannon Ortiz-Wong, Michelle Paige, and Toya Stilley.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from June 18 was unanimously approved.

**CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse announced that former Deputy Superintendent Dr. Saskia Brown was promoted to Superintendent of HCZ Promise Academy Charter Schools and Early Childhood Programs. Mr. Owusu-Kesse lauded Dr. Brown's leadership and commitment to collaboration.

Mr. Owusu-Kesse also announced that three new principals have been appointed to HCZ Promise Academy II Charter School and that Dr. Brown has been working with the new team to align them with HCZ's strategic plan. He also reported that the principals would receive ongoing support from the leadership team as they transition into their new roles.

HCZ Promise Academy scholars, along with Mr. Owusu-Kesse and staff from HCZ Promise Academy After School and Athletics, appeared on "The Today Show" at Rockefeller Plaza with NBA star Stephen Curry. Scholars shot hoops with the NBA champion and Olympic gold medalist, posed for photos, and took home copies of Curry's new graphic novel, *Sports Superheroes Volume #1: Stephen Curry*.

Mr. Owusu-Kesse introduced two new HCZ staff members:

Chief Administrative Officer Garraud Etienne has a Bachelor's Degree from the University of North Carolina at Chapel Hill and an MBA from Columbia Business School. After successful careers in the private and public sectors, Mr. Etienne has dedicated the past 20 years to the nonprofit sector and to improving outcomes for New Yorkers from under-resourced backgrounds. This dedication has included managing a city-wide portfolio of family homeless shelters and serving as operations leader for human services organizations. Garraud previously served as COO and is currently on the board of Settlement Housing Fund, a New York City nonprofit developer of affordable housing.



As an operations leader, Garraud has developed deep expertise in all aspects of nonprofit operations. Bringing a diverse skill set to HCZ, he also holds extensive experience in finance and human resources. He looks forward to pairing his operations and program leadership experience to drive operational excellence at HCZ and to positively impact the organization.

Harvard Business School Leadership Fellow Amy Chan earned an MBA from Harvard University and an undergraduate degree in accounting and marketing from the Wharton School of Business at the University of Pennsylvania. Prior to earning an MBA, Amy worked in Predictive Analytics, Consulting, and Strategy at Mastercard and Boston Public Schools. She is looking forward to learning more about HCZ's unique approach to education and making a measurable impact.

### **Superintendent's Update (Dr. Saskia Brown)**

Superintendent Dr. Saskia Brown reported that enrollment is 1,184 for HCZ Promise Academy I and 1,055 for HCZ Promise Academy II. Dr. Brown thanked Operations Manager Kameyia Van Allen, the Central Office Team, school Parent Coordinators, and school leaders for their success in meeting enrollment targets for the 2024-2025 school year.

Dr. Brown also reported that the schools exceeded their attendance goals for the Summer Boost program. The Schools were also chosen by Bloomberg Philanthropies to highlight the program. The Summer Boost team visited on June 16. Dr. Brown thanked Principals LaKiesha George and Madelaine Schultz, Assistant Principals Kelly Willinger, and LaRen Bierra, Managing Director of Teaching and Learning Katherine Martinez, and Managing Director of HCZ Promise Academy After School, Athletics & Armory Alicia Junor, who showcased the work and collaboration that occurred during the summer.

Leaders welcomed back HCZ Promise Academy and Harlem Gems staff at the end of August. Dr. Brown met with Chairman of the Promise Academy Board and HCZ President and Founder Geoffrey Canada, and Mr. Owusu-Kesse, to talk about the 2024-2025 school year theme, The Path Forward, and how it connects with phase two of the organization's strategic plan.

The Leadership Institute has arranged for HCZ Promise Academy and Harlem Gems leadership to receive on-site and virtual coaching from McRel International on balanced student leadership. Dr. Brown thanked Interim Principal Dr. Veronique Delva for connecting leaders with this professional development opportunity.

Dr. Brown announced three new HCZ Promise Academy II principals:

Principal Kiana Morris has been an educator for nine years. Starting her career at Uncommon Charter Schools, she served as a teacher for kindergarten through third grade, then transitioned to instructional leader for first and second grades. She then became principal at Ocean Hill Elementary School. Ms. Morris has a Bachelor's Degree in Speech and Hearing Sciences from SUNY Cortland and a Master's Degree

in Special Education from Relay Graduate School of Education. Ms. Morris is excited to contribute to HCZ's generational impact and provide scholars and families with access to supportive opportunities.

Interim Principal Dr. Veroniqua Delva, formerly the Director of Training and Development, has been with HCZ Promise Academy for 12 years and is deeply committed to scholars and the school's mission. She began her career with the organization as a fifth-grade teacher of ELA and Social Studies. She also served as a Training and Development Coach before being promoted to the Director of Training and Development. Dr. Delva earned a Bachelor's in Sociology and a Master's Degree in Childhood Education with advanced certification in Special Education from Adelphi University. She has recently earned her Doctorate Degree in Innovation, Leadership, and Continuous Improvement from Concordia University. Dr. Delva is excited about collaborating with her fellow leaders and what they will do for our scholars together.

Principal Shannon Ortiz-Wong brings a wealth of expertise in the education field, serving families in her hometown of New Haven and in New York for two decades. Ms. Ortiz-Wong holds a Master's Degree in Secondary Education from the University of New Haven and a Master's Degree in Educational Leadership from New York University. As an administrator at New Visions Charter High School for the Humanities II in the Bronx, Ms. Ortiz-Wong played a pivotal role in leading professional development initiatives for staff and supervising programs, including Special Education, Literacy, and Humanities. Her efforts were instrumental in the school's transformation, guiding it from a Comprehensive School Improvement Plan designation in 2018 to achieving a five-year renewal in 2023. She is excited to leverage her deep understanding of pedagogy and leadership principles to serve the families of HCZ.

Dr. Brown also thanked Kaitlynn Conwright for her service as HCZ Promise Academy II High School Principal for the past two years and congratulated her appointment as Director of STEM in HCZ Promise Academy's Central Office.

### **State Testing Results (Dr. Saskia Brown)**

Dr. Brown reported on 2024 state testing results for HCZ Promise Academy Charter Schools:

In ELA, HCZ Promise Academy I and II dropped three percentage points in proficiency – HCZ Promise Academy I (HCZ PA I): 59% and HCZ Promise Academy II (HCZ PA II): 52% from 2023 to 2024. However, both schools outperformed their districts, HCZ PA I scoring 22 percentage points over CSD05 and HCZ PA II scoring overall seven percentage points more than CSD04<sup>1</sup> and 15 percentage points over CSD05. Both schools also outperformed their New York City (NYC) peers (NYC: 49%) and, according to preliminary data, their New York State (NYS) peers (NYS: 46%). Additionally, fifth and eighth graders across HCZ Promise Academy Charter Schools

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<sup>1</sup> HCZ PAII Charter School is divided into two NYC districts: Grades K-5 (CSD 04) and grades 6-12 (CSD 05).

outperformed their NYC and NYS peers by five or more percentage points. 2024 was the first year that fifth- and eighth-grade scholars took computer-based testing.

HCZ Promise Academy Students with Disabilities earned higher overall proficiency ELA than their NYC peers (33% vs. 21%).

Math proficiency in HCZ PA I and II increased from 2023 to 2024, surpassing pre-Covid levels at HCZ PA I (76%). HCZ PA I scholars outperformed CSD 05, NYC, and NYS peers (according to preliminary data), and HCZ PA II scholars outperformed CSD 04 and 05, NYC, and NYS peers (HCZ PA I: 76% and HCZ PA II: 62%). HCZ PA I also outperformed NYC white scholars by four percentage points (76% vs. 72%).

Additionally, seventh- and eighth-grade scholars scored 25 percentage points or higher in math than their NYC and NYS peers.

HCZ Promise Academy Students with Disabilities earned higher overall proficiency in math than their NYC peers (48% vs. 27%).

### **HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 90% for June and 75% for the summer.

The Elementary School is on track with phase II of the build-out on the second and third floors of their school building at 70 East. The Elementary School opened a new wing of the building and moved fifth-grade classrooms there. Additionally, the Elementary School decorated the STEAM lab in the new wing with plants.

On September 12, the Elementary School hosted a back-to-school night for 330 families. Families and scholars had the opportunity to view classrooms and learn about school expectations. The physical education teachers hosted a program in the courtyard. Families also met with the after-school team to sign up for the program.

Scholars in grades three through five began their i-Ready assessments on September 17. Scholars in kindergarten through second grade will begin their assessments on September 23.

### **HCZ Promise Academy I Middle School (Dr. Veroniqua Delva)**

Interim Principal Dr. Veroniqua Delva reported the Middle School's attendance was 93% for June and 76% for the summer.

The Middle School hosted an orientation for the parents of sixth-grade incoming scholars to meet school leadership. Staff reviewed expectations for the upcoming school year and academic and behavioral standards with families.

On the week of August 19, new teachers across HCZ Promise Academy Charter Schools participated in professional development, learned about HCZ's history, and discussed the organization's mission and impact. Teachers also viewed *Harlem*

*Rising*, which chronicles the history of HCZ and took a deep dive into the pillars of instruction. The High School hosted a Welcome Back Town Hall for scholars, focusing on advocacy. School leaders set the tone for the school year, outlining expectations and priorities and providing an opportunity to ask questions at the end of the meeting.

On September 19, the Middle School will hold a back-to-school night.

### **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 91% for June and 84% for the summer.

Over the summer, Principal Ortiz-Wong and Dr. Deal worked together with Promise Academy After School & Athletics to support scholars with enrichment activities and credit recovery. Scholars also benefited from Summer Exposure Programs.

Principal Ortiz-Wong encouraged high school staff members to adopt the theme of "Starting Strong and Staying Strong." The principal called the parents of high school scholars to introduce herself to families and hosted virtual townhalls.

High School leadership worked with Human Resources to fill 12 vacant positions.

The High School held a back-to-school night for families of seniors and met the Managing Director of College Success Office Kevin Dougherty.

### **Financial Update (Kwame Owusu-Kesse)**

Mr. Owusu-Kesse reported that HCZ Promise Academy II's September 13 enrollment is 1,055, which is 48 favorable versus the budget. The school's revenue is on budget at \$1.9M YTD. Expenses are \$0.3M favorable, at \$1.5M YTD. HCZ has not made a contribution through one month of FY25.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School  
Board Meeting  
Tuesday, October 22, 2024  
245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Willie Mae Lewis, Keith Meister, Aisha Tomlinson, Candice Ashby, Saskia Brown, Ari Browne, Amy Shan, Veroniqua Delva, Garraud Etienne, LaKiesha George, Madelaine German-Schultz, Natasha Gutierrez, Jenn Klein, Jazmine Lewis, Katherine Martinez, Liam McCarthy, Kiana Morris, Shannon Ortiz-Wong, Michelle Paige, Ralph Stefano, and Toya Stilley.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from September 19 was unanimously approved.

**CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse reported that the CEO's monthly leadership meeting on October 21 focused on HCZ's theory of action, performance measurements, and resources for young people. Mr. Owusu Kesse said he was pleased with the positive feedback he received from staff members.

Mr. Owusu-Kesse also reported that he was named Time100 Next 2024, TIME's list of "the next 100 most influential people in the world." *Time* praised Mr. Owusu-Kesse for his visionary leadership and launch of HCZ's Wealth Builds initiative, "a landmark strategy to chip away at the wealth gap."

**Superintendent's Update (Dr. Saskia Brown)**

Superintendent Dr. Saskia Brown reported that enrollment is 1,175 for HCZ Promise Academy I and 1,049 for HCZ Promise Academy II.

Dr. Brown reported that she attended 170 staff review meetings with Mr. Owusu-Kesse to provide performance feedback to staff members for the 2023-2024 school year. Dr. Brown thanked Mr. Owusu-Kesse for his support and for connecting with the staff.

Promise Academy held Promise Academy Parent Association Board Elections with 123 parents attending. Promise Academy is planning to engage with the new Board members.

Promise Academy kicked off an initiative to support the retention of new staff members. The schools hosted a session to engage 12 staff members on wellness and connectivity, and they will host five more sessions this year. Dr. Brown thanked Director of Social Emotional Learning Deirdre Schwiring, Director of Humanities Dr.

Andrew Wintner, Director of Positive Behavioral Interventions and Supports  
Naeemah Cranston, Director of STEM Kaitlyn Conwright, and Director of Special Services Gissell Scotttborgh for working after hours with staff members to provide support and mentorship.

In October, Promise Academy After School held its 12th Annual Breast Cancer Awareness Mini March, with 529 scholars and staff members participating.

Through HCZ's partnership with National Equity Lab, 23 Promise Academy High Schools are participating in the Essentials of Personal Finance course offered by the Wharton School of the University of Pennsylvania. Scholars will have the opportunity to attend courses taught by a faculty member and earn college credit.

### **HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 94% for September.

The Elementary School held its first parent-teacher conference, with more than 300 families attending in-person and Zoom sessions to discuss their scholars' progress.

Second-grade scholars had their first field trip of the school year to Central Park Zoo.

To celebrate high scholar attendance, kindergarten through first-grade scholars enjoyed a "Glow-in-the-dark Just Dance" party, and scholars in second through fifth grades had a pizza party. The Elementary School celebrated around 350 scholars for good attendance.

The Elementary School completed i-Ready testing, and it will use the results to support targeted instruction.

The Elementary School launched Academic Hour and Saturday Academy for the new school year. Principal Morris thanked the Promise Academy After School team for helping to provide additional academic support for scholars.

### **HCZ Promise Academy II Middle School (Veroniqua Delva)**

Interim Principal Veroniqua Delva reported the Middle School's attendance was 93% for September.

The Middle School held a Back-to-School Night and a parent-teacher conference, and 164 parents attended the events.

The Middle School held town halls for sixth, seventh, and eighth graders to reaffirm expectations for the school year. Principal Delva thanked the Positive Behaviors and Intervention Supports team for supporting the events.

On October 16, music teacher Samuel Marchan took a group of scholars and families to the Sphinx Gala at Carnegie Hall. Interim Principal Delva thanked Mr. Marchan for consistently connecting with opportunities to expose scholars to the arts.

The Middle School held elections for the Principal's Cabinet, and scholars are campaigning to work with Interim Principal Delva and other school leaders on Student Government initiatives.

Interim Principal Delva thanked Promise Academy II Teen After School Director Emanuel Alvarez, Assistant Director Marcel Barrett, and Program Coordinator Paris Shivers for working with the Middle School to streamline scholar transitions to the after-school program.

### **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 92% for September.

The High School held town halls for families, during which school leaders introduced staff members, set expectations and answered questions.

The High School held a Back-to-School Night and a parent-teacher conference, and 50 families attended the events.

Two High School seniors were selected as finalists for QuestBridge scholarships from a pool of 25,500 applicants. QuestBridge connects high-achieving high school seniors from low-income backgrounds with full four-year scholarships to 50 of the nation's best colleges.

Two High School seniors were also selected for the final round of Posse scholarships, full-tuition scholarships awarded by partner colleges and universities. Scholars complete an eight-month Pre-Collegiate Training Program before matriculating to college.

Promise Academy I and II High School scholars attended an HBCU College Fair in September. Six representatives from higher learning institutions, including Colgate University, Yale University, and Northwestern University, also visited to speak with scholars.

The High School held an Inaugural Commitment Ceremony, during which seniors wrote letters to themselves about their commitment before graduating. Scholars will open the letters to read them the day before graduation. Scholars also worked on their networking skills during the ceremony, and executive leaders Chief Strategy Officer Jazmine Lewis, Superintendent Dr. Saskia Brown, and other leaders attended for support.

**Financial Update (Ralph Stefano)**

CEO Ralph Stefano reported that HCZ Promise Academy II's October 1 enrollment is 1,049, which is 42 favorable versus the budget. The school's revenue is \$0.1M favorable at \$3.9M YTD. Expenses are \$0.2M favorable, at \$3.9M YTD. HCZ has not made a contribution through two months of FY25.



**Harlem Children's Zone (HCZ) Promise Academy II Charter School  
Board Meeting  
Tuesday, November 19, 2024  
245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Candice Ashby, Saskia Brown, Ari Browne, Amy Shan, Amy Deal, Veronique Delva, Garraud Etienne, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Kiana Morris, Shannon Ortiz-Wong, Michelle Field, Meredith Peckosh-Soffrin, Ralph Stefano, and Toya Stilley.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from October 22 was unanimously approved.

**CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse reported that William Julius Wilson Institute (WJWI) at Harlem Children's Zone held the third annual Power of Place: It Takes a Village convening in Miami, Florida. The convening brought together 600 cross-sector leaders, practitioners, and policymakers in 34 states working tirelessly to drive social and economic mobility at scale for the country's most vulnerable children and families. HCZ scholars performed spoken word and dance and shared the impact of HCZ on their lives.

Mr. Owusu-Kesse introduced the new Managing Director of Social Services Meredith Peckosh-Soffrin:

Ms. Peckosh-Soffrin is a Licensed Clinical Social Worker who brings a wealth of knowledge as an administrator, educator, and clinician to HCZ. She has a BA in English from the University of Maryland and an MSW from New York University. Over 15 years as a social services professional, she has worked with New Yorkers, ranging from young children to older adults. She is dedicated to breaking barriers to reduce gaps in mental and emotional health services for all.

Most recently, Ms. Peckosh-Soffrin worked with Ascend Charter Schools, serving as the Director of Behavioral Health for K-12 Scholars across Brooklyn. Prior to Ascend, she spent five years as the Senior Director of Social Work at Broome Street Academy (in partnership with The Door), providing education and wraparound services to high school scholars. Prior to those roles, Ms. Peckosh-Soffrin was a school clinician, a preventive case planner, and a clinical program manager for adults with dual diagnoses.

### **Superintendent's Update (Dr. Saskia Brown)**

Superintendent Dr. Saskia Brown reported that enrollment is 1,170 for HCZ Promise Academy I and 1,042 for HCZ Promise Academy II.

Dr. Brown thanked Director of Compliance and Reporting Candice Ashby for working on and submitting the annual reports to the New York State Education Department. Dr. Brown also thanked the Finance Department for their contributions to the reports.

Dr. Brown introduced seven HCZ Promise Academy I and II scholars selected as finalists for QuestBridge Scholarships from a pool of 25,500 applicants. QuestBridge connects high-achieving high school seniors from low-income backgrounds with full four-year scholarships to 50 of the nation's best colleges. The finalists spoke to the Board about their top college choices and future aspirations.

### **HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 92% for October.

Elementary School scholars received dental screenings.

The Elementary School sent out surveys to families in preparation for the HCZ Promise Academy After School Turkey Giveaway.

Fifth-grade scholars started Jury Club with the support of fifth-grade teacher Ms. Fatoumata Dukuray.

A fifth-grade scholar started a peer group, for which he is writing lesson plans with Counselor Ashley's help.

Families expressed gratitude for the opportunity to attend *The Lion King* on Broadway. Ms. Morris thanked Mr. Druckenmiller for the opportunity.

### **HCZ Promise Academy II Middle School (Dr. Veroniqua Delva)**

Principal Dr. Veroniqua Delva reported the Middle School's attendance was 93% for October. Dr. Delva thanked Middle School Operations Director Kurt Samuels and Central Office's Director of Operations Toya Stilley for their support in improving the Middle School's attendance.

Dr. Delva thanked Mr. Druckenmiller for providing tickets to *The Lion King* for scholars and their families. Middle School leaders connected the event with musical theater for the second marking period.

Dr. Delva thanked Parent Coordinator Krystal Velez for creating parent engagement opportunities to support scholars. These opportunities include Science and Social Studies Game Night and Dive-in with Dr. Delva, where parents can voice concerns

and ask questions. The Middle School will host a Family Honor Roll Brunch for parents to celebrate their scholars.

Six scholars were elected to Principal's Cabinet positions.

Dr. Delva thanked the Teaching and Learning Team for collaborating in restructuring Academic Intervention Services and strengthening tiered and targeted support for scholars.

Director of Humanities Dr. Andrew Wintner and Director of STEM Kaitlynn Conwright supported professional development efforts by modeling best practices, and Director of Social Emotional Learning (SEL) Deirdre Schwiring and SEL Manager Ezra Cabreros reinforced SEL practices in the classroom.

To support professional development, Director of Special Services Gissell Scottborgh and her team helped teachers address learning needs. The Positive Behaviors and Intervention Team also provided best practices for de-escalating classroom behaviors.

### **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 92% for October.

The High School hosted a parent-teacher conference for 50 families.

On October 16, Wealth Builds launched its Scholarship Program and presented it to scholars. The following week, scholars attended a college tour. School leaders are collaborating with the College Success Office to provide further support and opportunities for scholars.

On October 29, the High School collaborated with the Teaching and Learning Team to conduct classroom walkthroughs and share best practices for high-quality instruction.

Principal Ortiz-Wong thanked Mr. Druckenmiller for providing tickets to *The Lion King* for scholars and their families.

### **Financial Update (Ralph Stefano)**

CEO Ralph Stefano reported that HCZ Promise Academy I's November 1 enrollment is 1,042, which is 35 favorable versus the budget. The school's revenue is \$0.2M favorable versus the budget at \$5.9M YTD. Expenses are \$0.7M favorable, at \$4.9M YTD. HCZ has not made a contribution through three months of FY25.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School**  
**Board Meeting**  
**Tuesday, December 17, 2024**  
**245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Candice Ashby, Saskia Brown, Ari Browne, Amy Shan, Amy Deal, Veronique Delva, Garraud Etienne, Michelle Field, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, John Macapagal, Katherine Martinez, Liam McCarthy, Kiana Morris, Shannon Ortiz-Wong, Meredith Peckosh-Soffrin, Chris Rhodes, Ralph Stefano, and Toya Stilley.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from November 19 was unanimously approved.

**CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse introduced three staff members:

Mr. John Macapagal, Controller, Finance, joined HCZ on November 4. He brings eight years of non-profit public accounting experience and has previously served as Controller at two New York City-based schools. Mr. Macapagal earned his Bachelor of Science in accounting from St. John's University and will lead HCZ's General Accounting and Accounts Payable Team.

Mr. Christian Rhodes, Deputy Executive Director, William Julius Wilson Institute (WJWI) at HCZ, has been with the organization since December 2022. Before accepting the position, Mr. Rhodes spent 15 years as a trusted advisor to education leaders nationwide. He served as a Senior Advisor to the U.S. Secretary of Education, Dr. Miguel Cardona, advising him on K-12 education, strategic partnerships, and special initiatives. Appointed by President Biden, Mr. Rhodes also served as the Chief of Staff for the Office of Elementary and Secondary Education, leading its efforts to increase access to summer learning and enrichment programs and establishing a practitioner-focused repository of district and state responses to safely reopen schools after the pandemic. Under his leadership, WJWI has worked with 47 communities across the country to scale HCZ's place-based, cradle-to-career model.

Mr. Shannon Benson was appointed Deputy Superintendent of HCZ Promise Academy Charter Schools in December 2024. Mr. Benson has over a decade of experience in education, including roles as Director of Student Support Services in Sparta Township Public Schools and Dean of Students at North Star Academy in New Jersey. He played a pivotal role in improving school culture across multiple campuses, achieving significant academic growth, and strengthening parent-school partnerships. Before transitioning into education, Mr. Benson served as a sergeant in

the United States Army. Mr. Benson holds a Bachelor's Degree in Education and a Master's Degree in Educational Administration from Kean University. Additionally, Mr. Benson anticipates completing his Doctorate Degree in Educational Administration at Centenary University.

Mr. Owusu-Kesse and other HCZ leaders visited four university campuses across the Northeast. Their stops included Columbia University and Columbia University Teacher's College, where they participated in conversations with students about the state of education and HCZ's work in Harlem and nationally. The team also visited Harvard Kennedy School, where they participated in the curriculum-based case study about HCZ. Lastly, Mr. Owusu-Kesse and the team attended New York University's MBA course, "Difficult Conversations," where Mr. Owusu-Kesse engaged in Q&A with students about the complexities of leadership, specifically around the tough conversations that leadership requires.

### **Superintendent's Update (Dr. Saskia Brown)**

Superintendent Dr. Saskia Brown reported that enrollment is 1,164 for HCZ Promise Academy I and 1,038 for HCZ Promise Academy II.

Dr. Brown shared that the School developed an Emergency Evacuation and Reunification Plan. She thanked Director of Operations Toya Stilley for supporting the initiative with law enforcement, public schools, and other community organizations.

### **HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 90% for November.

Third- through fifth-grade scholars participated in an honor roll event.

Families attended "Titan Talks," where parents asked questions about the Elementary School and its programs.

The Elementary School hosted various events during December. Over 300 scholars and their families attended a holiday crafting event, and over 400 scholars were awarded a sorbet for perfect attendance.

Second-grade scholars visited the George Bruce Library in Harlem.

### **HCZ Promise Academy II Middle School (Dr. Veroniqua Delva)**

Principal Dr. Veroniqua Delva reported the Middle School's attendance was 92% for November. She thanked Director of Operations Toya Stilley for leading attendance meetings and implementing plans to help families improve attendance.

Parents and families attended an Honor Roll Brunch. Dr. Delva thanked Director of Food Services Charline Calixte and her team for providing food and beverage service.

Gold Honor Roll scholars went to Bowlero Times Square. Dr. Delva thanked Assessment and Data Manager Dr. Angie Eugenio and Positive Behaviors and Interventions Manager Jamal Johnson for supporting scholars on the trip.

Scholars attended a perfect attendance luncheon.

Dr. Delva hosted her first meeting with her Principal's Cabinet scholars.

Staff members participated in professional development focused on building a culture of excellence and learned more about performance management and accountability.

Dr. Delva thanked staff members for their support during her first 90 days as principal.

Dr. Delva thanked Director of Humanities Dr. Andrew Wintner and Director of STEM Kaitlynn Conwright for observing and coaching teachers; Mr. Johnson for overseeing operations; Dr. Eugenio and Managing Director of Teaching and Learning Katherine Martinez for strengthening the Leadership Team; International Institute for Restorative Practices Coach Bill Boyle and the Social Emotional Learning Team for their contributions; and Director of Business Administration Ari Browne for assisting with staffing.

### **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 91% for November. Attendance decreased due to increased incidents of cold and flu among scholars.

HCZ Wealth Builds hosted its High School Career Fair, where scholars worked on their resumes and job interview skills. Principal Ortiz-Wong thanked Managing Director of Wealth Builds Greg Forbes for partnering with the High School.

Scholars attended the first award ceremony of the school year. Over 90 scholars are on the honor roll. The High School hosted a National Honor Society induction ceremony for scholars and families.

A senior scholar was awarded the Questbridge scholarship and will receive full tuition at Boston University.

### **Financial Update (Ralph Stefano)**

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy II's December 1 enrollment is 1,038, which is thirty-one favorable versus the budget. The school's revenue is 0.2M favorable, at \$7.8M YTD. Expenses are \$0.3M favorable, at \$7.1M YTD. HCZ has not made a contribution through four months of FY25.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School  
Board Meeting  
Thursday, January 30, 2025  
245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Candice Ashby, Shannon Benson, Saskia Brown, Ari Browne, Amy Shan, Amy Deal, Veronique Delva, Garraud Etienne, Michelle Field, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, John Macapagal, Katherine Martinez, Liam McCarthy, Kiana Morris, Shannon Ortiz-Wong, Meredith Peckosh-Soffrin, Ralph Stefano, and Toya Stille.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from December 17 was unanimously approved.

**CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse reported that HCZ's Wealth Builds initiative is in the final stages of selecting scholars for its HCZ Scholarship Program. Two hundred and fifty HCZ scholars will interview for the opportunity, with results expected in early April 2025.

Mr. Owusu-Kesse also reported that leaders across the organization attended Strategy Day on January 29 in Weehawken, New Jersey. Staff engaged in learning opportunities centered around the day's theme, "Your Culture is Your Performance." Mr. Owusu-Kesse thanked Chief Strategy Officer Jazmine Lewis, Interim Managing Director of Research and Evaluation Laila Moustapha, and Harvard Business School Fellow Amy Shan for organizing the event.

**Superintendent's Update (Dr. Saskia Brown)**

Superintendent Dr. Saskia Brown reported that enrollment is 1,157 for HCZ Promise Academy I and 1,033 for HCZ Promise Academy II.

On January 2, HCZ Promise Academy Charter Schools and Harlem Gems celebrated Superintendent's Day. Director of Business Administration Ari Browne received the Superintendent's Award. Staff participated in professional development sessions on topics such as College, Career, and Life Readiness to support teaching and learning. Dr. Brown thanked Managing Director of Teaching and Learning Katherine Martinez, Executive Assistant to the Superintendent Neisha Evans-Staye, the Wealth Builds Team, and HCZ Promise Academy and Harlem Gems leaders for facilitating the event.

The Superintendent's Cabinet is working with McREL International — a nonprofit, nonpartisan education research, development, and service organization — to develop behaviors and mindsets that support HCZ's Core Beliefs and Values.

Leaders are completing Mid-year Performance Reviews and using them as an opportunity to coach and develop the teaching staff.

Dr. Brown thanked Ms. Shan, Ms. Moustapha, and Ms. Lewis for facilitating Strategy Day.

### **HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 87% for December. Attendance decreased due to incidents of cold and flu among scholars.

The Elementary School held parent-teacher conferences, with 150 families attending in person to discuss their scholars' progress.

The Elementary School hosted its first open house event for the upcoming 2025-2026 school year. More than 20 families of incoming kindergarteners attended the open house and toured the school building.

On January 30, the Elementary School hosted its Girls' Group Pinning ceremony. Scholars in kindergarten through second grade were paired with girl mentors from grades three through five. Next week, boys will participate in the same ceremony using bow ties.

### **HCZ Promise Academy II Middle School (Dr. Veroniqua Delva)**

Principal Dr. Veroniqua Delva reported the Middle School's attendance was 90% for December.

The Middle School implemented weekly Free Play Scholars, where teachers choose five academically and behaviorally excellent scholars to participate in physical education activities.

The Middle School is collaborating with the Athletic Team to streamline protocols for positive scholar behavior between day school and athletics.

The Middle School participated in Saturday Academy and Academic Hours, with 334 scholars attending across ten days in December.

Dr. Delva thanked Safety Officers Jeanine Fortune, Eddie Semper, and Brandon Brown for providing support to the Middle School.

Dr. Delva thanked Director of Operations Toya Stilley for supporting the Middle School with safety guidance.



Dr. Delva thanked the Teaching and Learning Team and Director of Food Services Charline Calixte and her team for supporting the Middle School during quarterly assessments.

Dr. Delva thanked Dr. Brown and Deputy Superintendent Shannon Benson for supporting and coaching Middle School teachers.

### **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 91% for December.

HCZ College Success Office brought High School scholars who applied to Yale University on a campus visit.

HCZ Promise Academy I and II High Schools hosted a panel discussion with admission officers from Vanderbilt University, College of the Holy Cross, Amherst College, and schools from the State University of New York (SUNY) and the City University of New York (CUNY). Panelists spoke to scholars and their families about the college admissions process.

The High School hosted professional development sessions for staff where school leaders provided feedback and how their work is connected to HCZ's Theory of Action.

High School scholars received college acceptance letters from Boston University, SUNY Plattsburgh Virginia State, Monroe College, and Delaware State University.

### **Financial Update (Ralph Stefano)**

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy II's preliminary January 1 enrollment is 1,033, which is 26 favorable versus the budget. The school's revenue is \$0.3M favorable versus the budget at \$9.8M YTD. Expenses are \$0.1M unfavorable, at \$9.1M YTD. HCZ has not made a contribution through five months of FY25.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School  
Board Meeting  
Tuesday, February 11, 2025  
245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Ellanor (Bodie) Brizendine, Willie Mae Lewis, Candice Ashby, Shannon Benson, Saskia Brown, Ari Browne, Amy Shan, Amy Deal, Veroniqua Delva, Garraud Etienne, Michelle Field, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, John Macapagal, Katherine Martinez, Liam McCarthy, Kiana Morris, Shannon Ortiz-Wong, Meredith Peckosh-Soffrin, Ralph Stefano, and Toya Stilley.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from January 30 was unanimously approved.

**CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse reported that HCZ Wealth Builds received 260 college scholarship applications. All HCZ Promise Academy seniors applied for scholarships, and 46 began the interview process.

Approximately 313 HCZ Promise Academy family members signed Youth Opportunity Fund Agreements on behalf of their scholars. Mr. Owusu-Kesse thanked Director of Business Administration Ari Browne for supporting the application process.

**Superintendent's Update (Dr. Saskia Brown)**

Superintendent Dr. Saskia Brown reported that enrollment is 1,150 for HCZ Promise Academy I and 1,025 for HCZ Promise Academy II.

Attendance decreased in January due to incidents of cold and flu among scholars.

**HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 88% for January. The School is contacting families more often to encourage them to improve their scholar's attendance.

The Elementary School hosted its Fearless Leaders of Youth Guy Bow Tie Ceremony for kindergarten to second-grade scholars. A fifth-grade scholar led the ceremony with adult guidance. Each scholar gave a speech about the impact they wanted to make in the school community.

### **HCZ Promise Academy II Middle School (Dr. Veroniqua Delva)**

Principal Dr. Veroniqua Delva reported the Middle School's attendance was 88% for January.

On January 14, the Middle School hosted Strategy Night, during which parents learned strategies for supporting their children in reading and math.

Scholars continue to participate in Academic Hour, with 334 scholars attending across ten days in December and 430 scholars attending over nine days in January.

Teachers frequently contacted parents to hold scholars accountable for meeting their academic goals.

Dr. Delva thanked the Teaching and Learning Team, including Academic Coaches Alyssa Solomon and Carrie Thomas, who led common planning meetings for the STEM and Humanities Teams.

### **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 90% for January.

The High School worked with Director of Positive Behaviors and Intervention Supports Naeemah Cranston and her team to consistently incentivize scholars to exhibit good behavior.

To transition Middle School scholars, who will begin high school in September, Dr. Delva worked with the school to give 44 eighth-grade scholars a simulated Regents exam.

Principal Ortiz-Wong and Assistant Principal Ajene Christian attended McRel Leadership Training in January to enhance scholar engagement and strengthen the High School's learning culture.

The 12 top scholars from ninth through eleventh grades will visit Smith College, Northwestern University, and the University of Massachusetts.

Promise Academy II won the boys' basketball game versus their sister school, Promise Academy I.

### **Financial Update (Ralph Stefano)**

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy II's preliminary February 1 enrollment is 1,025, which is 18 favorable versus the budget. The school's revenue is \$0.4M favorable at \$11.8M YTD. Expenses are \$0.3M unfavorable, at \$11M YTD. HCZ has not made a contribution through six months of FY25.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School  
Board Meeting  
Tuesday, March 18, 2025  
245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Shannon Benson, Ari Browne, Amy Shan, Amy Deal, Veronique Delva, Garraud Etienne, Michelle Field, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, John Macapagal, Katherine Martinez, Liam McCarthy, Kiana Morris, Shannon Ortiz-Wong, Meredith Peckosh-Soffrin, Ralph Stefano, and Toya Stilley.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from February 11 was unanimously approved.

**CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse provided updates on HCZ Athletics.

Little Ballers East at HCZ Promise Academy II, 70 East 112th Street, launched a weekly basketball program for 30 to 40 community elementary school scholars.

The HCZ Promise Academy II Middle School Girls Basketball Team attended Division I college games at Farleigh Dickinson University, Saint John's, and Manhattan University. The scholar-athletes met players and coaches and experienced competitive collegiate basketball.

The HCZ Promise Academy II High School Girls Basketball Team also won seven out of eight regular-season games and will enter the Charter School Athletic League playoffs as the No. 2 seed. The playoffs begin the week of March 24.

High School scholars practice basketball twice a week at 6 AM at HCZ Promise Academy I and HCZ Promise Academy II.

HCZ Promise Academy I High School senior Kevin Bahena received a track scholarship at Xavier University.

Eighty percent of the HCZ Promise Academy II Elementary Boys Basketball Team made the honor roll last marking period.

Two HCZ Promise Academy teams won the Bronx/Manhattan Borough and New York City Middle School Basketball League championships. HCZ Promise Academy II won the junior varsity division, and HCZ Promise Academy I won the varsity division.

Mr. Owusu-Kesse thanked the coaches and players for all of their hard work and dedication.

### **Superintendent's Update (Shannon Benson)**

Deputy Superintendent Shannon Benson reported that enrollment is 1,147 for HCZ Promise Academy I and 1,020 for HCZ Promise Academy II.

HCZ Promise Academy leaders submitted the Annual Comprehensive Review. Superintendent Dr. Saskia Brown and Mr. Benson thanked Director of Business Administration Ari Browne and Director of Compliance and Reporting Candice Ashby for successfully submitting the report.

HCZ Promise Academy celebrated Read Across America Week and Social-Emotional Learning (SEL) Week. Staff, scholars, and families participated in activities promoting literacy and SEL awareness. Mr. Benson thanked Managing Director of Teaching and Learning Katherine Martinez, Director of Social Emotional Learning Deirdre Schwiring, SEL Managers Ezra Cabrerros and Kelsie Whitehall, and K-2 Education Directors Priscilla Hardial and Jessica Bezozo, for organizing the event.

On March 19, the recruitment team will host *Impact Our Young People, Impact Your Career*. Founder and President Geoffrey Canada and Mr. Owusu-Kesse are scheduled to speak and will discuss HCZ's impact and how interested applicants can build their careers at the organization. So far, 300 people have registered.

### **HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 89% for February.

Third through fifth grade scholars took ELA and math mock exams to prepare for state exams, which included an introduction to computer-based testing for third graders. Scholars attended a meeting about testing guidelines and expectations. Principal Morris thanked the Central Office Team for their support.

The Teacher Action Committee hosted *Magnetic Moments*, an event for families. Families took Polaroid pictures with their scholars and decorated picture frames..

Fifty families attended HCZ Promise Academy II Elementary School Open House and toured the building.

Fifth-grade scholars and their families attended an honor roll breakfast.

### **HCZ Promise Academy II Middle School (Dr. Veroniqua Delva)**

Principal Dr. Veroniqua Delva reported the Middle School's attendance was 93% for February.

Middle School scholars took ELA and math mock exams to prepare for state exams. Dr. Delva thanked Director of Social Emotional Learning Deirdre Schwiring, Assessment &

Data Manager Dr. Angie Eugenio, and Director of Special Services Gissell Scottborgh for their support.

The Middle School's Saturday Academy attendance increased.

Honor roll scholars were rewarded with a screening of *Captain America: Brave New World* and attended an honor roll dinner. Dr. Delva thanked Parent Coordinator Krystal Velez for her work on the event. Dr. Delva also thanked the Food Services Team for providing parents and scholars with a great dining experience. Over 50% of parents and 75% of scholars attended the event.

Art Teacher Shantel Yeboah and Physical Education Teacher Shiesha McCollum hosted a paint and sip event with mocktails for parents.

Parents of seniors attended Senior Parent Information Night to learn about graduation and upcoming senior activities.

The Middle School celebrated Black History Month with a showcase including poetry, live music, art, and dance.

Dr. Delva thanked Operations Director Kurt Samuels for Assistant Principal, and Director of STEM Kaitlynn Conwright and Director of Humanities Mirabel Smith for supporting with Education Director responsibilities. She also thanked High School Principal Shannon Ortiz-Wong and her team for providing resources for mock exams.

### **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 92% for February.

Families attended parent-teacher conferences.

Families created vision boards highlighting their future goals at a parent event.

Representatives from City University of New York, Daemen University, and Morgan State University visited to speak with high school juniors and seniors. Scholars were accepted at Temple University, Clark Atlanta University, Ithaca College, University at Buffalo, and North Carolina Agricultural and Technical State University.

Junior scholars were accepted to summer exposure programs at the University of Southern California, Brown University, Harvard University, and a neonatal program at the Boston Leadership Institute.

### **Financial Update (Ralph Stefano)**

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy II's preliminary March 1 enrollment is 1,020, which is 13 favorable versus the budget. The school's revenue is \$0.6M favorable at \$13.8M YTD. Expenses are \$0.5M unfavorable, at \$13.6M YTD. HCZ has not made a contribution through seven months of FY25.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School  
Board Meeting  
Thursday, April 10, 2025  
245 West 129th Street**

*Attendees: Geoffrey Canada, Mitch Kurz, Ellanor (Bodie) Brizendine, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Shannon Benson, Saskia Brown, Ari Browne, Amy Shan, Amy Deal, Veroniqua Delva, Garraud Etienne, Michelle Field, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Jazmine Lewis, Stephanie Lilavois, John Macapagal, Katherine Martinez, Kiana Morris, Shannon Ortiz-Wong, Meredith Peckosh-Soffrin, Ralph Stefano, and Toya Stilley.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from March 18 was unanimously approved.

**Superintendent's Update (Dr. Saskia Brown)**

Superintendent Dr. Saskia Brown reported that enrollment is 1,144 for HCZ Promise Academy I and 1,017 for HCZ Promise Academy II.

HCZ Promise Academy Elementary and Middle School scholars are preparing for New York State exams. Testing begins the week of April 21 and will be computer-based for all grades.

Chief Program Officer Dr. Michelle Field reported the following athletic updates:

On Wednesday, March 26, the HCZ Promise Academy II High School Boys Basketball Team lost to Eagle Academy in the Charter School Athletic Association (CSAA) semifinal playoff game. The team finished third in New York City (NYC) among all high school charter schools.

On Tuesday, April 1, the HCZ Promise Academy I High School Girls Basketball Team lost in the CSAA NYC Varsity Basketball Championship to Summit Charter School. The team finished the season as the second-ranked high school girls basketball program in NYC.

HCZ Promise Academy I and II fourth- and fifth-grade basketball teams are tied for first place in the Elementary School Sports League (ESSL). Both schools had three players selected for the ESSL City-Wide All-Star Game scheduled for Wednesday, April 9. HCZ Promise Academy Charter Schools has the most scholars chosen from any of the schools in the league.

On April 8, HCZ Promise Academy II's fifth- and sixth-grade boys basketball team defeated Equity Project Charter School, 45 to 10. The girls' team also claimed a win against the Equity Project, scoring 23 to 11.

After winning the Manhattan Borough Championship, the HCZ Promise Academy I Middle School Boys Basketball Team lost to Eagle Academy in the NYC Middle School Basketball League (MSBL) championship. They finished as the second-ranked basketball team in NYC for the varsity basketball season. Dr. Field congratulated players and coaches on their season.

Similarly, after winning the Manhattan Junior Varsity Borough Championship, the HCZ Promise Academy II Middle School Boys Basketball Team lost in the NYC MSBL final four.

### **HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 90% for March.

More than 70 scholars attended Saturday Academy in March, nearly doubling the number of participants from February.

The Elementary School celebrated Spirit Week in March.

Scholars in third- to fifth-grade took mock exams in ELA and math. Fifth-grade scholars also took mock exams in science.

On March 18, Positive Behaviors and Intervention Supports Manager Jamal Johnson helped teachers create behavior plans for scholars who required additional support.

### **HCZ Promise Academy II Middle School (Dr. Veroniqua Delva)**

Principal Dr. Veroniqua Delva reported the Middle School's attendance was 93% for March.

Middle School leaders across HCZ Promise Academy worked together on school culture initiatives.

Approximately 100 middle school parents and guardians attended the final parent-teacher conference of the school year.

Dr. Delva hosted a "Dive-in with Dr. Delva" session, where she spoke with parents about how to support their scholars in school.

### **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 91% for March.

On March 14, the Middle School celebrated Pi Day, where scholars engaged in math competitions and winners "pied" their teachers. Scholars also received pi-themed pens and pencils.



Senior scholars took their 2025 class photo. They also participated in a college decision event hosted by the College Success Office and HCZ Promise Academy II After School. Guests provided information to help scholars choose colleges and universities.

### **Financial Update (Ralph Stefano)**

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy II's preliminary Apr 1 enrollment is 1,017, which is 10 favorable versus the budget. The school's revenue through February is \$0.6M favorable at \$15.7M YTD. Expenses are \$0.5M unfavorable, at \$15.4M YTD. HCZ has not made a contribution through eight months of FY25.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School**  
**Board Meeting**  
**Tuesday, May 20, 2025**  
**245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Shannon Benson, Saskia Brown, Ari Browne, Celines Castro, Amy Deal, Veroniqua Delva, Garraud Etienne, Michelle Field, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Stephanie Lilavois, John Macapagal, Katherine Martinez, Liam McCarthy, Kiana Morris, Shannon Ortiz-Wong, Meredith Peckosh-Soffrin, Amy Shan, Ralph Stefano, and Toya Stilley.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from April 10 was unanimously approved.

**CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse introduced Celines Castro as the new Chief Human Resources Officer.

Celines Castro joins HCZ with 26 years of Human Resources (HR) experience in Fortune 500 companies. Most recently, she spent four years at CVS Health, where she led HR for technology, digital data, and marketing functions. Prior to that, she held several senior roles during her 15-year tenure with Citigroup, ultimately serving as Chief Administrative Officer of HR for Institutional Banking. Ms. Castro is enthusiastic about joining HCZ and looks forward to reimagining the role of HR in driving the organization's continued growth.

**Superintendent's Update (Dr. Saskia Brown)**

Superintendent Dr. Saskia Brown reported that enrollment is 1,141 for HCZ Promise Academy I and 1,014 for HCZ Promise Academy II.

Scholars in third to eighth grade completed the New York State (NYS) English Language Arts, math, and science exams. State test results will be released this summer. Dr. Brown thanked all staff who volunteered their time to support scholars during the testing period.

During Staff Appreciation Week in May, HCZ Promise Academy I and II held events to celebrate staff. Dr. Brown presented tokens of appreciation to her Leadership Team.

On May 17 and 18, leaders attended the HCZ Annual Leadership Retreat and engaged in discussions on deepening the organization's impact. Dr. Brown thanked The Crew for their hard work organizing the event.

### **HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 90% for April.

Elementary School scholars completed the NYS exams.

Principal Morris thanked high school scholars who read *Jabari Tries* by Gaia Cornwall to scholars at the Elementary School Book Club.

In April, two Elementary School scholars performed at HCZ's Friend of the Children Award Dinner.

### **HCZ Promise Academy II Middle School (Dr. Veroniqua Delva)**

Principal Dr. Veroniqua Delva reported the Middle School's attendance was 93% for April.

The Middle School launched the NYS testing season with a pep rally, where scholars demonstrated skills through interactive activities. Scholars successfully completed the NYS Exams using a new digital testing format. Principal Dr. Delva thanked everyone who provided support to the Middle School during testing.

The Middle School partnered with HCZ Promise Academy II High School, Promise Academy After School, and Healthy Harlem to host Stir, Sizzle, and Smile, a cooking class for families.

The Middle School held its Honor Roll Brunch for scholars with high academic achievements, with 100% family participation. Dr. Delva thanked Executive Director of Food Services Charline Calixte and her team for their support.

The Middle School held award ceremonies for scholars who made academic progress. Scholars with perfect attendance for the third marking period attended a Mets Education Day game focused on anti-bullying.

On April 17, scholars attended a Sneaker Ball Dance.

### **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 91% for April.

On April 29, members of the National Honor Society read *Jabari Tries* to fifth-grade scholars at the Elementary School as part of their community service.

The High School partnered with HCZ Promise Academy II Middle School and Promise Academy After School to host a Family Table Cooking Class, where families prepared a meal together.

In collaboration with the College Success Office (CSO), staff accompanied high-performing scholars on a visit to Amherst College. Scholars met with college

representatives and explored the Five College Consortium, a non-profit that fosters community engagement across college campuses.

Advanced Placement World History scholars visited the United Nations for a field trip.

On May 1, High School seniors attended National College Signing Day, an annual event hosted by CSO, which provides the opportunity for the community to celebrate seniors as they choose and get accepted into colleges and universities.

### **Financial Update (Ralph Stefano)**

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy II's preliminary May 1 enrollment is 1,014, which is seven favorable versus the budget. The school's revenue through March is \$0.7M favorable versus the budget at \$17.7M YTD. Expenses are \$0.4M unfavorable, at \$17.1M YTD. HCZ has not made a contribution through nine months of FY25.

**Harlem Children's Zone (HCZ) Promise Academy II Charter School**  
**Annual Board Meeting**  
**Tuesday, June 24, 2025**  
**245 West 129th Street**

*Attendees: Geoffrey Canada, Kwame Owusu-Kesse, Mitch Kurz, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Keith Meister, Alfonso Wyatt, Candice Ashby, Shannon Benson, Saskia Brown, Ari Browne, Celines Castro, Amy Deal, Veronique Delva, Garraud Etienne, Michelle Field, LaKiesha George, Madelaine German-Schultz, Jenn Klein, Stephanie Lilavois, Katherine Martinez, Liam McCarthy, Kiana Morris, Shannon Ortiz-Wong, Amy Shan, Ralph Stefano, and Toya Stilley.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 4:30 PM, and a motion to approve the meeting minutes from May 20 was unanimously approved.

**CEO Report (Kwame Owusu-Kesse)**

Chief Executive Officer Kwame Owusu-Kesse reported that he attended the HCZ Promise Academy High School Senior Prom.

Chairman Geoffrey Canada extended his thanks and recognition to three outgoing board members for their dedicated service: Trustee Denise Fuller, HCZ Promise Academy I Parent Representative Aisha Tomlinson, and HCZ Promise Academy II Parent Representative Fatime Cadoo.

**Superintendent's Update (Dr. Saskia Brown)**

Superintendent Dr. Saskia Brown reported that enrollment is 1,138 for HCZ Promise Academy I and 1,014 for HCZ Promise Academy II.

Wealth Builds held its Middle School Career Fair. Dr. Brown extended her appreciation to Director of Career Readiness Jenny Zhou and her team for their leadership and support.

HCZ Promise Academy Parent Association Boards held a breakfast meeting with its members to reflect on the successes and challenges of the 2024–2025 school year. Dr. Brown thanked Director of Operations Toya Stilley and Operations Manager Kameyia Van Allen for their support in facilitating the event.

On June 6, HCZ Promise Academy participated in WellFest 2025, HCZ's annual celebration of physical, emotional, and spiritual wellness for staff. Held at the HCZ Armory, the event featured fitness classes, self-care sessions, farm-fresh food boxes, and food trucks. Dr. Brown expressed her gratitude to Managing Director of Teaching and Learning Katherine Martinez and her team, Chief Program Officer Dr. Michelle

Field and her team, and other members of the Leadership Team for contributing to the event's success.

The last day of school for scholars in kindergarten through eighth grade is June 24, 2025. The HCZ Promise Academy High School graduation will be held on June 26, 2025.

### **HCZ Promise Academy II Elementary School (Kiana Morris)**

Principal Kiana Morris reported the Elementary School's attendance was 89% for May.

In early May, scholars in grades three through five completed the math exam, and scholars in grades five completed the science exam.

On May 13, the Elementary School hosted Evening Elegance, an event celebrating mothers.

Jasmine Wall, Director of College Financial Services from Wealth Builds, spoke with families about College Saving Accounts, one of nine pillars of the initiative.

The Elementary School held Donuts with Dudes, an event to celebrate fathers and male figures.

The School-Based Health Center was launched on the third floor of 70 East 112th Street. Principal Morris thanked Director of Business Administration Ari Browne for his support in helping the school prepare for the opening of the health center.

On June 18, the Elementary School held Race to College Savings, a celebration for fourth-grade scholars.

In June, the Elementary School held Public Wars Field Day, where scholars had the opportunity to engage in friendly competition at Morningside Park.

### **HCZ Promise Academy II Middle School (Dr. Veroniqua Delva)**

Principal Dr. Veroniqua Delva reported the Middle School's attendance was 92% for May.

In June, scholars completed i-Ready assessments and State exams.

The Middle School held a field day at Randall's Island, where scholars engaged in teamwork.

The Middle school held a STEAM Fair, where families had the opportunity to celebrate their scholars' creativity in science, arts, Spanish, and financial literacy.

Eighth-grade scholars visited Spyscape, a science museum where they explored real-world spy challenges and STEAM concepts.

On June 4, the Middle School held its eighth-grade prom with a Met Gala theme and also hosted the senior trip to Hershey Park.

## **HCZ Promise Academy II High School (Shannon Ortiz-Wong)**

Principal Shannon Ortiz-Wong reported the High School's attendance was 90% for May.

In May, the High School celebrated Teacher Appreciation Week, and members of the Senior Leadership Team worked with scholars and families to coordinate a variety of events, including a pop-up shop offering different treats and a dessert bar.

The High School also hosted a music showcase led by Music Teacher Nabate Isles. Scholars performed for an audience of families and community members in attendance.

The High School expanded academic enrichment opportunities. Three ninth-grade scholars were accepted into a high school STEM program at the Institute at City College, where they will earn high school credits and receive a stipend. Additionally, ten tenth-grade scholars are participating in summer courses at City College of New York (CCNY), including biology, psychology, calculus, and American politics.

## **Financial Update (Ralph Stefano)**

Chief Financial Officer Ralph Stefano reported that HCZ Promise Academy II's projected average enrollment for the 12 months ended June 30 is 1,023, which is 16 favorable versus the budget. The school's revenue is anticipated to be \$0.9, favorable at \$23.6M. Expenses are anticipated to be \$0.9M unfavorable, at \$23.5M. HCZ has not made a contribution through 11 months of FY25.

## **FY26 Budget (Ralph Stefano)**

A motion was called to approve the HCZ Promise Academy II Charter School budget for the fiscal year 2026. The Board unanimously approved the resolution. A detailed version of the resolution can be found in the June 24, 2025, Board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

## **PAII Board Elections (Candice Ashby)**

A motion was called to re-elect HCZ Promise Academy II Board of Trustees Ellanor Brizendine, Mitchell Kurz, Willie Mae Lewis, and Keith Meister, to accept the resignations of Parent Representative Aisha Tomlinson and Trustee Denise Fuller, and to elect Lisa McNear as the new Parent Representative. The Board unanimously approved the resolution. A detailed list of the approved re-elected Board members can be found in the June 24, 2025, board packet on the HCZ Promise Academy website.

<https://hczpromise.org/community/board-meeting-documents/>

### **HCZ Promise Academy District-wide & Building-level Safety Plans (Candice Ashby)**

A motion was called to approve the HCZ Promise Academy District-wide and HCZ Promise Academy II Building-level Safety Plans for the 2025-2026 academic year. The motion was approved. The District-wide Safety Plan can be found on the HCZ Promise Academy website.

<https://hczpromise.org/community/>

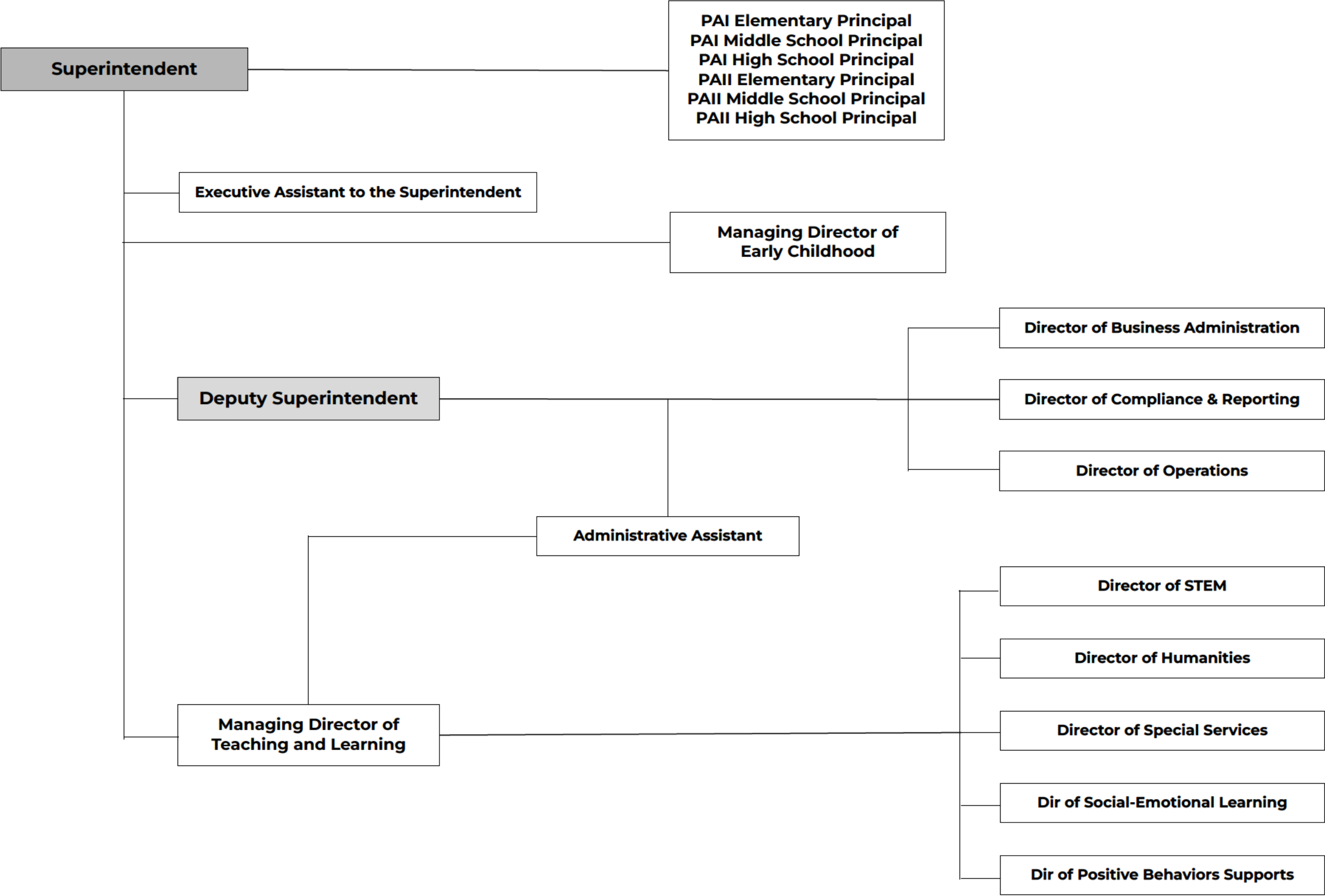
### **HCZ Promise Academy Family Handbook (Candice Ashby)**

A motion was called to approve the 2025-2026 HCZ Promise Academy Family Handbook. The motion was approved. The updated handbook can be found on the HCZ Promise Academy website.

<https://hczpromise.org/for-parents/>



Superintendent Reporting Structure (External Org Chart)



# 2025-2026

HCZ Promise Academy Calendar (K-12)  
THIS CALENDAR IS FOR FAMILIES AND SCHOLARS

Sep 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Oct 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Nov 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Dec 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 2026						
S	M	T	W	Th	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Feb 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Mar 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Apr 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2026						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jun 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Jul 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Aug 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## Notes

**First day of instruction is September 3 - last day is June 26.**

Lunar New Year falls on Feb. 17 when scholars are on Mid-Winter Break.

Attendance in July 2026 is **mandatory for all** scholars.

Please note that HS scholars who need Regents prep and credit recovery attend in August.

## School closed for all Promise (students, teachers & staff)

Sep 1	Labor Day
Sept. 23 - 24	Rosh Hashanah
Oct 2	Yom Kippur
Oct 13	Indigenous Peoples' / Italian Heritage Day
Oct 20	Diwali
Nov 27-28	Thanksgiving Holiday
Dec 25	Christmas Day
Jan 1	New Year's Day
Jan 19	Dr. Martin Luther King, Jr. Day
Feb 16	President's Day
Mar 20	Eid al-Fitr
Apr 3	Good Friday
May 25	Memorial Day
May 27	Eid al-Adha
Jun 19	Juneteenth
Jul 3	Independence Day (observed)

## School closed for students and teachers only\*

Dec 22 - 31	Winter Recess
Feb 16 - 20	Midwinter Recess
Feb 17	Lunar New Year
April 3 - 10	Spring Recess
Jun 29 - Jul 3	Intermission

## School closed for students only\*

Jan 2	Superintendent's Day
May 26	Administration Day
Jun 4	Chancellor's Day
Jun 5	Clerical Day

## Additional dates to consider\*

TBD	HCZ After-School Program Operations
Oct 25	CCCC Annual Boo Bash/35 East
July 6 - 31	HCZ Promise Extended School Year
TBD	HCZ Annual Summer Games
Aug. 3 - 14	HCZ Summer Camp

## Important date (school is open)

Sep 3	25-26 School Year begins
Sep 29 (Tentative)	First Day of HCZ Promise After-School
Oct 22	Scholars dismissed at noon (Half Day)
Nov 19	Scholars dismissed at noon (Half Day)
Nov 26	3PM Early Dismissal for Scholars and Staff
Dec 24	3PM Early Dismissal for Scholars and Staff
Dec 31	3PM Early Dismissal for Scholars and Staff
Jan 28	Scholars dismissed at noon (Half Day)
Feb 16 - 22	Midwinter Recess
Feb 23	100th Day of School
Mar 11	Scholars dismissed at noon (Half Day)
May 5	Teacher Appreciation Day
TBD	HCZ Promise After School ends until July 6
Jun 24	Moving Up/Graduation for PAIES & PAIMS
Jun 25	<b>Last Day of School for K-8 Scholars Only</b>
Jun 25	Moving Up/Graduation for PAIES & PAIMS
Jun 26	<b>Graduation &amp; Last Day for HS Scholars</b>
Jun 26	<b>Last day of School for All Staff</b>
Jul 6	First day of Summer Session
Jul 31	Last day of Summer Session

## Testing Dates

Oct 22	SATs and PSATs (Grades 10-12)
Jan 20 - 23	NYS Regents Exams
April 6 - May 22	NYSESLAT Speaking
April 6 - May 15	NYS ELA Exams (Grades 3 - 8)
April 6 - May 15	NYS Math Exams (Grades 3 - 8)
April 6 - May 15	NYS Science Exams (Grades 5 & 8)
May 4 - 12	Advanced Placement Testing
June 9, 10, 17 - 26	NYS Regents Exams
Aug. 18 - 19	August Regents Exams

## Marking Period Dates

Sep. 3 - Nov 7	First Marking Period 1 [42 days]
Nov. 10 - Jan 23	Second Marking Period 2 [42 days]
Jan. 26 - April 2	Third Marking Period 3 [43 days]
Apr 13 - Jun 24	Fourth Marking Period 4 [48 days]

Financial Statements and Reports of  
Independent Certified Public  
Accountants

**Harlem Children's Zone**  
**Promise Academy II Charter School**

June 30, 2025 and 2024

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**REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS**

Board of Trustees  
Harlem Children's Zone Promise Academy II Charter School

**Report on the audit of the financial statements****Opinion**

We have audited the financial statements of Harlem Children's Zone Promise Academy II Charter School (the "School"), which comprise the statements of financial position as of June 30, 2025 and 2024, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2025 and 2024, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Basis for opinion**

We conducted our audits of the financial statements in accordance with auditing standards generally accepted in the United States of America (US GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Responsibilities of management for the financial statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is

not a guarantee that an audit conducted in accordance with US GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with US GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Other reporting required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 2025 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



New York, New York  
October 30, 2025

**Harlem Children's Zone Promise Academy II Charter School**

**STATEMENTS OF FINANCIAL POSITION**

**June 30,**

	<b>2025</b>	<b>2024</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 1,627,889	\$ 3,611,832
Restricted cash	70,909	70,895
Government grants and contracts receivable	601,537	1,998,509
Due from related parties	1,202,482	433,613
Due from Harlem Children's Zone - deferred compensation plans	-	785,660
Property and equipment, net	273,764	307,955
Right-of-use lease assets - operating	8,953,426	10,934,850
Right-of-use lease assets - finance	52,890,339	54,445,938
Other assets	325,829	362,922
	<u>                    </u>	<u>                    </u>
Total assets	<u><u>\$ 65,946,175</u></u>	<u><u>\$ 72,952,174</u></u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Liabilities</b>		
Accounts payable and accrued expenses	\$ 2,765,720	\$ 2,344,164
Due to Harlem Children's Zone - deferred compensation plans	1,214,435	-
Operating lease liabilities, net	9,167,988	11,025,508
Finance lease liabilities, net	56,486,558	56,708,975
Deferred compensation payable	1,813,304	2,743,909
	<u>                    </u>	<u>                    </u>
Total liabilities	71,448,005	72,822,556
<b>Contingencies</b>		
<b>Net assets (deficit) - without donor restrictions</b>	<u>(5,501,830)</u>	<u>129,618</u>
	<u>                    </u>	<u>                    </u>
Total liabilities and net assets	<u><u>\$ 65,946,175</u></u>	<u><u>\$ 72,952,174</u></u>

The accompanying notes are an integral part of these financial statements.

**Harlem Children's Zone Promise Academy II Charter School**

**STATEMENTS OF ACTIVITIES**

**Years ended June 30,**

	<b>2025</b>	<b>2024</b>
<b>Revenue and support</b>		
Revenue		
Government grants and contracts	\$ 23,569,432	\$ 23,322,039
Other income	19	39,026
	<u>23,569,451</u>	<u>23,361,065</u>
Total revenue		
Support		
Contributions		
Related parties	1,560,260	1,471,214
Others	250,000	1,000,000
Contributions in-kind		
Related parties	1,226,129	1,261,057
Others	83,068	80,358
	<u>3,119,457</u>	<u>3,812,629</u>
Total support		
Total revenue and support	<u>26,688,908</u>	<u>27,173,694</u>
<b>Expenses</b>		
Program services		
Regular education	24,700,627	24,379,239
Special education	5,216,976	4,261,824
	<u>29,917,603</u>	<u>28,641,063</u>
Total program services		
Management and general	2,402,753	1,736,632
	<u>32,320,356</u>	<u>30,377,695</u>
Total expenses		
<b>CHANGE IN NET ASSETS</b>	(5,631,448)	(3,204,001)
<b>Net assets, beginning of year</b>	<u>129,618</u>	<u>3,333,619</u>
<b>Net assets (deficit), end of year</b>	<u><u>\$ (5,501,830)</u></u>	<u><u>\$ 129,618</u></u>

The accompanying notes are an integral part of these financial statements.



**Harlem Children's Zone Promise Academy II Charter School**

**STATEMENT OF FUNCTIONAL EXPENSES**

**Year ended June 30, 2025**

	<b>Regular Education</b>	<b>Special Education</b>	<b>Management and General</b>	<b>Total</b>
Salaries	\$ 11,515,603	\$ 2,424,338	\$ 1,212,169	\$ 15,152,110
Payroll taxes	996,015	209,687	104,844	1,310,546
Employee benefits	1,809,322	380,910	190,455	2,380,687
Retirement plan contribution	239,334	50,386	25,193	314,913
<b>Total personnel services</b>	<b>14,560,274</b>	<b>3,065,321</b>	<b>1,532,661</b>	<b>19,158,256</b>
Admissions	38,146	8,031	4,015	50,192
Classroom supplies	102,399	22,478	-	124,877
Contracted services	1,790,364	376,919	188,459	2,355,742
Depreciation	57,992	12,209	6,104	76,305
Equipment rental and maintenance	51,064	10,750	5,375	67,189
Food	1,408,022	309,078	-	1,717,100
Insurance	200,443	42,199	21,099	263,741
Occupancy	5,364,348	1,129,336	564,668	7,058,352
Office supplies and furniture	190,477	40,101	20,050	250,628
Printing, publications, and memberships	22,641	4,767	2,383	29,791
Software and hardware	257,971	54,366	26,493	338,830
Special client services and incentives	64,786	14,221	-	79,007
Staff travel	8,186	1,723	862	10,771
Student travel	179,594	39,423	-	219,017
Telecommunications	17,543	3,693	1,847	23,083
Training	197,465	41,572	20,786	259,823
Uniforms	113,383	24,889	-	138,272
Miscellaneous	75,529	15,900	7,951	99,380
<b>Total other than personnel services</b>	<b>10,140,353</b>	<b>2,151,655</b>	<b>870,092</b>	<b>13,162,100</b>
<b>Total expenses</b>	<b>\$ 24,700,627</b>	<b>\$ 5,216,976</b>	<b>\$ 2,402,753</b>	<b>\$ 32,320,356</b>

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone Promise Academy II Charter School**

**STATEMENT OF FUNCTIONAL EXPENSES**

**Year ended June 30, 2024**

	<b>Regular Education</b>	<b>Special Education</b>	<b>Management and General</b>	<b>Total</b>
Salaries	\$ 11,347,781	\$ 1,983,747	\$ 835,970	\$ 14,167,498
Payroll taxes	1,042,329	182,213	76,786	1,301,328
Employee benefits	1,626,301	284,300	119,807	2,030,408
Retirement plan contribution	252,237	44,094	18,582	314,913
<b>Total personnel services</b>	<b>14,268,648</b>	<b>2,494,354</b>	<b>1,051,145</b>	<b>17,814,147</b>
Admissions	14,933	2,610	1,100	18,643
Classroom supplies	146,545	25,618	-	172,163
Contracted services	1,711,555	299,203	126,087	2,136,845
Depreciation	54,467	9,522	4,013	68,002
Equipment rental and maintenance	54,332	9,498	4,003	67,833
Food	1,226,102	214,339	-	1,440,441
Insurance	214,083	37,425	15,771	267,279
Occupancy	5,537,628	968,053	407,947	6,913,628
Office supplies and furniture	152,439	26,647	11,230	190,316
Printing, publications, and memberships	41,552	7,264	3,061	51,877
Software and hardware	255,928	44,740	18,854	319,522
Special client services and incentives	135,187	23,633	-	158,820
Staff travel	1,264	221	93	1,578
Student travel	213,025	37,240	-	250,265
Telecommunications	21,416	3,744	1,578	26,738
Training	234,608	41,013	17,283	292,904
Uniforms	95,527	16,700	-	112,227
Miscellaneous	-	-	74,467	74,467
<b>Total other than personnel services</b>	<b>10,110,591</b>	<b>1,767,470</b>	<b>685,487</b>	<b>12,563,548</b>
<b>Total expenses</b>	<b>\$ 24,379,239</b>	<b>\$ 4,261,824</b>	<b>\$ 1,736,632</b>	<b>\$ 30,377,695</b>

The accompanying notes are an integral part of this financial statement.

**Harlem Children's Zone Promise Academy II Charter School**

**STATEMENTS OF CASH FLOWS**

**Years ended June 30,**

	<b>2025</b>	<b>2024</b>
<b>Cash flows from operating activities:</b>		
Change in net assets	\$ (5,631,448)	\$ (3,204,001)
Adjustments to reconcile change in net assets to net cash (used in) provided by operating activities:		
Depreciation	76,305	68,002
Lease amortization	3,573,053	3,701,227
Changes in assets and liabilities:		
Decrease in government grants and contracts receivable	1,396,972	5,007,432
Increase in due from related parties	(768,869)	(125,939)
Change in due to/from Harlem Children's Zone - deferred compensation plans	2,000,095	199,562
Decrease (increase) in other assets	37,093	(44,856)
Increase (decrease) in accounts payable and accrued expenses	421,556	(520,780)
(Decrease) increase in deferred compensation payable	(930,605)	567,009
Increase (decrease) in operating lease liabilities	<u>(1,893,550)</u>	<u>(2,088,267)</u>
Net cash (used in) provided by operating activities	<u>(1,719,398)</u>	<u>3,559,389</u>
<b>Cash flows from investing activities:</b>		
Purchases of property and equipment	<u>(42,114)</u>	<u>(90,471)</u>
<b>Cash flows from financing activities:</b>		
Principal payments made under finance leases	<u>(222,417)</u>	<u>(171,613)</u>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS AND RESTRICTED CASH</b>	<b>(1,983,929)</b>	<b>3,297,305</b>
<b>Cash and cash equivalents and restricted cash, beginning of year</b>	<u><b>3,682,727</b></u>	<u><b>385,422</b></u>
<b>Cash and cash equivalents and restricted cash, end of year</b>	<u><u><b>\$ 1,698,798</b></u></u>	<u><u><b>\$ 3,682,727</b></u></u>
<b>Supplemental disclosure of cash flow information:</b>		
Operating lease right-of-use assets obtained in exchange for lease liabilities	<u><u><b>\$ 36,030</b></u></u>	<u><u><b>\$ 10,871,330</b></u></u>

The accompanying notes are an integral part of these financial statements.

## Harlem Children's Zone Promise Academy II Charter School

### NOTES TO FINANCIAL STATEMENTS

June 30, 2025 and 2024

#### NOTE 1 - NATURE OF OPERATIONS

Harlem Children's Zone Promise Academy II Charter School (the "School") is a public charter school that is open to all New York City public school children via a lottery. Opened in 2005, the School features small class sizes, an extended day and year, high expectations, and access to an extended support system through its Institutional Partner, Harlem Children's Zone, Inc. ("HCZ").

HCZ is a not-for-profit organization that offers a wide array of education and social programs to the children and families of Harlem. Created in 1970 as a truancy prevention agency (then called "Rheedlen Centers for Children and Families"), HCZ has expanded its services to address the needs of children from birth through college, and as part of that mission, it also works to strengthen families and the surrounding community.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### ***Basis of Presentation***

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The School classifies its net assets in the following categories:

##### Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed stipulations and are, therefore, available for the general operations of the School.

##### Net Assets With Donor Restrictions

Represent net assets which are subject to donor-imposed restrictions whose use is restricted by time and/or purpose. Net assets with donor restrictions are subject to donor-imposed restrictions that require the School to use or expend the gifts as specified, based on purpose or passage of time. When donor restrictions expire, that is, when a purpose restriction is fulfilled or a time restriction ends, such net assets are reclassified to net assets without donor restrictions and reported on the statement of activities as net assets released from restrictions.

Net assets with donor restrictions also includes the corpus of gifts, which must be maintained in perpetuity, but allows for the expenditure of net investment income and gains earned on the corpus for either specified or unspecified purposes in accordance with donor stipulations. At June 30, 2025 and 2024, the School did not possess any net assets with donor restrictions.

##### ***Functional Expenses***

The costs of providing the various programs and other activities of the School have been summarized on a functional basis in the statements of activities and functional expenses, which includes all operating expenses incurred during the year. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management allocates the direct costs of its operations to its programs and services on an equitable basis based on either financial or non-financial data, such as the percentage of direct labor costs charged to each program and supporting services by the School staff.

Harlem Children's Zone Promise Academy II Charter School

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2025 and 2024

**Cash and Cash Equivalents**

The School considers money market fund investments and all highly liquid debt instruments with a maturity of three months or less on the date of acquisition to be cash equivalents.

**Property and Equipment**

Property and equipment purchased for a value greater than \$5,000 and with depreciable lives greater than one year are carried at cost, net of depreciation. Significant additions or improvements extending asset lives are capitalized; normal maintenance and repair costs are expensed as incurred. Leasehold improvements are amortized based on the lesser of the estimated useful life or remaining lease term.

Property and equipment used in operations are depreciated over their estimated useful lives using the straight-line method, as follows:

	Useful Life (Years)
Furniture, fixtures, and equipment	5
Leasehold improvements	5 - 31.5

**Revenue**

The School derives its revenue principally from the New York State and New York City governments, through the New York City Department of Education ("DOE") Office of Charter Schools, based on pupil enrollment for regular and special education. The balance of the revenue and support is derived from contributions and other government grants and contracts.

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by explicit donor-imposed restrictions. Revenues based on pupil enrollment are recognized over the period earned. Revenue from grants and contracts is recognized as the related expenses are incurred, or services performed, in accordance with the terms of the respective grant or contract agreement. Amounts received in advance are reported as deferred revenue.

The School records contributions of cash and other assets when an unconditional promise to give such assets is received from a donor. Contributions are recorded at the fair market value of the assets received and are classified as either support without donor restrictions or with donor restrictions, depending on whether the donor has imposed a restriction on the use of such assets. When a donor restriction expires (i.e., when a stipulated time restriction ends and/or a purpose restriction is accomplished), such net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

The School determines whether a contribution is conditional based on whether an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets. If the agreement (or a referenced document) includes both, the recipient is not entitled to the transferred assets (or a future transfer of assets) until it has overcome the barriers in the agreement.

The School received a conditional contribution in the amount of \$3,000,000 during the year ended June 30, 2021. This gift was conditioned upon the satisfaction of certain milestones and other requirements stipulated within the related agreement. The School recognized revenue under this agreement in the amount of \$250,000 and \$1,000,000 during the years ended June 30, 2025 and 2024, respectively. The contribution has been fully recognized as revenue as of June 30, 2025.

## Harlem Children's Zone Promise Academy II Charter School

### NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2025 and 2024

#### ***Receivables***

Receivables contain some level of uncertainty surrounding timing and amount at collection. Therefore, management provides an allowance for expected credit losses based on the consideration of the type of receivable, responsible party, the known financial condition of the respective party, historical collection patterns and comparative aging. These allowances are maintained at a level management considers adequate to provide for subsequent adjustments and expected credit losses. These estimates are reviewed periodically and, if the financial condition of a party changes significantly, management will evaluate the recoverability of any receivables from that organization and write off any amounts that are no longer considered to be recoverable. Any payments subsequently collected on such written-off receivables are recorded as income in the period received. As of June 30, 2025 and 2024, no allowance for expected credit losses was required. Receivables as of June 30, 2025 and 2024 are expected to be collected within one year.

#### ***Contributions In-Kind***

The School receives certain nonfinancial assets that meet the criteria established by U.S. GAAP for recognition as contributions. Such contributions, which are primarily professional services, space and utilities, are recognized at fair value within contributions in-kind in the statements of activities with corresponding amounts recorded within expenses as they were utilized during the same fiscal year. During the years ended June 30, 2025 and 2024, the School received donations of books and software with a fair value of \$83,068 and \$80,358, respectively, which were utilized in operations during those fiscal years. The fair value of contributed books and software was determined based upon the purchase price to acquire equivalent goods in similar markets. Contributed space and utilities are valued at their estimated fair values based on current rates for the use of similar space and associated utilities. Contributions in-kind received from related parties are detailed in Note 8. Contributions in-kind received during the years ended June 30, 2025 and 2024 did not carry any donor-imposed restrictions.

#### ***Leases***

The School determines if an arrangement is a lease or contains a lease at inception of a contract. A contract is determined to be or contain a lease if the contract conveys the right to control the use of identified property, plant, or equipment (an identified asset) in exchange for consideration. The School determines these assets are leased because the School has the right to obtain substantially all of the economic benefit from and the right to direct the use of the identified asset. Assets in which the supplier or lessor has the practical ability and right to substitute alternative assets for the identified asset and would benefit economically from the exercise of its right to substitute the asset are not considered to be or contain a lease because the School determines it does not have the right to control and direct the use of the identified asset. The School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

In evaluating its contracts, the School separately identifies lease and non-lease components, such as common area and other maintenance costs, in calculating the right-of-use ("ROU") assets and lease liabilities for its office space. The School has elected the practical expedient to not separate lease and non-lease components and classifies the contract as a lease if consideration in the contract allocated to the lease component is greater than the consideration allocated to the non-lease component.

Leases result in the recognition of ROU assets and lease liabilities on the statement of financial position. ROU assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments arising from the lease, measured on a discounted basis. The School determines lease classification as operating or finance at the lease commencement date.

**Harlem Children's Zone Promise Academy II Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2025 and 2024**

At lease inception, the lease liability is measured at the present value of the lease payments over the lease term. The ROU asset equals the lease liability adjusted for any initial direct costs, prepaid or deferred rent, and lease incentives. The School has made a policy election to use a risk-free rate per U.S. Treasury instrument for the initial and subsequent measurement of all lease liabilities. The risk-free rate is determined using a period comparable with the lease term.

The portion of payments on operating lease liabilities related to interest, along with the amortization of the related ROU, is recognized as occupancy expense. This occupancy expense is recognized on a straight-line basis over the term of the lease. The portion of payments on finance lease liabilities related to interest and the amortization of the ROU assets under finance leases are reflected within occupancy expense on the accompanying statement of functional expenses.

The lease term may include options to extend or to terminate the lease that the School is reasonably certain to exercise. Lease expense is generally recognized on a straight-line basis over the lease term.

The School has elected not to record leases with an initial term of 12 months or less on its statement of financial position. Lease expense on such leases is recognized on a straight-line basis over the lease term.

***Accounting for Income Taxes***

The School recognizes the tax effects from an uncertain tax position in the financial statements only if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

The School is exempt from federal income tax under Internal Revenue Code ("IRC") section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the IRC. The School has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it was nexus; and to identify and evaluate other matters that may be considered tax positions. The School has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements for the years ending June 30, 2025 or 2024.

***Estimates***

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 3 - CASH AND CASH EQUIVALENTS**

The School maintains cash and cash equivalent balances in financial institutions, which generally exceed the amount insured by the Federal Depository Insurance Corporation and subject the School to credit risk. The School monitors this risk on a regular basis and has not experienced, nor does it anticipate, nonperformance by any of these financial institutions.

**Harlem Children's Zone Promise Academy II Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2025 and 2024**

**NOTE 4 - RESTRICTED CASH**

Pursuant to an addendum to the Charter Agreement dated February 3, 2015, with the DOE, the School is required to set up an escrow of at least \$70,000. In the event of termination of the Charter, whether prematurely or otherwise, the School shall establish and follow procedures consistent with those required by Section 2851(2)(t) of the New York State Education Law in its use of the escrow.

**NOTE 5 - PUPIL ENROLLMENT AND OTHER REVENUES FROM GOVERNMENT AGENCIES**

Under the School's Charter Agreement and the Charter Schools Act, the School is entitled to receive funding from state and federal sources that are available to public schools. These funds include New York City pupil enrollment funds, federal food subsidies, and Title I and Title II funds. The calculation of the amounts to be paid to the School under these programs is determined by the State and is based on complex laws and regulations, enrollment levels, and economic information related to the home school districts of the children enrolled in the School. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

The amounts received and receivable from government agencies and included as revenue in the financial statements consisted of the following as of and for the years ended June 30, 2025 and 2024:

	2025		2024	
	Revenues	Receivable	Revenues	Receivable
Per Pupil Funding	\$ 21,996,146	\$ 40,673	\$ 21,007,391	\$ 118,055
Title I	394,062	189,730	693,758	412,484
Title II	58,740	18,596	87,795	46,050
Title IV	40,488	4,242	39,367	22,969
ESSER	-	141,535	447,180	1,216,300
Food service - Federal & NY	1,036,418	183,001	1,046,548	182,651
ARP Homeless	19,818	-	-	-
E-Rate	23,760	23,760	-	-
Total government grants and contracts	<u>\$ 23,569,432</u>	<u>\$ 601,537</u>	<u>\$ 23,322,039</u>	<u>\$ 1,998,509</u>

**NOTE 6 - PROPERTY AND EQUIPMENT**

At June 30, 2025 and 2024, property and equipment consisted of the following:

	2025	2024
Equipment	\$ 340,758	\$ 340,758
Leasehold improvements	262,719	262,719
Furniture and fixtures	129,339	129,339
Construction in progress	42,115	-
	<u>774,931</u>	<u>732,816</u>
Less: accumulated depreciation	<u>(501,167)</u>	<u>(424,861)</u>
Total	<u>\$ 273,764</u>	<u>\$ 307,955</u>



**Harlem Children's Zone Promise Academy II Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2025 and 2024**

Depreciation expense for the years ended June 30, 2025 and 2024 amounted to \$76,305 and \$68,002, respectively.

**NOTE 7 - RETIREMENT PLAN**

The School maintains the Alerus Tax Deferred Annuity Plan (the "Plan") with Alerus Retirement Solutions for all eligible employees. The Plan is non-contributory and employees become eligible once they have reached age 21 and have completed one year of service. Employees participating in the Plan will be fully vested after completing six years of service. Employer contributions made to the Plan are discretionary. For the years ended June 30, 2025 and 2024, contributions made to the Plan amounted to \$314,913 and \$314,913, respectively.

**NOTE 8 - RELATED-PARTY TRANSACTIONS**

***Contributions***

Deferred Compensation Plans

HCZ maintains a discretionary 457(f) plan and a Supplemental Bonus Plan for Teachers (effective January 1, 2016) for certain eligible employees of the School. Employees become eligible to participate in these plans based solely at the discretion of the School's Board of Trustees. The amounts contributed to the 457(f) plan and the Supplemental Bonus Plan for Teachers become vested in five and three years, respectively, after the date of the initial contribution for all eligible employees. Amounts contributed to these plans are paid to eligible employees when vested. Terminated employees become vested immediately at the date of their termination. HCZ provides the School with an annual subsidy to cover this cost by contributing to a HCZ investment account. During fiscal 2025 and 2024, HCZ provided a net subsidy of \$301,439 and \$588,450, respectively, for contributions to these plans. These amounts are recorded within contributions - related party and a corresponding expense on the accompanying statements of activities. The cumulative amount due (to)/from HCZ relating to these plans totaled \$(1,214,435) and \$785,660 at June 30, 2025 and 2024, respectively. The cumulative amount due to eligible employees totaled \$1,813,304 and \$2,743,909 at June 30, 2025 and 2024, respectively. Differences between the amounts due (to)/from HCZ and amounts due to eligible employees relate to differences in timing between payouts made to employees by the School and reimbursements received from HCZ.

Other

Certain expenses are shared amongst the School, HCZ and Harlem Children's Zone Promise Academy Charter School ("PA I"). Shared expenses primarily relate to prorated salaries and other expenses that are allocated amongst the School, HCZ and PA I. Amounts may also be received by the School on behalf of HCZ or PA I, and amounts may also be granted to the School from HCZ. At June 30, 2025 and 2024, due from related parties totaled \$1,202,482 and \$433,613, respectively, pertaining to these related party transactions.

HCZ also provided the School with grants in the amounts of \$1,258,821 and \$882,764 in fiscal 2025 and 2024, respectively, which are included within contributions - related parties on the accompanying statements of activities.

**Harlem Children's Zone Promise Academy II Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2025 and 2024**

***Contributed Space and Services***

HCZ provides the School with certain space and services at no cost. For the years ended June 30, 2025 and 2024, the School recognized revenues and corresponding expenses for space and services of \$1,226,129 and \$1,261,057, respectively. Contributed services are valued and reported at their estimated fair value based on current rates for similar services. Contributed space is valued at its estimated fair value based on current rates for the use of similar space.

**NOTE 9 - LEASES**

The School has entered into lease commitments for charter school space in Harlem, New York, including a finance lease under which the School is subleasing from HCZ, which is the primary lessee, for a term of approximately 40 years. These lease agreements expire on various dates through June 2059.

The lease cost and other required information relevant to the lease commitments for the year ended June 30, 2025 are:

	2025	2024
Lease cost		
Operating lease cost	\$ 2,425,791	\$ 2,212,534
Finance lease cost		
Amortization of right-of-use assets	1,555,598	1,555,598
Interest on lease liabilities	1,755,936	1,767,949
Total lease cost	\$ 5,737,325	\$ 5,536,081
Operating cash flows from operating leases	\$ 2,301,440	\$ 2,249,400
Operating cash flows from finance leases	1,755,936	1,767,949
Financing cash flows from finance leases	222,417	171,613
Right-of-use assets, obtained in exchange for new operating lease liabilities	36,030	10,871,330
Weighted-average remaining lease term:		
Operating leases	4.00 years	4.99 years
Finance leases	34.02 years	35.02 years
Weighted-average discount rate:		
Operating leases	4.24%	3.54%
Finance leases	3.11%	3.11%

**Harlem Children's Zone Promise Academy II Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2025 and 2024**

Future minimum payments under the School's leases are due as follows for the years ended June 30:

	Operating Leases	Finance Leases
2026	\$ 2,386,072	\$ 2,017,920
2027	2,457,186	2,058,278
2028	2,530,434	2,099,444
2029	2,591,591	2,141,433
2030	-	2,184,261
Thereafter	-	86,427,026
Total future undiscounted lease payments	9,965,283	96,928,362
Less: interest	(797,295)	(40,441,804)
Lease liabilities	<u>\$ 9,167,988</u>	<u>\$ 56,486,558</u>

**NOTE 10 - CONCENTRATION OF RISK**

The School is dependent on various government agencies for funding and is responsible for meeting the requirements of such agencies. If the School were to lose students or the related government funding, it could have a substantial effect on the School's ability to continue operations.

As discussed in Note 8 and 12, HCZ makes contributions to the School and donates services. If this relationship were to change or cease, such change could have a substantial effect on the School's ability to continue operations.

**NOTE 11 - CONTINGENCIES**

***Government Agency Audits***

The School participates in a number of federal and state programs. These programs require that the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from any such audits of government contracts by government agencies is presently not determinable, it should not, in the opinion of management, have a material effect on the School's financial position or change in net assets. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

***Litigation***

The School, in the normal course of its operations, is a party to various legal proceedings and claims. While it is not feasible to predict the ultimate outcomes of such matters, management of the School is not aware of any claims or contingencies that would have a material adverse effect on the School's financial position or change in net assets.

**Harlem Children's Zone Promise Academy II Charter School**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

**June 30, 2025 and 2024**

**NOTE 12 - LIQUIDITY AND AVAILABILITY OF RESOURCES**

The School closely monitors cash flows to ensure adequate resources are available at any given time to meet current and upcoming obligations. Strong emphasis on budget and treasury management is undertaken in an effort to anticipate organizational needs during both the short- and long-term.

Government grant revenue represents the majority of funding received for School operations. As such, the School puts considerable focus on grants management to make certain that necessary funding is both calculated accurately and received timely.

Finally, if significant unforeseen liquidity issues arise, the School would seek funding and assistance from its Instructional Partner, HCZ, to address potential shortfalls, mitigate any operational issues that could result, and develop a long-term remedy. HCZ is committed to ensuring the continued existence and operational capacity of the School. In alignment with its mission-driven objectives, HCZ provides financial contributions as needed to support the School's ability to carry out its programmatic goals and sustain ongoing operations.

The School's financial assets available within one year of June 30, 2025 for general expenditure are as follows:

Cash and cash equivalents	\$ 1,627,889
Due from related parties	1,202,482
Government grants and contracts receivable	<u>601,537</u>
Financial assets available for general expenditures within one year	<u>\$ 3,431,908</u>

The School's financial assets available within one year of June 30, 2024 for general expenditure are as follows:

Cash and cash equivalents	\$ 3,611,832
Due from related parties	433,613
Government grants and contracts receivable	<u>1,998,509</u>
Financial assets available for general expenditures within one year	<u>\$ 6,043,954</u>

**NOTE 13 - SUBSEQUENT EVENTS**

The School evaluated its June 30, 2025 financial statements for subsequent events through October 30, 2025, the date the financial statements were available to be issued. The School is not aware of any subsequent events which would require recognition or disclosure in the financial statements.

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**GRANT THORNTON LLP**

757 Third Ave., 9<sup>th</sup> Floor  
New York, NY 10017-2013

**D** +1 212 599 0100

**F** +1 212 370 4520

## **REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

Board of Trustees

Harlem Children's Zone Promise Academy II Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of Harlem Children's Zone Promise Academy II Charter School (the "School"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 30, 2025.

### **Report on internal control over financial reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### **Report on compliance and other matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Grant Thornton LLP*

New York, New York  
October 30, 2025

**Harlem Children's Zone Promise Academy II Charter School**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**Year ended June 30, 2025**

None noted.



Oct 21, 2025

HARLEM CHILDREN'S ZONE PROMISE ACADEMY II  
70 E 112th St  
New York, NY 10029

Re: Fire Safety Inspection Report

**BIN:** 1091648

**FDNY Account:** 42464453

**DCID:**

**Facility Type:** Charter School

**DBA:**

**Premises:** 70 EAST 112 STREET MANHATTAN NY 10029

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 10/07/2025 at 11:28 AM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>  
Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.



The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire  
Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857





Sep 15, 2025

HARLEM CHILDREN'S ZONE PROMISE ACADEMY II MIDDLE  
SCHOOL CHARTER SCHOOL

35 East 125 Street  
New York, NY 10035--1816

Re: Fire Safety Inspection Report

**BIN:** 1087811

**FDNY Account:** 38229977

**DCID:**

**Facility Type:** Private School

**DBA:**

**Premises:** 35 EAST 125 STREET MANHATTAN NY 10035

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 01/24/2025 at 04:23 PM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>. Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.

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By Order of the Chief of Fire  
Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857



Sep 19, 2025

HARLEM CHILDREN'S ZONE PROMISE ACADEMY II HIGH SCHOOL  
CHARTER SCHOOL  
35 E 125th St  
New York, NY 10035--1816

Re: Fire Safety Inspection Report

**BIN:** 1087811

**FDNY Account:** 42471540

**DCID:**

**Facility Type:** Charter School

**DBA:**

**Premises:** 35 EAST 125 STREET MANHATTAN NY 10035

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9 MetroTech Center, Brooklyn New York 11201-3857





Oct 21, 2025

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70 E 112th St  
New York, NY 10029

Re: Fire Safety Inspection Report

**BIN:** 1091648

**FDNY Account:** 42464453

**DCID:**

**Facility Type:** Charter School

**DBA:**

**Premises:** 70 EAST 112 STREET MANHATTAN NY 10029

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**FDNY Account:** 38229977

**DCID:**

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Sep 19, 2025

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CHARTER SCHOOL  
35 E 125th St  
New York, NY 10035--1816

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**BIN:** 1087811

**FDNY Account:** 42471540

**DCID:**

**Facility Type:** Charter School

**DBA:**

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Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857



# Certificate of Occupancy

Page 1 of 4

CO Number: 103325643F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Manhattan	<b>Block Number:</b> 01750	<b>Certificate Type:</b> Final
	<b>Address:</b> 35 EAST 125 STREET	<b>Lot Number(s):</b> 12	<b>Effective Date:</b> 09/10/2015
	<b>Building Identification Number (BIN):</b> 1087811	<b>Building Type:</b> New	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b>	1-C	(1968 Code)
	<b>Building Occupancy Group classification:</b>	G	(1968 Code)
	<b>Multiple Dwelling Law Classification:</b>	None	
	<b>No. of stories:</b> 6	<b>Height in feet:</b> 84	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			

Borough Commissioner

Commissioner

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# Certificate of Occupancy

CO Number: 103325643F

## Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	654	OG	F-3		3	LECTURE
CEL	5	OG	B-2		3	LAUNDRY ROOM
CEL	5	OG	B-2		3	STORAGE
CEL	654	OG	F-3		3	GYMNASIUM
CEL	5	100	E		3	ACC.OFFICES
CEL	637	OG	F-4		3	DANCE
CEL	450	OG	F-3		3	SPORTING EVENT
CEL	5	OG	G		3	EXERCISE ROOM
CEL	5	OG	D-2		3	LOCKER RMS,MECH RM/STORAGE
CEL	533	OG	F-4		3	BANQUET
001	100	100	B-2		3	STORAGE
001	289	100	F-3		3	CAFETERIA
001	9	100	D-2		3	KITCHEN



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number: 103325643F

Permissible Use and Occupancy						
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Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
001	5	100	D-2		3	LOCKER ROOM, TELEPHONE/DATA/ELECTRICAL ROOM
001	47	100	G		3	FLEXIBLE SPACE
001	50	100	G		3	LIBRARY
001	241	100	F-3		3	BANQUET
001	281	100	F-4		3	DANCE
001	289	100	F-2		3	LECTURE
001		100	B-2		3	LOADING DOCK
002	271	100	G		3	CLASSROOMS
002	102	100	F-2		3	OUTDOOR PLAY AREA
002	12	100	E		3	ACC. OFFICES
002		100	D-2		3	TELEPHONE/DATA/ELECTRICAL, ROOM
003	271	100	G		3	CLASSROOMS
003	15	100	E		3	ACC. OFFICES



Borough Commissioner



Commissioner

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# Certificate of Occupancy

CO Number:

103325643F

## Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
003		100	D-2		3	TELEPHONE /DATA/ELECTRICAL , ROOM
004	271	100	G		3	CLASSROOMS
004	45	100	E		3	ACC. OFFICES
004		100	D-2		3	TELEPHONE,/DATA ROOMM
005	102	100	E		3	ACC. OFFICES
005		100	B-2		3	TELEPHONE/DATA ROOM
006	62	100	E		3	ACC.OFFICES
RO F		100	G		3	ROOF TERRACE
RO F		150	D-2		3	ELEV.MACH. RM
ZONING EXHIBITS 1 AND 3 DOCUMENT ID#2003050701498001 ONE TAX LOT:7 BLOCK 1750, NEW BIN # 1087811						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT



# Certificate of Occupancy

**CO Number:1091648-0000015**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	<b>Borough:</b> MANHATTAN <b>Address:</b> 60 EAST 112TH STREET <b>Building Identification Number(BIN):</b> 1091648	<b>Block Number:</b> 1617 <b>Lot Number(s):</b> 20 <b>Additional Lot Number(s):</b> <b>Application Type:</b> NB - NEW BUILDING	<b>Full Building Certificate Type:</b> Temporary <b>Date Issued:</b> 07/22/2025
<b>This building is subject to this Building Code:</b> 2014			
<b>This Certificate of Occupancy is associated with job#</b> 121204721-01			
B.	<b>Construction Classification:</b> I-B: 2 HOUR PROTECTED - NON-COMBUST <b>Building Occupancy Group classification:</b> R-2 - RESIDENTIAL: APARTMENT HOUSES <b>Multiple Dwelling Law Classification:</b> HAEA		
	<b>No.of stories:</b> 15	<b>Height in feet:</b> 199	<b>No.of dwelling units:</b> 361
C.	<b>Fire Protection Equipment:</b> Fire Alarm System, Sprinkler System, Standpipe System		
D.	<b>Parking Spaces and Loading Berths:</b> Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
E.	<b>This Certificate is issued with the following legal limitations:</b> Restrictive Declaration: 2019000229187      Zoning Exhibit: 2019000219194, 2019000219195, 2019000219196, 2019000219197 BSA Calendar Number(s): None      CPC Calendar Number(s): C170363HAM, C170365ZSM, C170366ZSM, C170367ZSM		
<b>Borough Comments:</b> Use Groups (UG) indicated by numerals 1 through 18 reflect Zoning Resolution Use Group Designations since 1961 but prior to June 6, 2024. UG in Roman numerals I-X reflect Zoning Resolution Use Group Designations on or after June 6, 2024, the effective date of the Zoning Text Amendment.			

Borough Commissioner

Commissioner

James S. Oddo



### Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	R-2	N/A	OG	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House PLUMBING RM, FUEL OIL RM, IT ROOM, STORM PUMP RM, DETENTION TANK, EMR (NORTH BUILDING)						Exceptions:		
Cellar	E	15	OG	3B		121204721	Temporary	10/20/2025
Description of Use: Academies and schools ACCESSORY OFFICES - STAFF ROOMS (NORTH BUILDING)						Exceptions:		
Cellar	E	65	OG	2B		121204721	Temporary	10/20/2025
Description of Use: Academies and schools CLASSROOMS (NORTH BUILDING)						Exceptions:		
Cellar	S-2	N/A	OG	3B		121204721	Temporary	10/20/2025
Description of Use: Storage of non combustible Materials STORAGE ROOMS (NORTH BUILDING)						Exceptions:		
Cellar	E	8	OG	3A		121204721	Temporary	10/20/2025
Description of Use: Academies and schools KITCHEN						Exceptions:		
Cellar	A-3	180	OG	3A		121204721	Temporary	10/20/2025
Description of Use: Cafeteria - school up to grade 12 EDU CAFETERIA (NORTH BUILDING)						Exceptions:		



### Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	R-2	7	OG	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House BUILDING STORAGE, WORKSHOP (NORTH BUILDING)						Exceptions:		
Basement	A-3	270	OG	3A		121204721	Temporary	10/20/2025
Description of Use: Health Club/ Gym/ Fitness Center GYMNASIUM (NORTH BUILDING)						Exceptions:		
Floor 1	S-2	N/A	100	3B		121204721	Temporary	10/20/2025
Description of Use: Storage of non combustible Materials BICYCLE PARKING (8 SPACES, 56 SF) (NORTH BUILDING)						Exceptions:		
Floor 1	S-2	1	100	2B		121204721	Temporary	10/20/2025
Description of Use: Storage of non combustible Materials BICYCLE PARKING (43 SPACES, 292 SF) (SOUTH BUILDING)						Exceptions:		
Floor 1	R-2	10	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House RESIDENTIAL LOBBY LOUNGE, ACCESSORY OFFICES, WORKSHOP, COMPACTOR ROOM, ELECTRICAL RM, IT RM, WATER SERVICE RM, EMR (SOUTH BUILDING)						Exceptions:		
Floor 1	R-2	N/A	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House RESIDENTIAL LOBBY, MAIL ROOM, PACKAGE ROOM (NORTH BUILDING)						Exceptions:		



### Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	B	30	100	4A		121204721	Temporary	10/20/2025
Description of Use: Business and Service COMMUNITY CENTER (SOUTH BUILDING)						Exceptions:		
Floor 1	S-2	4	100	2B		121204721	Temporary	10/20/2025
Description of Use: Storage of non combustible Materials BICYCLE PARKING (141 SPACES,932 SF) (NORTH BUILDING)						Exceptions:		
Floor 1	R-2	22	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House RESIDENTIAL LOBBY LOUNGE, COMPACTOR ROOM, RECYCLING ROOM, FIRE PUMP ROOM, ELECTRICAL ROOM, PLUMBING ROOM, GAS METER ROOM, HOUSE TRAP, (NORTH BUILDING)						Exceptions:		
Floor 1	E	34	100	3B		121204721	Temporary	10/20/2025
Description of Use: Academies and schools ACCESSORY OFFICES (NORTH BUILDING)						Exceptions:		
Floor 1	E	N/A	100	3B		121204721	Temporary	10/20/2025
Description of Use: Academies and schools SCHOOL LOBBY (NORTH BUILDING)						Exceptions:		
Floor 1	R-2	N/A	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House RESIDENTIAL LOBBY, MAIL ROOM, PACKAGE ROOM (SOUTH BUILDING)						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	E	180	100	3A		121204721	Temporary	10/20/2025
Description of Use: Academies and schools CLASSROOMS (NORTH BUILDING)						Exceptions:		
Floor 1	B	23	100	2B		121204721	Temporary	10/20/2025
Description of Use: Business and Service OFFICES, CONFERENCE ROOMS (NORTH BUILDING)						Exceptions:		
Mezzanine - 1	F-2	N/A	100	3B		121204721	Temporary	10/20/2025
Description of Use: Mechanical and/or electrical equipment rooms MECHANICAL ROOMS(NORTH BUILDING)						Exceptions:		
Floor 2	E	18	100	3B		121204721	Temporary	10/20/2025
Description of Use: Academies and schools READING ROOM (NORTH BUILDING)						Exceptions:		
Floor 2	R-2	15	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House LAUNDRY ROOM, TENANT FITNESS ROOM (SOUTH BUILDING)						Exceptions:		
Floor 2	B	199	100	4A		121204721	Temporary	10/20/2025
Description of Use: Business and Service COURTYARD - PUBLIC ACCESS AREA						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 2	A-3	125	100	4A		121204721	Temporary	10/20/2025
Description of Use: Community/Exhibition/Lecture Hall MEETING ROOM (SOUTH BUILDING)						Exceptions:		
Floor 2	B	125	100	4A		121204721	Temporary	10/20/2025
Description of Use: Business and Service COMMUNITY CENTER (SOUTH BUILDING)						Exceptions:		
Floor 2	E	617	100	3A		121204721	Temporary	10/20/2025
Description of Use: Academies and schools CLASSROOM (NORTH BUILDING)						Exceptions:		
Floor 3	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY-THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 3	R-2	N/A	40	2A	13	121204721	Temporary	10/20/2025
Description of Use: Apartment House THIRTEEN (13) CLASS A DWELLING UNITS (SOUTH BUILDING)						Exceptions:		
Floor 3	R-2	N/A	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House MAINTENANCE TERRACE (NORTH BUILDING)						Exceptions:		





### Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 4	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY-THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 4	R-2	N/A	40	2A	13	121204721	Temporary	10/20/2025
Description of Use: Apartment House THIRTEEN (13) CLASS A DWELLING UNITS (SOUTH BUILDING)						Exceptions:		
Floor 5	R-2	N/A	40	2A	13	121204721	Temporary	10/20/2025
Description of Use: Apartment House THIRTEEN (13) CLASS A DWELLING UNITS (SOUTH BUILDING)						Exceptions:		
Floor 5	R-2	N/A	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House MAINTENANCE TERRACE (NORTH BUILDING)						Exceptions:		
Floor 5	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY-THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 6	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY-THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 6	R-2	N/A	40	2A	13	121204721	Temporary	10/20/2025
Description of Use: Apartment House THIRTEEN (13) CLASS A DWELLING UNITS (SOUTH BUILDING)						Exceptions:		
Floor 7	R-2	N/A	40	2A	13	121204721	Temporary	10/20/2025
Description of Use: Apartment House THIRTEEN (13) CLASS A DWELLING UNITS (SOUTH BUILDING)						Exceptions:		
Floor 7	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY-THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 8	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY-THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 8	R-2	N/A	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House MAINTENANCE TERRACE (SOUTH BUILDING)						Exceptions:		
Floor 8	R-2	N/A	40	2A	10	121204721	Temporary	10/20/2025
Description of Use: Apartment House TEN (10) CLASS A DWELLING UNITS (SOUTH BUILDING)						Exceptions:		



### Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 9	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY-THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 9	R-2	N/A	40	2A	10	121204721	Temporary	10/20/2025
Description of Use: Apartment House TEN (10) CLASS A DWELLING UNITS (SOUTH BUILDING)						Exceptions:		
Floor 10	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY-THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 10	R-2	95	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House LIBRARY-READING RM (5 OCCUPANTS), COMMUNITY ROOM (42 OCCUPANTS), TENANT AMENITY TERRACE (48 OCCUPANTS), MECHANICAL TERRACE (SOUTH BUILDING)						Exceptions:		
Floor 11	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 12	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		



### Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 13	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 14	R-2	N/A	40	2A	23	121204721	Temporary	10/20/2025
Description of Use: Apartment House TWENTY THREE (23) CLASS A DWELLING UNITS (NORTH BUILDING)						Exceptions:		
Floor 15	R-2	82	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House LIBRARY-READING ROOM (8 OCCUPANTS), LAUNDRY ROOM (4 OCCUPANTS), TENANT FITNESS ROOM (16 OCCUPANTS) COMMUNITY ROOM (54 OCCUPANTS), STORAGE RM, MECHANICAL RMS, MECHANICAL TERRACE (NORTH BUILDING)						Exceptions:		
Floor 15	R-2	71	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House 2 TENANT AMENITY TERRACES (20 OCCUPANTS & 51 OCCUPANTS) (NORTH BUILDING)						Exceptions:		
Roof	R-2	N/A	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House MECHANICAL TERRACE, EMR (NORTH BUILDING)						Exceptions:		
Roof	R-2	N/A	100	2B		121204721	Temporary	10/20/2025
Description of Use: Apartment House STORAGE ROOM, EMR (SOUTH BUILDING)						Exceptions:		

**CofO Comments:** BUILDING NOTES: THESE PREMISES HAVE BEEN DECLARED TO BE SUBJECT TO THE PROVISIONS OF ZONING RESOLUTION SECTION 12-10 AS TO ZONING LOTOWNERSHIP AS FILED WITH THE CITY REGISTER'S OFFICE, CRFN: 2019000219194, 2019000219195, 2019000219196, 2019000219197, 2019000219198.CPC APPROVALS UNDER C 170361 ZMM, N 170362 ZRM, C 170363 HAM, C 170364 PQM, C170365 ZSM, C 170366 ZSM, C 170367 ZSM, N 170368 ZCM.BUILDING CONTAINS 361 INCOME-RESTRICTED HOUSING UNITS AS DEFINED BY ZR 12 - 10. CERTIFICATE OF OCCUPANCY MAY BE AMENDED OR SUPERSEDED TO RELECT THAT THE BUILDING MAY CONT AIN OTHER THAN INCOME-RESTRICTED HOUSING UNITS ONLY IN ACCORDANCE WITH THE PROVISIONS OF THE ZONING RESOLUTION. PUBLICLY ACCESSIBLE AREA PROVIDED IN ACCORDANCE WITH DECLARATION OF LARGE-SCALE GENERAL DEVELOPMENT, CRFN:2019000229187. 182 BICYCLE PARKING SPACES PROVIDED :8 SPACES FOR UG 3 (SCHOOL) IN NORTH BUILDING, 141 SPACES FOR UG 2 IN NORTH BUILDING,43 SPACES FOR UG 2 IN SOUTH BUILDING.

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